

**Rural and Regional Affairs and Transport Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

**Additional Estimates February 2014**

**Agriculture**

**Question:** 84

**Division/Agency:** Finance and Business Support Division

**Topic:** Hospitality spent in the six months leading up to the election

**Proof Hansard page:** 8

**Senator EDWARDS asked:**

**Senator EDWARDS:** I will go to a question on spending, Ms Evans, and then I will move on. What was the department's hospitality spend in the six months leading up to the election?

**Dr Grimes:** I suspect that will have to be taken on notice.

**Ms Evans:** Yes, I think it will as well.

**Senator EDWARDS:** Please detail the date, the location, the purpose and the cost of all events. That would be for each minister's parliamentary secretary's office and the detail of the spend prior to that date as well. Also include the date, location and cost of each.

**Ms Evans:** We can provide that information.

**Answer:**

For the period from 7 March to 7 September 2013, the total departmental expenditure on official hospitality was \$40 701. [Attachment A](#) details the date, the location, the purpose and the cost of all events.

There was no official hospitality expenditure by the then ministers and/or parliamentary secretaries.

Question: 84 (continued)

## DEPARTMENTAL OFFICIAL HOSPITALITY EXPENDITURE FROM 7 MARCH 2013 TO 7 SEPTEMBER 2013

Date	Details	Location	Meal Component (inc. GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
7/03/2013	ABARES Outlook 2013 (hosted by DAFF Secretary)	Canberra	1 500	300	1 800
18/03/2013	Dinner – Australian Landcare Council (ALC55)	Canberra	2 000	–	2 000
19/03/2013	Dinner – New Zealand Delegation attending a fisheries bilateral meeting	Canberra	673	–	862
21/03/2013	Lunch – Australian Chief Economists	Canberra	332	–	332
21/03/2013	Dinner – Primary Industries Standing Committee meeting	Canberra	825	785	1 610
21/03/2013	Morning tea & lunch – Biological Consultative Committee meeting	Canberra	267	–	267
26/03/2013	Dinner and afternoon tea – Australia-Papua New Guinea Forestry Cooperation meeting	Canberra	447	–	447
3/04/2013	Lunch – Livestock Export Industry Workshop	Canberra	900	–	900
22/04/2013	Lunch – Joint Agricultural Commission (JAC)	Sydney	1 800	–	1 950
23/04/2013	Dinner – Australia-China Joint Technical Research and Advisory Group meeting	Roma Qld	400	189	400
30/04/2013	Lunch – Dr Kurt Zuelke, Director of Australian Animal Health Laboratory (AAHL), CSIRO	Canberra	114	16	130
26/05/2013 to 6/06/2013	Dinners – Australia-China Agricultural Cooperation Agreement (ACACA) - Pesticides Mission	South Australia, Melbourne, Canberra, Sydney	2 917	83	3 000
10/06/2013	Lunch – Professor Xinpeng Xu	Hong Kong	67	–	67
1/07/2013	Dinner – Taiwanese visitors	Canberra	363	–	363
1/07/2013	Welcome dinner - General administration of Quality, Supervision, Inspection and Quarantine of the People's Republic of China (AQISQ) Delegation visit to Australia to accredit ruminant reproductive material centres for export	Victoria	437	135	571
9/07/2013 to 20/07/2013	Australia-China Agricultural Cooperation Agreement (ACACA) Agricultural Cooperatives visit	Various	1 890	99	1 989

## Question: 84 (continued)

Date	Details	Location	Meal Component (inc. GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
9/07/2013	Official lunch for the Australia Philippines Agriculture Forum (APAF) 2013	Canberra	1 750	–	1 750
19/07/2013	Working lunch with advocate for soil health	Canberra	200	60	260
21/07/2013	Dinner – Chinese scientist delegation (canola)	Western Australia	102	–	102
23/07/2013	Chinese scientist delegation (canola) dinner	Western Australia	280	10	290
29/07/2013	AQSIQ Chinese Delegation visit 'Welcome Dinner'	Victoria	341	83	424
29/07/2013	AQSIQ Chinese Delegation visit 'Lunch'	Victoria	99	–	99
30/07/2013	Dinner - Australia Indonesia Partnership - Emerging Infectious Diseases - Pre program coord meeting - Breaking of the Fast. Thirty five participants attended the dinner	Ayam Goreng Ny Suharti, Jakarta, Indonesia	526	–	526
30/07/2013	Dinner provided to participants of the Australian Animal Welfare Strategy 7th National Workshop held in July 2013. The function was an opportunity for stakeholders to engage and network at the end of the first day of the conference	Gold Coast	6 899	2 756	9 655
31/07/2013	Dinner provided to participants of the Australian Animal Welfare Strategy 7th National Workshop held in July 2013. The function was an opportunity for stakeholders to engage and network at the end of the second day of the conference	Gold Coast	5 225	1 948	7 173
13/08/2013	Dinner – launch of DA Science Strategy	Canberra	2 054	1 230	3 284
20/08/2013	Hosting dinner with senior program auditor, United States Department of Agriculture - Food Safety and Inspection Service	Canberra	360	90	450
<b>Total</b>			<b>32 768</b>	<b>7 934</b>	<b>40 701</b>

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 85

**Division/Agency:** Finance and Business Support Division

**Topic:** Levy Collection

**Proof Hansard page:** 25-26

**Senator EDWARDS asked:** How much does it cost you, Mr Parker?

**Mr Parker:** Our last figure was \$490,000 on a levies revenue of approximately \$11 million.

**Senator EDWARDS:** Why is there a disproportionate amount? It costs you nearly half to collect twice as much. And you, Mr Clark, are obviously a troublesome person! It costs you \$726,000 to collect \$5.6 million.

**Dr Grimes:** Senator, it may be that those questions which go to the costs incurred by the department may be more appropriate to refer to the department as to the costs of levy collections which, of course, is—

**Senator EDWARDS:** I will give it to you on notice, because it is not really where I want to go. The main point is: I want to understand why it costs so much to collect from one side and not the other and whether those costs have increased over the last 12 months beyond CPI.

**Dr Grimes:** Would you like us to answer those at the moment, Senator?

**Senator Edwards:** If you can work on those I will come back to them, because I am very conscious of time.

**Answer:**

The costs associated with collecting levies paid to Wine Australia Corporation (WAC) and Grape and Wine Research Development Corporation (GWRDC) are as follows.

	2011–12 (actual)	2012–13 (full cost)	2012–13 (with transitional support)*	2013–14 Estimate
WAC	\$332 056	\$890 682	\$536 739	\$726 650
GWRDC	\$339 059	\$693 305	\$473 575	\$490 795

\*Transitional support was provided to levy recipient bodies to help them adjust to cost variations as a result of moving to the activity based cost allocation model.

**Question:** 85 (continued)

The total cost of levy collection for all commodities is expected to be \$5.2 million, a reduction of 12 per cent from \$5.8 million over the previous 12 months.

These costs are attributed to the various levy recipient bodies according to the effort required to collect the levy. This change was implemented after 2011–12 and is the reason costs increased substantially for WAC and GWRDC.

In the case of WAC, the department collects two levies from more than 4300 levy payers (wine grapes and wine export). GWRDC has two levies and more than 3500 levy payers (grape research and wine grapes). An individual levy payer may pay one or more of these levies.

Some industries have lower costs because they are able to consolidate their levy collection points and because they have developed high rates of voluntary compliance. This reduces the effort required by the Commonwealth to verify the accuracy of levy payments and therefore has a lower cost charged for levy collection.

The department supports the work underway by WAC to review their levy structure to reduce their costs.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 86

**Division/Agency:** Finance and Business Support Division

**Topic:** Levy payers

**Proof Hansard page:** 25

**Senator EDWARDS asked:**

**Senator EDWARDS:** Do you have that information? Could you just give me the top 20 levy payers in their order at some stage, on notice, please?

**Ms Evans:** I would have to take that on notice

**Answer:**

The top 20 levy payers, in alphabetical order, for the wine grapes levy and the wine export charge for 2012-13 are:

<b>WINE GRAPES LEVY</b>	<b>WINE EXPORT CHARGE</b>
Accolade Wines Australia Ltd	Accolade Wines Australia Ltd
Angove's Pty Ltd	Angove's Pty Ltd
Australian Vintage Ltd	Australian Vintage Ltd
Austwine Viticulture Pty Ltd	Austwine Exports Pty Ltd
Brown Brothers Milawa Vineyard Pty Ltd	Berton Vineyards Pty Ltd
Casella Wines Pty Ltd	Casella Wines Pty Ltd
De Bortoli Wines Pty Ltd	Darenberg Pty Ltd
Dorrien Estate Winery Pty Ltd	De Bortoli Wines Pty Ltd
Garacama Pty Ltd	Garacama Pty Ltd
Kingston Estate Wines Pty Ltd	Inland Trading Co (Aust) Pty Ltd
Littore Family Wines Pty Ltd	Kingston Estate Wines Pty Ltd
McWilliams Wines Group Ltd	Lion-Wine Pty Ltd
Premium Wine Brands Pty Ltd	McWilliams Wines Group Ltd
Qualia Wine Services Pty Ltd	Negociants International Pty Ltd
River Lot Pty Ltd	Peter Lehmann Wines Ltd
S. Smith & Son Pty Ltd	Premium Wine Brands Pty Ltd
Treasury Wine Estates Vintners Ltd	Taylor's Wines Pty Ltd
TWG Australia Pty Ltd	The Trustee For The Marquis Family Trust
Warburn Estate Pty Ltd	Treasury Wine Estates Vintners Ltd
Zilzie Wines Pty Ltd	TWG Australia Pty Ltd



**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 87

**Division/Agency:** Finance and Business Support Division

**Topic:** Average cost for a food export certification for a small exporter

**Proof Hansard page:** 82

**Senator FARRELL asked:**

**Senator FARRELL:** Are you able to tell us what the average cost for a food export certification for a small exporter might be?

**Mr Glyde:** We have that information. I think we would have to take it on notice. It varies across the various export sectors. There is different charging for different—

**Senator FARRELL:** What are the variables?

**Mr Read:** It is a registration charge. Registration charges apply to horticulture and a range of establishments within the red meat sector, such as cold stores, abattoirs and further processing, dairy establishments, seafood arrangements and so forth. Generally what you identify is where you have an establishment that is then required to have some form of regulated program attached to it—often they are an approved establishment or an approved program—connected with that typically has been a registration charge. Again, that rate will vary depending on the nature of that sector. Each of those sectors has different rates. There are different rates in horticulture I think ranging from maybe \$2,000 up to \$6,000 or \$8,000, depending on the sophistication of the markets the product is going to. I think cold stores are about \$10,000. Further processing abattoirs are about \$15,000 and so forth. All of that is transparency available in our fees and charges. You can refer to those.

**Mr Glyde:** I would certainly be happy to provide it on notice. I just do not have the detail with me.

**Senator FARRELL:** That is fine. I would appreciate your supplying that. What definition do you use for the purpose of defining a 'small exporter'?

**Answer:**

Cost recovery charges vary by export sector and are outlined in the respective Cost Recovery Impact Statement (CRIS). Export fees and charges are available on the department's website: <http://www.daff.gov.au/fees/biosecurityfees-charges/export>.

An appropriate definition for small exporters is part of the Government's consideration of its pre-election Policy for a Competitive Agriculture Sector, August 2013, which states "to support export growth, we will commit \$15 million to provide rebates to small exporters for Export Certification registration costs".



**Rural and Regional Affairs and Transport Legislation Committee**

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Additional Estimates February 2014

**Agriculture**

**Question: 88**

**Division/Agency:** Finance and Business Support Division

**Topic:** Travel costs - department

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. From 7 September 2013, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
2. From 7 September 2013, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.
3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.

**Answer:**

1. The travel details for Department of Agriculture officers accompanying the Minister and/or Parliamentary Secretary from 7 September 2013 to 28 February 2014 are contained in the following table:

Question: 88 (continued)

Date	Location	Accompanying departmental officer costs	Purpose
8 November 2013	Tamworth, New South Wales	<p>A departmental officer (acting chief of staff) accompanied Minister Joyce</p> <p>Costs:</p> <ul style="list-style-type: none"> <li>• Airfares: \$1225</li> <li>• Parking: \$28</li> </ul> <p><b>Total: \$1 253</b></p>	Visited electorate office
31 October – 1 November 2013	Townsville, Queensland  Brisbane, Queensland	<p>A departmental officer (acting chief of staff) accompanied Minister Joyce</p> <p>Costs:</p> <ul style="list-style-type: none"> <li>• Airfares: \$2396 (business)</li> <li>• Accommodation: \$389</li> <li>• Meal Allowances: \$105</li> <li>• Taxis: \$102</li> <li>• Parking: \$83</li> </ul> <p><b>Total: \$3 075</b></p>	<p>Attendance at LiveExchange Conference.</p> <p>Meetings with peak industry body representatives, producer groups and Live Export Industry Representatives</p> <p>Meeting with state Ministers in Brisbane CPO</p> <p>Meetings with various producers groups and associations</p>
28 October 2013	Melbourne, Victoria	<p>Two departmental officers (SES) accompanied the Parliamentary Secretary to the Minister for Finance.</p> <p>Costs:</p> <ul style="list-style-type: none"> <li>• Airfares: \$649 (economy)</li> <li>• Taxis: \$115</li> <li>• Parking: \$33</li> </ul> <p><b>Total: \$797</b></p>	To brief the Parliamentary Secretary to the Minister for Finance on the Future Post Entry Quarantine Facility to be constructed in Mickleham, Victoria.

