

National Training Infrastructure Programme

VET Infrastructure for Indigenous People (VIIP)

Funding Application Pro-Forma 2007 – 2008 Funding Round

State or Territory:	NT
Key Contact for Project:	Susan Sandery (Coordinator- Employment, Training and Community Development)
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Before You Begin

- Read the Skill Centres funding guidelines carefully
- Complete the eligibility and requirements checklist

CLOSING DATES

Applications for VIIP Skill Centre funding must be submitted to your State/Territory Training Authority by the nominated closing date. Information on the Infrastructure programme and the project nomination process, including closing dates is available on the DEST website.....

The Department strongly advises that you not commit to any expenditure on a project prior to formal approval and the Funding Agreement being signed by both parties. Where there are time-critical issues relating to a project (particularly in a commercial sense), you should advise your State or Territory Training Authority as soon as possible.

Note that no commitment to fund your project can be assumed.

VIIP Skill Centre funding is grant funding from a limited funding pool. It is a competitive, merit based application and assessment process and the funding of projects is at the discretion of State/Territory Governments, a Selection Panel and the Australian Government Minister for Vocational and Further Education. Meeting the assessment criteria does not guarantee funding.

SECTION 1: APPLICANT INFORMATION

Nominated Contact for Application

Title	Ms	First Name	Susan	Last Name	Sandery
Position	Coordinator – Employment, Training and Community Development				
Phone	(08) 89 39 1803		Fax	(08) 89 87 1443	
Mobile	0427 955 499		E-mail	susan.sandery@laynhapuy.com.au	

1. Legal Details of Organisation

Legal Name	Laynhapuy Homelands Association Incorporated											
Trading Name	As above											
Name of ultimate holding entity (if applicable)												
Australian Business Number (ABN)	8	6	6	9	5	6	4	2	4	7	3	

Type of Organisation	
(Please select one or more boxes if applicable)	<input checked="" type="checkbox"/> Incorporated Association

A copy of the following documents must be provided with your application:
Certificate of Incorporation
Articles of Incorporation/Association

2. Address Details

Organisation Address

Number	86	Street Name	Galpu Rd				
Location	Yirrkala						
State/Territory	NT		Postcode	0	8	8	0

Postal Address (if different from above)

PO Box 1546 Nhulunbuy NT 0881

State/Territory	NT		Postcode	0	8	8	1
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Address of Proposed Training Facility (if different from above)

Number	n/a	Street Name	Homeland communities of: Gangan, Garrthalala, Wandawuy, Dhalinybuy				
Location	North East Arnhem Land						
State/Territory	NT		Postcode	0	8	8	1

SECTION 2: ORGANISATION DETAILS

How long has your organisation been operating?	30 years
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Has any Director of the organisation seeking funding occupied key positions in an organisation that has been liquidated or failed to comply with Government funding agreements?	No	<input checked="" type="checkbox"/>
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Has the organisation seeking funding received National Training Infrastructure funding in the past?	No	<input checked="" type="checkbox"/>
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SECTION 3: PROJECT DETAILS

Project Name

East Arnhem Training Facilities: Hub Pilot Programme Proposal
Stage 2

Total Project Cost	Option A \$2,483,632 (including in kind contributions) Option B \$1,913,480 (including in kind contributions)
Funding Amount Sought	Option A \$2,428,984 for 4 training facilities Option B \$1,863,184 for 4 training facilities

3.1 Project Description

- ❖ Provide details of the infrastructure project you are proposing.
 - Describe the facility in detail, including how you will use Australian Government funds and the context for the project.

Note: Professional drawings or floor plans for construction or refurbishment projects should be attached.

Attachments:

1. Map of Laynhapuy Homelands
2. Training Plans for the LHAI homelands. Please note that unaccredited training has not been included in the packages to be provided to the homelands. This will also include training from LHAI and private sector. Bachelor training list is still being finalised for inclusion within the 12 month training plan
3. "How to make training work in Indigenous communities" briefing to Minister O'Connor and Minister Macklin
4. A random sample of 5 individual's literacy and numeracy levels from the skills audit from CDU from Laynhapuy Homelands members
5. Quotes for training facility pre-fabricated dongas
6. Quotes for slabs and roofing structures for facilities
7. Floor plans for training facilities & visiting officers/tutors accommodation
8. Letters of support
9. MoA with Charles Darwin University & letter of extension
10. Hub Pilot Programme Proposal – original proposal

NB. Since the original formulation of this proposal, we have since been able to put 8 Indigenous Laynhapuy CDEP workers onto Builder's apprenticeships, working throughout the Laynhapuy Homelands. As part of their on the job training, these Apprentices will take part in construction and erection of the 4 training facilities, and will be heavily involved in other capital works projects that Laynhapuy has planned. Laynhapuy has also just signed up 5 Essential Service Officers Trainees from their CDEP training section who will also complete accredited training and on the job training throughout these projects in the homelands.

Laynhapuy Homelands is one of the largest Yolngu employers in Arnhem Land, with 75 Indigenous workers (that is Yolngu workers).

Part and parcel of embracing skills shortages and up-skilling the next generation (who have a very low level of literacy and numeracy, with most of baseline participants rated at grade 3) is the investment of time, supervision, mentoring and intensive support for the next generation of workers. Geographical location also adds to the complex issues of cost and project management. Compliance with CAL accreditation, the high cost of insurance, overseeing the trades staff, paying labour, organisation of logistics, admin and purchasing and overseeing the project also add to the cost of capital projects. Remote area organisations in locations that focus on skilling Indigenous Apprentices generally add 15% for project management costs due to these high costs, which is what Laynhapuy Homelands have done in this case.

By and large it may mean that the time taken to get the project finished may take a little longer, however this is more than offset by the investment in skill shortages of the next Indigenous generation .

There are currently homeland communities of varying size that are associated with and receive support services from the Laynhapuy Homelands Association Inc in remote North East Arnhem Land (see attachment background information). These homelands have a collective population of up to 800 residents during the dry season and about 600-700 during the wet. Laynhapuy Homelands propose an integrated approach to ensure effective and meaningful delivery of training in these remote homelands which cover an area of 6,500 square kilometres. There are significant barriers to training, employment and economic development, and the current resources and structure of the delivery are not adequate, and are of little benefit to those who need it most.

