

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 01

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Value of Alinga Street and Northbourne Avenue buildings

**Proof Hansard Page/s:** 12 (23/05/12)

**Senator NASH asked:**

**Senator NASH:** Do you have a value of the actual buildings themselves?

**Mr Banham:** No. I would not know the value.

**Senator NASH:** Could you take it on notice to give us a reasonable estimate of the value of the buildings themselves, thank you.

**Answer:**

62 Northbourne Avenue - \$40m

111 Alinga Street - \$60m

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**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 02

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Cost of premises at Rosebery in Sydney

**Proof Hansard Page/s:** 12 (23/05/12)

**Senator JOYCE asked:**

**Mr Banham:** We have premises at Rosebery in Sydney.

**Senator JOYCE:** How much does that cost us a year?

**Mr Banham:** I do not have that figure with me. I will get it to you.

**Answer:**

\$316,192

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ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 03

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Efficiency Dividend

**Proof Hansard Page/s:** 16 (23/05/12)

**Senator MACDONALD asked:**

**Senator IAN MACDONALD:** Time has escaped me. Could you on notice indicate to me, not in great deal, which areas of service that your department has in the past provided at a high level or at a useful level? Can you give a brief explanation, as you have just given with research? You do not do all the research that you would like to, but you feel that for the government's immediate programs on the books you can do the research that is necessary. I assume you are not doing research into things that the government might be wanting to look at in two or three years.

**Mr Mrdak:** We are happy to take that on notice and indicate that what we are also doing as part of this process is looking at all of our processing and the like within the department to get the efficiencies and meet all of the statutory requirements. So there is a series of processes underway. But I am happy to take that question on notice for you.

**Senator IAN MACDONALD:** I feel for you. All governments ask you to use the efficiency dividend. But it brings back my original comment that if you can be this efficient this year, you must have been bloody inefficient last year. It is not personal. I do not mean to be offensive. It is a matter of common sense.

**Mr Mrdak:** I would couch it differently. I would couch it as we are very efficient and we are going to be more efficient.

**Senator IAN MACDONALD:** Indeed. Why were not you more efficient last year? Without writing a book, I am interested in some of the areas, on notice. As I say, do not write a book, because you have more important things to do. Can you give a brief explanation of the areas where, if you had more money, you would put in more money?

**Mr Mrdak:** Certainly.

**Answer:**

The research and statistics program of the Bureau of Infrastructure, Transport and Regional Economics (BITRE) seeks to address both the immediate and long term priorities in infrastructure and transport, within available resources. This work currently encompasses five broad areas: reform and investment analysis; infrastructure and corridor analysis; road safety and maritime analysis; city and regional analysis; and forecasting.

In recent years a number of innovations have helped drive efficiency gains within BITRE without compromising this research work, including:

- reducing processing requirements for the annual General Aviation survey, by shifting from a paper-based to an internet survey
- increasing automation in the preparation of statistics reports, through linking template reports to databases
- making greater use of internet tools for literature reviews
- publishing more reports electronically, reducing costs of printing and distributing physical reports.

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**Infrastructure and Transport**

**Question no.:** 04

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Legal Fees

**Proof Hansard Page/s:** 16 (23/05/12)

**Senator McKENZIE asked:**

**Senator McKENZIE:** I want to ask something on notice. It goes to the legal fees of the department and the agencies. From my rough calculations to a question on notice, we have over \$10 million being spent on legal fees. I would like that broken down. We have \$2 million from Airservices Australia. We have \$1.7 million from Airservices Australia for another issue. The department has spent \$1.2 million with the Australian Government Solicitor. Could I have further detail for the over \$1 million in legal bills in the answer to question on notice 25?

**Mr Mrdak:** Certainly. We obviously have a number of legal actions which we deal with, I think, which are predominantly the areas covered by those larger expenditures. Obviously we appear in a number of corporate processes at a time. But I will get you some more detail in relation to those.

**Answer:**

Department of Infrastructure and Transport

<b>Service category</b>	<b>Cost</b>
Commercial (contracts, property and construction, procurement, grants and funding, intergovernmental agreements and corporate law)	\$380,896
Litigation and dispute resolution (debt recovery, tribunal and court proceedings, employment law and enforcement)	\$191,282
General advice (statutory interpretation, legislative drafting, employment law and financial law)	\$1,122,699

Australian Maritime Safety Authority

<b>Service category</b>	<b>Cost</b>
General legal advice	\$605,268
Legislative drafting	\$477,453
New policy- National System	\$360,350

Airservices Australia

<b>Service category</b>	<b>Cost</b>
Staffing and office support costs for Airservices Office of Legal Counsel.	\$1,720,000

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<b>Service category</b>	<b>Cost</b>
External Legal costs covering such things as property, employment and commercial matters.	\$2,144,000

Civil Aviation Safety Authority

<b>Service category</b>	<b>Cost</b>
Salaries for 14 staff	\$1,014,909
Leave and employer super	\$234,359
Other overhead costs	\$309,190

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**Infrastructure and Transport**

**Question no.:** 05

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** In-house Staff Training Costs

**Proof Hansard Page/s:** 16 (23/05/12)

**Senator McKENZIE asked:**

**Senator McKENZIE:** That would be great, thank you. On the training given to staff, there is one in-house total cost, albeit for 25,000 staff, of over \$23 million. The reason was to align the department's actual workforce and its skills with the skills required to achieve the department's outcome. I would like a little more detail around that.

**Mr Mrdak:** I will get you some detail.

**Answer:**

Airservices in-house training includes:

- All courses at the Learning Academy – includes 114 air traffic control trainees and 36 ab-initio fire fighters.
- Training of technicians and graduates.
- Compulsory on-line training courses for all staff (approximately 3,800) e.g. fraud prevention, drug and alcohol management, document security etc.
- Numerous short specialised training courses to develop staff e.g. project management, presentations, writing skills etc.
- Management training courses for senior managers.

