

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 115

Division/Agency: Finance and Business Support Division

Topic: Temporary Personnel Services

Proof Hansard page: 9-10

Senator NASH asked:

Senator NASH: Thank you very much. Also, regarding the temporary personnel services, it looks as though \$981,173 has been spent on the temporary personal services, according to the contract notices. Can you give us an indication of why the department would need the expenditure for the extra staff?

Mr Schaeffer: They are for situations where we do not have staff on board yet, obviously. So they exist at the border sometimes, in relation to cargo clearance, or they could be for accounts payable staff, or they could be for a whole series of reasons right across the department.

Senator NASH: Could you take on notice for me to identify each of those for the period 1 August 2012 to June 2013?

Mr Schaeffer: Each of the areas?

Senator NASH: Each of the individual contract notices and what the services were for.

Mr Metcalfe: Sorry, did you say June 2013?

Senator NASH: Yes, to June 2013.

Mr Metcalfe: So, into the future.

Senator NASH: Yes. These must be contracted through till the end of June 2013, I am assuming.

Mr Schaeffer: Yes.

Senator NASH: That would be great. And provide an indication of why they could not be found from within the current resource pool.

Mr Schaeffer: Sure.

Answer:

The following table identifies contracts for temporary personnel services, and what the services were for, during the period 1 August 2012 to June 2013.

Temporary personnel are generally engaged to provide additional project resources where required, and may be utilised to manage planned and unplanned vacancies and absences.

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Question: 115 (continued)

Supplier Name	Contract Start Date	Contract End Date	Services
APIS Group Pty Limited	26-May-11	31-Mar-13	Delivery of services to the People and Service Delivery Division
Aurec Pty Ltd	15-Oct-12	30-Jun-13	Senior Java developer to assist the Information Services Division
Aurec Pty Ltd	19-Apr-12	31-Dec-12	Delivery of services to the People and Service Delivery Division
Aurec Pty Ltd	1-Jul-12	31-Dec-12	Delivery of services to the People & Service Delivery Division
Canberra Consulting Resources Pty Ltd	1-Feb-13	1-Aug-13	Delivery of services to assist the Information Services Division
Canberra Consulting Resources Pty Ltd	12-Nov-12	1-Jan-13	Delivery of services to assist the Biosecurity Policy Division
Canberra Consulting Resources Pty Ltd	4-Feb-13	10-May-13	Delivery of services to assist the Biosecurity Policy Division
Canberra Consulting Resources Pty Ltd	2-Jul-12	31-Dec-12	Delivery of services to the People and Service Delivery Division
Canberra Consulting Resources Pty Ltd	25-Jun-12	21-Sep-12	Delivery of services to the Biosecurity Policy Division
Canberra Consulting Resources Pty Ltd	4-Jul-12	30-Jan-13	Delivery of services to the Information Services Division
Clicks Recruit Pty Ltd	3-Nov-12	28-Feb-13	Delivery of services to assist the Information Services Division
Clicks Recruit Pty Ltd	1-Jul-12	2-Nov-12	Delivery of services to the Information Services Division
Cordelta Pty Ltd	1-Jul-12	30-Jun-13	Delivery of services to the Information Services Division
Cordelta Pty Ltd	1-Jul-12	30-Jun-13	Delivery of services to the Information Services Division
Dialog Pty Ltd	1-Jan-13	30-Jun-13	Delivery of services to assist the Information Services Division
Finite Recruitment Pty Ltd	11-Jan-11	30-Jun-13	Delivery of services to the People and Service Delivery Division
FinXL Professional Services Pty Ltd	19-Oct-12	30-Jul-13	Delivery of services to the People and Service Delivery Division
FinXL Professional Services Pty Ltd	10-Dec-12	9-Jun-13	Delivery of services to the People and Service Delivery Division
FinXL Professional Services Pty Ltd	10-Dec-12	9-Jun-13	Delivery of services to the People and Service Delivery Division
FinXL Professional Services Pty Ltd	2-Jul-12	31-Dec-12	Delivery of services to the Biosecurity Plant Division
FinXL Professional Services Pty Ltd	25-Jun-12	25-Sep-12	Delivery of services to the Biosecurity Quarantine Operations Division

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Question: 115 (continued)

Supplier Name	Contract Start Date	Contract End Date	Services
Frontier Group Australia Pty Ltd	2-Jul-12	31-Dec-12	Delivery of services to the Biosecurity Program Office Division
Frontier Recruitment Pty Ltd	5-Dec-12	4-Jun-13	Delivery of services to the People and Service Delivery Division
Frontier Recruitment Pty Ltd	25-Jun-12	31-Dec-12	Delivery of services to the Biosecurity Quarantine Operations Division
Gartner Australasia Pty Limited	1-Jan-12	31-Dec-12	Delivery of services to the Information Services Division
Greythorn Pty Ltd	7-Aug-12	31-Dec-12	Delivery of services to the People & Service Delivery Division
Hays Specialist Recruitment (Australia) Pty Limited	1-Aug-12	12-Oct-12	Delivery of services to the Biosecurity Strategy Branch
Hays Specialist Recruitment (Australia) Pty Limited	12-Nov-12	25-Jan-13	Delivery of services to assist the Biosecurity Animal Division
Hays Specialist Recruitment (Australia) Pty Limited	22-Sep-12	23-Nov-12	Delivery of services to assist the Biosecurity Animal Division
Hays Specialist Recruitment (Australia) Pty Limited	18-Oct-12	31-Dec-12	Delivery of services to assist the Biosecurity Policy Division
Hays Specialist Recruitment (Australia) Pty Limited	5-Nov-12	1-Feb-13	Delivery of services to assist the Finance and Business Support Division
Hays Specialist Recruitment (Australia) Pty Limited	2-Jul-12	31-Aug-12	Delivery of services to the Sustainable Resource Management Division
Hays Specialist Recruitment (Australia) Pty Limited	26-Jul-12	7-Nov-12	Delivery of services to the Biosecurity Animal Division
Hays Specialist Recruitment (Australia) Pty Limited	6-Aug-12	9-Nov-12	Delivery of services to the Agricultural Productivity Division
Hays Specialist Recruitment (Australia) Pty Limited	26-Jul-12	24-Dec-12	Delivery of services to the Biosecurity Quarantine Operations Division
Hays Specialist Recruitment (Australia) Pty Limited	20-Aug-12	26-Sep-12	Delivery of services to the Agricultural Productivity Division
Hays Specialist Recruitment (Australia) Pty Limited	19-Jul-12	11-Feb-13	Delivery of services to the Agricultural Productivity Division

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Supplier Name	Contract Start Date	Contract End Date	Services
Hays Specialist Recruitment (Australia) Pty Limited	20-Aug-12	21-Dec-12	Delivery of services to the Biosecurity Animal Division
Hays Specialist Recruitment (Australia) Pty Limited	17-Sep-12	31-Jan-13	Delivery of services to the Biosecurity Animal Division
Hays Specialist Recruitment (Australia) Pty Limited	4-Sep-12	31-Dec-12	Delivery of services to the Trade and Market Access Division
Hays Specialist Recruitment (Australia) Pty Limited	15-Oct-12	16-Jan-13	Delivery of services to the Biosecurity Services Group Division
Hays Specialist Recruitment Australia Pty Limited	7-May-12	7-Jan-13	Delivery of services to the Biosecurity Animal Division
Hays Specialist Recruitment Australia Pty Limited	13-Jun-12	11-Aug-12	Delivery of services to the Live Animal Export Division
Horizon One	14-Sep-12	30-Jun-13	Delivery of services to the Biosecurity Quarantine Operations Division
Horizon One Recruitment	9-Jul-12	30-Jun-13	Delivery of services to the Biosecurity Animal Division
Hudson Global Resources (Aust) Pty Ltd	9-Jul-12	31-Aug-12	Delivery of services to the ABARES Division
Icon Recruitment Pty Ltd	2-Nov-12	28-Feb-13	Business analyst to assist the Information Services Division
Icon Recruitment Pty Ltd	1-Jul-12	2-Nov-12	Delivery of services to the Information Services Division
Imre Hegedus Consulting	13-Jul-12	13-Jul-13	Delivery of services to the People & Service Delivery Division
Kelly Services (Australia) Ltd	18-Jul-12	18-Sep-12	Delivery of services to the Sustainable Resource Management Division
Kowalski Recruitment Pty Ltd	1-Nov-12	30-Jun-13	Delivery of services to assist the Biosecurity Plant Division
Lynn Marion Simpson	20-Jun-12	26-Feb-13	Delivery of services to the Australian Animal Welfare Strategy Division
Manpower Services (Australia) Pty Ltd	10-Jan-13	15-Feb-13	Delivery of services to assist the Northern Regional Office
Manpower Services Australia Pty Ltd	28-Aug-12	28-Oct-12	Delivery of services to assist the Northern Regional Office
Mosaic Recruitment Pty Ltd	9-Jul-12	5-Sep-12	Delivery of services to the ABARES Division

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Supplier Name	Contract Start Date	Contract End Date	Services
Peoplebank Australia Ltd	1-Jan-13	30-Jun-13	Delivery of services to the People and Service Delivery Division
Peoplebank Australia Ltd	1-Oct-12	30-Jun-13	Delivery of services to the Information Services Division to assist on the Telecommunications and Virtualisation Projects
Peoplebank Australia Ltd	20-Aug-12	5-May-13	Delivery of services to assist the Biosecurity Food Division
Peoplebank Australia Ltd	27-Jul-12	23-May-13	Delivery of services to the Information Services Division
Peoplebank Australia Ltd	1-Jul-12	28-Feb-13	Delivery of services to the Information Services Division
Peoplebank Australia Ltd	1-Jul-12	30-Jun-13	Delivery of services to the Information Services Division
Peoplebank Australia Ltd	1-Jul-12	30-Jun-13	Delivery of services to the Information Services Division
Peoplebank Australia Ltd	1-Jul-12	1-Feb-13	Delivery of services to the Information Services Division
Peoplebank Pty Ltd	14-Feb-11	31-Dec-12	Delivery of services to the People and Service Delivery Division
Predicate Partners Pty Limited	6-Jul-12	6-Jul-13	Delivery of services to the People & Service Delivery Division
PricewaterhouseCoopers	1-Oct-12	2-Nov-12	Delivery of services to assist the Finance and Business Support Division
PricewaterhouseCoopers	9-Oct-12	24-Dec-12	Delivery of services to assist the Finance and Business Support Division
Ross Human Directions Limited	3-Nov-12	28-Feb-13	Delivery of services to assist the Information Services Division
Ross Human Directions limited	1-Jul-12	2-Nov-12	Delivery of services to the Information Services Division
SMS Consulting Group Ltd trading as: M&T Resources	14-Nov-12	13-May-13	Delivery of services to the People and Service Delivery Division
SMS Consulting Group Ltd trading as: M&T Resources	3-Nov-12	2-Mar-13	Delivery of services to assist the Information Services Division
SMS Consulting Group Ltd trading as: M&T Resources	18-Jan-13	17-Apr-13	Delivery of services to the People and Service Delivery Division
SMS Consulting Group Ltd trading as: M&T Resources	23-Jun-11	31-Mar-13	Delivery of services to the People and Service Delivery Division