Question: 88 (continued)

Date	Location	Accompanying departmental officer costs	Purpose
27-28 October 2013	Port Lincoln, South Australia	<p>A departmental officer (acting advisor) accompanied the Parliamentary Secretary.</p> <p>Costs:</p> <ul style="list-style-type: none"> <li>• Airfares: \$809 (economy)</li> <li>• Accommodation: \$160</li> <li>• Meal Allowances: \$338</li> <li>• Taxis: \$31</li> <li>• Parking: 83</li> </ul> <p><b>Total: \$1 421</b></p>	<p>Deliver opening address at the Seafood Directions 2013 Conference.</p> <p>Officiate at the signing of an industry partnership agreement between Southern Bluefin Tuna Industry Association and Fisheries Research and Development Corporation.</p>
13-14 October 2013	Adelaide, South Australia	<p>A departmental officer (acting advisor) accompanied the Parliamentary Secretary.</p> <p>Costs:</p> <ul style="list-style-type: none"> <li>• Airfares: \$568 (economy)</li> <li>• Accommodation: \$307</li> <li>• Meal Allowances: \$357</li> <li>• Taxis: \$27</li> <li>• Parking: 55</li> </ul> <p><b>Total: \$1 314</b></p>	<p>Opening address and speech at the 20<sup>th</sup> Annual Meeting for the Commission for the Conservation of Southern Bluefin Tuna.</p>
11-13 October 2013	Townsville, Mount Isa, Georgetown, Longreach	<p>A departmental officer accompanied Minister Joyce.</p> <p>Costs:</p> <ul style="list-style-type: none"> <li>• Airfares: \$787 (economy)</li> <li>• Accommodation: \$255</li> <li>• Meal Allowances: \$156</li> <li>• Incidental Allowances: \$78</li> </ul> <p><b>Total: \$1 276</b></p>	<p>Visit to drought-stricken areas of North Queensland to meet with graziers affected by the drought. Departmental officer provided briefing to the Minister, assisted with media inquiries and documented discussions.</p>

**Question: 88 (continued)**

<b>Date</b>	<b>Location</b>	<b>Accompanying departmental officer costs</b>	<b>Purpose</b>
10 October 2013	Darwin, Northern Territory	A departmental officer accompanied Minister Joyce.  Costs: <ul style="list-style-type: none"> <li>Airfares (charter flight): \$3360</li> </ul> <b>Total \$3 360</b>	Inspection of northern agriculture and related infrastructure projects. Meeting with key northern agriculture stakeholders. Briefing by department on northern region operations.
19 September 2013	Townsville	A departmental officer accompanied Minister Joyce.  Costs: <ul style="list-style-type: none"> <li>Airfares: \$2103 (business and economy, including all booking fees)</li> <li>Parking: \$25</li> </ul> <b>Total: \$2 128</b>	Accompany the Minister to brief on visit.

Type of airfare - departmental policy is SES officials are entitled to business class airfare tickets for air travel where the flight is more than three hours in duration. All officials are entitled to business class airfare for international travel. Where travel is to a remote area, charter flights may be utilised. The Department of Agriculture follows the advice in the current Finance circulars.

2. The travel details for Department of Agriculture officers from 7 September 2013 to 28 February 2014 are contained in the table below. The provision of a business reason and explanation of why travel was undertaken for each individual journey would entail a substantial diversion of resources.

<b>Total bookings</b>	<b>Airfare Expenditure (\$)</b>	<b>Accommodation Expenditure (\$)</b>	<b>Meal Expenditure (\$)</b>	<b>Incidental Expenditure (\$)</b>	<b>Total Expenditure (\$)</b>
3 591	2 175 083	1 611 525	1 466 570	29 946	5 283 124

3. Department of Agriculture officers undertake travel on an as required basis and in accordance with whole-of-Australian-Government travel arrangements and agency policy.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 89

**Division/Agency:** Finance and Business Support Division

**Topic:** Grants

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. Provide a list of all grants, including ad hoc and one-off grants from the Supplementary Budget Estimates in November 2013 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.
2. Update the status of each grant that was approved prior to 7 September 2013, but did not have financial contracts in place on 7 September 2013. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.

**Answer:**

1. A list of all grants provided by the Department of Agriculture, including ad hoc and one-off grants, is available on the department's website ([www.daff.gov.au/about/obligations/grants-reporting-requirements](http://www.daff.gov.au/about/obligations/grants-reporting-requirements)).
2. A small number of grant proposals valued at \$450 000 under the department's Food and Agricultural Organisation (FAO) activities will not proceed. All other grants approved prior to 7 September 2013 that did not have contracts in place have either been finalised with details published on the department's website, or funding agreements are being negotiated.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 90

**Division/Agency:** Finance and Business Support Division

**Topic:** Consultancies

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. How many consultancies have been undertaken from Supplementary Budget Estimates in November 2013 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.
2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.
3. Have any consultancies not gone out for tender?  
If so, which ones and why?

**Answer:**

1. Twelve consultancies valued at over \$10 000 have been undertaken from Supplementary Budget Estimates in November 2013 to 28 February 2014. The name of the consultant, subject matter, duration, cost and the method of procurement for each consultancy is published on the AusTender ([www.tenders.gov.au](http://www.tenders.gov.au)). The total value of these 12 consultancies is \$911 824.
2. The department has planned a further three consultancy procurements in 2014.

One of these (relating to strategic export plans for Australian horticulture groups for which procurement is underway) is in the 2013–14 Annual Procurement Plan. This procurement may result in multiple service providers being contracted.

The other planned consultancies are below the value that requires their inclusion in the Annual Procurement Plan.

The department will prepare and publish an APP for the 2014–15 financial year by 30 June 2014, which will outline the plans for the remainder of the calendar year.

**Question: 90 (continued)**

3. Of the 12 consultancies undertaken from Supplementary Budget Estimates in November 2013 to 28 February 2014, six consultancies were procured through limited tender processes. Details of these six consultancies are published on AusTender ([www.tenders.gov.au](http://www.tenders.gov.au)).

One limited tender consultancy valued at more than \$80 000 was awarded to the Commonwealth Scientific and Industrial Research Organisation (CSIRO) for the conduct and analysis of an aerial survey, and a report determining trends for southern bluefin tuna. This consultancy, valued at \$612 217, met the conditions for limited tendering outlined in Division 2 of the Commonwealth Procurement Rules. The services were procured from CSIRO to ensure compatibility and continuity with previous survey work that they had undertaken.

The five other consultancies were below the \$80 000 threshold requiring an open tender process.

**Rural and Regional Affairs and Transport Legislation Committee**

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**Agriculture**

**Question: 91**

**Division/Agency:** Finance and Business Support Division

**Topic:** Credit Cards

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. Provide a breakdown for each employment classification that has a corporate credit card.
2. Please update details of the following?
  - a. What action is taken if the corporate credit card is misused?
  - b. How is corporate credit card use monitored?
  - c. What happens if misuse of a corporate credit card is discovered?
  - d. Have any instances of corporate credit card misuse have been discovered since Supplementary Budget Estimates in November 2013? List staff classification and what the misuse was, and the action taken.
  - e. What action is taken to prevent corporate credit card misuse?

**Answer:**

1. The Department of Agriculture has 1353 corporate credit cards as at 28 February 2014. The table below shows the breakdown by employment classification.

<b>Classification</b>	<b>Credit Cards</b>
APS2	9
APS3	41
APS4	142
APS5	151
APS6	250
EL1	349
EL2	322
SES1	61
SES2	24
SES3	3
Secretary	1
<b>Total</b>	<b>1 353</b>



**Question: 91 (continued)**

2.

- a. All misuse of corporate credit cards is reported to the Fraud and Security Team for appropriate action.
- b. Credit card use is monitored through online processing by the cardholder and reviewed by a supervisor and the Credit Card Team. Periodic reviews (including internal audits) are undertaken to ensure credit cards are being issued and used in the right way. Reviews are carried out on credit limits of each card.
- c. In the event of suspected credit card misuse, the item is reported to the department's Fraud and Security Team for appropriate action. Where misuse is confirmed, it is reported in the annual Certificate of Compliance prepared by the department and reported to the Minister for Finance.
- d. There have been 18 instances of misuse identified from 1 November 2013 to 28 February 2014. All were accidental personal use with the amounts being repaid in full to the department.

<b>Classification</b>	<b>Instances of misuse</b>
APS3	3
APS5	1
APS6	2
EL1	6
EL2	1
SES	5
<b>Total</b>	<b>18</b>

- e. There are a number of actions aimed at the prevention of credit card misuse. These include a mandatory eLearning module and knowledge assessment undertaken by all holders of corporate credit cards, the issuing of instructional information on the use of the corporate credit cards, and setting transaction and monthly limits on cards. In addition, credit card use is monitored as per the response at 2 b).

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 92

**Division/Agency:** Finance and Business Support Division

**Topic:** Land Costs

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. How much land (if any) does the Department/agencies or authorities or Government corporation within each portfolio own or lease?
2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department/agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)
3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.
  - a. What is the current occupancy level and occupant of the items identified in (3)?
  - b. What is the value of the items identified in (3)?
  - c. What contractual or other arrangements are in place for the items identified in (3)?
4. How many buildings (if any) does the Department/agencies or authorities or Government Corporation within each portfolio own or lease?
5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department/agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).
6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?

**Question:** 92 (continued)

**Answer:**

**Department of Agriculture**

1. The Department of Agriculture owns 12 parcels of land. The department does not lease land.
2. Details for owned land are provided in the following table. The department does not have land details for leased properties.

Description of Owned Land	Land Value (\$)	Land Area (m <sup>2</sup> )
<b>Commercial</b>		
7 Industry Ave, Narromine, NSW	50 000	3 606
20 Pinnacles Rd, Broken Hill, NSW	40 000	2 016
Quarrian Rd/Bower Rd, Longreach, QLD	75 000	698
<b>Residential</b>		
5 Gill Rd (Lot 2275), Broome, WA	320 000	845
13 Gill Rd (Lot 2279), Broome, WA	315 000	753
11 Carlsen Way, Karratha, WA	375 000	710
1 Lady Douglas Way, Karratha, WA	375 000	705
7 Quetta Close (Lot 3), Thursday Island, QLD	360 000	967
6 Quetta Close (Lot 4), Thursday Island, QLD	370 000	972
5 Quetta Close (Lot 5), Thursday Island, QLD	370 000	840
8 Tarquin Court, Weipa QLD	130 000	976
6 Kanthin Road, Weipa, QLD	140 000	1 043

3. Responses to question 3 a. and b. are provided in the table below.

Description of Owned Buildings	Value (\$)	Occupancy rate (%)	Occupant	Building Size (m <sup>2</sup> )
<b>Commercial</b>				
7 Industry Avenue, Narromine, NSW		100	Dept. of Agriculture	100
- Warehouse and Office Building	145 000			
- Chemical Storage Shed	48 000			
20 Pinnacles Road, Broken Hill, NSW		100	Dept. of Agriculture	44
- Office Building and Improvements	17 000			
- Workshop and Sheds	62 000			
26 Quarrian Road, Longreach, QLD		100	Dept. of Agriculture	80
- Office and Laboratory	29 000			
-Workshop	30 000			
<b>Residential</b>				
5 Gill Rd (Lot 2275), Broome, WA		100	Dept. of Agriculture	Not recorded
- House	227 852			
13 Gill Rd (Lot 2279), Broome, WA		100	Dept. of Agriculture	Not recorded
- House	253 598			

Description of Owned Buildings	Value (\$)	Occupancy rate (%)	Occupant	Building Size (m <sup>2</sup> )
11 Carlsen Way (Lot 1260), Karratha, WA		100	Dept. of Agriculture	Not recorded
- House	376 260			
1 Lady Douglas Way (Lot 1386), Karratha, WA		100	Dept. of Agriculture	Not recorded
- House	400 000			
7 Quetta Close (Lot 3), Thursday Island, QLD		100	Dept. of Agriculture	Not recorded
- House	248 900			
6 Quetta Close (Lot 4), Thursday Island, QLD		100	Dept. of Agriculture	Not recorded
- House	233 900			
5 Quetta Close (Lot 5), Thursday Island, QLD		100	Dept. of Agriculture	Not recorded
- House	233 900			
8 Tarquin Court, Weipa QLD		100	Dept. of Agriculture	Not recorded
- House	200 000			
6 Kanthin Road, Weipa, QLD		100	Dept. of Agriculture	Not recorded
- House	301 900			

- c. The department has a contract with a management services provider for departmental owned commercial properties. There are no ongoing contracts for owned residential properties – services are contracted on an as needs basis.
4. The department owns three commercial buildings and nine residential buildings. It leases 67 buildings.
  5. Each building owned, its location, its size (where known) and its value is listed in response to question 3 above.
  6. Occupancy rates for each owned building are listed in table 3a) and b). The department does not record information in relation to occupancy rates across leased buildings at the requested level of detail.

#### **Australian Fisheries Management Authority (AFMA)**

1. AFMA does not have land details of leased properties.
2. AFMA does not have details regarding land valuations for leased properties.
3. Not applicable.
4. AFMA leases three buildings.
5. AFMA does not own any buildings.

**Question: 92 (continued)**

6. See table below.

Name	Size in m <sup>2</sup>	Location	Owned/Leased	Occupancy
73 Northbourne	Approx. 5 500	ACT	Leased	Approx 42%, other tenants
22 Mitchell	Approx 9 800	NT	Leased	Approx 8%, other tenants
Pearls Building	Approx 275	QLD	Leased	Approx. 35%, other tenants

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. The APVMA leases one piece of land.
2. The APVMA has been advised by the building manager that the block size of the land leased by the APVMA at Symonston, ACT is 6111 m<sup>2</sup> and the 2013–14 valuation is \$1.658 million.
3. The APVMA's office (building) is located on this land.
  - a. The APVMA occupies 100 per cent of this building.
  - b. Not applicable
  - c. No contracts or other arrangements are in place
4. The APVMA leases one building.
5. Not applicable (building is not owned).
6. The APVMA occupies 100 per cent of the building.

**Cotton Research and Development Corporation (CRDC)**

1. One owned property.
2. 1012 m<sup>2</sup>, 2 Lloyd Street Narrabri NSW 2390, Owned. Valued at \$180 000.
3. Office building (three levels) and garage.
  - a. CRDC occupies 100 per cent of the building.
  - b. The current value is \$614 875.
  - c. No contracts or other arrangements are in place.
4. One owned.
5. CRDC Office, 950 m<sup>2</sup>, 2 Lloyd Street Narrabri NSW 2390, \$510 000, Owned.
6. CRDC occupies 100 per cent of the building.

**Question: 92 (continued)**

**Fisheries Research and Development Corporation (FRDC)**

1. FRDC does not own or lease any land.
2. Not applicable.
3. Not applicable.
4. FRDC leases part of one building.
5. FRDC does not own any buildings.
6. FRDC occupies 20 per cent of the whole building. The balance is occupied by private companies.