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**Infrastructure and Transport**

**Question no.:** 06

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Staffing

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. (a) How many ongoing staff recruited this financial year to date?  
(b) What classification are these staff?
2. (a) How many non ongoing positions exist or have been created this financial year to date?  
(b) What classification are these staff?
3. This financial year to date, how many employees have been employed on contract and what is the average length of their employment period?
4. Provide details of what staffing changes have occurred in DOIT from the 2012-13 Budget. Provide a list of additional and/or redundant positions, the classification and the program those positions are part of or have been taken from.
5. Please list the SES positions you have in DOIT in the years this financial year to date. Identify the different levels and how many are permanent positions.

**Answer:**

1. The Department has recruited the following ongoing staff:

<b>Classification</b>	<b>Ongoing staff recruited 1 July 2011 – 30 April 2012</b>
APS 2	2
GAPSAPS3	27
APS 4	12
APS 5	34
APS 6	25
EL 1	32
EL 2	11
SEB1	2
<b>Total</b>	<b>145</b>

2. The Department has no designated non-ongoing positions.
3. The number of contract staff (staff employed by and are paid by a labour hire firm and excludes non-ongoing employees who are employed by and on the payroll of the department) recruited 1 July 2011 – 31 January 2012 = 47.

Average length of their employment = 48 working days (excluding weekends and holidays)

4. None.
5. A list of SES positions is contained in the Annual Report.

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**Question no.:** 07

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Graduates

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. (Will there be any training after the 2012 Calendar year for 2012 Graduates? If yes, please details including costs and what the training is.
2. What was the cost for recruiting 2012 Graduates? Please itemise and detail costs.

**Answer:**

1. The 2012 Graduate cohort will undertake career coaching in 2013 and 2014 calendar years. The contract for these services has not yet been negotiated. Graduates will also undertake training that is relevant to their career management.
2. Costs for recruiting 2012 Graduates:

Assessment centres	\$115,851
Careers Fairs	\$13,419
Marketing (publications and print advertising)	\$16,443
Total 2012 Graduate Recruitment	\$145,713

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**Infrastructure and Transport**

**Question no.:** 08

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Government Advertising

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. What was the total cost of all advertising for the financial year to date?
2. Is the advertising campaign or non-campaign advertising? Provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services.
3. Has the Department of Finance and Deregulation provided any advice about the advertising? Provide details of each advertising item.
4. Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Provide details of each advertising item.
5. Did the Advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Provide the details for each advertising item.
6. Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services.
7. What advertising – Campaign and Non-Campaign – and other communications programs is DOIT undertaking, or are planning to undertake?

**Answer:**

1. The total cost of all advertising for the financial year to date is \$36,373.80.
2. Non-campaign advertising was undertaken for a notice for the request for tender no.20000201/20000202. Eight 9x3, two 9x4 and three 10x3 advertisements were placed in various newspapers around Australia. This advertisement was placed by Adcorp and the total cost was \$15,591.97 (GST exclusive).

Non-campaign advertising was undertaken for a notice for the request for tender no. 10006464. Five 6x3 advertisements were placed in newspapers around Australia. This advertisement was placed by Adcorp and the total cost was \$3,957.43 (GST exclusive).

Non-campaign advertising was undertaken for a notice for remote aerodrome upgrade grants applications for the Remote Aviation Access Program. Four 14.3 advertisements were placed in various newspapers. This advertisement was placed by Adcorp and the total cost was \$10,635.41 (GST exclusive).

Non-campaign advertising was undertaken for the Financing Australia's Infrastructure Conference. Two 9x3 advertisements were placed in The Australian and the Australian Financial Review. This advertisement was placed by Adcorp and the cost was \$4,229.30 (GST exclusive).

Non-campaign advertising was undertaken for a notice for the request for tender no. 20000181. One 6x3 advertisement was placed in the Australian Financial Review. The advertisement was placed by Adcorp and the total cost was \$1,959.69 (GST exclusive)

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3. No.
4. No.
5. No further advertising programs undertaken.
6. No communications programs have been undertaken by external agencies.
7. Nil.

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**Infrastructure and Transport**

**Question no.:** 09

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Official Hospitality and Entertainment Spend

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. What is DOIT's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events.
2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of each event.
3. What is DOIT's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events.
4. For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of each event.
5. What hospitality spend is DOIT planning on spending? Detail date, location, purpose and cost of all events.
6. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of each event.
7. What entertainment spend is DOIT planning on spending? Detail date, location, purpose and cost of all events.
8. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of each event.
9. Is DOIT planning on reducing any of its spending on these items? If so, how will reductions be achieved?

**Answer:**

1. The Department's expenditure on official hospitality (in addition to expenditure information previously provided to the Committee) is \$7,251.11.
2. Nil
3. Nil
4. Nil
5. The Department expects to spend roughly the same amount on hospitality as per previous years.
6. Nil
7. Nil
8. Nil
9. DoIT seeks to find efficiencies and savings against all elements of its operating expenses.

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**Infrastructure and Transport**

**Question no.:** 10

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Board Appointments

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. List all of the boards within this portfolio, including: board title, terms of appointment, tenure of appointment and members.
2. What is the gender ratio on each board and across the portfolio?
3. Please detail any board appointments for this financial year to date.