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Supplier Name	Contract Start Date	Contract End Date	Services
SMS Consulting Group Ltd trading as: M&T Resources	8-Jul-11	30-Jun-13	Delivery of services to the People and Service Delivery Division
SMS Consulting Group Ltd trading as: M&T Resources	1-Jul-12	2-Nov-12	Delivery of services to the Information Services Division
SMS Consulting Group Ltd trading as: M&T Resources	2-Aug-12	31-Mar-13	Delivery of services to the People & Service Delivery Division
SMS Consulting Group Ltd trading as: M&T Resources	25-Sep-12	25-Jan-13	Delivery of services to the People and Service Delivery Division
SMS Management and Technology Limited	1-Aug-12	31-Oct-12	Delivery of services to the Information Services Division
Southern Cross Computing Pty Ltd	3-Sep-12	30-Jun-13	Delivery of services to the Information Services Division
Staffing and Office Solutions Pty Ltd	20-Dec-11	5-Aug-12	Delivery of services to the Biosecurity Policy Division
Staffing and Office Solutions Pty Ltd	20-Dec-11	5-Aug-12	Delivery of services to the Biosecurity Policy Division
Staffing and Office Solutions Pty Ltd	7-Feb-12	22-Aug-12	Delivery of services to the Sustainable Resource Management Division
Staffing and Office Solutions Pty Ltd	30-Jul-12	30-Jan-13	Delivery of services to the Biosecurity Quarantine Operations Division
Stratagem Computer Contractors Pty Limited	3-Nov-12	28-Feb-13	Delivery of services to assist the Information Services Division
Stratagem Computer Contractors Pty Limited	1-Jul-12	2-Nov-12	Delivery of services to the Information Services Division
Talent International Holdings Pty Ltd	5-Oct-12	30-Jun-13	Technical analyst to assist the Information Services Division
Tardis Technology Pty Ltd	5-Apr-12	30-Sep-12	Delivery of services to the Finance and Business Support Division
The Trustee for Hoban Recruitment Unit Trust trading as Horban Recruitment	15-Jun-12	14-Dec-12	Delivery of services to the ABARES Division
The trustee for Hoffmann Donohue Family Trust (Trading as Hoffmann Donohue Pty Ltd)	1-Jan-13	31-Mar-13	Delivery of services to the People and Service Delivery Division
The Trustee for THE	24-Sep-12	28-Feb-13	Delivery of services to assist the

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Supplier Name	Contract Start Date	Contract End Date	Services
SJM UNIT TRUST (Trading as CBC Staff Selection)			Northern Regional Office
Wildpeak Pty Ltd	1-Jul-10	31-Dec-12	Delivery of services to the People and Service Delivery Division
Wildpeak Pty Ltd	1-Jul-11	30-Jun-14	Delivery of services to the Information Services Division

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Question: 116

Division/Agency: Finance and Business Support Division

Topic: Timeframe for the Release of the Cost Recovery Impact Statement

Proof Hansard page: 56

Senator COLBECK asked:

Senator COLBECK: What is the usual time frame for the release of the cost recovery impact statement around the increase in fees? Is there a policy around that, when it should or should not be released?

Ms Mellor: I am not sure that there is a specified time frame. I will double-check with our CFO under the cost recovery guidelines of the government. We generally try to get them out as quickly as we can as we consult with industry.

Answer:

The Australian Government Cost Recovery Guidelines, administered by the Department of Finance and Deregulation, provide the policy for publication of cost recovery impact statements. These guidelines require all agencies to publish cost recovery impact statements online, as per Finance Circular 2008/08, but do not specify a timeframe for when a cost recovery impact statement should or should not be released.

The Department of Agriculture, Fisheries and Forestry publishes cost recovery impact statements as soon as practicable.

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Agriculture, Fisheries and Forestry

Question: 117

Division/Agency: Finance and Business Support Division

Topic: Efficiency Dividend

Proof Hansard page: Written

Senator COLBECK asked:

Please confirm that there will be no staffing cuts to achieve the 4% efficiency dividend.

QON 77 October 2012 detailed projected savings of \$1.92 million, what is the current level of savings connected to the efficiency dividend?

What percentage does this represent?

Are there any divisions that are not meeting the budgets that have been set for them to manage?

Answer:

There are no forced redundancies or specific staffing cuts planned at this time to achieve the 2012–13 efficiency dividend saving measures.

The current level of savings is \$10 508 751.00. This represents a 70 per cent target achieved.

All the divisions in the Department of Agriculture, Fisheries and Forestry are forecasting to meet budget at this stage.

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Question: 118

Division/Agency: Finance and Business Support Division

Topic: Consultancies

Proof Hansard page: Written

Senator COLBECK asked:

Have the five consultancies listed in QoN 93, namely:

- Annual review of the National Residue Survey Grain Program CN 1111072
- Review of Australian Pest Animals Strategy CN 1210772
- Review of the department's protective security framework CN 1165902
- Review of Australian Weeds Strategy PIN 20239, CN 1211032
- Review of regional plans for National Resource Management

been tendered and if so what is the duration and cost of each?

As a result of the spending on these five consultancies, how will the planned reduction of \$944K on consultancies still be achieved?

Answer:

The five consultancies identified in question on notice 93 from Supplementary Budget Estimates, October 2012 have been awarded. The duration and cost of each arrangement is provided in the following table:

Consultancy service	Contract Duration	Contract value
Annual review of the National Residue Survey Grain Program	28-Nov-2012 to 30-Jun-2013	\$40 000.00
Review of Australian Pest Animals Strategy	26-Nov-2012 to 30-Apr-2013	\$74 925.00
Review of the department's protective security framework	26-Oct-2012 to 25-Jan-2013	\$28 256.25
Review of Australian Weeds Strategy	26-Nov-2012 to 30-Apr-2013	\$66 950.00
Review of regional plans for National Resource Management Update	31-Aug-2012 to 14-Sep-2012	\$22 000.00

The Department of Agriculture, Fisheries and Forestry actively monitors expenditure against budget targets to ensure estimated savings targets are achieved.

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Question: 119

Division/Agency: Finance and Business Support Division

Topic: DAFF Budget

Proof Hansard page: Written

Senator COLBECK asked:

How is the DAFF budget being affected by the funding offers being made by Minister Burke for things like the IGA and the Fisheries adjustment package?

Answer:

The Tasmanian Forests Intergovernmental Agreement and the fisheries adjustment package have had no impact on the Department of Agriculture, Fisheries and Forestry budget.

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Question: 120

Division/Agency: Finance and Business Support Division

Topic: IER

Proof Hansard page: Written

Senator COLBECK asked:

Provide a month by month balance of the Industry Equalisation Reserve for the Import Clearance Program from 1 July 2011 to date;

Provide details of income and expenditure, including the source of income and what the funds were spent on;

Provide details of industry agreement to this expenditure

Provide evidence of industry being aware of the erosion of the IER, particularly the fact that the IER will drop below the agreed 10% level;

Provide evidence of industry being made aware of the consequences the IER falling below the 10% level and of the potential need for an increase in fees to bring the IER back up to the agreed 10%.

Answer:

The month by month balance of the Industry Equalisation Reserve (IER) for the Import Clearance Program from 1 July 2011 to date is shown at Attachment A.

Import Clearance program revenues and expenses for 2011–12 and forecast for 2012–13 are shown at Attachment B.

The Department of Agriculture, Fisheries and Forestry (DAFF) charges industry on a full cost recovery basis. The operating budget is set and monitored by the DAFF. Industry is advised of DAFF's financial performance against the budget throughout the year.

The agreed level of reserves held by DAFF is between 2 per cent and 10 per cent of annual expenditure, as outlined in the Cost Recovery Impact Statement (CRIS) at Attachment C. This equates to a range between approximately \$4 million and \$19 million. Since July 2011, the reserve has not fallen below the agreed minimum threshold of 2 per cent.

Consultation with industry is ongoing through the former AQIS Industry Cargo Consultative Committee (AICCC, meetings were held on 16 November 2011 and the 7 May 2012), and more recently the DAFF Cargo Consultative Committee (DCCC, the last meeting was held on 4 October 2012) and the Import Industry Finance Working Group. Financial performance of the arrangement and the impact on the Industry Reserve is discussed at each meeting.

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Question: 120 (continued)

The establishment of the reserve is based on agreement with industry outlined in the CRIS. The level of reserves is agreed to be managed between 2 per cent and 10 per cent. The reserve has not fallen below the lower limit. The CRIS discusses actions for remediating under-recovery of revenue and the erosion of the industry reserve below the agreed 2 per cent.

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ATTACHMENT A

Question: 120 (continued)

MONTH BY MONTH BALANCE OF THE IER FOR THE IMPORT CLEARANCE PROGRAM FROM 1 JULY 2011 TO DATE

Import Operations	Monthly Operating Result	Industry Reserve Balance
Opening Balance (01/07/11)	-	33 802
Jul-11	1016	34 818
Aug-11	984	35 802
Sep-11	4203	40 005
Oct-11	636	40 641
Nov-11	3818	44 459
Dec-11	(71)	44 387
Jan-12	(877)	43 510
Feb-12	(2186)	41 323
Mar-12	(2334)	38 990
Apr-12	2194	41 184
May-12	(1383)	39 801
Jun-12	(25 515)	14 286
Jul-12	(357)	13 929
Aug-12	(1537)	12 392
Sep-12	(303)	12 089
Oct-12	1983	14 072
Nov-12	(1159)	12 913
Dec-12	(581)	12 332
Jan-12	(2052)	10 280

Note: June 2012 result includes the employee expense adjustment due to the LSL actuarial adjustment & the additional capital adjustments and revenue transfer due to the collection of monies on behalf of other programs

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ATTACHMENT B

Question: 120 (continued)

**IMPORT CLEARANCE PROGRAM REVENUES AND EXPENSES FOR 2011–12
AND FORECAST FOR 2012–13**

	2011/12 Actual \$'000	2012/13 Forecast \$'000
Sale of Goods & Services	164 684	172 356
Revenues from Government	5093	3782
Other Revenue	35	4
TOTAL REVENUE	169 813	176 142
Employee Expenses	87 295	95 520
Supplier Expenses	14 712	13 561
Analytical Testing	608	440
Contractors & Consultants	2669	948
Information Technology	2749	2021
Office Equip, Stores & Consumables	807	836
Other Supplier Expenses	996	2471
Property	-	12
Staff Development & Recruitment	1681	1654
Telecommunications	428	492
Travel	2073	1994
Minimum Lease Repayments - Ext	2700	2694
Depreciation & Amortisation	1317	1138
Other	227	68
Corporate Expense Allocation	68 634	76 748
TOTAL EXPENSE	172 186	187 034
Operating Surplus (Deficit)	(2373)	(10 891)

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Question: 121

Division/Agency: Finance and Business Support Division

Topic: BICON

Proof Hansard page: Written

Senator Colbeck asked:

The information provided in response to QoN 176 October 2012 regarding industry funding of BICON does not clearly demonstrate that industry had been consulted and were supportive of \$18mil of IER being used on the project. Is there some other communication or position paper that does show consultation and support of industry?

If so, please provide this information.

Answer:

Consultation between the Department of Agriculture, Fisheries and Forestry (DAFF) and representatives from the Import Industry has been ongoing through various meetings such as the former Australian Quarantine and Inspection Service (AQIS) Industry Cargo Consultative Committee (AICCC), the current DAFF Cargo Consultative Committee (DCCC) and the Import Industry Finance Working Group (see attached minute extracts).

Industry has been consulted and committed to the redevelopment of Import Conditions Database (ICON)/Biosecurity Import Conditions Database (BICON) since it was brought forward in 1999. Extracts from Minutes of the AICCC and the DCCC Finance Sub-Committee showing industry consultation and support are at Attachment A.

A member of the DCCC is also on the DAFF BICON Board.