**Grains Research and Development Corporation (GRDC)**

1. GRDC owns land at one location.
2. Land holding: Block 9, section 9, Barton ACT.  
Land size: 5622 m<sup>2</sup>, note that GRDC owns 1376 m<sup>2</sup>.  
Location of land: Level 1, 40 Blackall Street Barton, ACT.  
Valuation: \$1 million.
3. Level 1, Tourism House, Barton, ACT.
  - a. GRDC occupies 100 per cent of Level 1, Tourism House.
  - b. Valuation – \$1 million.
  - c. No contracts or other arrangements are in place.
4. GRDC owns one building.
5. Building name: Level 1, Tourism House, Barton, ACT  
Building size: 1376 m<sup>2</sup>.  
Location: Level 1, 40 Blackall Street, Barton ACT 2600.  
Building valuation: \$4.9 million.  
Owned by GRDC, a statutory authority of the Australian Department of Agriculture.
6. GRDC owns and occupies Level 1 only of Tourism House.

**Grape and Wine Research and Development Corporation (GWRDC)**

1. GWRDC does not own or lease any land.
2. Not applicable.
3. Not applicable.
4. GWRDC leases 21 per cent of one building.
5. GWRDC does not own any buildings.
6. GWRDC occupies 100 per cent of the floors it leases.

**Question: 92 (continued)**

**Rural Industries Research and Development Corporation (RIRDC)**

1. The RIRDC does not own or lease any land.
2. Not applicable.
3. Not applicable.
4. One part of one building is leased by the RIRDC.
5. The RIRDC does not own any buildings.
6. RIRDC occupies 100 per cent of the space it leases, which is approximately 10 per cent of the building. The remaining space in the building leased or owned by other organisations.

**Wine Australia**

1. Wine Australia does not own or lease any land.
2. Not applicable.
3. Not applicable.
4. Wine Australia lease six buildings.
5. Wine Australia does not own any buildings.
6. All lease contract per square metre, are 100 per cent occupied by staff.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 93

**Division/Agency:** Finance and Business Support Division

**Topic:** Shared resources following MOG changes

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?
2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?
3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?

**Answer:**

The Department of Agriculture was not affected by Machinery of Government changes, hence there has been no impact on shared resources.



**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 94

**Division/Agency:** Finance and Business Support Division

**Topic:** Diners Club

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. What is the arrangement with diners club for provision of credit cards for the Whole of Government Travel arrangements?
2. What is the cost of using diners club to the government, listed by government and agency in fees and other charges?
3. What are the criteria for staff receiving credit cards? Does the criteria vary between SES and other levels; do they require pre approval for certain classes of expenses?
4. Please detail the limits of the credit cards issued to departmental staff; the types of cards; the card issuers.
5. Have any credit cards been issued to ministers or minister's staff?

**Answer:**

1. The Department of Finance manages the arrangement with Diners for the provision of credit cards under the whole-of-Australian-Government travel arrangements. Airfares, accommodation and car hire booked under the whole-of-government travel arrangements are paid against a Diners credit account, and not via a card-in-hand.
2. The Department of Agriculture (the department) does not incur fees or charges from Diners to use their product.
3. Staff are issued a credit card where it represents the most practicable and cost efficient method of payment. Staff must have approval at director level (or higher) and must complete a mandatory online learning module before being issued with a card. These criteria apply to SES and non-SES officers. The department's credit card policy does not require pre-approval for any particular class of expenses.
4. The standard transaction limit of cards issued to departmental staff is \$2000 and the maximum transaction limit is \$20 000. The department uses the Diners Citibank Mastercard option issued by Diners under the whole-of-government travel arrangements.
5. No.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 95

**Division/Agency:** Finance and Business Support Division

**Topic:** Multiple Tenders

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. List any tenders that were re-issued or issued multiple times since 7 September 2013.
  - a. Why are they re-issued or issued multiple times?
  - b. Were any applicants received for the tenders before they were reissued or repeatedly issued?
  - c. Were those applicants asked to resubmit their tender proposal?

**Answer:**

1. No open tenders have been re-issued or issued multiple times since 7 September 2013.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 96

**Division/Agency:** Finance and Business Support Division

**Topic:** Government payments of accounts

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. From Supplementary Budget Estimates in November 2013 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?
2. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?
3. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?
4. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?
5. How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?
6. How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?
7. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since 7 September 2013?
8. Where interest is being paid, what rate of interest is being paid and how is this rate determined?

**Answer:**

**Department of Agriculture**

1. From 1 November 2013 to 28 February 2014 the average time period for the Department of Agriculture (the department) to pay its accounts to contractor, consultants or others has been 31 days.

**Question: 96 (continued)**

The department has paid its accounts to contractors, consultants or others as per the following table:

	<b>Time</b>	<b>Number of payments</b>	<b>Percentage</b>
2.	0-30 days	3 663	76%
3.	31-60 days	667	14%
4.	61-90 days	173	4%
5.	91-120 days	66	1%
6.	over 120 days	271	5%

7. The department has paid \$91.34 in interest due to late payments between 1 September 2013 and 28 February 2014.
8. The rate of interest was calculated as per the guidelines issued under the *Finance Circular 2012/02 – Procurement On-Time Payment Policy for Small Business* ([www.finance.gov.au/publications/finance-circulars/2012/02.html](http://www.finance.gov.au/publications/finance-circulars/2012/02.html)). The interest has been calculated using the *General Interest Charges rates* ([www.ato.gov.au/Rates/General-interest-charge-\(GIC\)-rates/](http://www.ato.gov.au/Rates/General-interest-charge-(GIC)-rates/)) issued by the Australian Taxation Office.

**Australian Fisheries Management Authority (AFMA)**

1. From 1 November 2013 to 28 February 2014 the average time period for AFMA to pay its accounts to contractor, consultants or others has been 23 days.

AFMA has paid its accounts to contractors, consultants or others as per the following table:

	<b>Time</b>	<b>Number of payments</b>	<b>Percentage</b>
2.	0-30 days	447	79%
3.	31-60 days	94	16%
4.	61-90 days	28	5%
5.	91-120 days	0	0%
6.	over 120 days	0	0%

7. No interest has been paid on overdue amounts for this financial year.
8. Not applicable.

**Australian Pesticides and Veterinary Management Authority (APVMA)**

1. From 1 November 2013 to 28 February 2014 the average time period for APVMA to pay its accounts to contractor, consultants or others has been 22 days.

APVMA has paid its accounts to contractors, consultants or others as per the following table:

	<b>Time</b>	<b>Number of payments</b>	<b>Percentage</b>
2.	0-30 days	76	88%
3.	31-60 days	10	12%
4.	61-90 days	0	0%
5.	91-120 days	0	0%
6.	over 120 days	0	0%

7. No interest has been paid on overdue amounts for this financial year.

**Question:** 96 (continued)

8. Not applicable.

The following entities are subject to the Commonwealth Authorities and Companies Act 1997 and are not subject to the Procurement On-Time Payment Policy for Small Business:

- Cotton Research & Development Corporation
- Fisheries Research & Development Corporation
- Grains Research & Development Corporation
- Grape and Wine Research & Development Corporation
- Rural Industries Research & Development Corporation
- Wine Australia Corporation

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question: 97**

**Division/Agency:** Finance and Business Support Division

**Topic:** Meeting costs

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. What is the Department/Agency's meeting spend from Supplementary Budget Estimates in November 2013 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.
2. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Supplementary Budget Estimates in November 2013 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.
3. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
4. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.

**Answer:**

The Department of Agriculture, Australian Fisheries Management Authority (AFMA), Fisheries Research and Development Corporation (FRDC) and Rural Industries Research and Development Corporation (RIRDC) do not have systems in place to capture the details required in relation to their meetings. To attempt to generate the records would take a considerable amount of time and would entail a substantial diversion of resources.

The Department of Agriculture does not have systems in place to capture meeting details for the Minister and Parliamentary Secretary.

**Question: 97 (continued)**

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. APVMA's meeting spend from 1 November 2013 to 28 February 2014 was:

Date	Location	Event	Cost (inc. flights, accom. & catering)
13/12/2013	Kingston ACT	APVMA Advisory Board	\$16 944.00
13/2/2014	Kingston ACT	APVMA Advisory Board	\$19 829.00

3. APVMA's planned meeting spend from 1 March to 30 June 2014 is:

Date	Location	Event	Cost (inc. flights, accom. & catering)
March 2014	APVMA - Symonston, ACT	Registration Liaison Committee	\$6 900.00
April 2014	Kingston ACT	APVMA Advisory Board	\$19 500.00

**Cotton Research and Development Corporation (CRDC)**

1. CRDC's meeting spend from 1 November 2013 to 28 February 2014 was:

Date	Location	Event	Total Cost (inc. travel)	Catering component
1-11-2013	Moree	CottonInfo team meeting	\$16 944	\$16 944
11-11-2013	Melbourne	PISC Water R&D strategy	\$1 292	-
11-11-2013	Gunnedah	Action on the Ground project review	\$28	\$28
12-11-2013	Goondiwindi	Back Paddock nutrition workshop	\$6 449	-
12-11-2013	Canberra	CRRDC chairs meeting	\$152	-
13-11-2013	Goondiwindi	Energy Efficiency project review	\$340	\$231
13-11-2013	Narrabri	CottonInfo team meeting	\$12	\$12
13-11-2013	Narrabri	NSW DPI project review	\$23	\$23
15-11-2013	Brisbane	Ecosystem health assessment workshop	\$367	-
19-11-2013	Sydney	NSW DPI Biosecurity program review	\$107	-
19-11-2013	Narrabri	Carbon farming project review	\$43	\$43
19-11-2013	Emerald	QDAFF project review	\$59	\$59
19-11-2013	Narrabri	CottonInfo team meeting	\$29	\$29
20-11-2013	Canberra	PCT Ecosystem services forum	\$789	-
20-11-2013	various	Back Paddock carbon farming workshops	\$40 889	-
20-11-2013	Sydney	CA Panels review new projects	\$14 589	\$1 685
21-11-2013	Toowoomba	CottonInfo team meeting	\$292	\$61
22-11-2013	Narrabri	CottonInfo team meeting	\$21	\$21
22-11-2013	Sydney	ARLF project review	\$33	-
26-11-2013	Canberra	Cotton Innovation Network committee	\$3 654	-
26-11-2013	Brisbane	TIMS herbicide tech panel	\$684	\$184
26-11-2013	Narrabri	ABARES project meeting	\$1 716	\$65
27-11-2013	Canberra	CRRDC council meeting	\$10	-
27-11-2013	Adelaide	Carbon Farming project forum	\$10 582	-
27-11-2013	Canberra	PGPA rules committee	\$1 774	-

Date	Location	Event	Total Cost (inc. travel)	Catering component
28-11-2013	Narrabri	Environment assessment project review	\$44	\$44
3-12-2013	Toowoomba	USQ project review	\$620	–
4-12-2013	Narrabri	Program management team meeting	\$871	\$214
5-12-2013	Melbourne	Cotton R&D futures project review	\$215	–
6-12-2013	Narrabri	Herbicide resistance strategy review	\$41	\$41
8-12-2013	Brisbane	Cotton R&S Futures forum	\$74 658	\$4 592
10-12-2013	Sydney	CottonInfo management committee	\$171	–
11-12-2013	Canberra	National Farmers blueprint forum	\$1 322	–
12-12-2013	Narrabri	Carbon farming project review	\$21	\$21
13-12-2013	Sydney	BCI-BMP benchmarking workshop	\$1 748	–
16-12-2013	Canberra	PGPA rules committee	\$1 127	–
19-12-2013	Sydney	Weed Smart project review	\$1 661	–
7-01-2014	Narrabri	CottonInfo team meeting	\$60	\$60
8-01-2014	Sydney	TIMS BT tech panel	\$827	–
9-01-2014	Sydney	Cotton Leads project review	\$2 436	–
21-01-2014	Sydney	TIMS BT tech panel	\$566	–
21-01-2014	Narrabri	Program management team meeting	\$582	\$140
4-02-2014	Canberra	CRRDC council meeting	\$1343	–
6-02-2014	Sydney	TIMS BT tech panel	\$1 840	\$171
9-02-2014	Wee Waa	Soil Carbon workshop	\$67	–
10-02-2014	Sydney	Cotton Innovation Network committee	\$5 066	\$366
10-02-2014	Canberra	RDC Comms Managers meeting	\$1 088	–
11-02-2014	Brisbane	Filling the Research Gap project review	\$177	–
11-02-2014	Narrabri	CottonInfo team meeting	\$45	\$45
12-02-2014	Sydney	RDC Business Managers meeting	\$935	–
12-02-2014	Narrabri	ACIC industry meeting	\$19	\$19
18-02-2014	Toowoomba	CottonInfo team meeting	\$467	\$162
26-02-2014	Canberra	RDC Comms meetings	\$2 477	–
28-02-2014	Sydney	TIMS BT tech panel	\$909	–

3. CRDC meets regularly with industry stakeholders, advisory panels, research steering committees and researchers. Most meetings are arranged by the stakeholder when required with very few predetermined meeting dates. CRDC estimates meetings that will occur between 1 March 2014 and 30 June 2014 will cost \$60 000.

### **Grains Research and Development Corporation (GRDC)**

1. GRDC's meeting spend from 1 November 2013 to 28 February 2014 is \$14 095. The GRDC financial system does not allow for all meetings to be identified by the level of detail requested.
3. GRDC's planned meeting spend from 1 March to 30 June 2014 is \$65 188. The GRDC financial system does not allow for all meetings to be identified by the level of detail requested.



**Question: 97 (continued)**

**Grape & Wine Research and Development Corporation (GWRDC)**

1. GWRDC's meeting spend from 1 November 2013 to 28 February 2014 was:

<b>Date</b>	<b>Location</b>	<b>Event</b>	<b>Cost</b>
12/11/2013	Adelaide	Research & Development Committee	\$5 952
20/11/2013	Adelaide	Board meeting	\$9 027
28/02/2014	Adelaide	Innovation & Adoption Committee meeting	\$2 496

3. GWRDC's planned meeting spend from 1 March to 30 June 2014 is:

<b>Date</b>	<b>Location</b>	<b>Event</b>	<b>Total Cost (inc. travel &amp; catering)</b>	<b>Catering component</b>
4/03/2014	Adelaide	Research & Development Committee	\$5 150	\$150
19/03/2014	Adelaide	Board meeting	\$7 200	\$200
1/04/2014 & 13/05/2014	Adelaide	Innovation & Adoption Committee meeting (cost per meeting)	\$2 650	\$150
13/05/2014	Adelaide	Audit & Risk Committee meeting	\$600	-
16-17 June 2014	Canberra	Board meeting	\$11 000	\$1 000

**Wine Australia Corporation (WAC)**

1. WAC's total meeting spend from 1 November 2013 to 28 February 2014 was \$951.52 for the following meetings:

<b>Date</b>	<b>Event</b>
December 2013	Board meeting
December 2013	US and Canada Team meeting
January 2014	US and Canada Team meeting
February 2014	US Team meeting
February 2014	Board meeting

3. WAC's planned meeting spend from 1 March to 30 June 2014 is \$1 500 for offsite board meetings in April and June 2014.