**Answer:**

As at 30 April 2012:

<b>Board title</b>	<b>Members</b>	<b>Term</b>	<b>Tenure</b>
Airservices Australia	Mr David Anthony Forsyth	2 years Chair	03/06/2010 - 02/06/2012
	Dr Warren Mundy	3 years Deputy Chair	03/06/2011 - 02/06/2014
	Ms Judith Munro	2 years Member	03/06/2010 - 02/06/2012
	Ms Liza Carver	3 years Member	01/06/2009 - 31/05/2012
	Air Chief Marshal Angus Houston AC AFC (Rtd)	6 months Member	06/12/2011 - 02/06/2012
	Mr Henk Meertens	2 years Member	03/06/2010 - 02/06/2012
	Mr Roxley McLennan AO, AVM (Rtd)	3 years Member	31/07/2009 - 31/05/2012
	Mr David Burden	3 years Member	01/06/2009 - 31/05/2012
	Vacant	CEO Ex Officio Member	

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Australian Maritime Safety Authority	Mr Leo Zussino	3 years Chair	22/11/2011 – 21/11/2014
	Mr Ross Brewer	3 years Deputy Chair	01/03/2011 – 28/02/2014
	Dr Russell Reichelt	3 years Member	09/08/2010- 09/08/2013
	Captain Frederick Ross	3 years Member	22/11/2011 – 21/11/2014
	Mr Graham Peachey	CEO Ex Officio Member	04/05/2010 - 03/05/2015
	Mr Andrew Wilson	Departmental representative Ex Officio Member	03/08/2009 - ongoing
	Vacant	Member	
	Vacant	Member	
Australian Rail Track Corporation	Mr John Caldon	3 years Chair	21/01/2010 – 20/01/2013
	Mr Lucio di Bartolomeo	3 years Director	30/06/2010 – 29/06/2013
	Ms Gillian Brown	3 years Director	30/06/2010 – 29/06/2013
	Ms Lynelle Briggs	3 years Director	10/11/2011 – 09/11/2014
	Ms Pamela Catty	2 years Director	18/03/2011 – 17/03/2013
	Mr Barry Cotter	2 years Director	18/03/2011 – 17/03/2013
	Mr John Fullerton	5 years CEO - Ex Officio Member	01/02/2011 – 31/06/2016
Australian Transport Safety Bureau	Mr Martin Dolan	5 years Chief Commissioner	01/07/2009 – 30/06/2014
	Mr Noel Hart	3 years Commissioner	01/07/2009 – 30/06/2012
	Ms Carolyn Walsh	3 years Commissioner	08/03/2010 – 07/03/2013
Civil Aviation Safety Authority	Dr Allan Hawke AC	3 years Chair	01/07/2009 – 30/06/2012
	Mr David Gray	3 years Deputy Chair	01/07/2009 – 30/06/2012
	Mr Trevor Danos	3 years Member	01/07/2009 – 30/06/2012
	Ms Helen Gillies	3 years Member	01/07/2009 – 30/06/2012
	Mr John McCormick	5 years CEO - Ex Officio Member	01/03/2009 – 28/02/2014
International Air Services	Dr Jill Walker	3 years	09/02/2011 –

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Commission		Chairperson	08/02/2014
	Mr Stephen Bartos	Member	01/07/2010 – 30/06/2013
	Vacant	Member	
Infrastructure Australia	Sir Rod Eddington	3 years Chair	03/05/2011 – 02/05/2014
	Dr Ian Watt AO	3 years Member	21/05/2011 – 20/05/2014
	Dr Martin Parkinson PSM	3 years Member	21/05/2011 – 20/05/2014
	Mr Jim Hallion	3 years Member	21/05/2011 – 20/05/2014
	Mr Anthony Kannis	3 years Member	21/05/2011 – 20/05/2014
	Dr Kerry Schott	3 years Member	21/05/2011 – 20/05/2014
	The Hon Mark Birrell	3 years Member	21/05/2011 – 20/05/2014
	Professor Peter Newman	3 years Member	21/05/2011 – 20/05/2014
	Mr Phil Hennessy	3 years Member	21/05/2011 – 20/05/2014
	Cr Nicole Lockwood	3 years Member	21/05/2011 – 20/05/2014
	Ms Elana Rubin	3 years Member	21/05/2011 – 20/05/2014
	Vacant	Member	
	National Road Safety Council	Mr Roger Cook AM	3 years Chair
Emeritus Professor Mary Ann Bin-Sallik		3 years Member	06/11/2009 – 05/11/2012
Ms Ann Bunnell		3 years Member	06/11/2009 – 05/11/2012
Ms Freda Crucitti		3 years Member	06/11/2009 – 05/11/2012
Professor Ian Johnston AM		3 years Member	06/11/2009 – 05/11/2012
Vacant		Member	
Vacant		Member	

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National Transport Commission	Mr Greg Martin PSM	2 years Chair/Commissioner	28/06/2011 – 30/06/2013
	Professor Ian Johnston AM	2 years Deputy Chair/Commissioner	28/06/2011 – 30/06/2013
	Ms Julie-Anne Schafer	2 years Commissioner	28/06/2011 – 30/06/2013
	Mr Bill Noonan OAM	2 years Commissioner	28/06/2011 – 30/06/2013
	Professor Frank Muller	2 years Commissioner	28/06/2011 – 30/06/2013
	Mr Nick Dimopoulos	3 years CEO Ex Officio Commissioner	03/10/2011 – 02/10/2014

2. As at 30 April 2012:

<b>Board</b>	<b>Members</b>	<b>Gender Ratio</b>
Airservices Australia	9	M = 6 (67%) F = 2 (22%) 1 Vacant (11%)
Australian Maritime Safety Authority	8	M = 6 (75%) 2 Vacant (25%)
Australian Rail Track Corporation	7	M = 4 (57%) F = 3 (43%)
Australian Transport Safety Bureau	3	M = 2 (67%) F = 1 (33%)
Civil Aviation Safety Authority	5	M = 4 (80%) F = 1 (20%)
International Air Services Commission	3	M = 1 (33%) F = 1 (33%) 1 Vacant (34%)
Infrastructure Australia	12	M = 8 (66.5%) F = 3 (25%) 1 Vacant (8.5%)
National Road Safety Council	7	M = 2 (29%) F = 3 (43%) 2 Vacant (28%)
National Transport Commission	6	M = 5 (83%) F = 1 (17%)
<b>Across the portfolio boards</b>	<b>60</b>	<b>M = 38 (63.5%)</b> <b>F = 15 (25%)</b> <b>7 Vacant (11.5%)</b>