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ATTACHMENT A

Question: 121 (continued)

RECORD OF INDUSTRY CONSULTATION ON BICON

Date	Meeting number	Agenda item	Comment
15 June 1999	18	9.2	The Chairman brought the meeting up to date with a recent IWGQ decision to fund the inclusion of ICON and related AQIS data in the commercial software applications TariffTech and Global Trader. The IWGQ committed some \$150 000 to the project. AQIS was in the process of responding to a joint venture proposal put forward by the IWGQ which would see an ongoing commitment to improving the availability of essential AQIS information to industry by the best means possible.
16 September 1999	19	4.1	In addition, the ABFC approved increases in direct budget estimates for the following: \$216 000 to progress specific initiatives relating to Co-regulation, extension of the Broker Accreditation Scheme and ICON and Internet/Intranet projects;
18 September 2003	AICCC 35	8	ICON Redevelopment: This was a major undertaking. A contractor had been engaged to carry out a Strategic Information Management Plan (SIMP) that was a precursor to develop this application. The longer-term component of the SIMP was to implement the redevelopment of ICON to deliver an improved system that better met client's immediate and emerging needs and was able to deliver further value to stakeholders. The Chairman stated that this matter might require significant Industry involvement and as such Industry funds might need to be utilised to recompense people for the amount of time spent on this issue.
27 April 2006	AICCC 43	3	Mr. Beaver stated that greater effort had to be made to ensure compliance by the importers. He felt that the development of ICON was one of the most significant advances Import Clearance had made.

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ATTACHMENT A

Question: 121 (continued)

Date	Meeting number	Agenda item	Comment
16 August 2006	AICCC 44	7	Development of the ICON model was progressing and Mr. Murphy noted that considerable funds needed to be expanded to improve ICON and to integrate it into the AQIS systems.
6 December 2006	AICCC 45	3.1	Concern was expressed by Mr. Morris over the ICON project. He noted that the major beneficiaries of the project were first time and one-off users, while the project would be funded out of revenue predominantly collected from regular users who have become accustomed to the current ICON interface.
18 April 2007	AICCC 46	3.1	<p>Mr. Morris queried what the cost of the project would be in dollar terms. Mr. Foden advised that all up it would be around the \$20 million mark and should be fully completed within a three year time frame. It was noted that a major part of the expenditure was related to re-writing ICON cases which was a task that would need to be undertaken irrespective of the project under reference. Mr. Morris stated that notwithstanding the investment there was the potential of some considerable efficiency to be obtained from the project.</p> <p>Mr. Chapman noted that the development was the centre piece of the permit issuing processes and would also provide AQIS and industry with the same Standard Operating Procedures for all commodities thus providing the basis for much improved compliance and consistency. Mr. Immonen noted that ongoing consultation with industry parties including software providers would need to take place as part of the project. Industry members agreed on, in principle, support of the business case. It was noted that close consultation with AICCC members all aspects of the project would be maintained through the Chairman who was a member of the internal ICON Steering Committee.</p>

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ATTACHMENT A

Question: 121 (continued)

Date	Meeting number	Agenda item	Comment
21 August 2008	AICCC 50	3.2	In relation to the content re-engineering Ms Gannon stressed the importance of the task which was being carried out under the guidance of Mr. David Ironside and she noted that some 17 000 cases were scheduled to be reviewed which would require wider than just AQIS input. It was noted that this was a substantial project in terms of resources and funding requirements which was progressed under governance arrangements of the ICON Redevelopment Project Board which was scheduled to meet monthly. Industry members again stressed that the project was an important one for all parties in the trade environment and that close communication and consultation with industry was an important aspect to ensure that benefits were realised.
		4.1	Other major increases in expenditure were MOJO \$0.5 m, Systems Maintenance \$0.336 m and the Vista roll-out \$0.628 m and ICON \$3.6 m being a total of \$5.064 m. He also noted that some additional 15 staff had been budgeted for in the IC to cover requirements connected with activities connected with the Quarantine Operational Framework, verification and work instructions. The Chairman noted that the financial performance between regions varied considerably which should be the subject of some review.
24 August 2009	AICCC 53	4.3.1(B)	The Chairman acknowledged that the unit had achieved a number of achievements over the previous 12 months. Industry members noted the critical importance of funding of ICS / AQIS IT and suggested that potential mutual benefits be identified and funding requirements be met through agreed cost recovery and suggested that these issues be the subject of mutual considerations.

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ATTACHMENT A

Question: 121 (continued)

Date	Meeting number	Agenda item	Comment
10 August 2011	AICCC 59	5.2	Mr Clark noted that some express carriers use the ICON systems that identify for the processing officer whether a permit is required. He also advised that some of the existing communications materials provided were not targeting the local audience but were more international in their focus. He proposed that the Department could engage express carriers to include quarantine information in their training and systems and that this would be discussed at a BICON meeting later in the week.
		6.0	<p>The following items were suggested by industry members for inclusion on the future AICCC Work plan:</p> <p>Industry Training</p> <ul style="list-style-type: none"> • Continuation of the existing Co-Regulation projects • Continuation of the existing Communications project with revised outcomes • Fees and Charges Review • Risk Management with some review and consideration of performance/compliance management <ul style="list-style-type: none"> ○ It was noted that this would relate to the broader risk-return agenda but the process for evaluation of risk to allow comparison was still being worked through. • BICON and assisting with its implementation • Electronic validation of certificates

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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ATTACHMENT A

Question: 121 (continued)

Date	Meeting number	Agenda item	Comment
16 November 2011	AICCC 60	8.3	Mr Krtschil provided a presentation on the BICON project. A copy of the presentation is to be provided to AICCC members. Action Item: AICCC members to be provided with a copy of Mr Krtschil's presentation.
7 May 2011	AICCC 61	3.4	Mr Chapman asked members whether IT developments such as e-certification and BICON should remain on the work plan. Mr Krtschil and Mr Morris felt it would be best as a report item rather than a work plan item as the responsibility for progressing these items lies with DAFF not industry.
		6.0	Mr Krtschil gave a presentation on the progress of BICON implementation. He explained the change in timeframes due to some further work to be completed before implementation. BICON is expected to be implemented in early 2013. Content has recently been reviewed, with further work to be undertaken particularly for plant cases. An industry implementation group has been established and is meeting on a regular basis to discuss and address issues. Mr Krtschil also detailed the relationship between the implementation of BICON and the implementation of Biosecurity reforms.
29 August 2012	AICCC 62	4.0	Mr Krtschil spoke about risk management including work undertaken by industry on offshore quality assurance issues, data verification, express carrier and BICON. Mr Krtschil asked if industry should volunteer compliant commodities and pathways for review. Mr Terpstra said industry should put forward ideas if it is of a high volume and good compliance.

Rural and Regional Affairs and Transport Committee

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Agriculture, Fisheries and Forestry

ATTACHMENT A

Question: 121 (continued)

Date	Meeting number	Agenda item	Comment
		6.2	Mr Krtschil gave a presentation on the progress of BICON and the benefits he believed it could provide in the future to both the department and industry. Industry members discussed the benefits and opportunities for the use of BICON. Mr Morris said it was too early to tell if customs brokers would be interested in undertaking self assessments and this would require work on software systems. Mr Morris said any arrangements of this nature would need to be supported by the department undertaking risk assessments and a compliance regime. Mr Chapman asked committee members how these opportunities could become an item for the committee to progress. Mr Chapman asked if this could best be achieved through a sub group through a workshop. Action item: Secretariat to upload a copy of the BICON presentation to Govdex. Action item: Mr Tonkin to provide an issues paper on entry management to the committee for discussion at the next meeting.
12 December 2012	AICCC 63	3.1	Note: There were 16 non financial references to BICON over several pages in this agenda item. The references were relating to Customs Brokers Training & Biosecurity Management Systems and the DAFF Front Counter Review.
10 August 2011	DCCC Finance Sub Committee	4.0	Examples of costing BICON were cited and industry had supported these costs as they saw a tangible benefit from the expenditure. It was also noted that these costs should be collected through the relevant activity area where possible. Mr Clark requested details of the final 2011–12 budget. Mr Moore advised that these were not yet available as the final sign-off was still to occur at the agency-wide level. Mr Krtschil stated that there had been no efficiency dividend applied to either program for at least 10 years.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 122

Division/Agency: Finance and Business Support Division

Topic: ICON

Proof Hansard page: Written

Senator Colbeck asked:

Why did the funding model for the redevelopment of ICON into BICON change from using AQIS cash reserves and cost recovering the depreciation (Estimates 26 May 2008) to 75% industry funded?

Is this because the initial development of ICON went so significantly over time and budget?

Answer:

The funding model has not changed, as implied by the question.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 123

Division/Agency: Finance and Business Support Division

Topic: Taxi Costs

Proof Hansard page: Written

Senator COLBECK asked:

1. QoN 154 October 2012 asked about cost recovery of Biosecurity's taxi spend. The response was "such analysis is not considered to be appropriate allocation of resources". Does this mean DAFF / Biosecurity Division do not know the breakup of cost recovered vs appropriated costs and activities?
2. If this sort of details is not tracked, how are cost recovered activities truly cost recovered?
3. For the year to date, what is the Biosecurity spend on taxis?
4. What was the largest taxi fare for the Biosecurity Division and where was it to / from?
5. How often do Biosecurity Division taxi fares exceed of \$150?

Answer:

1. No.
2. Cost recovered and appropriation funded costs are partitioned in the Department of Agriculture, Fisheries and Forestry's financial management system and are identified by separate cost pools. Cost recoverable taxi fares are posted directly to the relevant cost recovered cost pools or, in some cases, are allocated to a cost recovered cost pool through a pre-established cost-driver.

Due to the large volume of relatively low-value taxi related transactions, the manual analysis required to identify the cost-recovered sum would take a considerable amount of time and effort. Such an analysis is not considered to be an appropriate allocation of resources.

3. For financial year to date (to 31 January 2013) the total spend for Biosecurity on taxis was \$378 742.
4. The largest taxi fare this financial year for the Biosecurity Division was \$191.83. The fare was for a taxi in Japan.
5. One taxi fare has exceeded \$150.00 this financial year.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Question: 124

Division/Agency: Finance and Business Support Division

Topic: Office Lease

Proof Hansard page: Written

Senator COLBECK asked:

The response given to QoN 139 October 2012 highlights a number of leased properties where the annual rent is "NIL". Why is that?

Are these Properties free?

Answer:

Annual rent is nil as the Department of Agriculture, Fisheries and Forestry is charged a licence fee, not rent, for some properties.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 125

Division/Agency: Finance and Business Support Division

Topic: Electricity Costs and Provider

Proof Hansard page: Written

Senator COLBECK asked:

QON 146 October 2012 indicated that DAFF has not held discussions with electricity providers. When are electricity contracts renegotiated?

What was the cost of electricity to DAFF for 2011-12?

What is the cost for electricity YTD?

Answer:

Electricity contracts are renegotiated upon each contract expiry.

The cost of electricity to the Department of Agriculture, Fisheries and Forestry (DAFF) for 2011–12 was \$2 186 263 (excluding GST).

The cost of electricity to DAFF for the year to date (26 February 2013) is \$2 032 854 (excluding GST). This includes a payment of \$295 000 for the supply of electricity in 2011–12.

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Agriculture, Fisheries and Forestry

Question: 126

Division/Agency: Finance and Business Support Division

Topic: Program Spending Freeze

Proof Hansard page: Written

Senator COLBECK asked:

QoN 147 October 2012 stated that “the portfolio has not been subject to a spending freeze this financial year.”

The Agency Additional Estimates Statements identify savings of \$1,664,000 for “Whole of Government Savings from Paused Grants Programs” and the affected Programs are:

- 1.1 Tackling Climate Change
- 1.13 International Market Access
- 2.2 Plant and Animal Health

1. What the specific grants programs were paused in each of these outcome areas and what is the saving from each of the paused grants programs?
2. Have DAFF sought any assessment of the impact of these program pauses on agricultural and agricultural research, including loss of international funds and reputational damage?