## Rural and Regional Affairs and Transport Legislation Committee

### ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

#### Agriculture

**Question:** 98

**Division/Agency:** Finance and Business Support Division

**Topic:** Hospitality and entertainment

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. What is the Department/Agency's hospitality spend from Supplementary Estimates in November 2013 to date including any catering and drinks costs.
2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend from Supplementary Estimates in November 2013 to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
3. What is the Department/Agency's entertainment spend from Supplementary Estimates in November 2013 to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
4. For each Minister and Parliamentary Secretary office, please detail total entertainment spend from Supplementary Estimates in November 2013 to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
5. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
6. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
7. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
8. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
9. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are they?

**Question: 98 (continued)**

**Answer:**

1. The Department of Agriculture's hospitality spend for the period 1 November 2013 to 28 February 2014, including any catering and drinks costs, was \$5507.

<b>Date</b>	<b>Details</b>	<b>Location</b>	<b>Meal Component (inc. GST) \$</b>	<b>Alcohol Component (inc. GST) \$</b>	<b>Total Cost (inc. GST) \$</b>
11/11/2013	Lunch – Taiwanese delegation to build trade relationship	Canberra	125	0	125
15/11/2013	Dinner – Malaysia Australia Agriculture Cooperation Working Group meeting	Canberra	1 779	0	1 779
25/11/2013	Dinner – Animal Health Committee Members Meeting	Canberra	1 099	179	1 278
25/11/2013	Lunch – Australia-India Joint Working Group on Agricultural Cooperation	Canberra	210	0	210
28/11/2013	Lunch – Taiwanese irradiation study tour	Canberra	259	0	259
28/11/2013	Dinner – Taiwanese irradiation study tour	Canberra	299	47	346
29/11/2013	Lunch – guest speakers of genes forum	Canberra	227	0	227
16/12/2013	Dinner – Chinese AQSIQ delegation (understanding Australia's quarantine)	Melbourne	985	298	1 283
<b>Total</b>			<b>4 983</b>	<b>524</b>	<b>5 507</b>

The details for the portfolio agencies appear at Attachment A.

2. The total hospitality spend for the Minister's and Parliamentary Secretary's offices for the period 1 November 2013 to 28 February 2014 was nil in both cases.
3. All departmental entertainment expenditure is disclosed in the response to question 1. There is no separate entertainment expenditure.

The details for the portfolio agencies appear at Attachment A.

**Question: 98 (continued)**

4. All entertainment expenditure for the minister and parliamentary secretary is disclosed in the response to question 2. There is no separate entertainment expenditure.
5. The department's planned hospitality expenditure from 1 March 2014 is \$11 770.

<b>Date</b>	<b>Details</b>	<b>Location</b>	<b>Meal Component (inc. GST) \$</b>	<b>Alcohol Component (inc. GST) \$</b>	<b>Total Cost (inc. GST) \$</b>
6/03/2014	Official reception with senior agricultural G20 officials	Canberra	2 160	1 760	3 920
17/03/2014	Welcome dinner for officials from China's General Administration of Quality Supervision, Inspection and Quarantine (AQSIQ). Sanitary and Phyto Sanitary high level dialogue	Canberra	1 800	500	2 300
April 2014	Dinner – Chinese Auditors delegation. Here to inspect canola seed meal and wheat bran pellet	VIC or NSW	700	150	850
May 2014	Dinner – Chinese Auditors delegation. Inspection of cotton seed meal	VIC or NSW	700	150	850
May 2014	Dinner – Chinese scientist delegation. Cooperation on joint research for Australian canola	VIC or SA	800	200	1 000
Jun 2014	Dinner – Chinese Auditors delegation. Inspection of compound horse feed	VIC or NSW	700	150	850
1/06/2014	Official dinner with Taiwan Agricultural Working Group	Canberra	800	200	1 000
June/July 2014	Dinner – Chinese scientist delegation. Wheat and barley negotiations	VIC or SA	800	200	1 000
<b>Total</b>			<b>8 460</b>	<b>3 310</b>	<b>11 770</b>

**Question: 98 (continued)**

The details for the portfolio agencies appear at Attachment A.

6. The planned hospitality expenditure from 28 February 2014 for the minister's and parliamentary secretary's offices is nil in both cases.
7. All the department's planned entertainment expenditure is disclosed in the response to question 5. There is no separate entertainment expenditure.

The details for the portfolio agencies appear at Attachment A.

8. All planned entertainment expenditure for the minister and parliamentary secretary is disclosed in the response to question 6. There is no separate entertainment expenditure.
9. The department's expenditure on official hospitality is scrutinised to ensure appropriateness and necessity. While all efforts are made to minimise expenditure, the current levels are required to meet business needs, and so substantial reductions are not anticipated.

At present portfolio agencies are not planning for a reduction in expenditure on official hospitality, as expenditure on hospitality is already very low (minimal). The current expenditure is required to meet business needs, given the large number of business related meetings and events held every year.

**Question:** 98 (continued)

**Portfolio Agencies**

A breakdown of hospitality and entertainment expenditure by portfolio agency for the period 1 November 2013 to 28 February 2014 is contained in the table below.

<b>Portfolio Agency</b>	<b>Hospitality Spend (\$)</b>	<b>Entertainment Spend (\$)</b>	<b>Planned Hospitality Spend (\$)</b>	<b>Planned Entertainment Spend (\$)</b>	<b>Total (\$)</b>
Australian Fisheries Management Authority	0	0	0	0	<b>0</b>
Australian Pesticides and Veterinary Medicines Authority	2 366	2 620	0	0	<b>4 986</b>
Wine Australia Corporation (WAC) <sup>1</sup>	12 244	7 084	3 742 <sup>2</sup>	0	<b>23 070</b>
Cotton Research and Development Corporation (CRDC)	3 014	1 718	3 000	1 000	<b>8 732</b>
Fisheries Research and Development Corporation (FRDC)	9 264 <sup>3</sup>	337	0	0	<b>9 601</b>
Grains Research and Development Corporation (GRDC) <sup>4</sup>	1 768	7 511	13 721	0	<b>23 000</b>
Grape and Wine Research and Development Corporation (GWRDC)	0	1 895	0	0	<b>1 895</b>
Rural Industries Research and Development Corporation (RIRDC)	2 781	0 <sup>5</sup>	0	0	<b>2 781</b>

<sup>1</sup> WAC's costs were spread across a number of meetings with relevant stakeholders which cannot be split out in detail.

<sup>2</sup> WAC's planned hospitality will cover stakeholder meetings in each market as they roll out their market development prospectus for the 2014-15 financial year.

<sup>3</sup> FRDC board meeting stakeholder gatherings.

<sup>4</sup> The GRDC's financial accounting system does not allow for all events to be defined individually and does not provide a breakdown of separate event costs.

<sup>5</sup> Entertainment expenditure for RIRDC is included under the Hospitality spend.

**Question: 98 (continued)**

Further breakdown for CRDC, GWRDC and RIRDC follows.

**CRDC's Official Hospitality and Entertainment Expenditure****Official Hospitality expenditure from 1 November 2013 to 28 February 2014**

CRDC meets regularly with industry stakeholders, advisory panels, research steering committees and researchers.

<b>Date</b>	<b>Details</b>	<b>Location</b>	<b>Meal Component (inc .GST) \$</b>	<b>Alcohol Component (inc. GST) \$</b>	<b>Total Cost (inc. GST) \$</b>
5/11/2013	CRDC Board meeting dinner with industry representatives	Narrabri	685	158	843
20/11/2013	Cotton Aust research panels review meeting dinner with industry representatives	Sydney	548	248	796
26/11/2013	TIMS herbicide tech panel dinner	Brisbane	157	0	157
8/12/2013	CRDC Research Futures Forum dinner	Brisbane	237	109	346
9/01/2014	Cotton Aust Cotton Leaders Forum dinner	Sydney	164	21	185
10/02/2014	Cotton Innovation Network committee dinner	Sydney	245	121	366
18/02/2014	Cotton Grower of the year field day dinner	Toowoomba	237	84	321
<b>Total</b>					<b>3 014</b>

**Entertainment expenditure from 1 November 2013 to 28 February 2014**

CRDC may provide entertainment for staff recognition of major staff achievements or when staff leave.

<b>Date</b>	<b>Details</b>	<b>Location</b>	<b>Meal Component (inc .GST) \$</b>	<b>Alcohol Component (inc. GST) \$</b>	<b>Total Cost (inc. GST) \$</b>
5/11/2013	Melbourne cup lunch for staff	Narrabri	127	0	127
14/11/2013	Staff Christmas lunch	Narrabri	824	303	1 127
19/12/2013	Staff farewell lunch	Narrabri	392	72	464
<b>Total</b>					<b>1 718</b>

Question: 98 (continued)

**GWRDC's Entertainment Expenditure****Entertainment expenditure from 1 November 2013 to 28 February 2014**

Date	Details	Location	Total Cost (inc. GST) \$
20/11/2013	Dinner - GM & Board member	Adelaide	163.60
21/11/2013	Meeting - ST KH LW & Tim Lester	Adelaide	91.46
22/11/2013	Staff lunch x 11	Adelaide	377.50
20/12/2014	Staff Christmas lunch x 10	Adelaide	726.50
15/01/2014	Staff lunch x 11 Farewell re Mat Leave	Adelaide	455.50
15/01/2014	Coffees after staff lunch for Mat leave	Adelaide	22.80
15/01/2014	Coffees after staff lunch for Mat leave	Adelaide	18.00
23/01/2014	Lunch meeting with University Adelaide	Adelaide	39.50
<b>Total</b>			<b>1 894.86</b>

**RIRDC's Official Hospitality Expenditure****Expenditure from 1 November 2013 to 28 February 2014**

Date	Details	Location	Meal Component (inc .GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
19/11/2013	Honeybee Advisory Committee Dinner	Melbourne	196	20	216
29/11/2013	RWA Dinner	Darwin	71	30	101
29/11/2013	Northern Agriculture CRC Stakeholders	Cairns	51	0	51
1/12/2013	Animal Industries Advisory Committee Dinner	Barton	188	97	285
9/12/2013	Meet with Chair	Melbourne	45	0	45
17/12/2013	Meet with Stakeholder	Barton	25	0	25
16/01/2014	Meet with Stakeholders	Brisbane	105	0	105
21/01/2014	Meet with Audit Committee Chair	Adelaide	50	0	50
21/01/2014	Chicken Meat Advisory Committee Dinner	Brisbane	683	0	683
24/01/2014	Lunch with Stakeholder	Acton	40	0	40
28/01/2014	RWA Breakfast	Hobart	44	0	44
28/01/2014	RWA Dinner	Hobart	51	0	51
31/01/2014	Meet with Audit	Barton	161	0	161



**ATTACHMENT A**

<b>Date</b>	<b>Details</b>	<b>Location</b>	<b>Meal Component (inc .GST) \$</b>	<b>Alcohol Component (inc. GST) \$</b>	<b>Total Cost (inc. GST) \$</b>
	Committee				
4/02/2014	Northern Agriculture CRC Stakeholders	Perth	347	86	433
5/02/2014	Meet with Stakeholders	Kununurra	203	56	259
9/02/2014	RWA Dinner	Perth	147	0	147
10/02/2014	RWA Breakfast	Perth	16	0	16
12/02/2014	RWA Breakfast	Adelaide	69	0	69
<b>Total</b>					<b>2 781</b>

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 99

**Division/Agency:** Finance and Business Support Division

**Topic:** Coffee machines

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. Has the department/agency purchased coffee machines for staff useage since Supplementary Budget Estimates in November 2013?
  - a. If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?
  - b. Why were coffee machines purchased?
  - c. Has there been a noticeable difference in staff productivity since coffee machines were purchased?
  - d. Are staff leaving the office premises less during business hours as a result?
  - e. Where did the funding for the coffee machines come from?
  - f. Who has access?
  - g. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Supplementary Budget Estimates in November 2013 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?
  - h. What are the ongoing costs of the coffee machine, such as the cost of coffee?
2. Does the department/agency rent coffee machines for staff useage?
  - a. If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.
  - b. Why are coffee machines rented?
  - c. Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?
  - d. Where does the funding for the coffee machines come from?

**Question: 99 (continued)**

- e. Who has access?
- f. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Supplementary Budget Estimates in November 2013 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?
- g. What are the ongoing costs of the coffee machine, such as the cost of coffee?

**Answer:**

1. The Department of Agriculture and portfolio agencies have not purchased any coffee machines for staff usage since Supplementary Budget Estimates in November 2013.
2. The Department of Agriculture and portfolio agencies (except the two listed below) have not rented any coffee machines for staff usage since Supplementary Budget Estimates in November 2013.

**Grains Research and Development Corporation (GRDC)**

2. Yes, the GRDC rents a coffee machine.

The type of machine is a Melitta Bar-Cube through Cosmorex at a total cost, including maintenance and supply, of \$18 000 per annum.

GRDC hires a coffee machine for use by staff and official visitors.

The provision of this service reduces the time spent by staff outside of the office environment and also aids catering for meetings and workshops held at GRDC offices.

Funding comes from the Corporate Services budget within GRDC.

The machine is available for use to all staff and business related visitors.

Daily maintenance is undertaken by GRDC staff on a volunteer basis. Monthly maintenance is undertaken by Cosmorex and the cost is included in the rental fee.

Maintenance makes up part of the total cost of \$18 000 per annum along with leasing costs.

**Question:** 99 (continued)

**Rural Industries Research and Development Corporation (RIRDC)**

2. Yes, the RIRDC rents a coffee machine.

The type of machine is a Jura Impressa S9 at a total cost, including maintenance and supply, of \$2 532 per annum.

RIRDC hires a coffee machine for use by staff.

The provision of this service reduces the time spent by staff outside of the office environment. Staff leave the office considerably less since the machine was rented and a noticeable increase in staff productivity.

Funding comes from the Corporate Services budget within RIRDC.

The machine is available for use to all staff, committees and the board.

Maintenance of the unit is undertaken by the supplier Cosmorex as required and the cost is included in the rental fee.