3. Please refer to the response to Senate Order 13 tabled prior to each hearing.

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**Infrastructure and Transport**

**Question no.:** 11

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Freedom of Information (FOI)

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. Has DOIT received any updated advice on how to respond to FOI requests?
2. What is the total cost to DOIT to process FOI requests for this financial year to date?
3. (a) How many FOI requests has DOIT received for this financial year to date?  
(b) How many requests have been denied and how many have been granted?  
(c) Has the department failed to meet the processing times outlined in the FOI Act for any requests? If so, how many and why?  
(d) Do any of these requests remain outstanding? If so, how many and why?
4. How many conclusive certificates have been issued in relation to FOI requests for this financial year to date?

**Answer:**

1. No
2. \$153,668
3. (a) 60  
(b) 5 denied, 22 granted (17 withdrawn, 3 transferred and 13 ongoing)  
(c) Yes, 1 request due to processing delays.  
(d) No
4. Nil, conclusive certificates were abolished on 7 October 2009.

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**Question no.:** 12

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Community Cabinet Meetings

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. What was the cost of Minister's travel and expenses for the Community Cabinet meetings held this financial year to date?
2. How many Community Cabinet meetings has the Minister attended? List date and location.
3. (a) How many Ministerial Staff travelled with the Minister for the Community Cabinet meetings for this financial year to date?  
(b) What was the total cost of this travel?  
(c) Which Community Cabinet meetings did the Ministerial Staff attend? List date and location.
4. (a) How many Departmental Officers travelled with the Minister for the Community Cabinet meetings for this financial year to date?  
(b) What was the total cost of this travel? List travel type, accommodate and any other expenses.  
(c) Which Community Cabinet meetings did the Departmental Officers attend? List date and location.
5. What was the total cost to the Department and the Minister's office for the Community Cabinet meetings for this financial year to date?

**Answer:**

1. Ministerial travel costs are the responsibility of the Department of Finance and Deregulation.
2. The Minister has attended four Community Cabinet meetings for this financial year to date:

<b>Date Held</b>	<b>Location</b>
16 May 2012	Berwick, VIC
4 April 2012	Parramatta, NSW
9 November 2011	Werribee, VIC
1 September 2011	Yeronga, QLD

3. Ministerial attendance for Community Cabinet meetings is the responsibility of the Minister's Office.
  4. (a) Two departmental staff travelled with the Minister for Community Cabinet meetings for this financial year to date.  
(b) Cost of this travel: \$3,747. Travel type, accommodation and other expenses are listed in Attachment A.  
(c) Refer Attachment A.
5. Total Department costs: \$3,747. Ministerial travel costs are the responsibility of the Department of Finance and Deregulation.

**12 – Attachment A**

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**12 – Attachment A**

Community Cabinet Meeting Date	Location	Accompanying Departmental staff	Airfares	Booking Fee	Accommodation	Meals	Taxi Fares	Car Hire	Car Parking	Other	TOTAL
16 May 2012	Berwick, VIC	Nil Departmental Attendance									
4 April 2012	Parramatta, NSW	Nil Departmental Attendance									
9-November 2011	Werribee, VIC	Andrew Jaggars, Executive Director, Nation Building Infrastructure Investment Division	\$1,056	\$30	\$200	\$38	\$305		\$21		\$1,650
3 October 2011	Kingston, TAS	Nil Departmental Attendance									\$0.00
1-September 2011	Brisbane, QLD	Roland Pittar General Manager, North West Roads (QLD, WA, SA, NT), Nation Building Infrastructure Investment Division	\$1,541	\$30	\$340	\$25		\$115	\$46		\$2,097
<b>TOTAL COSTS</b>											\$3,747

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**Question no.:** 13

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Reviews

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

For this financial year to date:

1. How many Reviews are being undertaken?
2. What reviews have concluded, and for those that are still ongoing, when will those reviews be concluded
3. Which of these reviews has been provided to Government?
4. When will the Government be responding to the respective reviews that have been completed?
5. What is the estimated cost of each of these Reviews?
6. What reviews are planned?
7. When will each of these reviews be concluded?

**Answer:**

**Road Safety**

1. Nil
2. Nil
3. N/A
4. N/A
5. N/A
6. A performance review of the keys2drive program commenced in June 2012.
7. Early 2012-13.

**Disability Standards**

1. Nil
2. Nil
3. N/A
4. N/A
5. N/A
6. A review of the Disability Standards for Accessible Public Transport 2002 (Transport Standards) as required by Part 34 of the Standards will commence in 2012.
7. Details of the review are currently under consideration by the Government.

**Joint Study on Aviation Capacity in the Sydney Region**

1. Nil.
2. The Joint Study on Aviation Capacity in the Sydney Region.
3. The Joint Study on Aviation Capacity in the Sydney Region was provided to the Australian and NSW Governments on 2 March 2012.

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4. The Australian Government announced its response to the Joint Study on 8 May 2012.
5. The cost of the taskforce for the above mentioned review, for the period 1 July 2011 to 30 April 2012, was approximately \$2.063 million.
6. In response to the Joint Study, the Australian Government has announced its plans to undertake:
  - a. a detailed investigation into the suitability of Wilton for a supplementary airport, including conducting preliminary economic, social and environmental studies; and
  - b. an assessment of the scope and consequences of utilising RAAF Base Richmond for limited civil operations, including consideration of social, economic and environmental impacts.
7. It is anticipated these reviews will be completed within 12 months of commencement.