We propose to purchase/construct, and equip, **four simple training facilities** to service some 20 remote homelands dispersed across 6,500 km² in North East Arnhem Land, and which have a combined population of some 800 people. Courses would also be accessible to participants of the Marngarr CDEP and Gapuwiyak CDEP programs who reside at homelands within the Laynhapuy Indigenous Protected Area (IPA) see map attached. We propose to build the first 2 Training Facilities in the location of **Gangan and Dhalinybuy** homeland, because of lack of training facilities in these hub homelands, or in the vicinity, severely restricting access to training, and also in part due to the strength of the leadership in these homelands which will assist to drive the holistic training process which will lead to increased employment, business, adult and further education and community development opportunities.

The next communities slated for homeland training facilities are **Garrthalala and Wandawuy**. These hub communities have been targeted because of their geographical location as centralised populated areas where training needs have been identified. Garrthalala in particular is a forward thinking, very progressive community in terms of education, in fact, the first homelands school was started in Garrthalala prior to receiving any funding, due to the drive of the homelands leaders to pursue education opportunities for their children. Garrthalala has a successful secondary school program, and is slated for a school hostel to be built, and will be applying for the Trades Training Centre for it's secondary school. Wandawuy has a large population, however lacks general levels of literacy and numeracy present in other communities, and vocational and pre-employment education. Wandawuy has no businesses operating, and unsubsidised employment is scarce due to lack of employability levels. Identified in the LHAI Business Plan, there are significant opportunities for Wandawuy, and in order to bring them to fruition, training must occur in this homeland, and the training facilities are essential to enable this to occur. These training facilities would act as 'hubs' for the provision of training in their respective 'sub-regions'.

Each of the facilities would consist of:

- a 13.2m x 3.6m prefabricated 3 bedroom 'donga' to function as a visiting trainers/tutors accommodation – in order to facilitate 3 different courses running simultaneously, either in the workstations, or within the covered training area, or out in the field.
- Prefabricated bathroom, kitchen and small living area to service the visiting trainers/officers accommodation (8.6m x 4.0m).
- a second 13.2m x 4m prefabricated 'donga' set up to include a small office/storage room and a computer training laboratory equipped with 10 computer lab desk workstations.
- a covered 'group teaching area' of approximately 10m x 10m between the two 'dongas' (so as to form a integrated structure) equipped with stainless steel workbench, sink, whiteboard and external power outlets.

The training facilities would be rolled out in the order outlined above.

The location of the Training Facilities reflects the:

- the major population centres in the region which do not have access to training facilities.
- geography and access considerations.

On site construction consists of the concrete slab floor for the 'group teaching area', erection of framework, and provision of power, water and sewerage connections. The dongas, pre-cast footings, and steel frame for the covered area, are all fabricated off site and are transported in. Consequently, the facilities can be ready for use within about 3 weeks of the materials/dongas being transported in.

Homelands Yolngu are currently not receiving anything like equitable access to Commonwealth or Territory funding for training and education. It is important to consider that the Homelands in general are not 'prescribed' communities under the Intervention, although they are on 'prescribed Aboriginal land' (and has not attracted any funding that has become available to date for training within the Laynhapuy Homelands under the NTER).

Attached is "How to make Training work in remote Indigenous communities brief" that details what is needed in order for successful service delivery of training within the homelands.

3.2 Project Background/Context

Briefly describe why you believe the project is needed?

Training facilities are needed in the homelands for several reasons:

1. Homelands Yolngu are very reluctant to themselves travel into Yirrkala, Nhulunbuy or further afield to attend training or support their young people doing so. While this is partly to do with their 'cultural comfort zone', there are significant practical reasons as well:
 - the prohibitive cost of travel to and from homelands
 - the cost of local (ie. Yirrkala-Nhulunbuy or Darwin) travel if training is not in the homelands
 - the desire to further consolidate leadership, training and education opportunities in their homelands in order to fill the needs gap that has been missing over many, many years due, partly due to inadequate funding and infrastructure
 - the desire to become self sufficient through business and economic development within their respective homelands, creating jobs, generating income and improving social capacity
 - to support the LHAI business plan (draft of which is attached) which includes identified areas of opportunity which will all require formal and informal training, which will be hugely assisted through provision of the training facilities
 - the necessity to stay with relatives or friends in Yirrkala in already overcrowded housing
 - the pressures and temptations of 'town life' (ie. clubs, alcohol, gambling, shopping, humbug, fraternizing)
 - being absent from family or community responsibilities

In contrast, homelands people are generally quite willing to travel within the network of homelands to attend training, and the travel costs involved are significantly less than travelling in to Nhulunbuy. Smaller homelands would attend the 'Hub's (through the hub and spoke model) for training purposes, and will have a higher success and retention rate than travelling to Nhulunbuy or Darwin.

Flying in Yolngu from homelands into major training areas is also far more costly to the RTO's and trainers, than the trainer spending a block of time out at the major hub training centres.

2. The absence of appropriate facilities, especially trainer accommodation, is a significant disincentive to Training Providers, because:
 - trainers are generally reluctant to 'camp' on an extended or repeated basis – particularly when environmental conditions are adverse (hot/dry/duty, wet, insects).
 - fewer days 'in the field' per trip because of conditions means more trips and higher overheads, and less outcomes.
 - the conduct of training courses is logistically much more difficult if all equipment, camping gear, etc. needs to be mobilised for each course. This also results in loss of teaching time.
 - it also imposes a significant logistical burden on LHAI staff, and to a large degree makes training provision dependent on the simultaneous availability of Trainers and LHAI staff.
 - the conduct of training courses becomes heavily dependent on weather, if teaching has to occur in a make-shift bush shelter. The Hubs are generally accessible during the WET through wet weather airstrips and mostly good roads.
 - courses that require access to any form of equipment (eg. mechanical, computer) are constrained because of the teaching/earning environment (eg. dust, moisture, access to power, etc.)
3. CDEP and other training and employment policies/programs pre-suppose the availability of Training Providers who are able to offer a range of training packages within appropriate timeframes, at accessible locations. This is simply not the case in remote areas, as we have experienced consistently with RTO's based in Nhulunbuy over the years. However, the situation could be significantly improved by the provision of some basic facilities so that:
 - the accommodation and teaching environment is more conducive to attracting trainers.
 - timing of training is not constrained by environmental conditions or availability of LHAI staff to manage logistics.
 - training is less expensive and easier to provide.
 - the physical teaching environment is more appropriate for teaching a range of courses because of protection from environmental conditions, IT equipment, power, water, work space.