Maintenance makes up part of the total cost of \$2 532 per annum along with leasing costs.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 100

**Division/Agency:** Finance and Business Support Division

**Topic:** Corporate Cars

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. How many cars are owned by each department/agency?
2. Where is the car/s located?
3. What is the car/s used for?
4. What is the cost of each car from Supplementary Budget Estimates in November 2013 to date?
5. How far did each car travel from Supplementary Budget Estimates in November 2013 to date?
6. How many cars are leased by each department/agency?
7. Where are the cars located?
8. What are the cars used for?
9. What is the cost of each car from Supplementary Budget Estimates in November 2013 to date?
10. How far did each car travel from Supplementary Budget Estimates in November 2013 to date?

**Answer:**

**Department of Agriculture**

1. As at 28 February 2014, the department owned 16 cars.

**Question 100 (continued)**

2, 4 and 5. The table below contains the location, cost and distance travelled of all cars owned by the department from 1 November 2013 to 28 February 2014.

<b>Location</b>	<b>Cost (GST exclusive) \$</b>	<b>Distance travelled (km)</b>
Christmas Island	Expenses – including fuel, lease costs, maintenance etc.	750
Coconut Island		156
Darnley Island		1 092
Dauan Island		1 048
Horn Island		800
Mabuiag Island		806
Stephen Island		312
Thursday Island		305
Warraber Island		402
Yam Island		221
York Island		156
Badu Island		Purchase Cost plus expenses – including fuel, maintenance etc.
Boigu Island	39 268	
Moa Island	42 202	
Murray Island	40 099	
Saibai Island	42 331	
	210 864	
		17 599

3. The cars were used for general operational use, including compliance activities, general administration and transport of personnel and minor freight.

6. As at 28 February 2014, the department leased 431 cars.

7 and 9. The table on the following page contains the location and cost of all cars leased by the department from 1 November 2013 to 28 February 2014.

**Question 100 (continued)**

<b>Location</b>	<b>Cost (GST exclusive) \$</b>	<b>Total Vehicles</b>
ACT	Expenses – including fuel, lease costs, maintenance etc.	24
Central East Region		92
North East Region		83
Northern Region		25
South West Region		104
South East Region		103
		1 917 185

8. The cars were used for general operational use, including compliance activities, general administration and transport of personnel and minor freight.
10. Kilometres travelled have not been recorded for the period 7 September 2013 to 28 February 2014.

**Australian Fisheries Management Authority (AFMA)**

1. As at 28 February 2014, AFMA owned two cars.
- 2, 4 and 5. The table below contains the location, cost and distance travelled of all cars owned by AFMA from 1 November 2013 to 28 February 2014.

<b>Location</b>	<b>Cost (GST exclusive) \$</b>	<b>Distance travelled (km)</b>
Thursday Island	Expenses – including registration, fuel and maintenance.	643
Thursday Island		259
		902

3. The vehicles were utilised for general operational purposes, including compliance activities, attending meetings and minor freight.
6. As at 28 February 2014, AFMA leased three cars.
- 7, 9 and 10. The table on the following page contains the location, cost and distance travelled of all cars leased by AFMA from 1 November 2013 to 28 February 2014.

**Question 100 (continued)**

<b>Location</b>	<b>Cost (GST exclusive) \$</b>	<b>Distance travelled (km)</b>
Darwin	Expenses – including fuel, lease costs & maintenance etc	2 752
Darwin		2 472
Canberra		1 711
		6 935
		3 458

8. The vehicles were utilised for general operational purposes, including compliance activities, attending meetings and minor freight.

**Cotton Research and Development Corporation (CRDC)**

1 – 5. The CRDC does not own any cars.

6. As at 28 February 2014, CRDC leased five cars.

7, 9 and 10. The table below contains the location, cost and distance travelled of all cars leased by CRDC from 1 November 2013 to 28 February 2014.

<b>Location</b>	<b>Cost (GST exclusive) \$</b>	<b>Distance travelled (km)</b>
Narrabri	Expenses – including fuel, lease costs & maintenance etc	12 166
Narrabri		10 333
Narrabri		10 242
Narrabri		3 975
Emerald		6 861
		43 577
		53 499

8. Three corporate cars are used for travel to meetings in regional centres and two salary sacrificed cars are used for managers and are also used for corporate travel.

**Grains Research and Development Corporation (GRDC)**

1 – 5. The GRDC does not own any cars.

6. As at 28 February 2014, the GRDC leased three cars.

7, 9 and 10. The table below contains the location, cost and distance travelled of all cars leased by GRDC from 1 November 2013 to 28 February 2014.

<b>Location</b>	<b>Cost (GST exclusive) \$</b>	<b>Distance travelled (km)</b>
Car 1 (NSW)	Expenses – including fuel, lease costs, maintenance etc.	11 787
Car 2 (WA)		12 256
Car 3 (NSW)		11 787
		35 830
		21 929



**Question 100 (continued)**

8. The cars are used for travel to meetings and conferences in regional centres or meetings with research partners, grower and panel events, field days and grower industry forums.

In addition to the GRDC and CRDC, the following agencies did not own cars during the period 1 November 2013 to 28 February 2014:

- Australian Pesticides and Veterinary Medicines Authority
- Fisheries Research and Development Corporation
- Grape and Wine Research and Development Corporation
- Rural Industries Research and Development Corporation
- Wine Australia Corporation

The following agencies did not lease cars during the period 1 November 2013 to 28 February 2014.

- Australian Pesticides and Veterinary Medicines Authority
- Fisheries Research and Development Corporation
- Grape and Wine Research and Development Corporation
- Rural Industries Research and Development Corporation
- Wine Australia Corporation

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 101

**Division/Agency:** Finance and Business Support Division

**Topic:** Taxi costs

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. How much did each department/agency spend on taxis from Supplementary Budget Estimates in November 2013 to date? Provide a breakdown for each business group in each department/agency.
2. What are the reasons for taxi costs?

**Answer:**

1. From 1 November 2013 to 28 February 2014, the Department of Agriculture spent \$214 285 (GST inc.) on taxi costs. The table below provides a breakdown of taxi costs by business groups:

<b>Division/Business Area</b>	<b>Taxi Cost (GST inc.)</b>
ABARES	\$7 898
Agricultural Adaptation and Forestry	\$5 688
Agricultural Productivity	\$6 915
Biosecurity Animal	\$7 418
Biosecurity Plant	\$23 422
Biosecurity Policy	\$3 553
Border Compliance	\$61 629
Executive	\$1 415
Finance and Business Support	\$6 501
Food	\$25 612
Governance	\$6 932
Information Services	\$9 341
Live Animal Exports	\$2 883
People and Service Delivery	\$25 769
Post Entry Quarantine Program	\$7 126
Sustainable Resource Management	\$6 489
Trade and Market Access	\$5 694
<b>Total</b>	<b>\$214 285</b>

**Question: 101 (continued)**

From 1 November 2013 to 28 February 2014, the agriculture portfolio agencies have spent \$48 725 (GST inc.) on taxi costs. The table below provides a breakdown of taxi costs by portfolio agency:

<b>Portfolio Agency</b>	<b>Taxi Cost (GST inc.)</b>
Australian Fisheries Management Authority	\$12 259
Australian Pesticides and Veterinary Management Authority	\$6 019
Cotton Research and Development Corporation	\$1 090
Fisheries Research and Development Corporation	\$2 219
Grains Research and Development Corporation	\$8 000
Grape and Wine Research and Development Corporation	\$1 414
Rural Industries Research and Development Corporation	\$4 103
Wine Australia Corporation	\$13 621
<b>Total</b>	<b>\$48 725</b>

2. Department of Agriculture and portfolio agency officers are required to travel to various locations across Australia and internationally, and taxi costs can be incurred as a result.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 102

**Division/Agency:** Finance and Business Support Division

**Topic:** Hire Cars

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. How much did each department/agency spend on hire cars from Supplementary Budget Estimates in November 2013 to date? Provide a breakdown of each business group in each department/agency.
2. What are the reasons for hire car costs?

**Answer:**

1. From 1 November 2013 to 28 February 2014, the Department of Agriculture has spent \$78 978 (GST inc.) on hire car costs. The table below provides a breakdown of hire car costs by business group:

<b>Division/Business Group</b>	<b>Hire Car Cost (GST Inc.) \$</b>
ABARES	29 392
Agricultural Adaptation and Forestry	1 333
Biosecurity Animal	632
Border Compliance	10 222
Finance and Business Support	3 721
Food	15 950
Information Services	649
Live Animal Exports	1 263
People and Service Delivery	215
Biosecurity Plant	6 879
Biosecurity Policy	581
Post Entry Quarantine Program	1 320
Sustainable Resource Management	239
Trade and Market Access	6 582
<b>Total</b>	<b>78 978</b>

**Question: 102 (continued)**

From 1 November 2013 to 28 February 2014, the agriculture portfolio agencies have spent \$27 618 (GST inc.) on hire car costs. The table below provides a breakdown of hire car costs by portfolio agency:

<b>Portfolio Agency</b>	<b>Hire Car Cost (GST Inc.) \$</b>
Australian Fisheries Management Authority	10 139
Australian Pesticides & Veterinary Management Authority	1 991
Cotton Research & Development Corporation	811
Fisheries Research & Development Corporation	1 117
Grains Research & Development Corporation	6 319
Grape & Wine Research & Development Corporation	1 436
Rural Industries Research & Development Corporation	2 043
Wine Australia Corporation	3 762
<b>Total</b>	<b>27 618</b>

2. Department of Agriculture and portfolio agency officers are sometimes required to travel to various locations across Australia and internationally, and car hire costs can be incurred as a result.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 103

**Division/Agency:** Finance and Business Support Division

**Topic:** Building lease costs

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. What has been the total cost of building leases for the agency/department since September 7, 2013?

a. Please provide a detailed list of each building that is currently leased. Please detail by:

- i. Date the lease agreement is active from.
- ii. Date the lease agreement ends.
- iii. Is the lease expected to be renewed? If not, why not?
- iv. Location of the building (City and state).
- v. Cost of the lease.
- vi. Why the building is necessary for the operations of the agency / department.

b. Please provide a detailed list of each building that had a lease that was not renewed since September 7, 2013. Please detail by:

- i. Date from which the lease agreement was active.
- ii. Date the lease agreement ended.
- iii. Why was the lease not renewed?
- iv. Location of the building (City and state).
- v. Cost of the lease.
- vi. Why the building was necessary for the operations of the agency / department.

**Question: 103 (continued)**

c. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:

- i. Date the lease agreement is expected to become active.
- ii. Date the lease agreement is expected to end.
- iii. Expected location of the building (City and state).
- iv. Expected cost of the lease.
- v. Has this cost been allocated into the budget?
- vi. Why the building is necessary for the operations of the agency / department.

d. For each building owned or leased by the department:

- i. What is the current occupancy rate for the building?
- ii. If the rate is less than 100%, detail what the remaining being used for.

**Answer:**

**Department of Agriculture**

1. Total lease costs since 7 September 2013 are \$17.9 million.

a. i – v.

Start date	End date	City	State	Cost (rent p.a. ex. GST) \$
09 Oct 07	08 Oct 22	Canberra City	ACT	12 452 394.10
09 Oct 07	08 Oct 22	Canberra City	ACT	5 327 806.15
01 Mar 08	29 Feb 16	Fyshwick	ACT	738 407.97
01 Nov 11	31 Oct 21	Hume	ACT	580 123.12
17 Oct 13	16 Oct 14	Yarralumla	ACT	39 582.00
13 Jun 13	13 Jun 14	Coffs Harbour	NSW	8 000.00
01 Jan 11	31 Dec 15	Eastern Creek	NSW	339 937.98
01 Jul 11	30 Jun 14	Griffith	NSW	11 866.20
01 Aug 09	Holdover	Mascot	NSW	19 999.92
01 Feb 14	31 Jan 15	Narrabri	NSW	11 026.91
Under negotiation	Under negotiation	Newcastle (Carrington)	NSW	75 659.63
16 Dec 10	15 Dec 14	Port Botany	NSW	15 472.20
28 Aug 09	27 Aug 17	Port Kembla	NSW	47 690.82
01 Mar 13	28 Feb 18	Rosebery	NSW	2 311 264.92
01 Dec 13	30 Nov 14	Sydney Markets Flemington	NSW	11 718.00
01 Jul 09	Holdover	Darwin	NT	2 606.52
01 Jan 97	Holdover	Darwin	NT	No cost
01 Sep 13	31 Aug 18	Eaton - Darwin	NT	641 250.00
02 Mar 07	Holdover	Nhulunbuy	NT	No cost
01 Apr 12	Holdover	Bundaberg	QLD	14 457.84

30 Nov 09	29 Nov 14	Cairns	QLD	7 254.60
01 Jul 00	Holdover	Cairns	QLD	No cost
31 Aug 09	30 Aug 17	Cairns	QLD	801 554.72
01 Jul 00	Holdover	Coolangatta	QLD	No cost
01 Jul 13	30 Jun 14	Pinkenba	QLD	37 648.10
01 Jan 97	Holdover	Eagle Farm	QLD	No cost
16 Feb 01	15 Feb 16	Eagle Farm	QLD	1 487 283.22
01 Jul 10	30 Jun 15	Gladstone	QLD	88 707.60
01 Jun 13	29 May 18	Mackay	QLD	47 662.08
01 Jun 13	31 May 16	Port of Brisbane	QLD	204 539.11
01 Apr 14	31 Oct 14	Sherwood	QLD	32 577.66
1 Nov 05	Ongoing	Thursday Island	QLD	No cost
14 Jul 13	13 Jul 14	Toowoomba	QLD	44 839.75
01 Mar 12	28 Feb 14	Townsville	QLD	150 092.86
22 Oct 04	Holdover	Weipa	QLD	9 583.90
15 Oct 10	14 Oct 15	Adelaide	SA	No cost
15 Sep 13	14 Sep 18	Adelaide	SA	723 469.42
20 May 12	19 May 14	Barmera	SA	4 961.00