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**Question no.:** 14

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Consultancies

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc). Also include total value for all consultancies.
2. (a) How many consultancies are planned for this calendar year?  
(b) Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.

**Answer:**

1. A list of consultancies for the financial year to date valued at \$10,000 or more can be found on the Australian Government Tender System website ([www.tenders.gov.au](http://www.tenders.gov.au)).
2. Planned consultancies for the 2012 calendar year are covered in the Department's Annual Procurement Plan (APP) list which can be found on the Australian Government Tender System website ([www.tenders.gov.au](http://www.tenders.gov.au)).

**Rural & Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 15

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Media Monitoring

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. (a) What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office for this financial year to date?
  - (b) Which agency or agencies provided these services?
  - (c) What is the estimated budget to provide these same services for the year 2011-12?
  - (d) What has been spent providing these services this financial year to date?
2. (a) What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to DOIT for this financial year to date?
  - (b) Which agency or agencies provided these services?
  - (c) What is the estimated budget to provide these same services for the year 2011-12?
  - (d) What has been spent providing these services this financial year to date?

**Answer:**

- 1-2. The Department pays a flat rate fee to Media Monitors on a monthly basis for monitoring services to both the Department and Minister's Office.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 16

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Social Media

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

Has there been any changes to department and agency social media or protocols about staff access and usage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since publication of the Australian Public Service Commission's Circular 2012/1: Revisions to the Commission's guidance on making public comment and participating online? If yes, please explain and provide copies of any advice that has been issue. If no, please explain why not.

**Answer:**

The Department updated its social media policy to reflect the Australian Public Service Commissioner's Circular 2012/1.

**Rural & Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 17

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Contractors

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

For this financial year to date:

- (a) Has DOIT ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost).
- (b) Has DOIT ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details (including the work undertaken and the cost).
- (c) Has DOIT ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost).
- (d) Has DOIT ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).
- (e) Has DOIT ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).
- (f) Has DOIT ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).
- (g) Has DOIT ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost).
- (h) Has DOIT ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).
- (i) Has DOIT ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.
- (j) What contractors have been employed by the department/agency? If yes, provide details (including the work undertaken and the cost).

**Answer:**

No.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

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**Infrastructure and Transport**

**Question no.:** 18

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Discretionary Grants

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. Could DOIT provide a list of all discretionary grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the intended use of the grants and what locations have benefited from the grants.
2. Has DOIT complied with interim requirements relating to the publication of discretionary grants?

**Answer:**

1. Information on grants awarded by the Department are available on the website:  
<http://www.infrastructure.gov.au/department/grants/index.aspx>
2. Yes.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** CORP 19

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Commissioned Reports

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. How many Reports have been commissioned by the Government in DOIT this financial year to date? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.
2. How much did each report cost/or is estimated to cost?
3. How many departmental staff were involved in each report and at what level?
4. What is the current status of each report?
5. When is the Government intending to respond to these reports?

**Answer:**

1-5. A full list of published reports can be found on the Department's website.

**Rural & Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 20

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Government Payment of Accounts

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. For this financial year to date, has DOIT paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)?
2. If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached)
3. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by DOIT for the current financial year and the previous financial year?
4. Where interest is being paid, what rate of interest is being paid and how is this rate determined?

**Answer:**

1. The total number of invoices paid from 1 July 2011 to 31 May 2012 was 13,731. Of these, 2.4% was not paid within 30 days.
2. Please see the table below for a breakdown:

<b>Timeframe</b>	<b>Number of invoices</b>
Paid within 30 days	13,400
Paid within 31 to 60 days	252
Paid within 61 to 90 days	48
Paid within 91 to 120 days	11
Greater than 120 days	20
<b>total</b>	<b>13,731</b>

3. Interest of \$6,963.13 in total was paid this financial year in relation to two separate invoices. No interest was paid in the previous financial year.
4. Interest was charged at the rate specified on the relevant invoices in relation to late payment. The rates were 12% and 20% per annum calculated, on a daily basis from the original due date to the date of payment.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 21

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Government Stationery Requirements

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. How much was spent by DOIT on the government (Ministers/Parliamentary Secretary) stationery requirements (i.e. paper, envelopes, with compliments slips) this financial year to date?
2. What is DOIT's stationery costs for the financial year to date?
3. What was DOIT's stationery costs for 2009-10 and 2010-11?

**Answer:**

1. \$4,005
2. \$360,552.53
3. \$809,289.99 (2009-10)  
\$599,766.60 (2010-11)

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.: 22**

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Media Subscriptions

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. (a) Has there been any change to your pay TV subscription since the 2011-12 Additional Estimates (February 2012)? If yes, please provide the reason why, the cost and what channels.  
(b) What is the cost for this financial year to date?
2. (a) Has there been any change to your newspaper subscriptions since the 2011-12 Additional Estimates (February 2012)? If yes, please provide the reason why, the cost and what newspapers.  
(b) What is the cost for this financial year to date?
3. (a) Has there been any change to your magazine subscriptions since the 2011-12 Additional Estimates (February 2012)? If yes, please provide the reason why, the cost and what magazines.  
(b) What is the cost for this financial year to date?

**Answer:**

1. (a) No  
(b) \$21,720
2. (a) No  
(b) \$24,429
3. (a) No  
(b) \$77,909

**Rural & Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 23

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Travel Costs

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. For the financial year to date, please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
2. For the financial year to date, please detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
3. (a) Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed?  
(b) How is this monitored?  
(c) If the guidelines are not being followed, please explain why.
4. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships.
5. When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel.