Answer:

1. For Programs 1.1, 1.13 and 2.2, the following grant programs were affected by the grants pause. The savings applied are as per the “Whole of Government Savings from Paused Grants Programs” measure in the Portfolio Additional Estimates Statements:

1.1 Tackling Climate Change	Saving
Clean Energy Future - Australia's Farming Future - extending the benefits of the Carbon Farming Initiative	\$1.5 m moved from 201213 to 2013–14
Carbon Farming Initiative	Nil
1.13 International Market Access	
AAA - International Agricultural Cooperation	\$0.064 m
2.2 Plant and Animal Health	
Plant Biosecurity & Response Reform	\$0.1 m
Commonwealth contribution to operating costs of Animal Health Aust.	Nil
Payment to CSIRO - Contribution to the operating costs of the AAHL	Nil
Animal Biosecurity & Response Reform	Nil
Other Exotic Disease Preparedness Program	Nil

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Question: 126 (continued)

2. The Department of Agriculture, Fisheries and Forestry did not seek any assessment of the impact of these program pauses on agricultural and agricultural research, including loss of international funds and reputational damage.

Rural and Regional Affairs and Transport Committee

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Agriculture, Fisheries and Forestry

Question: 127

Division/Agency: Finance and Business Support Division

Topic: Levies Revenue Services

Proof Hansard page: Written

Senator COLBECK asked:

What does the Levies Revenue Service cost industry as a percentage of the levies collected?

Answer:

The estimated levies cost recovery charge for 2012–13 is 1.26 per cent of the estimated total levy collections (1.45 per cent for 2011–12).

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 128

Division/Agency: Finance and Business Support Division

Topic: Employment and Workplace Relations Advice

Proof Hansard page: Written

Senator COLBECK asked:

What factors have attributed to the increase in DAFF's spend with the Australian Government Solicitor between 2009–10 and 2011–12?

What were the main areas in which advice was sought?

Was advice sought in connection to issues of bullying and harassment?

Answer:

The Department of Agriculture, Fisheries and Forestry (DAFF) operated with an outsourced legal services arrangement for 2009–10 and 2011–12. This arrangement comprised purchasing legal services from both the Australian Government Solicitor (AGS) and from a panel of legal services providers established by Department of Broadband, Communications and the Digital Economy.

The AGS commenced as DAFF's principal Corporate Legal Unit on 1 June 2011. Accordingly from 1 June 2011, the increase in spend with the AGS was due to this appointment as the internal Corporate Legal Unit.

The table at Attachment A provides the main areas in which advice was sought.

A comprehensive list of each service and cost this financial year to date has been provided in response to question on notice 147, Additional Estimates February 2013.

Advice has been sought in connection to issues of bullying and harassment.

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ANSWERS TO QUESTIONS ON NOTICE
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Agriculture, Fisheries and Forestry

ATTACHMENT A

Question: 128 (continued)

**LIST OF MAIN AREAS IN WHICH ADVICE WAS SOUGHT IN FINANCIAL YEAR
2011–12**

MAIN AREAS IN WHICH ADVICE WAS SOUGHT
Civil Regulation Advice
Constitutional Advice
Employment and Workplace Relations Advice
Grants and Funding Agreements
Information Technology
Leases/Licenses and Land Use Agreements
Legislation/Policy Development
Contract Administration Costs
Protection of Information Advice

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 129

Division/Agency: Finance and Business Support Division

Topic: Agency Additional Estimates Statements

Proof Hansard page: Written

Senator COLBECK asked:

The Australian Quarantine and Inspection Service Special Account budget has increased by \$4.24 million from budget estimates. What is the justification for this increase?

Answer:

The increase of \$4.24 million is mainly attributable to additional services for food safety meat assessors (\$3 million) and veterinary officers (\$0.94 million).

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 130

Division/Agency: Finance & Business Support Division

Topic: Agency Appropriation for Outcome 2

Proof Hansard page: Written

Senator COLBECK asked:

The appropriation for Outcome 2 Departmental expenses has increased by \$4.99 million from budget estimates. What is the justification for this increase?

Answer:

The increase of Outcome 2 was principally as a result of a reallocation from Outcome 1.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 131

Division/Agency: Finance and Business Support Division

Topic: Efficiency Dividend

Proof Hansard page: Written

Senator COLBECK asked:

Are there financial incentives for senior management to achieve the efficiency dividend?

Answer:

No.

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 132

Division/Agency: Finance and Business Support Division

Topic: IER

Proof Hansard page: Written

Senator COLBECK asked:

Figures provided at Additional Estimates indicated the IER has dropped from approximately \$24 million to \$10 million this financial year, and that the target figure is actually \$18 million.

Specifically what has this money been spent on?

Has industry been advised of the erosion of the reserve?

Has industry approved the use of this money?

What efficiencies is the division implementing to redress the ongoing use of the IER?

What is the IER expected to be by the end of the current financial year?

When will decisions be made on how to return the IER to the target of \$18 million?

Answer:

1. At Additional Estimates the opening balance of the reserve on 1 July 2012 was \$14.3 million. The import clearance deficit for 2012–13 was forecast to be \$24.7 million. This would put the reserve into a \$10.4 million deficit position.

Departmental budgets have been updated since Additional Estimates and the forecast operating deficit has reduced from \$24.7 million to \$10.9 million. As a result, the reserve balance is forecast at a \$3.4 million surplus.

The range of the reserve agreed in the Cost Recovery Impact Statement (CRIS) is between 2 per cent and 10 per cent of annual expenditure. This equates to approximately \$4 million to \$19 million.

Attachment A provides a breakdown of expenditure for the 2012–13 year to date.

2. Yes. Industry is provided financial information as part of the Import Industry Finance Working Group.

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 132 (continued)

3. The industry reserve is a mechanism to smooth out operational results of cargo operations over years. The Department of Agriculture, Fisheries and Forestry (DAFF) does not seek industry agreement to draw on the reserves each time a deficit is incurred. Industry is informed of the forecast, actual expenditure and the underlying activities on a regular basis.
4. From 2007–08 until now, the following efficiencies have been implemented:
 - a. Reduction of intervention of containers departing the wharf gate from 100 per cent external inspection to 30 per cent inspection.
 - b. Paperless processing of non-commercial air cargo documentation.
 - c. Reclassification of postcodes previously classified as rural (rural assurance postcode review).
 - d. Reduction of intervention on Air Cargo containers from 20 per cent intervention to surveillance only.
 - e. Reduction of intervention on letter class documents from 20 per cent intervention to surveillance only.
 - f. Introduction of a nationally consistent approach to monitoring imported goods at quarantine approved premises, airports, wharves and port precincts.
 - g. Redirection of resources away from low risk activities and toward high risk cargo.
 - h. Conducted targeted campaigns on imported commodities to verify the documentary assessment
 - i. Implementation of processes to reduce intervention on high risk cargo based on good compliance (Sea Container Hygiene System, Q-Ruler and e-cert)
 - j. Import conditions have been refined to reduce intervention on low risk cargo.

The industry reserve is a mechanism to smooth out operational results of cargo operations over time. Department of Agriculture, Fisheries and Forestry does not plan to cease using the reserve for this purpose.

5. The IER is forecast to be \$3.4 million in surplus at the end of 2012–13.
6. The range of the reserve agreed in the Cost Recovery Impact Statement (CRIS) is between 2 per cent and 10 per cent of annual expenditure. This equates to approximately \$4 million to \$19 million. The current 2012–13 forecast closing balance of the reserve is \$3.4 million. The operating result and IER are monitored throughout the year.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

ATTACHMENT A

Question: 132 (continued)

**IMPORT CLEARANCE OPERATING RESULT FOR THE DEPARTMENT IN
2012–13 YEAR TO DATE**

	2012–13 Jan YTD Actual \$'000	2012–13 Feb-Jun Forecast \$'000	2012–13 Full Year Forecast \$'000
Sale of Goods and Services	99 118	73 238	172 356
Revenues from Government	2 209	1 573	3 782
Other Revenue	8	(4)	4
TOTAL REVENUE	101 335	74 807	176 142
Employee Expenses	53 147	42 372	95,520
Supplier Expenses	7 802	5 758	13 561
Analytical Testing	241	199	440
Contractors & Consultants	559	389	948
Information Technology	1 559	462	2 021
Office Equipment, Stores and Consumables	466	370	836
Other Supplier Expenses	1 644	827	2 471
Property	16	(4)	12
Staff Development & Recruitment	551	1 103	1 654
Telecommunications	242	250	492
Travel	1 126	868	1 994
Minimum Lease Repayments - Ext	1 400	1 293	2,694
Workers Compensation Premium	0	-	0
Depreciation & Amortisation	550	588	1 138
Other	66	2	68
Corporate Expense Allocation	43 775	32 973	76 748
TOTAL EXPENSE	105 341	81 693	187 034
Operating Surplus (Deficit)	(4 005)	(6 886)	(10 891)

Industry Reserve Balance	
Opening Balance - 1-7-2012	14 286
Operating Result 2012-13	(10 891)
Closing Balance - 30-6-2013	3 394

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 133

Division/Agency: Finance and Business Support Division

Topic: Contractors

Proof Hansard page: Written

Senator COLBECK asked:

How many contractors are currently employed in the department and what is the average contract length?

What is the longest contract length?

What is the target for reducing the number of contractors used by the department?

Answer:

At 31 January 2013, the Department of Agriculture, Fisheries and Forestry (DAFF) engaged 43 contractors under 42 contracts. The average length of the contracts was 271 calendar days. This equates to approximately 194 working days based on a five day working week.

The longest contract length is 901 days.

DAFF monitors expenditure against contractor costs and associated budget targets to ensure estimated savings are achieved.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 134

Division/Agency: Finance and Business Support Division

Topic: Additional Estimates Statements

Proof Hansard page: Written

Senator COLBECK asked:

The Additional Estimates underspend in R&D – is this due to reduced revenues from industry?

The budget reduction of over \$1 million for the Forestry Marketing and Research and Development Services Act, what factors have contributed to this reduction?

Answer:

A reduction in Special Appropriations of \$11.190 million relates mainly to the National Residue Survey Administration Act transfer from Special Appropriations to the National Residue Survey Special Account (\$9.399 million). The remaining overall reduction of \$1.791 million is mainly due to a decrease in levies and Commonwealth matching in forest and wood and wool, offset by an increase in levies and Commonwealth matching in cotton and grains.

A reduction of \$1.194 million for the *Forestry Marketing and Research and Development Services Act 2007* was due to a delay in the poll for a levies increase which was previously factored into the estimates.

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ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 135

Division/Agency: Finance and Business Support Division

Topic: Making the Public Service More Efficient

Proof Hansard page: Written

Senator HEFFERNAN asked:

Please provide an update of the savings achieved through pursuing further efficiencies in the way the public service operates (see media release by the Minister for Finance and Deregulation and the Special Minister of State of 25 September 2012 http://www.financeminister.gov.au/media/2012/mr_1982012.html).

In addition, please provide the following detail:

Can you quantify the estimated savings for each year over the forward estimates for reductions in air travel?

Has there been a reduction in business flights? What are the estimated savings for each year over the forward estimates?

Has there been a reduction in the use of external consultants and contractors? Has this impacted on the Department/agency, and how? What are the estimated savings for each year over the forward estimates?

Provide an update of moving recruitment advertising online. Is any recruitment still in printed materials, and if yes, why? What are the estimated savings for each year over the forward estimates?

Has the department/agency reduced its printing costs? If not, why not? Have printing costs increased, and if yes why and how much? Has the five per cent savings target been achieved – if yes, how, or if it will not, why not? What are the estimated savings for each year over the forward estimates?

Answer:

The Department of Agriculture, Fisheries and Forestry (DAFF) will achieve savings of \$1.92 million through pursuing further efficiencies in the way the public service operates.