Describe the context for this project, including:

- Existing training market
- Skill needs of the community

CDEP operates across the homelands with Laynhapuy Homelands Association Inc. (LHAI) having up to 300 participant places, and Marngarr CDEP some 50 - 60 places in their three homelands. Gapuwiyak has a very high number of CDEP places, and has expressed interest in working together with Laynhapuy Homelands to access both the anticipated Training Centres and training courses that will be offered there, as a cost effective, social and economic measure. Further, Traditional Owners of Gapuwiyak Homelands (as distinct from the community of Gapuwiyak), have expressed a desire to meet with Traditional Owners and Board of Directors from Laynhapuy Homelands to discuss possibility of some of their Homelands amalgamating into the Laynhapuy area, further increasing the potential for use of the training facilities.

At present, Laynhapuy Homelands through the LHAI Training Section (incorporating the Training Coordinator and Assistant Training Officer) is utilised by organisations including CDU, Batchelor, Darwin Skills (Job Network Member), Leadership Programs, private enterprise training, departments such as DBERD, FaHCSIA, DEEWR, Tourism NT, which use the Training Section resources in order to facilitate and organise and plan training within the homelands. The LHAI Training Coordinator and Assistant Training Officer (part of the Yolngu Employment Strategy) are a key mechanism within the ability to conduct training within the homelands, and a funnel through which all training is delivered.

An explicit requirement of the CDEP program is that participants should access necessary training to both increase their general job readiness, but also gain specific vocational skills and accreditation. Currently it is not practically possible to access the types and amount of training necessary to meet DEEWR expectations with no access to training facilities.

A recent 'skills audit' of the homelands undertaken by Charles Darwin University (CDU) has identified:

- a very strong interest in and demand for 'training' across a range of VET areas by homeland residents.
- very low levels of literacy, numeracy and oracy, which poses a significant barrier to effective participation in Certificate level courses beyond level I or perhaps level II. It also poses a significant barrier to accessing external employment opportunities, or initiating their own business activities. The skills audit has assisted Yolngu to recognise the huge barrier of literacy, numeracy, oracy and financial management, which urgently needs to be addressed.
- a strong desire to pursue business activities within respective 'Hub' Homelands

It must be noted that in the Skills Audit conducted by CDU, that data on the "year of schooling" often shows 10, 11 and 12. This in some instances reflects the actual school year that the participant actually left school, but in many cases however, because the participant did not understand the question, it was the actual age of the participant when they left school. This leaves a huge literacy and numeracy deficit within the homelands. This needs to be addressed as a precursor to pre-employment programs and opportunities.

After a recent meeting last week with CDU, it was reiterated that most CDU lecturers would not 'camp' out at remote communities within the Laynhapuy homelands, disadvantaging Yolngu even further. It was again stated that a successful VIIP program would make a huge difference in attracting trainers to work in these areas.

We have already had qualified tutors express interest in working with Laynhapuy Homelands through a proposed in-house literacy and numeracy training position, which to date has been severely lacking within the homelands through RTO providers failing to attract quality and quantity of staff. Laynhapuy has also taken the initial steps of applying to become a RTO in order to facilitate this very necessary training position, and to compliment other RTO training that may become available. LHAI will also explore the opportunity of competing for the Job Network Member tender when it becomes available in 12 months time, which may increase directly requirements for training services within the homelands.

- Pathways to employment and further training

There is also an important 'pedagogical' issue involved. Training needs to be relevant and related to people's lived

experiences and opportunities. It is important that Training Providers fully appreciate the circumstances the students are living and working under so they can both:

- ensure the courses are appropriately 'grounded'.
- assist students to understand how and where they can apply the knowledge and skills they acquire in their daily lives in their homelands, as well as to opportunities outside their communities.
- we fully discourage training 'for the sake of training' which has been the case over the years.

Laynhapuy Homelands has been working intensively with the DEET Field Officer based in Nhulunbuy, in order to produce a comprehensive Training program over a 12 month period, (as attached) and this process will continue every calendar year. To date, Laynhapuy Field Officers have visited all Laynhapuy Homelands (over 6,500 sq km) in order to consult with individual communities that ultimately result in Community Work Plans. The CWP's consist of work that enables the community to function effectively, as well as including potential business and economic development within the region that can act as a springboard to individual and community ventures, which in the future may decrease the need for CDEP funding in these areas. Following completion of all the Community Work Plans, the Training section of CDEP has analysed the Work Plans, and visited all communities over a 4 month period, to assist to match training requirements for these with what the local RTO's are able to deliver remotely. The resultant Community Training Plans has been lodged with the RTO's (CDU and Batchelor) to develop a 12 month remote Community Training Plan. As this approach has been from the grass roots level, and creates synergies between what people actually need, and what can be provided in order for realistic enterprise development and more basic needs to be met, there is a high likelihood that this co-venture will, for the first time, actually be a success. However, we must provide adequate training facilities at the very least, in the main hub homelands centres through the hub and spoke model, in order for training in the homelands to be successful, and to provide an avenue through which homelands Yolngu, RTO's, government departments, education areas and community organisations can work together.

It is important to remember that Laynhapuy Homelands also promotes VET in schools (through the Yirrkala Homelands School and also Yirrkala CEC – which includes work experience in business functions – 3 positions have already been placed within Laynhapuy Homelands this year, with further to come with the Miyalk Rangers), VET and adult education programs, non government organisations and private sector areas in order to achieve increased skills building, upskilling and employment outcomes. The Laynhapuy Homelands Training Officer (Sandy Grainger) and Assistant Training Officer (Dhangatji Mununggurr) have worked extremely hard in order to build pathways from CDEP and secondary school, towards employment, further education, and business opportunities, whilst also building pathways for skills that will assist them to perform their current workplace jobs at a more optimum and satisfactory level.

While younger people are targeted for employment opportunities and skills building exercises, it is also important to remember that education and learning should be a lifelong process, and that age should not be a barrier in order to access training, support and opportunities. In fact, many older people are vital in the key roles that they play in mentoring other community members, and role modelling, and a life-long approach to education and meaningful learning (ie. suiting the job/role that they currently or aspire to perform to and that also may play a role in the context of the community in which they live) should be a whole of community goal.