**Answer:**

1. See Attachment A.
2. The Department does not record travel data in a way that would readily allow answers to be provided to this question. To attempt to provide this level of detail would involve an unreasonable diversion of departmental resources.
3. (a) Yes.  
(b) Monthly compliance reports from Department's travel services provider.  
(c) N/A
4. No.
5. See question 2.

**23 – Attachment A**

**Rural & Regional Affairs and Transport Legislation Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
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**23 – Attachment A - Departmental staff who accompanied the Minister and Parliamentary Secretary on travel and associated costs Financial Year to Date**

Date	Purpose	Destination	Minister Attending	Accompanying Departmental staff	Airfares	Booking Fee	Allowances	Accommodation	Meals	Taxi Fares	Train Fares	Car Parking	Other	TOTAL
6-11 March 2012	Fourth Roundtable for Mayors and Ministers	US - Chicago	Minister Albanese	David Hammond <i>Counsellor (Transport) based in Washington</i>	\$1,050 Economy	Nil		\$842		\$100			\$144	<b>\$2,136</b>
11-17 December 2011	High Speed Rail Discussions <i>and</i> Attendance at 9th Ministers Forum on Infrastructure Development in the Asia Pacific Region	China - Shanghai  Hong Kong	Minister Albanese	Lyn O'Connell	\$8,439 Business	\$201		\$1,721	\$57	\$47	\$92		\$420	<b>\$10,977</b>
<b>TOTAL COSTS</b>													<b>\$ 13,113</b>	

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

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**Infrastructure and Transport**

**Question no.:** 24

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Legal Costs

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. What sum did DOIT spend on legal services for this financial year to date within the department/agency? Please provide a list of each service and costs.
2. What sum did DOIT spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs.
3. What sum did DOIT spend on legal services this financial year to date from private firms? Please provide a list of each service and costs.
4. What sum did DOIT spend on legal services this financial year to date from other sources? Please provide a list of each service and costs.

**Answer:**

1. \$593,462
2. \$1,547,616
3. \$443,945
4. \$47,216

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

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**Infrastructure and Transport**

**Question no.:** 25

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Education Expenses

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. What are DOIT's guidelines on study? Please provide details.
2. For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for DOIT. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for DOIT.

**Answer:**

1. The Department of Infrastructure and Transport's guidelines on study are outlined in the Study Assistance Employment Procedures under the Enterprise Agreement 2011 – 2014. Refer to Attachment A for the Study Assistance Employment Procedures.
2. Details of education expenses for in house courses and tertiary studies from 1 July 2011 to 30 April 2012 are at Attachment B.

25 – Attachment A and B

**Rural & Regional Affairs and Transport Legislation Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
 Budget Estimates May 2012  
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**25 - Attachment B**

Department of Infrastructure and Transport – Education Expenses

<b>Course type</b>	<b>Total Cost</b>	<b>Cost per Participant</b> (course only)	<b>No. Participants</b>	<b>Amount of study leave granted</b> (hours)	<b>Reason for study</b>
In house	\$610,736	Not cost effective to retrospectively collect this information	801	Not cost effective to retrospectively collect this information	To align the Department's actual workforce and its skills with the skills required to achieve the Department's outcomes
Tertiary	\$188,884	Not cost effective to retrospectively collect this information	64	2740.75 (excluding NBII)	To align the Department's actual workforce and its skills with the skills required to achieve the Department's outcomes

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 26

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Executive Coaching and Leadership Training

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. In relation to executive coaching and/or other leadership training services purchased by DOIT, please provide the following information for this financial year to date:
  - (a) Total spending on these services.
  - (b) The number of employees offered these services and their employment classification.
  - (c) The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification).
  - (d) The names of all service providers engaged.
2. For each service purchased from a provider listed under 1 (d), please provide:
  - (a) The name and nature of the service purchased.
  - (b) Whether the service is one-on-one or group based.
  - (c) The number of employees who received the service and their employment classification.
  - (d) The total number of hours involved for all employees (provide a breakdown for each employment classification).
  - (e) The total amount spent on the service.
  - (f) A description of the fees charged (i.e. per hour, complete package).
3. Where a service was provided at any location other than DOIT's own premises, please provide:
  - (a) The location used.
  - (b) The number of employees who took part on each occasion (provide a breakdown for each employment classification).
  - (c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification).
  - (d) Any costs the department or agency's incurred to use the location.

**Answer:**

A list of contracts can be found on the AusTender website. Executive coaching and leadership training is available to all EL1 to SES level employees.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.: 27**

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Media Training

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. In relation to media training services purchased by DOIT, please provide the following information for this financial year to date:
  - (a) Total spending on these services.
  - (b) The number of employees offered these services and their employment classification.
  - (c) The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification).
  - (d) The names of all service providers engaged.
2. For each service purchased from a provider listed under 1 (d), please provide:
  - (a) The name and nature of the service purchased.
  - (b) Whether the service is one-on-one or group based.
  - (c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification).
  - (d) The total number of hours involved for all employees (provide a breakdown for each employment classification).
  - (e) The total amount spent on the service.
  - (f) A description of the fees charged (i.e. per hour, complete package).
3. Where a service was provided at any location other than DOIT's own premises, please provide:
  - (a) The location used.
  - (b) The number of employees who took part on each occasion.
  - (c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification).
  - (d) Any costs the department or agency's incurred to use the location.

**Answer:**

No media training services have been purchased in this financial year.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 28

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Paid Parental Leave

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. Please list how many staff in DOIT are eligible to receive payments under the Government's Paid Parental Leave scheme?
2. For this financial year to date list which department/agency is providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff and their classification are in receipt of these payments.