Reductions in domestic and international air travel are estimated to save \$842 000 each year over the forward estimates.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Question: 135 (continued)

Since 15 June 2009, DAFF has limited business class flights to the following circumstances:

- if a business class fare is less than or equal to the best economy class fare available at the time of booking, or where a complimentary upgrade is offered by the airline, provided this does not result in additional cost to DAFF
- Senior Executive Service air travel exceeding three hours in duration per flight
- where a DAFF official is accompanying the minister or another official/person who travels at a higher class and, for work purposes, is required to maintain contact with that person in order to discuss work matters
- for occupational health and safety reasons

These arrangements have reduced costs but DAFF does not project these as savings over the forward estimates.

There has been a reduction in the use of external consultants and contractors. This has not impacted the DAFFs ability to deliver on its priorities. Reduction in the use of external consultants and contractors is estimated to save \$944 000 each year over the forward estimates.

The majority of recruitment advertising is online. There may be exceptional circumstances where recruitment uses printed materials to target rural or remote, indigenous or highly specific industry candidates. These decisions are made and approved in accordance with current advertising guidelines. The estimated saving from moving recruitment advertising online is \$42 000 per annum.

Reductions in printing costs are estimated to save \$90 000 each year over the forward estimates. DAFF is actively monitoring expenditure on printing to ensure savings targets are achieved.

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 136

Division/Agency: Finance and Business Support Division

Topic: Printing Costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

How many documents (include the amount of copies) have been printed this financial year to date? How many of these printed documents were also published online?

Answer:

The Department of Agriculture, Fisheries and Forestry does not record information in relation to the printing and publishing of documents down to the requested level of detail.

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Agriculture, Fisheries and Forestry

Question: 137

Division/Agency: Finance and Business Support Division

Topic: Hospitality and Entertainment

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
3. What is the Department/Agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
4. For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
5. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
6. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
7. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
8. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
9. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

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Agriculture, Fisheries and Forestry

Question: 137 (continued)

Answer:

1. The Department of Agriculture Fisheries and Forestry's (DAFF) hospitality spend for the period 1 July 2012 to 31 January 2013 was \$32 162.
Attachment A provides the date, details, location and cost of each event.
2. Expenditure for the Minister and Parliamentary Secretary for the period 1 July 2012 to 31 January 2013 was:
 - Minister - \$770
 - Parliamentary Secretary - nil.**Attachment B** provides the date, details, location and cost of the event.
3. Entertainment expenditure is included in official hospitality and included in the reported amount for question 1.
4. Entertainment expenditure is included in official hospitality and included in the reported amount for question 2.
5. The planned expenditure for hospitality for the period 1 February to 30 June 2013 comes to \$6 387.
Attachment C provides details of the date, details, location and cost of all known events.
6. The offices of the minister and the parliamentary secretary have no planned events involving hospitality for the period 1 February to 30 June 2013.
7. Entertainment expenditure is included in official hospitality and included in the reported amount for question 5.
8. Entertainment expenditure is included in official hospitality and included in the reported amount for question 6.
9. The DAFF has planned for an overall reduction of 20 per cent on expenditure for official hospitality.

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ANSWERS TO QUESTIONS ON NOTICE
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Agriculture, Fisheries and Forestry

ATTACHMENT A

Question: 137 (continued)

**OFFICIAL HOSPITALITY EXPENDITURE FROM 1 JULY 2012 TO
31 JANUARY 2013**

Date	Details	Location	Meal Component (inc GST)	Alcohol Component (inc GST)	Total Cost (inc GST)
2/07/2012	Dinner – National Rural Advisory Council	Canberra			\$565
16/07/2012	Lunch - Korean delegation's.	Sydney			\$120
20/07/2012	Dinner - the Korean Quarantine and Inspection Agency	Brisbane			\$900
24/07/2012	Lunch - Delegation from Vietnamese Ministry of Agriculture and Rural Development	Canberra			\$752
7/08/2012	Dinner - Expert Panel Workshop	Canberra			\$1595
22/08/2012	Lunch - USA Delegate - Presenter on Human and Animal Health Risks associated with regional trade in wildlife	Canberra			\$85
2/09/2012	Dinner – Australia-China Agricultural Cooperation Agreement (ACACA) Delegation from China - Sustainable Forest Management	Sandgate			\$295
3/09/2012	Dinner - ACACA Delegation from China - Sustainable Forest Management	Gympie			\$282
3/09/2012	Breakfast - ACACA Delegation from China - Sustainable Forest Management	Gympie			\$102
4/09/2012	Refreshments - ACACA Delegation from China - Sustainable Forest Management	Brisbane			\$25
4/09/2012	Dinner - ACACA Delegation from China - Sustainable Forest Management	Brisbane			\$80
4/09/2012	Dinner - ACACA Delegation from China - Sustainable Forest Management	Tweed Heads			\$158
5/09/2012	Lunch - Meeting with NZ Ministry for Primary Industries	Sydney			\$1220
5/09/2012	Dinner - ACACA Delegation from China - Sustainable Forest Management	Grafton			\$369
5/09/2012	Lunch - ACACA Delegation from China - Sustainable Forest Management	Grafton			\$63

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Agriculture, Fisheries and Forestry

ATTACHMENT A

Question: 137 (continued)

Date	Details	Location	Meal Component (inc GST)	Alcohol Component (inc GST)	Total Cost (inc GST)
8/09/2012	Dinner - ACACA Delegation from China - Sustainable Forest Management	West Ryde			\$345
8/09/2012	Lunch - ACACA Delegation from China - Sustainable Forest Management	Canberra			\$98
9/09/2012	Lunch - ACACA Delegation from China - Sustainable Forest Management	Manly			\$149
9/09/2012	Dinner - ACACA Delegation from China - Sustainable Forest Management	Haymarket			\$237
10/09/2012	Lunch - ACACA Delegation From China - Sustainable Forest Management	West Pennant Hills			\$140
10/09/2012	Dinner - ACACA Delegation from China - Sustainable Forest Management	Sydney			\$463
11/09/2012	Dinner - ACACA Delegation from China - Sustainable Forest Management	Sydney			\$413
11-12/09/2012	A formal and informal dinners hosted for the AAWS 6th Annual Workshop	Canberra			\$17 910
19/09/2012	Dinner - ACACA Delegation From China - Sustainable Forest Management	Canberra			\$585
24/09/2012	Dinner- Delegation from Japan Ministry of Agriculture Forestry and Fisheries	Melbourne	\$324		\$324
24-26/9/2012	Meals – Australia/Japan dairy talks	Melbourne			\$131
25/09/2012	Lunch- Delegation from Japan Ministry of Agriculture Forestry and Fisheries	Melbourne	\$131		\$131
26/09/2012	Japanese business meeting/lunch	Canberra			\$546
1/10/2012	Meals and sightseeing activities – ACACA – Chinese delegation visiting Australia, studying grasslands and animal husbandry. (previously scheduled for April)	Various	\$2008	\$535	\$2543
2/10/2012	Morning/Afternoon Tea - Agvet Bill Consultation Meeting	Sydney	\$170		\$170
4/10/2012	Morning/Afternoon Tea - Agvet Bill Consultation Meeting	Brisbane	\$240		\$240

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Budget Estimates February 2013

Agriculture, Fisheries and Forestry

ATTACHMENT A

Question: 137 (continued)

Date	Details	Location	Meal Component (inc GST)	Alcohol Component (inc GST)	Total Cost (inc GST)
4-5/10/2012	Lunch - Australia-Indonesia Working Group for Marine Affairs and Fisheries	Fremantle			\$1 497
5/10/2012	Morning/Afternoon Tea - Agvet Bill Consultation Meeting	Melbourne	\$84		\$84
9/10/2012	Morning/Afternoon Tea - Agvet Bill Consultation Meeting	Canberra	\$80		\$80
16/10/2012	Lunch, afternoon tea and coffee for members of the Steering Committee for the review of the Australian Standards for the Exportation of Livestock	Canberra	\$386		\$386
31/10/2012	Dinner - Animal Welfare Australia/New Zealand meeting	Canberra	\$250	\$50	\$300
1/11/2012	Dinner - Delegation from Malaysia, Department of Veterinary Services and Department of Islamic Development	Canberra	\$730		\$730
7/11/2012	Morning Tea for a meeting with Australian Sugar industry representatives	Canberra	\$28		\$28
14/11/2012	Lunch - Officials from the Taipei Economic and Cultural Office in Australia	Canberra	\$150	\$50	\$200
20/11/2012	Lunch at restaurant with Chinese embassy officials	Canberra	\$261	\$49	\$310
22/11/2012	Dinner - Chinese delegation (Administration of Quality Supervision, Inspection and Quarantine) and grain industry	Canberra	\$602	\$100	\$702
26/11/2012	Morning Tea for a meeting with Australian Sugar industry representatives	Canberra	\$28		\$28
27/11/2012	Dinner - Korea (Korean Quarantine Inspection Agency) and Australia bilateral plant quarantine technical discussions	Canberra	\$660		\$660
28/11/2012	Lunch - Korea (Korean Quarantine Inspection Agency) and Australia bilateral plant quarantine technical discussions	Canberra	\$98		\$98
5/12/2012	All Delegates Dinner WGAFFC	Perth	\$7000		\$7 000
6/12/2012	Dinner - Russian Veterinarian Delegation	Sydney	\$183		\$183

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Budget Estimates February 2013

Agriculture, Fisheries and Forestry

ATTACHMENT A

Question: 137 (continued)

Date	Details	Location	Meal Component (inc GST)	Alcohol Component (inc GST)	Total Cost (inc GST)
10/12/2012	Dinner - Fremantle steering committee site visit	Portland, VIC	\$330		\$330
13/12/2012	Lunch for a meeting with Australian Sugar industry representatives	Canberra	\$173		\$173
14/12/2012	Dinner - Scientific exchange, Netherlands and Australia to compare testing methodologies and forward development of agreed quarantine protocol for tomato seed testing	Melbourne	\$349	\$64	\$413
20/12/2012	Dinner - Dinner with Dr He YingBin, Chinese Academy of Agricultural Sciences	Canberra	\$62	\$40	\$102
1/01/2013	Meals - ACACA - Agricultural investments Visit to Australia	Various	\$2861	\$300	\$3161
4/01/2013	Breakfast - DAFF Secretary and key stakeholders (Secretary's tour)	Melbourne	\$249		\$249
9/01/2013	Dinner - Industry stakeholders and Secretary Designate	Sydney	\$745	\$299	\$1043
11/01/2013	Lunch - meeting with industry to discuss State Regulatory Authority and MOU	Melbourne	\$120		\$120
22/01/2013	Dinner- with members of the Steering Committee for the reviews of the Australian Standards for the Exportation of Livestock and the Livestock Export Standards Advisory Group	Canberra	\$323	\$60	\$383
22-23/01/2013	All day catering for members of the Steering Committee for the reviews of the Australian Standards for the Exportation of Livestock and the Livestock Export Standards Advisory Group	Canberra	\$776		\$776
		Total	\$19 400	\$1 547	\$32 162

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Additional Budget Estimates February 2013
Agriculture, Fisheries and Forestry

ATTACHMENT B

Question: 137 (continued)

**MINISTERIAL OFFICIAL HOSPITALITY FROM 1 JULY 2012 TO
31 JANUARY 2013**

Date	Details	Location	Total Cost (inc GST)
23/07/2012	Breakfast with R&D Stakeholders	Brisbane	\$770
		Total	\$770

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
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Agriculture, Fisheries and Forestry

ATTACHMENT C

Question: 137 (continued)

Departmental Planned Official Hospitality – 1 February to 30 June 2013

Planned Date	Details	Proposed Location	Meal Component Estimate (inc GST)	Alcohol Component Estimate (inc GST)	Total Cost (inc GST)
4/02/2013	Lunch with Vince Smith, Montana State University, USA	Canberra	\$142		\$142
20/02/2013	Lunch - presenters at Geographical Indications (GIs) Workshop for the Intellectual Property Office of Singapore (IPOS)	Canberra	\$193	\$35	\$228
21/02/2013	Dinner - Delegation from India for Joint Working Group on Wool and Woollen Products	Melbourne	\$850	\$210	\$1 060
21/02/2013	Dinner - BioSafe Diagnosis Anthrax Training	Indonesia	\$350		\$350
27/02/2013	Lunch - Delegation from Japan MHLW on residues	Geelong	\$80		\$80
7/03/2013	ABARES Outlook Conference 2013 - Andrew Metcalfe hosted lunch	Canberra	\$1 500	\$300	\$1 800
26/03/2013	Dinner - Delegation from PNG - Forestry bilateral	Canberra	\$640		\$640
1-2/04/2013	All day catering for members of the Steering Committee for the reviews of the Australian Standards for the Exportation of Livestock and the Livestock Export Standards Advisory Group	Canberra	\$776		\$776
8/04/2013	Reception - Animal Health Quadrilateral Meeting		\$200	\$150	\$350
9/04/2013	Dinner -Animal Health Quadrilateral Meeting	Victoria	\$960		\$960
		Total	\$5 692	\$695	\$6 387

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 138

Division/Agency: Finance and Business Support Division

Topic: Meeting Costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

What is the Department/Agency's meeting spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.