Local Yolngu communities are also keen to develop business interests in the homelands to assist in allowing family to stay on country, and to enhance economic viability of the homelands and to increase their own financial independence away from government dependence. Access to appropriate training, often starting with 'life skills' and literacy/numeracy/oracy, is critical if they are to develop and operate businesses.

NB – Laynhapuy are currently involved in a proposal for WELL funding for literacy and numeracy which will begin in two homelands to begin with over a period of 3 years, Gangan and then Yilpara. Gangan has no training facility, whilst Yilpara will have an available VOQ for use as a training centre as soon as teachers houses are built at Yilpara, (thus freeing up the VOQ for fulltime training). The WELL program will incorporate a full time qualified LL&N teacher, two Yolngu assistant tutors from each of the homelands, and the provision of training coordination delivery, which will include project management, assisting to run the training centres and provide extra support to students based out in the homelands. The WELL program will initially run as a pilot, with potential to extend to other homelands communities.

3.3 Project Support

Before lodging your application, you are expected to have consulted with representatives from the local community and the project should be supported as an effective mechanism for addressing training needs. Evidence of support must be provided.

Have you undertaken formal consultation with the Indigenous community about this project? Yes

If yes, please provide details:

LHAI Board of Director meetings (recorded in minutes) through the initial Hub Pilot Programme Proposal in 2006 and 2007
Gangan Homeland leader and community members
Dhalinybuy Homeland leader and community members
Garrthalala Homeland leader and community members
Wandawuy Homeland leader and community members
Training Officer and Assistant Training Officer visits to the above homelands to discuss this proposal in 2006 and 2007, and again in 2008
Letter of support from CDU as attached
Letter of support from Batchelor as attached
Letter of support from Board of Directors as attached
Letter of support from NT DEET for WELL application

Do you have support for your application from the community? Yes

If yes, please attach letters of support.

SECTION 4: TRAINING COURSES AND STUDENT NUMBERS

In the following table, provide details on all additional planned training in the facility to be funded:
 Please see 12 month training plan as attached for CDU. Batchelor, Job Network and other organisations training plans are still being converted into the overall Laynhapuy Homelands Training Program. LHAI has also applied for WELL funding for a full time literacy and numeracy tutor to work wholly within the Laynhapuy region, to counter the severe need and shortage of numeracy, literacy and oracy skills required for pre-vocational training and pre-employment opportunities.

Please see attached 12 month training plan for the LHAI homelands compiled with CDU – we have still to add in Batchelor, Darwin Skills and other RTO’s into this program. It is hoped that fulltime literacy and numeracy and oracy training can be provided in the homelands through provision of an in-house LL&N tutor in the very near future.

NB – see page 20 for latest update on literacy and numeracy program – WELL.

Insert or delete rows as required

Training Package	Qualification	Provider	Year 1 – Indicative Hrs.	Year 1 - Student N°.	Year 1 - Indicative Hrs.	Year 2 - Student N°.	Year 1 - Indicative Hrs.	Year 3 – Student N°.	Is this training currently delivered? Y/N
Accredited Courses									Not yet!!
Sub-Total									
Non-Accredited Courses									

Sub-Total									
Total									

4.1 Training Arrangements

Are you a Registered Training Organisation (RTO)?

No

If yes please proceed to 4.2.

An MOU has been established with relevant RTO/s and can be provided

Yes –
as
attached

Charles
Darwin
University
(MoU)

NB – Laynhapuy Homelands is currently in negotiation through a MoU with Batchelor (BIITE) to deliver Literacy and Numeracy within the homelands through the WELL program over 3 years.

If you have not established an MOU, please attach a letter of support from the RTO/s that will be used to deliver training at the proposed skill centre and note that if you are successful an MOU must be in place before any funding will be provided to your project.

4.2 Use of training facilities

Please list all organisations that you anticipate will be accessing training in the funded facility:

Laynhapuy Homelands members
Other outside homelands as needed (including Gapuwiyak, Ramingining, Marrngar)
Provided by:
Laynhapuy Homelands Association Incorporated (literacy and numeracy training, computer training, nutrition program, health worker training) through the LHAI Training Section Coordination Team
Charles Darwin University
Batchelor College
Private sector organisations
Not for profit organisations such as ICV
Job Network Members

If you are proposing a project with accommodation, list the communities training will be *delivered* in:

HUBS:
Gangan
Dhalinybuy
Garrthalala
Wandawuy
Yilpara (already a constructed trainer's facility there – however not able to be used until December 2008)

These hubs will service the following homelands through a hub and spoke model:

Dhuruputjpi
Buymarr
Bukudal
Barraratjpi
Djarrakpi
Barrkira
Bawaka
Gutjangan
Rurrangala
Yangunbi
Yuduyudu
Gurkuwuy
Birany Birany
Balma
Gurrumuru
Baygurrjtji
Galkila
Rorruwuy
Dhaniya

If Gapuwiyak Homelands come across to Laynhapuy, then the Homelands accessing the training facilities will increase. Please note – there is a distinct difference between Gapuwiyak community itself and Gapuwiyak homelands.

NB: At a teleconference between Laynhapuy Homelands and Gapuwiyak on 02.05.08, Gapuwiyak have asked to come under the auspices of Laynhapuy Homelands before July 1 2008. A letter has been written to the ICC in Nhulunbuy to begin the facilitation of CDEP and municipal/housing services and placements over to Laynhapuy Homelands Association Incorporated.

The training facilities would service the school leaver and adult populations of the Laynhapuy, Miyarkapuyngu and Djalkiripuyngu sub-regions of North East Arnhem Land. The four locations would act as 'hubs' for surrounding homelands: For example:

Garthalala is a hub for Bukudal, Buymarr, Barraratjpi and Djarakpi.

Gangan would be the hub for Dhuruputjpi, Balma and Baygurrjtji.

Wandawuy is a hub for Gurrumurru, Gurka'wuy, Rurrangala and Biranybirany

Dhalinybuy is a hub for Barrkira, Yuduyudu, Yanguibi, Dhaniya

All in all up to 24 homelands would benefit.