**Answer:**

1. The Family Assistance Office determines eligibility to receive Paid Parental Leave (PPL) on direct application from the employee. Potentially, all employees of the Department are eligible.
2. The Department has 15 employees who received PPL from 1 July 2011 to 30 April 2012.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 29

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Training for Portfolio Minister and Parliamentary Secretaries

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. For this financial year to date, how much has been spent on training for the Minister and Parliamentary Secretary in DOIT? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for.
2. For this financial year to date, how much has been spent on training for staff of the Minister and Parliamentary Secretary in DOIT? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for.
3. For this financial year to date, how much has been spent on training for designed to better suit the needs of the Minister and Parliamentary Secretary in DOIT? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for, and how many employees attended and their classification.

**Answer:**

1. Nil
2. Nil
3. The Department conducts a training course titled "Working with the Ministers and Members of Parliament". This generic course is designed for staff to develop a greater understanding of the work of ministers and their staff in a generic ministerial office. There have been three training courses conducted for staff this financial year at a cost of \$7,877. Seventeen staff in total attended these courses (6xEL1, 6xAPS6, 1xAPS5 and 4xAPS4).

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 30

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Corporate Cars

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

Please update if there have been any changes since Additional Estimates 2011-12 (February 2012):

1. How many cars are owned by DOIT & each agency?
2. Where are the cars located?
3. What are the cars used for?
4. What is the cost of each car for this financial year to date?
5. How far did each car travel this financial year to date?

**Answer:**

1. No cars are owned by Department of Infrastructure and Transport.
2. N/A
3. N/A
4. N/A
5. N/A

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

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**Infrastructure and Transport**

**Question no.:** 31

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Taxi Costs

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. How much did DOIT spend on taxis this financial year to date? Provide a breakdown of each business group in each departmental/agency.
2. What are the reasons for taxi costs?

**Answer:**

The Department does not record travel data in a way that would readily allow answers to be provided to this question. To attempt to provide this level of detail would involve an unreasonable diversion of departmental resources.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

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**Infrastructure and Transport**

**Question no.:** 32

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Credit Cards

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. Provide a breakdown for each employment classification that has a corporate credit card.
2. Please update if there have been any changes since Additional Estimates 2011-12 (February 2012):
  - (a) What action is taken if the corporate credit card is misused?
  - (b) How is corporate credit card use monitored?
  - (c) What happens if misuse of a corporate credit card is discovered?
  - (d) Have any instances of corporate credit card misuse have been discovered?  
List staff classification and what the misuse was, and the action taken.
  - (e) What action is taken to prevent corporate credit card misuse?

**Answer:**

- 1-2. The Department provides credit cards and travel cards to eligible employees.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 33

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic: Printing of Statement and Reports**

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

Does DOIT print any hard copies of reports/statements/papers they produce? If yes, please list how many copies, where they are delivered and the cost.

**Answer:**

For the financial year 2011-12, the Department produced and printed the following reports and statements:

Item	Quantity	Cost GST (Exc.)	Distribute copies to:
Annual Report 2010/11	600	\$9,936	280 x Department, 184 x Parliament House (PM&C Tabling Officer), 100 x Parl paper series 36 x Library Deposit Distribution Service.
Portfolio Additional Estimate Statements 2011/12	400	\$2,140	175 x Parliament House 225 x Department
Portfolio Budget Statements 2011/12	870	\$5,225	175 x copies to Parliament House 80 x copies to Department of Treasury 35 x copies to Library Deposit Scheme 580 x Department
Portfolio Budget Statements 2012/13	870	\$6,850	175 x copies to Parliament House 80 x copies to Department of Treasury 35 x copies to Library Deposit Scheme 580 x Department

All reports and statements are published on the Department's website. Small print runs are carried out on various other ad hoc reports.

**Rural & Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 34

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Provision of Equipment

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. Did DOIT provide mobile phones to the Minister and Parliamentary Secretary and their offices, what type of mobile phone is provided and the costs.
2. Did DOIT provide electronic equipment to the Minister and Parliamentary Secretary and their offices, what are the ongoing costs for this financial year to date? What were the running costs for 2009-10 and 2010-11?
3. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive (not an inclusive list)) provided to DOIT staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.
4. Please update if there have been any changes since Additional Estimates 2011-12 (February 2012): (a) Does DOIT provide the Minister and Parliamentary Secretary and their offices with any electronic equipment? If yes, provide details of what is provided, the cost and to who it is provided.

**Answer:**

- 1-4. Yes. Equipment provided includes computers, mobile phones/Blackberries and printers. The cost is incorporated as part of the Department's IT contract.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 35

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Electricity Purchasing

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. Provide an update of DOIT electricity purchasing agreement. Provide details of when this was entered into and the length of the agreement.
2. What were DOIT electricity costs for 2009-10 and 2010-11?
3. What are DOIT electricity costs for this financial year to date?

**Answer:**

1. DoIT entered into the Department of Defence contract for Supply of Electricity to Whole of Government in 2008. The current agreement came into effect on 01 July 2011. The current agreement ends on 30 June 2015.

2.

<b>Year</b>	<b>Electricity Costs</b>
2009-10	\$708,036
2010-11	\$745,246

3. \$665,343.

**Rural & Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 36

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Information for Australian Greens and Independents

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

1. Does DOIT provide any information and/or undertake any requests for the Australian Greens? If yes, please provide the following information:
  - (a) How is such work and/or information requests commissioned?
  - (b) What work/information requests have been undertaken? Provide details and a copy of each work produced.
  - (c) Has any such work and/or information requests been unable to proceed? If yes, provide details including what the work and/or information requests were and why it could not be undertaken.
  - (d) How long is spent undertaking work and/or information requests for the Australian Greens? How many staff are involved and how many hours? Provide a breakdown for each employment classification.
2. Does DOIT provide any information and/or undertake any requests for the Independents? If yes, please provide the following information:
  - (a) How is such work and/or information requests commissioned?
  - (b) What work/information requests have been undertaken? Provide details, including who the work/information was for and a copy of each work produced.
  - (c) Has any such work and/or information requests been unable to proceed? If yes, provide details including what the work and/or information requests were, who they were from, who they were for and why it could not be undertaken.
  - (d) How long is spent undertaken work and/or information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification.