For each Minister and Parliamentary Secretary office, please detail total meeting spend for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.

What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.

For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.

Answer:

The Department of Agriculture Fisheries and Forestry (DAFF) does not have systems in place to capture the details requested. To attempt to generate the records would take a considerable amount of time and is not considered an appropriate allocation of the DAFFs resources.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 139

Division/Agency: Finance and Business Support Division

Topic: Program Launch Costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. What is the Department/Agency's program launch spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.
2. For each Minister and Parliamentary Secretary office, please detail total program launch spend for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.
3. What program launch spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
4. For each Minister and Parliamentary Secretary office, what program launch spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.
5. What is the Department/Agency's program launch spend for 2011-12? Detail date, location, purpose and cost of each event including any catering and drinks costs.
6. For each Minister and Parliamentary Secretary office, please detail total program launch spend for 2011-12. Detail date, location, purpose and cost of each event including any catering and drinks costs.

Answer:

1. The Department of Agriculture, Fisheries and Forestry (DAFF) did not spend any money on launches this financial year for programs identified in the Department of Finance and Deregulation's Central Budget Management System.
2. N/A
3. DAFF has no program launch spend currently planned.
4. N/A
5. DAFF did not spend any money on program launches in 2011-12.
6. N/A

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 140

Division/Agency: Finance and Business Support Division

Topic: Consultancies

Proof Hansard page: Written

Senator HEFFERNAN asked:

How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.

How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.

Answer:

The Department of Agriculture, Fisheries and Forestry (DAFF) has reported 34 contracts for consultancies for the financial year to date (to 31 January 2013). Information on the value of the contracts and the nature of the services is available on the AusTender website www.tenders.gov.au.

Whilst DAFF's need to engage consultancy services change throughout the year, there are further consultancies currently planned for this financial year. The subject matter for the proposed consultancies is listed below:

- Review of the current Avian Influenza Diagnostic Capability of the Australian Animal Health Laboratory
- Editing of the Australian and New Zealand Standard Diagnostic Procedures
- Provision of a report on how beef producers recognise and manage emergency animal disease
- Provision of the '*Legal Forest Products Assurance: Supplementary report on selected timber legality frameworks*'
- Development of a communications strategy for the Australia Indonesia Partnership for an Indonesian Emerging Infectious Diseases Animal Health Program 2010–2014
- Provision of training services related to the Official Diplomatic Information Network
- Other legal advice services

These consultancies will be procured in accordance with the Commonwealth Procurement Rules. Each consultancy has an estimated value below the open tender threshold, and has not been published on DAFF's Annual Procurement Plan. As the procurement processes are yet to be completed the actual value, duration and name of each consultant is not yet known.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 141

Division/Agency: Finance and Business Support Division

Topic: Staff Amenities

Proof Hansard page: Written

Senator HEFFERNAN asked:

What amenities are provided to staff? Provide a list.

Answer:

The Department of Agriculture, Fisheries and Forestry provides some or all of the following amenities to staff:

- Toilets, change rooms and showers/shower curtains
- Break Out areas and kitchens/utensils/microwaves/bins/fridge
- Prayer Room
- First Aid Room
- Carers or Family Room
- Bike Racks
- Lockers
- Outdoor facilities in some locations including chairs and tables
- Fitness area including equipment
- Limited access to holiday child care
- Limited parking

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 142

Division/Agency: Finance and Business Support Division

Topic: Coffee Machines

Proof Hansard page: Written

Senator HEFFERNAN asked:

Has the department/agency purchased coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.

Why were coffee machines purchased?

Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?

Where did the funding for the coffee machines come from?

Who has access?

Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?

What are the ongoing costs of the coffee machine, such as the cost of coffee?

Does the department/agency rent coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.

Why are coffee machines rented?

Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 142 (continued)

Answer:

The Department of Agriculture, Fisheries and Forestry (DAFF) purchased the following coffee machines:

Type	Cost	Number	Ongoing costs (annual estimate)	Purchase Date
Jura Impressa XS90 *	\$7 000	2	\$2 739	June 2010
Coffee Nespresso	\$ 650	2	\$ 150	2010 and 2012
Jura Impressa	\$5 790	2	\$2 739	July 2012 and June 2011
Jura Impressa XS90	\$3 500	1	\$1 906	2009-2010
Jura Impressa XS95	\$3 500	1	\$2 227	June 2012
Coffee Nespresso	\$ 966	3	Nil	October and November 2012
MAP Bella Capsule	\$ 220	1	Nil	November 2012
Jura Impressa XS90	\$3 995	1	Nil	June 2009
Nespresso DeLonghi Model EN520W	\$ 598	1	Nil	November 2011

(*Please note a correction from QoN 100 in October 2012, DAFF incorrectly stated the purchase date of June 2012 and the model as being x590)

The coffee machines were purchased for various reasons including use in external stakeholder meetings and to provide amenities to staff in locations are some distance from commercial beverage outlets.

Given the small number of machines purchased, the low ongoing cost to DAFF and the various reasons for purchasing the coffee machines, DAFF has not formally measured staff productivity since the coffee machines were purchased.

Funding for the coffee machines has come from divisional budgets.

The coffee machines are used by external stakeholders attending departmental meetings and by staff in the various regional and Canberra locations.

The coffee machines are maintained by divisional staff and local staff social club members. The maintenance cost in this financial year to date, funded by divisional budgets, was \$1 058.

Annually, the ongoing costs to the DAFF for the purchased coffee machines is estimated at \$9761 for coffee and maintenance.

The DAFF does not rent any coffee machines.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Question: 142 (continued)

Coffee machines are rented by the Grains Research and Development Corporation (GRDC) and Rural Industries Research and Development Corporation as follows:

Type	Cost (annual)	Number	Ongoing cost (annual)	Rent start date
Melitta bar Cube	\$15 500	1	Included in rental fee	July 2005
Jura Impressa S9	\$1 332	1	\$1 200	September 2008

The coffee machines reduce the time spent by staff outside of the office environment. The coffee machines also aids catering for meetings and workshops held at GRDC offices.

Given the small number of machines rented and the various reasons for renting the coffee machines, the DAFF has not formally measured staff productivity since the coffee machines were rented.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 143

Division/Agency: Finance and Business Support Division

Topic: Grants

Proof Hansard page: Written

Senator HEFFERNAN asked:

Could the department/agency provide a list of all grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants.

Have all grant agreement details been published on its website within the required timeframe? If not, provide details.

Provide a list of grants that your department/agency administers that had uncommitted grants funding reduced as per the statement by the Finance Minister on 22 October 2012 (see www.financeminister.gov.au/media/2012/mr_2102012.html). How much was funding reduced for grant?

Answer:

A list of all grants, including ad hoc and on-off grants since 1 January 2009 is available on the Department of Agriculture, Fisheries and Forestry (DAFF) website at www.daff.gov.au/about/obligations/grants-reporting-requirements. The published information includes the name of the recipient, the amount, the intended purpose of the grant and the locations that will benefit from the grant.

No. For this financial year to date, six grants were published on the website after the seven day timeframe.

Grant programs that had uncommitted 2012–13 funding reduced as a result of the grant review were:

- AAA International Agricultural Cooperation—\$0.064 million
- Plant Biosecurity & Response Reform—\$0.100 million

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Supplementary Budget Estimates October 2012
Agriculture, Fisheries and Forestry

Question: 144

Division/Agency: Finance and Business Support Division

Topic: Government Payments of Accounts

Proof Hansard page: Written

Senator HEFFERNAN asked:

For this financial year to date, has the department/agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)?

- If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached)
- For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year?
- Where interest is being paid, what rate of interest is being paid and how is this rate determined?

Answer:

The Department of Agriculture, Fisheries and Forestry, the Australian Fisheries Management Authority and the Australian Pesticides and Veterinary Medicines Authority have made payments to contractors/consultants up to 31 January 2013 in this financial year. Refer to the below table for the timing of payments.

2012-13	DAFF	AFMA	APVMA
30 days	88.12%	94.50%	91%
31-44 days	5.15%	2.93%	6%
45-60 days	2.77%	1.44%	1%
60+ days	3.96%	1.12%	2%

- Reasons for delay in payments include: invoice disputes, incorrect invoices, invalid Australian Business Numbers, missing supplier information or invoices not received by the department.
- No interest has been paid on overdue amounts for this financial year.
- N/A.

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 145

Division/Agency: Finance and Business Support Division

Topic: Media Subscriptions

Proof Hansard page: Written

Senator HEFFERNAN asked:

What pay TV subscriptions does your department/agency have?

- Please provide a list of what channels and the reason for each channel.
- What is the cost for this financial year to date?

What newspaper subscriptions does your department/agency have?

- Please provide a list of newspaper subscriptions and the reason for each.
- What is the cost for this financial year to date?

What magazine subscriptions does your department/agency have?

- Please provide a list of magazine subscriptions and the reason for each.
- What is the cost for this financial year to date?

Answer:

The cost for the Department of Agriculture, Fisheries and Forestry's (DAFF's) pay TV subscriptions for this financial year to date is \$22 566.

TV Station	Reason for subscription
Foxtel A-PAC	World news and events
Foxtel BBC Knowledge	World news and events
Foxtel BBC World news	World news and events
Foxtel Bloomberg	World news and events
Foxtel CNBC	World news and events
Foxtel CNN	World news and events
Foxtel Discovery	World news and events
Foxtel Discovery Science	World news and events
Foxtel Fox News	World news and events
Foxtel National Geographic	World news and events
Foxtel SkyNews Australia	World news and events
Foxtel SkyNews Business	World news and events
Parliamentary TV	To access Question Time, Senate Estimates and other Parliamentary activities.

Rural and Regional Affairs and Transport Committee**ANSWERS TO QUESTIONS ON NOTICE**

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Agriculture, Fisheries and Forestry**Question:** 145 (continued)

The cost for DAFF's newspaper subscriptions for this financial year to date is \$44 056.