Start date	End date	City	State	Cost (rent p.a. ex GST) \$
09 Feb 14	08 Feb 15	Gillman	SA	3 193.92
01 Dec 13	30 Nov 14	Port Lincoln	SA	22 749.20
01 Jan 13	31 Dec 15	Torrens Island	SA	59 264.68
01 Sep 13	31 Aug 14	Ballarat	Vic	8 000.00
12 Mar 10	11 Mar 16	Kensington	Vic	96 541.17
01 Jan 12	31 Dec 16	Knoxfield	Vic	70 000.00
12 Apr 12	11 Apr 14	Merbein	Vic	6 189.17
01 Jan 13	31 Dec 15	Nth Geelong	Vic	29 824.15
01 Jan 12	31 Dec 14	Port Melbourne	Vic	16 550.76
24 Jan 14	23 Jan 15	Portland	Vic	8 492.30
31 Aug 13	30 Aug 15	Shepparton	Vic	11 367.00
01 Jan 12	31 Dec 15	Spotswood	Vic	454 241.60
31 May 13	30 May 16	Tullamarine	Vic	1 363 400.00
06 Aug 12	05 Aug 14	Tullamarine	Vic	366 198.94
01 Sep 10	Holdover	Tullamarine	Vic	No cost
14 Dec 13	13 Dec 14	Hobart	Tas	27 439.12
01 Oct 13	30 Sep 14	Devonport	Tas	2 727.60
11 Sep 11	10 Sep 14	Albany	WA	13 995.60
01 Jan 12	30 Dec 16	Belmont	WA	70 200.00
01 Sep 11	31 Aug 16	Broome	WA	70 556.98
01 Sep 08	31 Jul 13	Broome	WA	3 360.00
01 Feb 13	31 Jan 16	Bunbury	WA	13 473.74
01 Jan 12	31 Dec 14	Byford	WA	69 669.12
01 Apr 12	31 Mar 14	Christmas Island	WA	5 460.00
01 Jul 13	30 Jun 18	Fremantle Nth	WA	43 126.00
27 Mar 12	26 Mar 15	Karratha	WA	58 954.99
14 Sep 04	13 Sep 14	Perth	WA	1 341 376.83
01 Aug 11	Holdover	Perth	WA	No cost



01 Dec 13	30 Nov 16	Port Hedland	WA	75 465.00
01 Jul 13	30 Jun 14	Badu Island	QLD	11 485
1 May 13	30 April 14	Mabuiag Island	QLD	5 790
01 Jul 13	30 Jun 14	Moa Island	QLD	15 623
1 Jul 13	30 Jun 14	Warraber Island	QLD	8 449
1 May 13	30 Apr 14	Iama Island	QLD	6 344

a. iii. The department reviews leases on an as required basis and in accordance with its accommodation needs.

a. vi. The operations of the department are outlined in its Annual Report. The department employs about 4 500 full time equivalent staff in Australia and overseas. Staff work in places as varied as offices, airports, mail centres, shipping ports, laboratories and abattoirs; located in regional centres, rural communities, capital cities and Torres Strait.

b. i – v.

Start date	End date	Why not renewed	City and State	Cost (\$)
11 Oct 08	01 Jan 14	Consolidation of space	Unit 6, Collie Street, Fyshwick, ACT	270 269.67
01 Nov 12	30 Sep 13	Moved to new site	130 Young Street, Newcastle, NSW	75 659.63
12 Dec 12	11 Dec 13	No longer required	41B Owen Terrace, Wallaroo, SA	8 211.84
01 Oct 11	30 Sep 13	Consolidation of space	Docklands Drive, Docklands, VIC	45 360.00
01 Aug 13	31 Jan 14	No longer required	39 Currajong Street, Parkes, NSW	5 250.00

b. vi. The operations of the department are outlined in its Annual Report. The department employs about 4 500 full time equivalent staff in Australia and overseas. Staff work in places as varied as offices, airports, mail centres, shipping ports, laboratories and abattoirs; located in regional centres, rural communities, capital cities and Torres Strait.

c. The department is expecting to lease two new buildings in the next twelve months

*Lease 1*

- i. Expected to be active from April 2014.
- ii. Estimated to end 2017.
- iii. Located in Geraldton WA.
- iv. Cost is not yet known.
- v. The cost has been allocated in the budget.
- vi. The building is necessary to carry out border security functions in the port precinct.

*Lease 2*

- i. Expected to be active from June 2014.
- ii. Estimated to end 2017.
- iii. Located in Toowoomba QLD.
- iv. Cost is not yet known.
- v. The cost has been allocated in the budget.

**Question: 103 (continued)**

vi. The building is necessary to carry out border security functions in the port precinct.

d. The department does not record information in relation to occupancy rates across all leased sites at the requested level of detail. The department has a 100 per cent occupancy rate across its owned buildings. The department sub-leases office space to other Commonwealth and State departments in Sydney, Perth and Geelong.

**Australian Fisheries Management Authority (AFMA)**

1. The total lease costs from 7 September 2013 to 28 February 2014 are \$1 103 942.11.

a.

i. See table below.

ii. See table below.

iii. The lease is expected to be renewed.

iv. See table below.

v. See table below.

AFMA is the Australian Government agency responsible for the efficient management and sustainable use of Commonwealth fish resources on behalf of the Australian community. The type of work undertaken at Canberra, Darwin and Thursday Island offices is primarily administrative with a component of operational activities undertaken. The Canberra office supports AFMA in the delivery of its functions by facilitating access to key partners including the Department for Agriculture, Department of Environment, Fisheries Research and Development Corporation, Border Protection Command, Department of Foreign Affairs and Trade and Ministers. The Darwin office is mainly focussed on compliance work and in particular the detection and deterrence of illegal foreign fishing in Australia's northern waters. Similarly the Thursday Island office has a northern compliance role in addition to the delivery of functions under the Protected Zone Joint Authority with jurisdiction over waters of the Torres Strait.

<b>Location</b>	<b>Lease active</b>	<b>Lease end</b>	<b>Rent (\$) 7/09/2013 to 28/02/2014</b>	<b>2013–2014 Budget</b>
Canberra, ACT	1 January 2007	31 December 2018	863 412.43	1 870 726.93
Darwin, NT	1 November 2006	31 October 2015	240 529.68	521 147.65
Thursday Island, QLD	Not applicable	Not applicable	Not applicable	Not applicable

b. There were no building leases that were not renewed since 7 September 2013.

c. AFMA does not anticipate leasing any buildings within the next 12 months.

d.

i. AFMA occupies 100 per cent of the building.

ii. There is no unoccupied space in any AFMA leased buildings.

**Question:** 103 (continued)

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. The cost of leases from 7 September 2013 to 28 February 2014 was \$629 211.
  - a. The APVMA leases one building:
    - i. Lease agreement was active from 26 October 2006.
    - ii. Lease agreement ends 26 October 2020.
    - iii. Given the significant length of time until the lease agreement ends, there are no expectations whether the lease will be renewed or not.
    - iv. Symonston, ACT.
    - v. The total expected cost of the lease is \$18 094 026 (including GST).
    - vi. This building is the APVMA office.
  - b. There were no building leases that were not renewed since 7 September 2013.
  - c. No buildings (except for the APVMA's office building referred to in (a) above) are expected to be leased in the next 12 months.
  - d. The APVMA occupies 100 per cent of the building.

**Cotton Research and Development Corporation (CRDC)**

CRDC does not lease any buildings.

**Fisheries Research and Development Corporation (FRDC)**

1. The cost of the lease from September to February 2014 is \$58 590.00
  - a. FRDC leases one building:
    - i. Lease agreement was active from 1 August 2013.
    - ii. Lease agreement ends 31 July 2016.
    - iii. It is anticipated that this lease will be renewed.
    - iv. Located in Deakin ACT 2600.
    - v. Annual Lease cost is \$128 898.
    - vi. FRDC's role is to plan and invest in fisheries research, development and extension (RD&E) activities in Australia. This includes providing leadership and coordination of the monitoring, evaluating and reporting on RD&E activities, facilitating dissemination, extension and commercialisation.
  - b. There were no building leases that were not renewed since 7 September 2013.
  - c. No new buildings are expected to be leases in the next 12 months.
  - d. FRDC occupies about 20 per cent of the total building. Other organisations lease the rest of the building.

**Question:** 103 (continued)

**Grains Research and Development Corporation (GRDC)**

1. The cost of leases from 7 September 2013 was \$10 899.

a. GRDC leases one building:

- i. Lease agreement was active from 15 June 2013.
- ii. Lease agreement ends 14 June 2016.
- iii. It is anticipated that this lease will be renewed.
- iv. Located in Perth, WA.
- v. Annual cost of the lease is \$22 680 per annum.
- vi. GRDC Regional Office.

b. There were no building leases that were not renewed since 7 September 2013.

c. GRDC anticipates entering into one new lease within the next 12 months.

- i. Lease is anticipated to be active from 1 May 2014.
- ii. Lease anticipated to end on 30 April 2024.
- iii. Located in Barton ACT.
- iv. Anticipated cost is \$12 249 950.
- v. Yes.
- vi. Additional space is necessary for the effective operation of GRDC. The existing premises are not adequate to accommodate staff at the current levels or meet future capacity needs and additional meeting facilities are required.

d.

- i. Level 1, 40 Blackall Street, Barton, ACT occupancy rate is 100 per cent.
- ii. Not Applicable.

**Grape and Wine Research and Development Corporation (GWRDC)**

1. Cost of leases from 7 September 2013 was \$21 091.

a. GWRDC leases one building:

- i. Lease agreement was active from 1 April 2011.
- ii. Lease agreement ends 31 March 2016.
- iii. The lease is expected to be renewed.
- iv. Located in Adelaide, SA.
- v. Total cost of the lease per annum \$62 320.

**Question: 103 (continued)**

- vi. The location for all GWRDC staff; programme managers, administration and management.
- b. Not applicable. There were no building leases that were not renewed since 7 September 2013
- c. GWRDC is not expecting to lease any other buildings in the next 12 months.
- d.
  - i. Occupancy rate is 100 per cent.
  - ii. Not applicable.

**Rural Industries Research and Development Corporation (RIRDC)**

- 1. The cost of the lease from 7 September 2013 is \$165 685.
  - a. RIRDC lease one building.
    - i. Lease agreement was active from 1 October 2010.
    - ii. Lease agreement ends 30 September 2015.
    - iii. The lease is expected to be renewed.
    - iv. Located in Barton, Canberra, ACT.
    - v. Annual lease cost is \$352 756 per annum (including GST).
    - vi. The building is used by RIRDC for administrative purposes.
  - b. There were no building leases that were not renewed since 7 September 2013.
  - c. RIRDC is not expecting to lease any other buildings in the next 12 months.
  - d. The space leased within the building by RIRDC is 100 per cent occupied by RIRDC staff.

**Wine Australia**

- 1.
  - a. Wine Australia leases six buildings. The total cost of the building leases since 7 September 2013 is \$305 002.

*Adelaide, Australia*

    - i. Lease active from 1/4/2011.
    - ii. Lease ends 31/03/2016.
    - iii. Lease expected to be renewed.
    - iv. Location is Industry House, NWC, Cnr Botanic & Hackney Roads, Adelaide SA 5000

**Question: 103 (continued)**

- v. Cost is \$475 296.22 per annum (inc. GST); \$186 620 (excl. GST) has been spent since September 2013.
- vi. The building is for our head office operations.

***Sydney, Australia***

- i. Lease active from 01/07/2013.
- ii. Lease ends 30/6/2016.
- iii. Lease expected to be renewed.
- iv. Location is 28th Floor, 420 George Street, Sydney, NSW 2000.
- v. Cost is \$71 036.70 per annum; \$30 000 (excl. GST) has been spent since September 2013.
- vi. The building is for marketing operations within the region.

***Washington DC, United States***

- i. Lease active from 01/10/2013.
- ii. Lease ends 30/09/2014.
- iii. Lease expected to be renewed.
- iv. Location is 2300 M Street, NW, Suite 800, Washington DC, 20037, USA.
- v. Cost is \$44 959.08 US dollars per annum Since September 2013. \$24 344 AUD has been spent.
- vi. The building is for marketing operations within the region.

***Toronto, Canada***

- i. Lease active from 01/10/2013.
- ii. Lease ends 30/09/2014.
- iii. Lease expected to be renewed.
- iv. Location is TD Canada Trust Tower, 161 Bay Street, 27th Floor, Toronto, Ontario, M5J 2S1, CANADA.
- v. New contract cost is \$3828.00 Canadian Dollars p.a. Since September 2013, \$4560 AUD has been spent.
- vi. The building is for marketing operations within the region.

**Question: 103 (continued)**

***London, England***

- i. Lease active from 07/01/2013.
- ii. Lease ends 01/07/2015.
- iii. Lease expected to be renewed.
- iv. Location is Australian Centre Strand, London, WC2B 4LG, UNITED KINGDOM
- v. Cost is £53 054.88. Since September 2013, \$34 967 AUD has been spent.
- vi. The building is for marketing operations within the region.

***Shanghai, China***

- i. Lease active from 01/07/2013.
  - ii. Lease ends 30/06/2016.
  - iii. Lease expected to be renewed.
  - iv. Location is Suite 5205, Wheelock Square, 1717 West Nanjing Road Shanghai, 200040, PEOPLE'S REPUBLIC OF CHINA.
  - v. Cost is \$81 854.22 AUD. Since September 2013, \$24 511 has been spent.
  - vi. The building is for marketing operations within the region.
- b. There were no leases that were not renewed.
  - c. There are no additional buildings which are expected to be leased.
  - d. All 100 per cent.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 104

**Division/Agency:** Finance and Business Support Division

**Topic:** Christmas Party Costs

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. List what functions were held by the department/agency for either Christmas or end of calendar year since 7 September 2013?
  - a. What was the cost of each of these functions?
  - b. How was the money identified?
  - c. What was the location of these functions?
  - d. Provide a table of food and alcohol purchased for the function

**Answer:**

The Department of Agriculture, Australian Fisheries Management Authority (AFMA), and Rural Industries Research and Development Corporation (RIRDC) have not funded either Christmas or end-of-calendar-year events since 7 September 2013.