The education and training outcomes that would result from this investment in training facilities are likely to be:

- greater number of students undertaking training particularly those who have been unable to access meaningful training for some time due to unavailability of remote training facilities in the hub homelands
- more Yolngu taking part in the literacy and numeracy programs, and financial literacy and numeracy, that is so necessary as a pre-cursor to other VET programs that can actually lead to successful certifications and employment opportunities, creating social capacity and addressing remote abysmal lack of funding leading to disadvantage that have created barriers for too many people. There has also been an inherent 'tick and flick' mentality of the local RTO's over the years, which has led to training for the sake of training and filling quotas. Much of the training that has occurred in the past would not stack up to training for white society.
- creation of a pathway for school leavers to explore and pursue further education and training, which has been sorely lacking in the homelands
- more diversity in the levels and range of training available
- more consistency and continuity in training provision allowing for better student follow up, and for longer courses of study to be pursued.
- better engagement of training providers with remote communities, and with the current emphasis of the Rudd Government on the 'education revolution', we are hoping that this will translate into real, meaningful training with real outcomes in terms of training for the jobs that are there on the homelands, and training for the potential enterprise opportunities that will provide non subsidised work
- enhanced opportunities for self-directed learning through access to IT facilities
- opportunities to pursue economic and business activities that are grown from the grass roots level

This will be achieved by:

- removing barriers to provision of services by Training Providers and therefore increasing the frequency, continuity and diversity of training that can be provided.
- removing barriers to student participation by increasing accessibility.
- A significant investment by the individual communities into assisting with the assembly and labour re: the Training Facilities.
- A significant investment by the individual communities through managing the Hub Training Facilities.
- A significant investment by the individual communities through the recognition that they must meet Government and NGO's half way, in order to achieve maximum success, through attendance records, and mentoring youth and adults alike in the undertaking of life- long learning practices.

Several 'hub' facilities are required to minimise travel and logistical barriers, but also so different courses can be run simultaneously and complement each other.

The provision of these facilities would also make it possible for LHAI to tap into the Commonwealth's Indigenous Community Volunteers Program and Seniors' Volunteer Program so that unaccredited/informal training, mentoring and other forms of support and networking can be accessed.. This would be an enormous additional benefit to the homelands region in terms of skill and training input but also information and reduced isolation.

The current lack of accommodation and appropriate work/training areas prevents these programs being accessed, however we can over-come this.

Ongoing operational costs can be assisted through:

- ⇒ accessing 'away from base' funding to deliver courses remotely
- ⇒ accessing the Indigenous Community Volunteers and Senior Volunteers programs
- ⇒ accessing funding for 'tutors'
- ⇒ factoring operating costs into training and activities budget (eg. IT support, power)
- ⇒ 'accommodation' fee per night when used as a 'VOQ' through management by individual communities will cover power/water, maintenance
- ⇒ Assistance from Laynhapuy Training Coordination section to ensure fully operational status of the facilities and timely booking, cleaning and managing of same in all homelands, as well as liaison with the training providers and traditional owners

LHAI's Operations Manager position, James Bindley, will have responsibility for ensuring the timely physical establishment of the training facilities. LHAI manages and undertakes a range of construction and maintenance activities in homelands and has the ability to manage this project.

Ric Norton (General Manager) and Susan Sandery (Coordinator Employment, Training & Community Development) will both collaborate on this submission. Ric has experience in managing grant monies and applications and acquittals, and project planning/management and Susan has also worked extensively for community organizations for the same.

Sandra Grainger – as Training Coordinator and Dhangatji Mununggurr as Assistant Training Officer will also collaborate on this project and provide the necessary expertise to assist and support the identified communities to run the training facilities.

The Training will essentially be provided by two main organizations, Charles Darwin University and Batchelor College, as well as services from Job Network Members, private sector and also Laynhapuy Homelands itself. All have indicated a commitment to providing services to Laynhapuy Homelands for the foreseeable future, and have a strong partnership and working relationship with Laynhapuy and the Indigenous people of the homelands. CDU in particular has a binding MoA with Laynhapuy Homelands. DBERD regularly provides training through its programs and also FaHCSIA through its Leadership Training schemes, and it is envisaged that these programs would also be run in the communities, rather than the huge expense of flying people in to capital cities for training blocks, rather than the logical option of taking the trainer/workshop host/ to the training facilities.

Sandra Grainger is our Employment and Training Officer, and Dhangatji Mununggurr holds the position of Training Officer. It is Sandra's and Dhangatji's role to coordinate the training in connection with this project working closely with CDU and BIITE through the evolution of the Community Training Plans.

At a recent meeting with Batchelor (BIITE), it was established that the current level of literacy and numeracy within the Laynhapuy homelands at a very baseline level would be approximately grade 3. Whilst many of our Yolngu members may have files filled with certificates from training, most of these people will be unable to read a newspaper or access the internet and read an item of interest – and this is the stark reality of the past RTO training delivery of 'tick and flick'.

It is a reality that the provision of Training coordination through the Laynhapuy Training section (established over the last 9 months) has enabled careful monitoring of training from RTO's, development of a 12 month training plan geared to improving employment prospects and small business opportunities, as well as the reduction of ad-hoc training delivery as now all training is required to go through Laynhapuy Training section. It also means that there is a reduction in duplication of training and services, and better consultation with traditional owners (as many of the same make up the board of directors of Laynhapuy Homelands).

Past RTO's have been reluctant to deliver training in remote communities as most do not have training or accommodation facilities, therefore most training has been performed away from base with disastrous results, with the social fabric and connections to communities severely disrupted.

It is the goal of the Yolngu board of directors, that the 'hub' homelands have their capacity built up to become service centres to the smaller homelands (outstations), literacy and numeracy is the initial step, along with the training units provided, and then economic development through small enterprise and tourism, providing jobs and development. Many of

the hubs have a health clinic, homeland office, some have schools (with secondary schooling), ranger stations, however the provision of training facilities would be a huge boost to these communities and actively encourage further skills development and role modelling behaviours that have been lost in the current generational gap.

SECTION 5: PROJECT BUDGET AND FUNDING

5.1 Capital Budget

Please provide a break down of the estimated project *capital costs only* in the table below.

Note: It is recommended that project proponents factor in a cost escalation factor of 10% to address likely cost increases. This funding will be returned to DEST if not needed.