Newspaper	Reason for subscription
Advertiser, The	Access to current news and information
Advocate, The	Access to current news and information
Age, The	Access to current news and information
Australian Financial Review	Access to current news and information
Australian, The	Access to current news and information
Business Standard	Access to current news and information
Cairns Post	Access to current news and information
Canberra Times, The	Access to current news and information
Countryman	Access to current news and information
Daily Telegraph, The	Access to current news and information
Daily Yomiuri	Access to current news and information
Economic Times	Access to current news and information
Financial Express, The	Access to current news and information
Financial Review	Access to current news and information
Hindustan Times	Access to current news and information
Indian Express, The	Access to current news and information
International Herald Tribune	Access to current news and information
Jakarta News	Access to current news and information
Jakarta Post	Access to current news and information
Japanese Times	Access to current news and information
Joogang Daily	Access to current news and information
Korea Times News	Access to current news and information
Land, The	Access to current news and information
Mackay Daily Mercury	Access to current news and information
Mint	Access to current news and information
News Mail	Access to current news and information
Nihon Nogyo	Access to current news and information
NT News	Access to current news and information
Port Lincoln Times	Access to current news and information
Poultry Digest	Access to current news and information
Queensland country life	Access to current news and information
Stock and land	Access to current news and information
Stock journal	Access to current news and information
Sydney morning herald	Access to current news and information
Townsville Bulletin	Access to current news and information
Times of India	Access to current news and information
West Australian, The	Access to current news and information

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 145 (continued)

Newspaper	Reason for subscription
Weekly times	Access to current news and information

The cost for DAFF's magazine subscriptions for this financial year to date is \$198 927.

Magazine	Reason for subscription
Agra Europe (incorporating AgraFood East Europe Weekly, AgraFood Europe, European Potato Markets Monthly, Livestock & Meat Monthly, Potato Markets Weekly, Rural Europe, and World Poultry Meat)	Business related information / professional development
Agricultural and forest entomology	Business related information / professional development
Agricultural economics (International Assoc. Of Agricultural Economists)	Business related information / professional development
Agri-pulse Comms	Business related information / professional development
American bee journal	Business related information / professional development
American Economic Association membership (7 titles)	Business related information / professional development
American journal of agricultural economics	Business related information / professional development
American journal of veterinary research	Business related information / professional development
American society of horticultural science	Business related information / professional development
American statistician	Business related information / professional development
Animal production science (Continues: Australian journal of experimental agriculture)	Business related information / professional development
Annual review of environment and resources	Business related information / professional development
Annual review of phytopathology	Business related information / professional development
Apidologie	Business related information / professional development
Applied economic perspectives and policy (Continues: Review of agricultural economics; comes with: American Journal of Agricultural Economics)	Business related information / professional development
Aquaculture	Business related information / professional development
Aquaculture asia	Business related information / professional development

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Agriculture, Fisheries and Forestry**Question:** 145 (continued)

Magazine	Reason for subscription
Aquaculture North America	Business related information / professional development
Asia Pacific consensus forecasts	Business related information / professional development
Asian timber	Business related information / professional development
Ausmarine	Business related information / professional development
Austasia aquaculture	Business related information / professional development
Australasian beekeeper	Business related information / professional development
Australasian journal of environmental management	Business related information / professional development
Australasian plant pathology	Business related information / professional development
Australian & New Zealand grapegrower and winemaker	Business related information / professional development
Australian and New Zealand Wine industry directory	Business related information / professional development
Australian cottongrower	Business related information / professional development
Australian economic papers	Business related information / professional development
Australian economic review	Business related information / professional development
Australian entomologist	Business related information / professional development
Australian farm institute	Business related information / professional development
Australian farm journal	Business related information / professional development
Australian forest grower	Business related information / professional development
Australian forestry	Business related information / professional development
Australian horticulture	Business related information / professional development
Australian journal of agricultural and resource economics	Business related information / professional development
Australian journal of entomology (Continues: Journal of the Australian Entomological Society)	Business related information / professional development

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Agriculture, Fisheries and Forestry**Question:** 145 (continued)

Magazine	Reason for subscription
Australian journal of public administration (online)	Business related information / professional development
Australian maritime digest	Business related information / professional development
Australian Seafood Industry Directory	Business related information / professional development
Australian stud book	Business related information / professional development
Australian sugar yearbook	Business related information / professional development
Australian veterinary journal	Business related information / professional development
Australian Wool Statistics Yearbook	Business related information / professional development
Avian diseases	Business related information / professional development
Avian Pathology	Business related information / professional development
Beijing Review	Business related information / professional development
Biometrika	Business related information / professional development
Bulletin of entomological research	Business related information / professional development
Bulletin of the European Association of Fish Pathologists	Business related information / professional development
Business review weekly: BRW	Business related information / professional development
Callum Downs commodity news - Grain report	Business related information / professional development
CAP monitor	Business related information / professional development
China agriculture yearbook	Business related information / professional development
China statistical yearbook	Business related information / professional development
Choice	Business related information / professional development
Cotton outlook	Business related information / professional development
Crayfish news	Business related information / professional development

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Agriculture, Fisheries and Forestry

Question: 145 (continued)

Magazine	Reason for subscription
Crop and pasture science	Business related information / professional development
Cruising helmsman	Business related information / professional development
Daily dairy report	Business related information / professional development
Dairy markets : global news and analysis (Continues: Milk products & includes merged Preserved Milk)	Business related information / professional development
Descriptions of fungi and bacteria (IMI)	Business related information / professional development
Diseases of aquatic organisms	Business related information / professional development
Distribution maps of plant diseases (IMI)	Business related information / professional development
Distribution maps of plant pests (IMI)	Business related information / professional development
Ecohealth	Business related information / professional development
Ecological economics	Business related information / professional development
Economic papers : a journal of applied economics and policy	Business related information / professional development
Economic record	Business related information / professional development
Economist	Business related information / professional development
Energy economics	Business related information / professional development
Energy policy	Business related information / professional development
EnviroInfo Premium (was Land and water news)	Business related information / professional development
Epidemiology and infection	Business related information / professional development
EPPO/OEPP bulletin	Business related information / professional development
Equine veterinary journal	Business related information / professional development
European economic review	Business related information / professional development
European review of agricultural economics	Business related information / professional development

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 145 (continued)

Magazine	Reason for subscription
Farm policy journal	Business related information / professional development
Farm weekly (incorporating Elders Weekly)	Business related information / professional development
Farming Ahead (incl. Farming Ahead with the Kondonin Group)	Business related information / professional development
Fiber Organon	Business related information / professional development
Fibre 2 fashion	Business related information / professional development
Fish farmer	Business related information / professional development
Fish pathology = Gyobyu kenkyu	Business related information / professional development
Fishing news international	Business related information / professional development
FO Lichts international sugar & sweetener report	Business related information / professional development
Food Australia : Official journal of CAFTA and AIFST	Business related information / professional development
Food Chemical News	Business related information / professional development
Food policy	Business related information / professional development
Foodlegal bulletin	Business related information / professional development
Freshwater Crayfish	Business related information / professional development
Fruitnet package (3 titles: Americafruit, Asiafruit, Eurofruit)	Business related information / professional development
Gardening Australia	Business related information / professional development
Good Fruit & Vegetables (3 yr package paid 2011)	Business related information / professional development
Grapegrowers & vigneron (merger of Australian vigneron; National grapegrowers)	Business related information / professional development
Green markets	Business related information / professional development
Green world	Business related information / professional development
Hagstrom Report	Business related information / professional development

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry**Question:** 145 (continued)

Magazine	Reason for subscription
Harvard business review	Business related information / professional development
Horticultural journal	Business related information / professional development
HR Leader	Business related information / professional development
HR Monthly	Business related information / professional development
Index of fungi	Business related information / professional development
Inside US trade	Business related information / professional development
International financial statistics	Business related information / professional development
International meat market review	Business related information / professional development
IVS annual	Business related information / professional development
IVS annual (CD)	Business related information / professional development
IWTO Market Information (was Wool Market Information)	Business related information / professional development
Japan statistical yearbook = Nihon tokei nenkan	Business related information / professional development
Journal of agricultural economics	Business related information / professional development
Journal of aquatic animal health	Business related information / professional development
Journal of econometrics	Business related information / professional development
Journal of economic entomology	Business related information / professional development
Journal of environmental economics and management	Business related information / professional development
Journal of fish diseases	Business related information / professional development
Journal of infectious diseases	Business related information / professional development
Journal of international economics	Business related information / professional development
Journal of policy modeling	Business related information / professional development

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Agriculture, Fisheries and Forestry**Question:** 145 (continued)

Magazine	Reason for subscription
Journal of political economy	Business related information / professional development
Journal of shellfish research	Business related information / professional development
Journal of stored products research	Business related information / professional development
Journal of swine health & production	Business related information / professional development
Journal of the American Statistical Association (Continues: Quarterly publications of the American Statistical Association)	Business related information / professional development
Journal of the American Veterinary Medical Association	Business related information / professional development
Journal of veterinary diagnostic investigation	Business related information / professional development
Journal of wildlife diseases	Business related information / professional development
Journal of zoo and wildlife medicine	Business related information / professional development
Lancet, The	Business related information / professional development
Land economics (Continues: Journal of land & public utility economics)	Business related information / professional development
Lloyd List DNC	Business related information / professional development
Marine policy	Business related information / professional development
Marine resource economics	Business related information / professional development
Meat and livestock weekly	Business related information / professional development
Meat & Poultry (Continues: Meat processing)	Business related information / professional development
Mims Australia	Business related information / professional development
National Safety	Business related information / professional development
Natural resources journal	Business related information / professional development
Nature (online)	Business related information / professional development
New scientist	Business related information / professional development

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 145 (continued)

Magazine	Reason for subscription
New Zealand journal of forestry	Business related information / professional development
New Zealand veterinary journal	Business related information / professional development
OFI journal: official publication of Ornamental Fish International	Business related information / professional development
OIE bulletin	Business related information / professional development
Oil world weekly	Business related information / professional development
Pesticide & chemical policy (Continues: Pesticide & toxic chemical news)	Business related information / professional development
Phytopathology	Business related information / professional development
Plant disease	Business related information / professional development
Preventive veterinary medicine	Business related information / professional development
Profarmer Grain (was Profarmer)	Business related information / professional development
Profarmer wool bulletin	Business related information / professional development
Queensland Seafood	Business related information / professional development
Revue scientifique et technique = Scientific and technical review	Business related information / professional development
Risk analysis	Business related information / professional development
Science (Online)	Business related information / professional development
Seafood International	Business related information / professional development
Shipping Australia	Business related information / professional development
Strategy and Business	Business related information / professional development
Transboundary and emerging diseases (Continues: Journal of veterinary medicine. Series A)	Business related information / professional development
Twist : the international magazine for luxury fabrics, yarns and fibres (formerly Wool record)	Business related information / professional development
Vaccine	Business related information / professional development

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 145 (continued)

Magazine	Reason for subscription
Vector borne and zoonotic diseases	Business related information / professional development
Veterinary immunology and immunopathology	Business related information / professional development
Veterinary journal (Continues: British veterinary journal)	Business related information / professional development
Veterinary microbiology	Business related information / professional development
Veterinary record	Business related information / professional development
Walkley magazine	Business related information / professional development
Washington Ag Roundtable	Business related information / professional development
Wine & viticulture journal (continues: Australian & New Zealand wine industry journal; Australian viticulture)	Business related information / professional development
Wood resource quarterly	Business related information / professional development
Workplace express	Business related information / professional development
World aquaculture	Business related information / professional development
Zoonoses and public health	Business related information / professional development

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2012

Agriculture, Fisheries and Forestry

Question: 146

Division/Agency: Finance and Business Support Division

Topic: Travel Costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. For the financial year to date, please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
2. For the financial year to date, please detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
3. What travel is planned for the rest of this financial year? Also provide a reason and brief explanation for travel.
4. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.
5. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed? How is the department/agency following the advice? How is this monitored? If the guidelines are not being followed, please explain why.
6. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships.
7. When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel.
8. Does the department/agency elect to offset emissions for employees work related travel? If yes, what is the cost?