**Answer:**

The Department appropriately responds to requests for information from all Members of Parliament and Senators. This includes preparation of information for ministerial correspondence, Parliamentary Questions on Notice, reports, briefings on portfolio issues and on legislation developed by this Department immediately prior to the Bill's introduction into Parliament.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 37

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Shredders

**Proof Hansard Page/s:** Written

**Senator HEFFERNAN asked:**

Has DOIT purchased any shredders in the last 12 months? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.

**Answer:**

3 shredders were purchased in the last 12 months as follows:

	Cost	Why needed	Purpose
1	\$6840	Replacement of old machine	Destruction of classified material.
2	\$6045	Replacement of old machine	Destruction of classified material.
3	\$4085	Replacement of old machine	Destruction of classified material.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 38

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Staffing (2)

**Proof Hansard Page/s:** Written

**Senator NASH asked:**

1. What is the total number of staff in the Department?
2. How does this compare to this time at Budget estimates in 2011?
3. What is the reason for the change?
4. Is this expected the increase/decrease over the next 12 months?
5. If so, by how many staff, what division are they in and what is the reason for the decrease/increase?
6. Can you provide figures of the total number of staff from the Department and its agencies in each state and territory?
7. How many staff are currently on secondment to other Departments? Please provide a breakdown of how many are on secondment to each Department. Please provide the reason for their secondment in each case.
8. Is the Department on track to meet its efficiency dividend in 2011-12?
9. How will this be met? Through operational efficiencies?
10. What type of activities does “operational efficiencies” refer to?
11. What changes were made to processes or procedures to achieve the efficiency dividend?
12. Will any staff be made redundant to meet this target? If yes, provide details.
13. How does the Department intend to meet its efficiency dividend over the next 12 months?
14. What activities and changes will this involve?

**Answer:**

- 1-2. Staffing details are contained in the Annual Report.
3. The change is attributed to:
  - Nation Building – Infrastructure Investment Business Division increased by approximately 18 headcount to bring staffing levels up to the required staffing level.
  - The Office of Transport Security increased by approximately 38 headcount to meet its projected staffing level and as a response to the work associated with the implementation of the Strengthening Aviation Security Initiative.
4. No.
5. Not applicable.
6. Staffing details are contained in the Annual Report.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

7. As at 30 April 2012.

Department Division	Seconded to	Reason
Office of Transport Security	Attorney-General's Department	Liaison, analysis and provision of advice as part of the commonwealth effort to counter terrorism
Office of Transport Security	Attorney-General's Department	Duties and responsibilities of the position of Assistant Director – Major Projects with the Critical Infrastructure Program for Modelling and Analysis (CIPMA)
Office of Transport Security	Prime Minister and Cabinet	Liaison, provision of policy advice, coordination and analysis on national security, border protection and transport security issues for the Prime Minister, Cabinet and senior officers within PM&C

8. Yes.

9. The Department was able to meet its efficiency dividend by applying operational efficiencies and closely managing staff costs.

10. Operational efficiencies refer to activities such as:

- Continuing to closely manage staffing costs and reviewing vacancies to meet organisational requirements.
- Improving staff capability through a focus on learning and development and internal staff mobility.
- Savings through international engagement and travel.

11. As above (question 10).

12. No.

13. The Department will meet the efficiency dividend over the next 12 months by continuing to implement a tight fiscal approach, meeting financial targets, closely monitoring staffing level and costs and identifying savings through innovation.

14. As above, please refer to responses in Questions 9 and 10.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 39

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Carbon Tax

**Proof Hansard Page/s:** Written

**Senator McKENZIE asked:**

1. Has the department modelled the impact of the carbon tax on their running costs? If so, what was the outcome? If not, why, not?
2. (a) How much electricity does the department use?  
(b) What are the department's electricity costs for the financial year to date?

**Answer:**

1. No. The Department actively monitors all aspects of overhead costs, including energy consumption and cost.
2. The Department's energy consumption is contained in the Annual Report.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 40

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Efficiency Dividend

**Proof Hansard Page/s:** Written

**Senator McKENZIE asked:**

1. Please detail the strategies being used to meet the efficiency dividend.
2. What is the process for continuing to identify savings?
3. Of those identified but not yet implemented, what is the reason for the delay and what is the proposed implementation timeline?

**Answer:**

- 1-3. The efficiency dividend is being implemented through the prioritisation and careful management of business activities, staffing needs and supplier costs. This process is ongoing.

**Rural & Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Budget Estimates May 2012

**Infrastructure and Transport**

**Question no.:** 41

**Program:** n/a

**Division/Agency:** (CORP) Corporate Services

**Topic:** Energy Efficient Vehicles

**Proof Hansard Page/s:** Written

**Senator McKENZIE asked:**

1. In relation to Blade Cars, is ordering one car considered an effective trial?
2. What other cars are being trialled?
3. How will the trial be assessed?
4. When will the trial be assessed?
5. Will results of the trial be made public?
6. Is there a plan for rollout if the trial is successful?

**Answer:**

1. Yes.
2. Mitsubishi i-Miev.
3. The trial examines if alternately fuelled vehicles can operate effectively within the Department's broader vehicle fleet.
4. The trial is ongoing.
5. No.
6. The Department will continue to add alternately fuelled vehicles to its fleet as they become available.