Insert or delete rows as required

Item	Australian Government Amount	Other contribution	Total ex GST
Procurement 3 Bdrm Trainer Accommodation 'donga'	\$37,035 ex GST	NIL	37,035 per unit 148,140 for 4 units
6m x 4m Dining/Living/Bathroom donga	\$29,340 ex GST	NIL	29,340 per unit, 117,360 for 4 units
Office Training Lab 'donga'	\$44,865 ex GST	NIL	44,865 per unit, 179,460 for 4 units
Crane allowance Berrimah yard	\$300 ex GST	NIL	300 per unit, 1,200 for 4 units
Construction & Erection <i>Frame & roofing option A & concrete domed top footings</i>	\$213,750 ex GST	CDEP: 48 hours per unit @ \$17 per hr (4pp) 192 hrs for 4 units @ \$17 per hr	213,750 per unit, 855,000 for 4 units
<i>Frame & roofing option B & concrete domed top footings</i>	\$90,750 ex GST	CDEP: 32 hours per unit @ \$17 per hr (4pp) 128 hrs for 4 units @ \$17 per hr	90,750 per unit, 363,000 for 4 units
<i>Concrete slab floor</i>	58,000 ex GST	CDEP: 16 hours per unit @ \$17 per hr (4pp) 64 hrs for 4 units @ \$17 per hr	58,000 per unit, 232,000 for 4 units
Student toilet area (m & f) pit toilets	10,000 ex GST	CDEP: 16 hours per unit @ \$17 per hr (4pp) 64 hours for 4 units @ \$17 per hr	10,000 per unit, 40,000 for 4 units
Septic Tanks for accommodation (grey & black water) & toilets	29,000 ex GST	CDEP: 16 hours per unit @ \$17 per hr (4pp) 64 hours for 4 units @ \$17 per hr	29,000 per unit, 116,000 for 4 units
Fit out Covered 'group teaching area' equipped with stainless steel workbench, sink, whiteboard and external power outlets.	6,000 ex GST	CDEP: 2 hours per unit @ \$17 per hour (4pp) 8 hours for 4 units @ \$17 per hr	6,000 per unit, 24,000 for 4 units
installation & connection x 6 airconditioners & plumbing	24,000	CDEP: 2 hours per unit @ \$17 per hour (4pp) 8 hours for 4 units @ \$17 per hr	24,000 per unit, 96,000 for 4 units

Item	Australian Government Amount	Other contribution	Total ex GST
Fit out of Office/Computer (<i>including 10 workstations, computers, printers, desks and chairs</i>)	25,000 <i>ex GST</i>	CDEP: 8 hours per unit @ \$17 p hr (4pp) 32 hours for 4 units @ \$17 p hr	25,000 per unit, 100,000 for 4 units
Connection to Power/Water	8,000 <i>ex GST</i>	n/a	8,000 per unit, 32,000 for 4 units
Connection to phone/internet	4,000 <i>ex GST</i>	n/a	4,000 per unit, 16,000 for 4 units
Other costs Freight from Gove to Homelands inc crane allowance	10,000 <i>ex GST</i>	n/a	10,000 per unit, 40,000 for 4 units
Freight from Darwin to Gove	\$28,600	n/a	28,600 per unit, 114,400 for 4 units
4 x plaques	150 <i>per unit</i>	CDEP: 1 hour per unit @ \$17 4 hours for 4 units @ \$17	150 per unit, 600 for 4 units
Project management and administration of capital costs 15 % (see page15 for explanation of 15%)	\$79,206 (Option A) or \$60,756 (Option B)	NIL	\$316,824 (Option A) or \$243,024 (Option B)
In kind contribution – Water supply to training centres \$20,000 Contribution to design work and applications \$1000 Documentation of facilities and procedures for training bodies and RTO's \$2000 Establishment of booking system \$1000 Power supply during construction of training facilities \$1000	NIL	\$25,000	\$25,000
TOTAL (\$)	\$ 607,246 per unit (for Option A for roofing) <u>\$ 2,428,984</u> for 4 units	Hours per unit =109 (x 4 workers) = 436 hours @ \$17 = \$7412 per unit Hours for 4 units = <u>\$29,648</u>	\$607,246 (for Option A for roofing) per unit <u>Option A \$2,483,632</u>

Item	Australian Government Amount	Other contribution	Total ex GST
TOTAL (\$)	\$ 465,796 (for Option B for roofing) per unit <u>\$ 1,863,184</u> for 4 units	Hours per unit = 93 (x 4 workers) = 372 hours @ \$17 = \$6324 per unit Hours for 4 units = <u>\$25,296</u>	\$465,796 (for Option B for roofing) per unit <u>Option B \$1,913,480</u>

Note: If you are approved for Skill Centre funding before any payments are made you will need to provide professional advice (quotes or estimates) for all construction and equipment costs.

Please list all non Government contributions to the project in the table below. Any contributions from your organisation should be listed first.

Insert or delete rows as required

Name of Organisation	Amount (GST exclusive)	Status of contribution (Select from list below)
<i>Laynhapuy Homelands</i>	CDEP labour to erect training centres, and to assist with plumbing, concrete slab, framework etc with qualified tradespeople Option A \$29,648 total Option B \$25,296	CC
<i>Laynhapuy Homelands</i>	Water supply to training centres \$20,000	CC
<i>Laynhapuy Homelands</i>	Contribution to design work and applications \$1000	CC
<i>Laynhapuy Homelands</i>	Documentation of facilities and procedures for training bodies and RTO's \$2000	CC
<i>Laynhapuy Homelands</i>	Establishment of booking system \$1000	CC
<i>Laynhapuy Homelands</i>	Power supply during construction of training facilities \$1000	CC
<i>Laynhapuy Homelands in kind TOTAL</i>	Option A <u>\$54,658</u> Option B <u>\$50,296</u>	CC

Status of Contribution:

AS - Application submitted / Contribution requested

CC - Contribution committed and yet to be received

IN - In negotiation

CR – Confirmed but not received

SECTION 6: BUSINESS PLAN

Please attach a Business Plan for the first three years of operation of the Skill Centre. The Business Plan should demonstrate that your organisation has the proven capacity to be able to successfully manage the Skill Centre once in operation.

Please include in your Business Plan:

Business Overview

- Background of the organisation;
- Description of the organisation, including business goals.

Operational Strategy

- Timeline for implementing the skill centre (in the table at page X);
- Outcomes sought

Financials

- Cash flow projection (page X of application)
- Sources of funding revenue and the length of time they are available; and
- A statement supporting your organisations ongoing financial viability.

The onus is on you to provide satisfactory evidence of your financial viability. We may require financial statements, preferably audited, for the most recent complete financial year to be attached. Financial statements should also be attached. Statements should be accrual based accounts and include profit and loss, balance sheet, statement of cash flows and notes to the accounts. Where statements are audited, include the auditor's statement and the name, qualifications and address of the Auditor.