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

Function	Cost (\$)	Funding source	Location	Food and alcohol
End-of-year function	6 814.50	APVMA Staff direct cost - \$3 700.00 APVMA Staff Social Club - \$494.90 APVMA - \$2 619.60	The Deck, Regatta Point, Canberra	Food – \$3 811.50 Alcohol - \$3 003.00

**Cotton Research and Development Corporation**

Function	Cost (\$)	Funding source	Location	Food and alcohol
Staff Christmas function	1 327	Internal budget	Narrabri, NSW	Food – \$824 Alcohol & soft drink - \$303 Hire bowling alley - \$200



**Question: 104 (continued)****Fisheries Research and Development Corporation**

Function	Cost (\$)	Funding source	Location	Food and alcohol
End of year celebration lunch for staff and guests held in November 2013	2 077	Internal budget	Barton, ACT	Food – \$1 537 Alcohol - \$540

**Grains Research and Development Corporation**

Function	Cost (\$)	Funding source	Location	Food and alcohol
All staff Christmas function	12 505	Agency	Yarralumla, ACT	Buffet and beverage package
Commercial and research section Christmas function	564		Campbell, ACT	Finger food and light refreshments
Corporate services Christmas function	909		Canberra Labor Club	A la carte and light refreshments
Managing Director's Office Christmas Function	335.30		Narrabundah, ACT	Shared entrées, main meal and light refreshments

**Grape and Wine Research and Development Corporation (GWRDC)**

Function	Cost (\$)	Funding source	Location	Food and alcohol
Staff Christmas lunch	726	GWRDC	Jasmin Indian Restaurant, Adelaide	Not applicable

**Wine Australia Corporation**

Function	Cost (\$)	Funding source	Location	Food and alcohol
Head office Christmas Party held in December 2013	2 274.55	Normal operating expenditure	Adelaide	Split not available
Sydney Office Christmas Dinner held in December 2013	493.64		Sydney	
London Office Holiday Dinner held December 2013	531.01		London	
Quebec Team (Canada) Holiday Dinner held in December 2013	241.80		Quebec	
US Team Dinner held in January 2014	498.94		Washington DC	

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 105

**Division/Agency:** Finance and Business Support Division

**Topic:** Departmental upgrades

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. Since 7 September 2013 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?
  - a. If so, list these
  - b. If so, list the total cost for these changes
  - c. If so, list the itemised cost for each item of expenditure
  - d. If so, who conducted the works?
  - e. If so, list the process for identifying who would conduct these works
  - f. If so, when are the works expected to be completed?

**Answer:**

1. The Department of Agriculture, Grape and Wine Research and Development Corporation (GWRDC), Rural Industries Research and Development Corporation (RIRDC), and Wine Australia Corporation (WAC) have not engaged in any new refurbishments or upgrades to buildings and facilities since 7 September 2013.

**Question:** 105 (continued)

**Australian Fisheries Management Authority (AFMA)**

1. Yes.

a. Pearls Building, Thursday Island

b. \$227 025.64

c.

- Kitchen \$29 000
- Toilets \$37 700
- Floor Coverings \$26 970
- Partitions \$33 710
- Perimeter security upgrade \$6 016
- Removal of old air conditioning \$8 748.60
- IT and data cabling \$36 958.54
- Repaint \$24 722.50
- Reception upgrade \$17 400
- Appliances \$5 800

d. WIP Construction, Cairns, QLD.

e. Selection based on quotes received from specialist remote locality contractors. Supplier selected based on value for money and capacity to undertake works during the holiday period.

f. Works completed 7 February 2014.

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. From 7 September 2013 to 28 February 2014 the APVMA has engaged in changes to its building.

a. The changes were changes to the building fitout.

b. Total cost of these modifications will be \$68 757.70 (incl. GST).

c. These modifications were done as one job, so the cost is \$68 757.70.

d. Acacia Group.

e. Acacia Group was directly sourced. Previous market testing has demonstrated that Acacia Group provide value for money.

f. The works are expected to be completed by the end of March 2014.

**Question:** 105 (continued)

**Cotton Research and Development Corporation (CRDC)**

1. Yes. Upgraded the data cabling in the building owned by CRDC.
  - a. New data cabling to level 1 and 2 in the main office building for CRDC.
  - b. \$17 210
  - c. New data cabling \$17 210
  - d. Country Electrical in Narrabri, NSW.
  - e. Requested quotes from registered electricians in the local district.
  - f. Completed 20 February 2014.

Upgraded the security system in the building owned by CRDC.

- a. Upgrade security system in level 1 and 2 and new security system in level 3 in the main office building for CRDC.
- b. \$4 955
- c. Upgrade security system \$4 955
- d. Armtrol security in Narrabri, NSW.
- e. Armtrol are the current contracted security service and provide their own security system.
- f. Completed 2 October 2013.

**Fisheries Research and Development Corporation (FRDC)**

1. Yes.
  - a. Security equipment and security doors – requirement of Australian Government Protected Security Policy Framework (PSPF) and Refurbishment – Carpet and painting.
  - b. Total cost - \$38 868
  - c. Security - \$9 368  
Carpet - \$27 350  
Painting - \$2 150
  - d. Security – Argus Security                      Refurbishment - Forrester Interiors
  - e. Selected as per FRDC procurement policy.
  - f. Works are completed.

**Question:** 105 (continued)

**Grains Research and Development Corporation (GRDC)**

1. Yes.

- a. 11 new workstations.
- b. \$9 425.91 excl. GST.
- c.

<b>Description</b>	<b>Units</b>	<b>Cost per unit (excl. GST) \$</b>
Desk	1	409.55
File Drawers locking	2	260.18
Freestanding Screen	2	279.00
Racks	3	20.00
Reconditioned Chair	8	100.00
Reconditioned Desk	1	150.00
Reconditioned File Drawer	1	100.00
Reconditioned File Drawer	1	110.00
Reconditioned File Drawer	8	120.00
Reconditioned Steel Cupboard	1	270.00
Reconditioned Workstation	1	270.00
Reconditioned Workstation	1	400.00
Workstation	1	380.00
Workstation	6	395.00
Workstation – 3 Piece	2	954.00
Freight	2	80.00

- d. Recon Furniture Sales
- e. Direct source tender
- f. Completed

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 106

**Division/Agency:** Finance and Business Support Division

**Topic:** Wine Coolers/Fridges

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since 7 September 2013 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?

- a. If so, list these
- b. If so, list the total cost for these items
- c. If so, list the itemised cost for each item of expenditure
- d. If so, where were these purchased
- e. If so, list the process for identifying how they would be purchased
- f. If so, what is the current location for these items?
- g. If so, what is the current stocking level for each of these items?

**Answer:**

The Department of Agriculture and portfolio agencies have not purchased or leased any new wine coolers or wine fridges or other devices for the purpose of housing alcohol beverages, including eskies, since 7 September 2013.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 107

**Division/Agency:** Finance and Business Support Division

**Topic:** Office plants

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since 7 September 2013 has the department/agency purchased or leased any new office plants?

- a. If so, list these
- b. If so, list the total cost for these items
- c. If so, list the itemised cost for each item of expenditure
- d. If so, where were these purchased
- e. If so, list the process for identifying how they would be purchased
- f. If so, what is the current location for these items?

**Answer:**

The Department of Agriculture and portfolio agencies have not purchased or leased any new office plants since 7 September 2013.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 108

**Division/Agency:** Finance and Business Support Division

**Topic:** Office recreation facilities

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since 7 September 2013 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?

- a. If so, list these
- b. If so, list the total cost for these items
- c. If so, list the itemised cost for each item of expenditure
- d. If so, where were these purchased
- e. If so, list the process for identifying how they would be purchased
- f. If so, what is the current location for these items?
- g. If so, what is the current usage for each of these items?

**Answer:**

The Department of Agriculture and portfolio agencies have not purchased, leased or constructed any office recreation facilities, activities or games since 7 September 2013.



**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 109

**Division/Agency:** Finance and Business Support Division

**Topic:** Vending machines

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since 7 September 2013 has the department/agency purchased or leased or taken under contract any vending machine facilities?

- a. If so, list these
- b. If so, list the total cost for these items
- c. If so, list the itemised cost for each item of expenditure
- d. If so, where were these purchased
- e. If so, list the process for identifying how they would be purchased
- f. If so, what is the current location for these items?
- g. If so, what is the current usage for each of these items?

**Answer:**

The Department of Agriculture and portfolio agencies have not purchased, leased or taken under contract any vending machine facilities since 7 September 2013.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question:** 110

**Division/Agency:** Finance and Business Support Division

**Topic:** Printing

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. How many documents (include the amount of copies) have been printed from Supplementary Budget Estimates in November 2013 to date? How many of these printed documents were also published online?
2. Did the Department/agency use external printing services for any print jobs since 7 September 2013?
  - a. If so, what companies were used?
  - b. How were they selected?
  - c. What was the total cost of this printing?

**Answer:**

**Department of Agriculture**

1. The provision of this information would entail a substantial diversion of resources.
2. Yes, since 7 September 2013 the department used the following services:

<b>Company</b>	<b>Selection method</b>	<b>Total cost of printing</b>
BlueStar Print	Each company was selected following a request for quote process and conducting a value for money assessment of the proposal in line with the department's procurement policy.	\$243 487
CanPrint Communications		
Focus Press		
Mavericks		
New Millennium Print		
Paragon Printers		
Union Offset Printers		

**Question:** 110 (continued)

**Australian Fisheries Management Authority (AFMA)**

2. Yes, since 7 September 2013 AFMA used the following services:

<b>Company</b>	<b>Selection method</b>	<b>Total cost of printing</b>
Swell Design	3 quotes and Regulation 9 approval	\$10 296
Snap Printing		
Focus Press		

**Australian Pesticides & Veterinary Management Authority (APVMA)**

2. Yes, since 7 September 2013 APVMA used the following services:

<b>Company</b>	<b>Selection method</b>	<b>Total cost of printing</b>
Union Offset Printers	Selected as best value for money after seeking five quotes	\$7 172

**Cotton Research & Development Corporation (CRDC)**

2. Yes, since 7 September 2013 CRDC used the following services:

<b>Company</b>	<b>Selection method</b>	<b>Total cost of printing</b>
North West Courier News in Narrabri NSW	By quote	\$14 494
Union Offset Printers in Fyshwick ACT		

**Fisheries Research & Development Corporation (FRDC)**

2. Yes, since 7 September 2013 FRDC used the following services:

<b>Company</b>	<b>Selection method</b>	<b>Total cost of printing</b>
Paragon Printers Whitefox Communications	Selected as per FRDC procurement policy	\$15 040

**Grains Research & Development Corporation (GRDC)**

2. Yes, since 7 September 2013 GRDC used the following services:

<b>Company</b>	<b>Selection method</b>	<b>Total cost of printing</b>
Zoo Advertising Pty Ltd	Direct source	\$53 373
Coretext Pty Ltd	Open tender	

**Grape and Wine Research & Development Corporation (GWRDC)**

2. Yes, since 7 September 2013 GWRDC used the following services:

<b>Company</b>	<b>Selection method</b>	<b>Total cost of printing</b>
Corporate Profile	Previous experience and value for money	\$8 210

**Question: 110 (continued)**

**Rural Industries Research & Development Corporation (RIRDC)**

2. Yes, since 7 September 2013 RIRDC used the following services:

<b>Company</b>	<b>Selection method</b>	<b>Total cost of printing</b>
Union Offset	Value for money	\$97 828

**Wine Australia Corporation (WAC)**

2. Yes, since 7 September 2013 WAC used the following services:

<b>Company</b>	<b>Selection method</b>	<b>Total cost of printing</b>
Adelaide Business Bureaux	Value for money	\$3 603

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2014

**Agriculture**

**Question: 111**

**Division/Agency:** Finance and Business Support Division

**Topic:** Media Subscriptions

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. What pay TV subscriptions does your department/agency have?
  - a. Please provide a list of what channels and the reason for each channel.
  - b. What is the cost from 7 September 2013 to date?
  - c. What is provided to the Minister or their office?
  - d. What is the cost from 7 September 2013 to date?
2. What newspaper subscriptions does your department/agency have?
  - a. Please provide a list of newspaper subscriptions and the reason for each.
  - b. What is the cost from 7 September 2013 to date?
  - c. What is provided to the Minister or their office?
  - d. What is the cost from 7 September 2013 to date?
3. What magazine subscriptions does your department/agency have?
  - a. Please provide a list of magazine subscriptions and the reason for each.
  - b. What is the cost from 7 September 2013 to date?
  - c. What is provided to the Minister or their office?
  - d. What is the cost from 7 September 2013 to date?
4. What publications does your department/agency purchase?
  - a. Please provide a list of publications purchased by the department and the reason for each.
  - b. What is the cost from 7 September 2013 to date?
  - c. What is provided to the Minister or their office?

**Question: 111 (continued)**

d. What is the cost from 7 September 2013 to date?

**Answer:**

**Department of Agriculture**

1. Pay TV subscriptions:

- a. Please see Attachment A for a list of the department's pay TV subscriptions. The department subscribes to these channels for access to world news and events.
- b. The cost for pay TV subscriptions from 7 September 2013 to 28 February 2014 is \$10 273.75.
- c. No pay TV subscriptions are provided to the Minister's office.
- d. N/A

2. Newspaper subscriptions:

- a. Please see Attachment A for a list of the department's newspaper subscriptions. The department subscribes to these newspapers for access to current news and information.
- b. The cost for the department's newspaper subscriptions from 7 September 2013 to 28 February 2014 is \$24 130.67.
- c. Please see Attachment B for newspaper subscriptions that are provided to the Minister's office. The minister subscribes to these newspapers for access to current news and information.
- d. The cost of newspaper subscriptions for the Minister's office is included in the cost for the department.

3. The department does not separately record costs for magazines but includes under 'subscriptions' the total cost of academic, scientific and professional journals as well as magazines.

- a. Please see Attachment A for a list of the department's journal and magazine subscriptions.
- b. The cost for the department's journal and magazine subscriptions from 7 September 2013 to 28 February 2014 is \$280 766.20.
- c. Please see Attachment B for the journal and magazine subscriptions that are provided to the Minister's office. The minister subscribes to these magazines for access to current news and information.
- d. The cost of journal and magazine subscriptions for the Minister's office is included in the cost for the department.

4. Publications:

- a. Please see Attachment A for a list of publications purchased by the department for business related information.

**Question: 111 (continued)**

- b. The cost for the department's publication purchases from 7 September 2013 to 28 February 2014 is \$38 116.57. The total includes a \$10 621.62 purchase for a Crop Protection Compendium (CPC). The CPC contains detailed datasheets on pests, diseases, natural enemies and crops, and is supported by the latest scientific findings with bibliographic records.
- c. No publications have been purchased for the Minister's office.
- d. N/A.

**Portfolio Agencies**

A breakdown of expenditure by portfolio agency (7 September 2013 to 28 February 2014 unless otherwise stated) is contained in the table below.

