

AUSTRALIAN WOOL INNOVATION GROUP
Consisting of Australian Wool Innovation Limited and all subsidiary companies

FINANCIAL AUTHORITIES

SEPTEMBER 2007

These authorities have been formally approved by the Board of AWI Limited at its April 2005 Board Meeting and updated in August 06 and September 07.

This document must be used in conjunction with the **Purchasing Umbrella Policy**, the **Code of Conduct** and any other current policies of AWI. These other documents contain guidance on items such as due process and disclosure of pecuniary interest. No staff member may vary these authorities and strict compliance is compulsory.

Recommendations for change, with supporting reasons may be sent to the CEO or GM Finance, however any supported changes will not take effect unless ratified at Board level. If there is any doubt, confusion or ambiguity as to the operation of these authorities AWI staff need to seek clarification and direction from the CEO or GM Finance before exercising the authority.

When a delegate with authority is on leave, interim or acting arrangements can be made which would have the effect of conferring authorities:

- The Deputy CEO is authorised to exercise CEO authorities when CEO is unavailable
- GMs may confer their authority the Deputy CEO or CEO.
- Other delegates can only confer their authority upwards to their next level managers. .

With the exception of the CEO, Deputy CEO and GM – Finance, authorities granted in this document relate only to the staff member's individual area of responsibility (ie specific cost centre, program or project).

The \$ values in this Manual relate to the total cost of the project regardless of the number of orders necessary. Related items are not to be split across more than one requisition to avoid delegations of authority. Such action or any other deliberate abuse of these delegations may result in disciplinary action and/or suspension of delegation.

No person can sign an approval resulting in a reimbursement of expenses or benefit to themselves – all such expenditures must be passed to their manager for approval, irrespective of value.

The column headed "PD/PM Manager" relates to the positions of Product Development Manager or Product Marketing Manager in representative offices or subsidiary companies.

An extract of the Financial Authorities for Programs and Projects is provided below:

Activity	Remarks	CEO	Deputy CEO	General Manager	Program Manager	PD/PM Mgr	Proj. or A/ct Mgr	Farm mgr	Other
SECTION 1: PROGRAMS									
Approval of RDI programs	All programs require approval by the Board								
SECTION 2: PROJECT									
Approval of research and development projects	Approval of variations is subject to the value of the original contract plus the variation amount.	500k	100k	100k	50k	20k	20k		
Reject a proposal	Clear reasons for rejection need to be established	No limit	2m	2m	500k	75k			