Please check one of the following boxes:

Financial statements are attached;

6.1 CASH FLOW PROJECTION

Provide a cash flow projection (in the table below or as a separate attachment) for the current year, the project period as well the first three years of operation.

Check this box if Cash Flow Projection is attached

Insert years and insert or delete columns and/or rows as required

Item	1 st Year of Operation (year) \$	2 nd Year of Operation (year) \$	3 rd Year of Operation (year) \$
Projected Income			
CDU, Batchelor, Darwin Skills and other RTO's cost price for use of facility based on \$120 per day over 12 weeks at the very minimum	\$7,200 per facility, total of 4 facilities = \$28,000	\$30,000	\$33,600
CDU, Batchelor, Darwin Skills and other RTO's cost price for use of accommodation for trainers based on \$80 pp per night over 12 weeks at the very minimum	\$4,800 per facility, total of 4 facilities (inc other occupied rooms) \$28,800	\$31,680	\$34,560
Income from other private & government training partners (ie DBERD, FaHCSIA, DEEWR etc) when conducting workshops/training/leadership programs (from training facility and accommodation combined)- est. 2 wks per year at all 4 Hub Training facilities	\$2,000 per facility, total of 4 facilities = \$8,000	\$8,800	\$9,600
Projected Income Total	\$64,800	\$71,280	\$77,760
Projected Expenditure			
Cleaning	\$4,800	\$4,992	\$5,760
Maintenance	\$22,000	\$22,880	\$23,795
IT, communications support, small parts & travel per year	\$16,000	\$16,640	\$17,305
Electricity/power generation	\$7,200	\$7,488	\$7,797.
Capital replacement air cons & computer & IT	\$6,800	\$7,072	\$7,354
Projected Expenditure Total	\$56,800	\$58,240	\$60,569
Projected Cash Flow (operating on a cost recovery basis) (Income less Expenditure)	\$8,000	\$13,040	\$17,191
Cumulative Cash Flow (Previous Year's Net Cash Flow Position plus Current Year's Income less Current Year's Expenditure)	\$8,000	\$21,040	\$38,231

Has the organisation seeking funding received any funding from DEST in the past three years? (please tick relevant box) No

6.2 PROJECT IMPLEMENTATION TIMEFRAME

Provide a break down of your proposed project into key timelines and the different stages/milestones, relating these to the stated outcomes. Include proposed start and finish dates. Outline a suggested cash flow to meet your operational requirements.

Insert or delete rows as required

Time (in weeks) from signing of Funding Agreement	Milestone Details	Estimated Cost (GST exclusive)	Funds sought from Australian Government (GST exclusive)
1 week	<i>Procurement of dongas Role: Manager Building and Services</i>	150,140 per unit cost	<i>\$150,140 X 4 units \$600,560</i>
1 week	<i>Design work for slabs, footings and toilets/sewerage (in kind LHAI) Role: Manager Building and Services</i>	<i>Contribution to design work and applications \$1000</i>	<i>NIL</i>
1 week	<i>Project Management & Administration</i>	<i>79,206 Option A X 4 units \$316,824 60,756 Option B X 4 units \$243,024</i>	<i>79,206 Option A X 4 units \$316,824 60,756 Option B X 4 units \$243,024</i>
6 weeks	<i>Documentation of facilities and procedures for training bodies and RTO's (in kind LHAI) Role: Training section LHAI</i>	<i>Documentation of facilities and procedures for training bodies and RTO's \$2000</i>	<i>NIL</i>
6 weeks	<i>Establishment of booking system (in kind LHAI) Role: Training section LHAI</i>	<i>Establishment of booking system \$1000</i>	<i>NIL</i>
6 weeks	<i>Recruitment of cleaner from the 4 communities Role: Training section LHAI</i>	<i>NIL</i>	<i>NIL</i>

Time (in weeks) from signing of Funding Agreement	Milestone Details	Estimated Cost (GST exclusive)	Funds sought from Australian Government (GST exclusive)
12 weeks	<p>Water supply to training centres \$20,000 (in kind LHAI) Power supply during construction of training facilities \$1000 (in kind LHAI) Construction & Erection <i>Frame & roofing option A & concrete domed top footings</i> <i>Frame & roofing option B & concrete domed top footings</i> <i>Concrete slab floor</i> <i>Student toilet area (m & f) pit toilets</i> <i>Septic Tanks for accommodation (grey & black water) & toilets</i> Fit out <i>Covered 'group teaching area' equipped with stainless steel workbench, sink, whiteboard and external power outlets. installation & connection x 6</i> <i>airconditioners & plumbing</i> <i>Fit out of Office/Computer (including 10 workstations, computers, printers, desks and chairs)</i></p>	<p>\$20,000 \$1,000 CDEP:48 hours per unit @ \$17 per hr (4pp) 192 hrs for 4 units @ \$17 per hr CDEP: 32 hours per unit @ \$17 per hr (4pp) 128 hrs for 4 units @ \$17 per hr CDEP: 16 hours per unit @ \$17 per hr (4pp) 64 hrs for 4 units @ \$17 per hr CDEP:16 hours per unit @ \$17 per hr (4pp) 64 hours for 4 units @ \$17 per hr CDEP: 16 hours per unit @ \$17 per hr (4pp) 64 hours for 4 units @ \$17 per hr CDEP: 2 hours per unit @ \$17 per hour (4pp) 8 hours for 4 units @ \$17 per hr CDEP: 2 hours per unit @ \$17 per hour (4pp) 8 hours for 4 units @ \$17 per hr CDEP: 8 hours per unit @ \$17 p hr (4pp) 32 hours for 4 units @ \$17 p hr</p>	<p>377,750 Option A X 4 units \$1,511,000 254,750 Option B X 4 units \$1,019,000</p>
16 weeks	<p><i>Connection to Power/Water</i> <i>Connection to phone/internet</i> <i>Organisation of 4 plaques for facilities and Ministerial contact for opening ceremonies</i> <i>Role: Training section and CEO</i></p>	<p>CDEP: 1 hour per unit @ \$17 4 hours for 4 units @ \$17</p>	<p>8,000 per unit, 32,000 for 4 units 4,000 per unit, 16,000 for 4 units 150 per unit X 4 units \$600</p>

SECTION 7: PRIVACY AND CONFIDENTIALITY NOTICES

Privacy Notice

The Department of Education, Science and Training (DEST) collects any personal information sought in this Questionnaire so that it can check the applicant's suitability for Australian Government funding or to undertake work for the Australian Government. DEST may use this information to obtain further information about the applicant and/or any named individuals from DEST's own records and databases, publicly available records of the Australian Securities and Investment Commission and/or a credit rating agency. This information will only be used by DEST in relation to the applicant's current or future tenders for the purpose of verifying information provided and to identify any adverse information that has not been disclosed, or that may adversely affect the applicant's ability to meet its contractual obligations. DEST is obliged to protect any personal information about individuals in accordance with the provisions of the *Privacy Act 1988*. In the course of assessing financial viability some personal information may be disclosed to the bodies described in paragraph 19 under the heading Authorisation.