<b>Agency</b>	<b>Pay TV (\$)</b>	<b>Newspapers (\$)</b>	<b>Magazines (\$)</b>	<b>Publications (\$)</b>	<b>Total (\$)</b>
Australian Fisheries Management Authority	-	499.33	-	949.23	<b>1 448.56</b>
Australian Pesticides and Veterinary Medicines Authority	-	1 250.22	131.00	18 980.64 <sup>1</sup>	<b>20 361.86</b>
Wine Australia Corporation	-	457.71	2 261.04	3 023.76	<b>5 742.51</b>
Cotton Research and Development Corporation	-	747.00	82.00	-	<b>829.00</b>
Fisheries Research and Development Corporation	-	1 671.00	1 038.00	168.00	<b>2 877.00</b>
Grains Research and Development Corporation	-	1 037.73	3,710.06	7 196.00 <sup>2</sup>	<b>11 943.79</b>
Grape and Wine Research and Development Corporation	-	866.66	-	90.50	<b>957.16</b>
Rural Industries Research and Development Corporation	-	1 653.88	453.95 <sup>3</sup>	-	<b>2 107.83</b>
<b>Total</b>	-	<b>8 183.53</b>	<b>7 676.05</b>	<b>30 408.13</b>	<b>46 267.71</b>

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<sup>1</sup> EBSCO Discovery Service subscription, which provides access to approximately 32 000 individual titles.

<sup>2</sup> Two quarterly payments included in this total.

<sup>3</sup> Cost per annum.

**Question: 111 (continued)**

1. As The agencies in the agriculture portfolio did not subscribe to pay TV from 7 September 2013 to 28 February 2014.
2. Please see Attachment C for a list of the the agriculture portfolio agencies newspaper and publication subscriptions.



**Question:** 111 (continued)

**DEPARTMENT OF AGRICULTURE'S MEDIA SUBSCRIPTIONS AS AT 28 FEBRUARY 2014**

**Pay TV stations:**

- Foxtel A-PAC
- Foxtel BBC Knowledge
- Foxtel BBC World news
- Foxtel Bloomberg
- Foxtel CNBC
- Foxtel CNN
- Foxtel Discovery
- Foxtel Discovery Science
- Foxtel Fox News
- Foxtel National Geographic
- Foxtel Sky News Australia
- Foxtel Sky News Business
- Parliamentary TV (to access Question Time, Senate Estimates and other Parliamentary activities)

**Newspapers:**

- Advertiser, The
- Advocate, The
- Animal Welfare
- Australian Financial Review
- Australian, The
- Australian Ports News
- Business Standard
- Cairns Post
- Canberra Times, The
- Daily Telegraph, The
- Daily Yomiuri
- Economic Times

- Financial Express, The
- Hindustan Times
- Indian Express, The
- International Herald Tribune
- Jakarta News
- Jakarta Post
- Japanese Times
- Joogang Daily
- Korea Times News
- Land, The
- Lloyds List
- Mackay Daily Mercury
- Mint
- News Mail
- Nihon Nogyo
- NT News
- Port Lincoln Times
- Poultry Digest
- Queensland Country Life
- Newspaper
- Stock and Land
- Stock Journal
- Townsville Bulletin
- Times of India
- Torres Strait News
- West Australian, The
- Weekly Times
- Welfare Pulse

**Question: 111 (continued)****Subscriptions:**

- Agra Europe (incorporating AgraFood East Europe Weekly, AgraFood Europe, European Potato Markets Monthly, Livestock & Meat Monthly, Potato Markets Weekly, Rural Europe, and World Poultry Meat)
- Agra facts
- Agricultural and forest entomology
- Agricultural economics (International Assoc. of Agricultural Economists)
- Agri-pulse Comms
- ALFA Lot Feeding
- Americafruit
- American bee journal
- American Economic Association membership (7 titles)
- American journal of agricultural economics
- American journal of veterinary research
- American society of horticultural science
- American statistician
- Animal production science (Continues: Australian journal of experimental agriculture)
- Australian Corporate Lawyers Association
- Annual review of environment and resources
- Annual review of phytopathology
- Apidologie
- Applied economic perspectives and policy (Continues: Review of agricultural economics; comes with: American Journal of Agricultural Economics)
- Aquaculture
- Aquaculture North America
- Asia Pacific consensus forecasts
- Asian timber
- Ausmarine
- Australasian beekeeper
- Australasian journal of environmental management
- Australasian plant pathology
- Australian & New Zealand grapegrower and winemaker
- Australian and New Zealand Wine industry directory
- Australian cottongrower
- Australian economic papers
- Australian economic review
- Australian entomologist
- Australian farm institute
- Australian farm journal
- Australian forest grower
- Australian forestry
- Australian horticulture
- Australian journal of agricultural and resource economics
- Australian journal of entomology (Continues: Journal of the Australian Entomological Society)
- Australian journal of public administration (online)

**Question: 111 (continued)**

- Australian stud book
- Australian sugar yearbook
- Australian veterinary journal
- Avian diseases
- Avian Pathology
- Beijing Review
- Biometrika
- Bulletin of entomological research
- Bulletin of the European Association of Fish Pathologists
- Business review weekly: BRW
- Callum Downs commodity news - Grain report
- CAP monitor
- China agriculture yearbook
- China statistical yearbook
- Choice
- Cotton outlook
- Crayfish news
- Crikey Daily Mail
- Crop and pasture science
- Cruising helmsman
- Daily dairy report
- Dairy markets : global news and analysis (Continues: Milk products & includes merged Preserved Milk )
- Descriptions of fungi and bacteria (IMI)
- Diseases of aquatic organisms
- Distribution maps of plant diseases (IMI)
- Distribution maps of plant pests (IMI)
- Ecohealth
- Ecological economics
- Economic papers : a journal of applied economics and policy
- Economic record
- Economist
- Energy economics
- Energy policy
- Epidemiology and infection
- EPPO/OEPP bulletin
- Equine veterinary journal
- European economic review
- European review of agricultural economics
- Farm policy journal
- Farm weekly (incorporating Elders Weekly)
- Farming Ahead (incl. Farming Ahead with the Kondonin Group)
- Fiber Organon
- Fibre 2 fashion
- Fish pathology = Gyobyu kenkyu
- Fishing news international
- FO Lichts international sugar & sweetener report
- Food Australia : Official journal of CAFTA and AIFST
- Food Chemical News
- Food policy
- Foodlegal bulletin
- Freshwater Crayfish

**Question: 111** (continued)

- Fruitnet package (3 titles: Americafruit, Asiafruit, Eurofruit)
- Gardening Australia
- Good Fruit & Vegetables (3 year package, paid 2011)
- Grapegrowers & vigneron (merger of Australian vigneron; National grapegrowers)
- Green markets
- Green world
- Hagstrom Report
- Harvard business review
- Horticultural journal
- HR Leader
- HR Monthly
- Index of fungi
- Infofish International
- Inside US trade
- International financial statistics
- International meat market review
- IVS annual
- IVS annual (CD)
- IWTO Market Information (was Wool Market Information)
- Japan statistical yearbook = Nihon tokei nenkan
- Journal of agricultural economics
- Journal of aquatic animal health
- Journal of econometrics
- Journal of economic entomology
- Journal of environmental economics and management
- Journal of fish diseases
- Journal of infectious diseases
- Journal of international economics
- Journal of policy modeling
- Journal of political economy
- Journal of shellfish research
- Journal of stored products research
- Journal of swine health & production
- Journal of the American Statistical Association (Continues: Quarterly publications of the American Statistical Association)
- Journal of the American Veterinary Medical Association
- Journal of veterinary diagnostic investigation
- Journal of wildlife diseases
- Journal of zoo and wildlife medicine
- Lancet, The
- Land economics (Continues: Journal of land & public utility economics)
- LexisNexis
- Lloyd List DNC
- Marine policy
- Marine resource economics
- Meat and livestock weekly
- Meat & Poultry (Continues: Meat processing)
- Mims Australia
- National Safety
- Natural resources journal
- Nature (online)

**Question: 111 (continued)**

- New scientist
  - New Zealand journal of forestry
  - New Zealand veterinary journal
  - OFI journal: official publication of Ornamental Fish International
  - OIE bulletin
  - Oil world weekly
  - Pesticide & chemical policy (Continues: Pesticide & toxic chemical news)
  - Phytopathology
  - Plant disease
  - Preventive veterinary medicine
  - Profarmer Grain (was Profarmer)
  - Profarmer wool bulletin
  - Queensland Seafood
  - Revue scientifique et technique = Scientific and technical review
  - Risk analysis
  - Science (Online)
  - Seafood International
  - Shipping Australia
  - Strategy and Business
  - Transboundary and emerging diseases (Continues: Journal of veterinary medicine. Series A)
  - Twist : the international magazine for luxury fabrics, yarns and fibres (formerly Wool record)
  - Vaccine
  - Vector borne and zoonotic diseases
  - Veterinary immunology and immunopathology
  - Veterinary journal (Continues: British veterinary journal)
  - Veterinary microbiology
  - Veterinary record
  - Walkley magazine
  - Washington Ag Roundtable
  - Washington Trade Daily (used for intelligence on changes in US approach to international trade)
  - Wine & viticulture journal (continues: Australian & New Zealand wine industry journal; Australian viticulture )
  - Wood resource quarterly
  - Workplace express
  - World aquaculture
  - Zoonoses and public health
- Publications:**
- A practical guide to information architecture, By Donna Spencer.
  - Agriculture and forest entomology.
  - Annual review of phytopathology.
  - Australasian plant pathology.
  - Australian entomologist.
  - Australian journal of entomology.
  - Bergey's manual of systematic bacteriology Volumes 1 to 5.
  - Blah blah blah : what to do when works don't work, by Dan Roam.
  - Bulleting of entomological research.
  - CAB abstract.
  - Coloss beebook : Volume II Standard methods for Apis mellifera pest and pathogen research.

**Question:** 111 (continued)

- Crop Protection Compendium
- Cycads of the World, by David L. Jones, Dennis Wm Stevenson.
- Data mining applications with R.
- Descriptions of fungi and bacteria (IMI).
- Developing Successful Agriculture - An Australian Case Study, by Zhang-Yue Zhou.
- Diseases of poultry, 13th edition 2013.
- Distribution maps of plant diseases (IM).
- Distribution maps of plant pests (IM).
- EPPO/OEPP bulletin.
- Flora fungorum sinicorum Vol 17.
- Fruitnet package (Americafruit, Asiafruit, Eurofruit).
- Good fruit and vegetables.
- Infectious Forest Diseases, by: Gonthier P; Nicolotti G.
- Inside US Trade.
- Journal of stored products research.
- Letting go of the words.
- OHS Alert.
- Phytopathology.
- Plant disease.
- Rabies: Global Status.
- Rocket surgery made easy - the do it yourself guide to finding and fixing usability problems, by Steve Krug.
- SAI Global.
- ScienceDirect (Elsevier) - 3 subject collections: Agric. & Biological Sc.; Economics, Econometrics & Finance; Environmental Science.
- Science Sifting: Tools for Innovation in Science and Technology, by Rodney R. Dietert and Janice Dietert.
- Small ruminant embryo transfer training (DVD)
- Smut Fungi of the World, by Kalman Vanky.
- Terrestrial Animal Health Code. OIE. World Organisation for Animal Health. 2012 ed.
- The Australian Policy Handbook, by Catherine Althaus, Peter Bridgman and Glyn Davis.
- The Intermedia Group Glebe
- Tropical fruit flies (Tephritidae Dacinae) of South East Asia: Indomalaya to North-West Australasia.
- Veterinarian, The
- Web of Science 1963+ : Science Citation Index plus Conference Proceedings (Science, Social Science & Humanities) and Current Contents Connect.
- World Trade Daily
- World Trade Law
- Zoological record.

**Question:** 111 (continued)

**MEDIA SUBSCRIPTIONS AS AT 28 FEBRUARY 2014 FOR THE MINISTER'S OFFICE**

**Newspapers:**

- Age, The
- Australian, The
- Courier Mail
- Canberra Times
- Daily Telegraph
- Economist, The
- Farm Weekly
- Australian Financial Review
- Herald Sun
- Queensland Country Life
- Stock Journal
- Stock and Land
- Sydney Morning Herald
- The Land

**Subscriptions:**

- Time Magazine

**Question:** 111 (continued)

**AGRICULTURE PORTFOLIO AGENCIES' MEDIA SUBSCRIPTIONS AS AT 28 FEBRUARY 2014**

1. The following newspapers are subscribed to for access to current news and information:

- Acres Australia 2010
- Adelaide Advertiser
- Advertiser, The
- Australian Farm Journal
- Australian Financial Review
- Australian, The
- Canberra Times, The
- Courier, The (local news – Narrabri NSW)
- Economist, The
- Farm Weekly
- Land, The
- NT News
- Queensland Country Life
- Shokuryo Sangyo Shimbun Shurui Inryo Nippo (Japan Newspaper)
- Stock Journal
- Sydney Morning Herald
- Weekly Times, The

2. The following magazines are subscribed to for business related information and professional development:

- Agriculture Group Features
- Agrow World Crop
- APC
- Apparel Trade Magazine
- Austmarine
- Australian Cottongrower
- Australian Seed Foundation
- Blue Water
- Carterer and Hotel Keeper
- Changing Lane Management
- Chartered Secretaries Australia
- Choice
- Cotton Compass
- Decanter
- Disc Seeding in Zero-Till farming
- Drinks Business
- Economist, The
- Falstaff magazine
- Fish Farming International
- Fishing News International
- Food and Travel
- Food and Wine
- Foodservice news



**Question: 111 (continued)**

- Functional Foods Weekly
  - Good Food
  - Harpers Wine and Spirits
  - Harvard Business Review
  - Impact
  - Introfish
  - Lexus News Select Online
  - Lot Feeding
  - Meiningers Wine
  - New Scientist
  - OH&S Bulletin
  - Organic Gardener
  - Profarmer
  - Quatro magazines
  - Seafood International
  - Synergy Consulting Pty Ltd
  - The Wine Society
  - Who's Who
  - Wine Business Monthly
  - Wine Enthaiast
  - Wine Spectator
3. The following publications were purchased for business related information and professional development:
- Australia Wide Taxation
  - Australian Crop Forecaster
  - Australian American Association (US Membership organisation online newspapers and publications)
  - Champagne Guide, The
  - CSIRO Research Publications
  - Directory of Wine Businesses
  - EBSCO Discovery Service (32 000 individual titles)
  - Employment Law Update
  - International Wine Review
  - Jancis Robinson
  - Key Report, The
  - Reportlinker
  - Robert Parker's Wine Advocate
  - SAI Global ISO standards
  - SAI Global on line
  - Tyson Stelzer
  - Union Press
  - Wine press
  - Wintitles