Confidentiality of Information

The Department operates within a public accountability framework which requires it to ensure openness and transparency of its activities. This requires the Department to minimise the amount of information that is subject to confidentiality requirements. The overriding principle applied by the Department is that information should not be protected as confidential unless there is good reason to do so. Organisations completing this questionnaire are asked to identify in writing any information that they consider should be protected as confidential information under the agreement or contract, including reasons for the request. The Department may request further information from an organisation about its claim for confidentiality and that information must be provided within three (3) working days of the request.

If the organisation does not identify any information as confidential the Department will consider that the organisation has no information which should be protected as confidential under the contract. The Department reserves the right, at its sole discretion, to accept or refuse a request to treat information as confidential. If the Department and the organisation enter into an agreement or contract, the information which is to be protected as confidential will be listed in the Schedule to the resulting agreement or contract:

If the Department and a preferred organisation enter into negotiations and the Department does not accept that organisation's request to treat information as confidential, the Department will notify the organisation in writing of the decision. Unless the Department and the organisation reach agreement within five (5) working days of the notification, the Department reserves the right not to enter into a contract with that organisation and to enter into a contract with another organisation.

The Department will treat as confidential information which is provided in response to this questionnaire and is:

- provided by organisations which ultimately do not receive public money or do not receive the Department's support for their activity; and
- which is not otherwise in the public domain.

Exceptions to Confidentiality

The Department's obligation to keep a organisation's information confidential will not be breached if the information:

- is disclosed by the Department to the responsible Minister;
- is disclosed by the Department in response to a request by a House or a Committee of the Parliament of the Commonwealth of Australia;
- is authorised or required by law to be disclosed; and
- is in the public domain otherwise than due to a breach of the conditions of an RFT, RFQ or contract.

Organisations should note the sections in the RFQ/RFT documentation which provide for access to records under the *Freedom of Information Act 1982*, the *Auditor-General Act 1997* and the *Ombudsman Act 1976*. Parliament and the courts also have legal rights to access to a wide range of information.

SECTION 8: STATUTORY DECLARATION

This Statutory Declaration must be completed by a person listed at Question 9 (List of Relevant Persons).

STATUTORY DECLARATION

Insert name and address of person making the declaration:

I, Yananymul Mununggurr

Do solemnly and sincerely declare as follows:

Authority

Insert position/title (for example, Proprietor, Director):

that I am currently a

CEO

Insert name of Proponent:

of

Laynhapuy Homelands Association Incorporated

and I am authorised to make this declaration on its behalf.

Offer and Statement of Compliance

Insert name of Proponent:

on behalf of

....Laynhapuy Homelands Association Incorporated.....

I confirm that:

- the information provided in this form and all appended documents is complete and correct;
- my organisation understands that this application is not an offer on the part of the Australian Government nor does it create any obligation on the part of the Australian Government to enter into a commercial or other relationship with any organisation;
- my organisation understands that DEST will have the right (but not be obliged) to act in reliance upon the contents of my response to the application, including its attachments, any statutory declarations and associated material;
- my organisation will regard all communication with DEST as confidential and not disclose their contents without DEST's prior written consent; and
- to the best of my knowledge, the Privacy Notice appearing in Section X of this Questionnaire has been drawn to the attention of all those individuals whose personal details have been provided in the Questionnaire.

Authorisation

DEST is authorised to undertake the necessary steps to assess the financial position of the organisation by checking information contained within this application with, or obtaining additional information from:

- Other Australian Government agencies such as the Australian Taxation Office, Australian Securities and Investments Commission;
- State or Territory agencies;
- Law enforcement agencies;
- Credit reference agencies;
- Courts or Tribunals; or
- Any other appropriate organisation or person reasonably required as part of these checks.

No Illegal Activities

I confirm that:

- (a) the application to which this statutory declaration is appended has not been prepared with the benefit of information obtained from a current or former officer or employee of the Australian Government in circumstances that constitute a breach of an obligation of confidentiality or fidelity on the part of that person or a breach of the *Crimes Act 1914*, the Criminal Code or the Public Service Regulations or information otherwise improperly obtained from the Australian Government;
- (b) through its officers, employees and agents, my organisation has not attempted and will not attempt, to influence improperly, any officer of the Australian Government in connection with the assessment of applications;
- (c) to the best of my knowledge, my organisation has not engaged in any collusive tendering, anti-competitive conduct or any other similar conduct with any person in relation to the preparation or submission of this offer; and
- (d) to the best of my knowledge there is no conflict of interest which would prevent my organisation from proceeding with this application. I make this solemn declaration by virtue of the *Statutory Declarations Act 1959* and subject to the penalties provided by that Act for the making of a false statement in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

I acknowledge that I am aware that giving false or misleading information is a serious offence under the Criminal Code.

Signature of person making the declaration.

Yananymul Mununggurr

Declared at: Laynhapuy Homelands Resource Centre

On: 23 04 2008

Signature of person before whom the declaration is made:

Hala Tupou

Printed name, qualifications and address of person before whom the declaration is made

Hala Tupou
JP
Dhanbul Community Council
Yirrkala NT 0880

NOTE 1: A person who wilfully makes a false statement in a statutory declaration under the *Statutory Declarations Act 1959* as amended is guilty of an offence against that Act, the punishment for which is imprisonment for a term of up to four years.

**NOTE 2: A Statutory declaration under the *Statutory Declarations Act 1959* as amended may be made before:
Member of Certain Professions**

- Chiropractor
- Dentist
- Legal practitioner
- Medical practitioner
- Nurse
- Patent attorney
- Pharmacist
- Veterinary surgeon

Other Persons