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2012

Agriculture, Fisheries and Forestry

Question: 146 (continued)

Answer:

1. Table 1 outlines travel details for the Department of Agriculture, Fisheries and Forestry (DAFF) officers accompanying the Minister and/or Parliamentary Secretary.

Table 1 – Travel activities and associated costs incurred by DAFF officers that accompanied the Minister and Parliamentary Secretary in financial year to date (1 July 2012 – 31 January 2013)

Minister Ludwig			
Date	Location	Accompanying departmental officer costs	Purpose
17 July 2012	Sydney New South Wales	One departmental officer accompanied the Minister. Costs: <ul style="list-style-type: none"> • Airfares: \$257 (economy) • Accommodation: \$169 – <i>included in allowance</i> • Allowances: \$393 • COMCAR \$217.11 Total: \$867.11	Launched the national food plan.
10 July 2012	Ipswich Queensland	One departmental officer accompanied the Minister. Costs: <ul style="list-style-type: none"> • Airfares: \$587 (economy) • Accommodation: \$269 – <i>included in allowance</i> • Allowances: \$395 • COMCAR \$104.00 Total: \$1086.00	Attended the Community Cabinet meeting at Redbank Plains State High School.
5 September 2012	Perth Western Australia	One departmental officer accompanied the Minister. Costs: <ul style="list-style-type: none"> • Airfares: \$3354.87 (business) • Accommodation: \$339.00 • Allowances: \$205.05 • Taxis \$268.20 Total: \$4167.12	

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2012

Agriculture, Fisheries and Forestry

Question: 146 (continued)

Minister Ludwig			
Date	Location	Accompanying departmental officer costs	Purpose
3 October 2012	Launceston Tasmania	One departmental officer accompanied the Minister. Costs: <ul style="list-style-type: none"> • Airfares: \$1213.89 (economy) • Accommodation: \$137.02 • Allowances: \$148.75 • Taxis: \$150.53 Total: \$1650.19	
4 November 2012	Thailand & Vietnam	Two departmental officers accompanied the Minister. Costs: <ul style="list-style-type: none"> • Airfares: \$14 836.87 (business) • Accommodation: \$960.00 • Allowances: \$576.49 Total: \$16 373.36	Accompany the Minister to Thailand and Vietnam.

2. To provide the information requested by individual trip would take a considerable amount of time and result in an answer that would be hundreds of pages long. That approach is not considered to be an appropriate allocation of resources.

The table below provides information about DAFF's total travel expenditure for the financial year to date (as at 31 January 2013).

No. of Trips	Airfare Expenditure	Other Travel Related Expenditure*	Total Expenditure
6980	\$4 343 608	\$7 715 105	\$12 058 713

*Includes accommodation, car hire, meals and other incidental travel related expenditure.

3. Travel is undertaken on an as required basis and in accordance with whole-of-government travel arrangements and departmental policy. DAFF monitors expenditure against travel costs and associated budget.
4. Travel is undertaken on an as required basis and in accordance with whole-of-government travel arrangements and departmental policy. DAFF monitors expenditure against travel costs and associated budget.

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 146 (continued)

5. Yes, compliance with the policies is enforced through the department's travel management provider arrangements. DAFF follows the advice in accordance with the current circulars. DAFF monitors compliance by reviewing monthly reports provided by the department's travel management provider. There have been no reports of instances where the guidelines are not being followed.
6. Yes, in some cases airline lounge memberships are provided to DAFF employees. The department has 270 active Lounge memberships for Qantas and Virgin Australia purchased for employees across a broad range of classifications. DAFF's policy on airline lounge memberships is that access should be on the basis of need and there is a value-for-money consideration, independent of booking travel.

The total cost of airline lounge memberships for the financial year to date (as at 31 January 2013) is \$31 045. The Senior Executive Service (SES) total is \$7018 and non-SES total is \$24 027.

7. Yes, in exceptional circumstances a support or administrative staff member (such as an Executive Assistant) may travel with a SES employee to provide support in areas such as undertaking administrative support, secretariat services, or to facilitate meetings. All travel is undertaken consistent with whole of government travel arrangements and departmental policy.
8. DAFF does not offset emissions for employees' work related travel.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 147

Division/Agency: Finance and Business Support Division

Topic: Legal Costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. What sum did each portfolio department and agency spend on legal services for this financial year to date within the department/agency? Please provide a list of each service and costs.
2. What sum did each portfolio department and agency spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs.
3. What sum did each portfolio department and agency spend on legal services this financial year to date from private firms? Please provide a list of each service and costs.
4. What sum did each portfolio department and agency spend on legal services this financial year to date from other sources? Please provide a list of each service and costs.

Answer:

1. The table below identifies the costs (excluding GST) that the Department of Agriculture Fisheries and Forestry (DAFF) and each portfolio agency spent on legal services for this financial year (to date as at 31 December 2012) within the department/agency (in-house legal team).

Department/Agency	Service	Costs (excl. GST)
Department of Agriculture, Fisheries and Forestry (DAFF)	Salary and administrative costs	\$74 250.00
Australian Fisheries Management Authority (AFMA)	Salary and administrative costs	\$187 560.00
Australian Pesticides and Veterinary Medicines Authority (APVMA)	Salary and administrative costs	\$545 862.00
Grains Research and Development Corporation (GRDC)	Salary and administrative costs	\$113 000.00

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 147 (continued)

2. The table below identifies the costs (excluding GST) that DAFF and each portfolio agency spent on legal services from the Australian Government Solicitor for this financial year to date as at 31 December 2012.

Department/Agency	Service	Costs (excl. GST)
DAFF	Various – see breakdown at Attachment A	\$775 722.69
AFMA	Professional fees relating to advice and disbursements	\$136 537.00
APVMA	Professional fees relating to advice and disbursements	\$173 293.00
Sugar Research and Development Corporation (SRDC)	Professional fees relating to advice and disbursements	\$8139.18
Wine Australia Corporation (WAC)	Professional fees relating to advice and disbursements	\$272.73

3. The table below identifies the costs (excluding GST) that each Agriculture Fisheries and Forestry portfolio department and agency spent on legal services from private firms for this financial year to date as at 31 December 2012.

Department/Agency	Service	Costs (excl. GST)
DAFF	Professional fees relating to advice and disbursements	\$64 414.49
AFMA	Professional fees relating to advice and disbursements	\$45 365.00
APVMA	Professional fees relating to advice and disbursements	\$106 925.00
GRDC	Professional fees relating to advice and disbursements	\$401 200.00
Grape and Wine Research and Development Corporation (GWRDC)	Professional fees relating to advice and disbursements	\$35 676.50
WAC	Professional fees relating to advice and disbursements	\$81 818.22
Rural Industries Research and Development Corporation (RIRDC)	Professional fees relating to advice and disbursements	\$37 161.42
SRDC	Professional fees relating to advice and disbursements	\$5704.80
Fisheries Research and Development Corporation (FRDC)	Professional fees relating to advice and disbursements	\$13 296.23
Cotton Research and Development Corporation (CRDC)	Professional fees relating to advice and disbursements	\$55 925.00

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ANSWERS TO QUESTIONS ON NOTICE

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Question: 147 (continued)

4. The table below identifies the costs (excluding GST) that DAFF and each portfolio agency spent on legal services from other sources for this financial year to date as at 31 December 2012.

Department/Agency	Source	Service	Costs (excl. GST)
DAFF	Attorney General's Department	Professional fees relating to legal matters	\$28 949.22
AFMA	Other Sources – Legislative Instruments	Fees associated with legislative instrument registration	\$5658.00
APVMA	Other Sources – Consulting Fees	Professional fees relating to legal matters	\$60 606.00

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

ATTACHMENT A

Question: 147 (continued)

**LEGAL SERVICES PROVIDED BY THE AUSTRALIAN GOVERNMENT
SOLICITOR TO THE DEPARTMENT IN 2012–13 TO DATE (31 DECEMBER 2012)¹**

Service	Costs (excluding GST)
Billing file	\$71 610.00
Building and construction contracts	\$2937.00
Cabinet submissions	\$690.84
Civil procedure advice	\$2436.12
Civil regulation advice	\$1317.84
Communications	\$2574.00
Constitutional advice	\$52 880.46
Corporate law advice	\$5254.02
Debt recovery action	\$12 747.56
Debt recovery advice	\$2197.00
Disposals and acquisitions of property	\$4372.68
Employment and Work Relations advice-not recons	\$84 873.88
Employment and Work Relations dispute not workers comp	\$15 419.28
Environment advice	\$108 391.00
Environment dispute	\$2617.92
Financial law advice	\$2359.50
Grants and funding agreements	\$43 961.46
Information technology	\$5617.32
Insurance/indemnities/guarantees	\$545.40
Insolvency dispute	\$1890.72
Intellectual property	\$908.40
Intergovernmental agreements	\$5577.68
Leases/licences/land use agreements	\$16 384.64
Legislation/policy development	\$52 048.46
Legislative drafting	\$4524.24
Machinery of government advice	\$726.60
Other admin law action	\$37 348.72
Other admin law advice	\$37 732.91
Other agreements	\$18 237.90
Other commercial dispute	\$19 829.12
Other services	\$7792.44
Probity	\$5770.92
Procurement of goods - other	\$2181.60
Protection of info advice	\$2255.28

¹ All figures do not include work in progress.

Figures are for legal services provided for the period 1 July – 31 December 2012.

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

ATTACHMENT A

Question: 147 (continued)

Service	Costs (excluding GST)
Protection of info dispute	\$4145.04
Statutory interpretation – other	\$111 804.16
Tax, customs and other revenue dispute	\$396.00
Tort advice	\$10 362.24
Disbursements	\$13 002.34
TOTAL	\$775 722.69

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 148

Division/Agency: Finance and Business Support Division

Topic: Paid Parental Leave

Proof Hansard page: Written

Senator HEFFERNAN asked:

Please list how many staff in each department and agency are eligible to receive payments under the Government's Paid Parental Leave scheme.

For this financial year to date list which department/agency is providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff and their classification are in receipt of these payments.

What is the paid parental scheme offered by each department and agency? How many staff have used the scheme this financial year to date.

Answer:

1. The Department of Agriculture, Fisheries and Forestry (DAFF) does not keep records of all employees currently eligible to receive payments under the government's Paid Parental Leave scheme. Eligibility is assessed once employees apply for payments and their records are reviewed.
2. For the period 1 July 2012 to 31 January 2013, DAFF and portfolio agencies listed below have provided payments under the governments Paid Parental Leave scheme:

Department of Agriculture, Fisheries and Forestry	81 employees
Wine Australia Corporation	2 employees
Australian Pesticides and Veterinary Medicines Authority	3 employees
Grains Research and Development Corporation	3 employees

Classification	DAFF	WA	APVMA	GRDC
APS3	15			
APS4	22		1	
APS5	18			
APS6	7	2	1	
EL1	10		1	
EL2	9			
Administrative Coordinator				1
Project Manager				1
Section Head				1

Rural and Regional Affairs and Transport Committee

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Question: 148 (continued)

3. DAFF and each portfolio agency offers paid parental leave under the government's parental leave scheme. For the period 1 July 2012 to 31 January 2013, 89 employees have used this scheme.

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 149

Division/Agency: Finance and Business Support Division

Topic: Corporate Cars

Proof Hansard page: Written

Senator HEFFERNAN asked:

How cars are owned by each department/agency?

Where is the car/s located?

What is the car/s used for?

What is the cost of each car for this financial year to date?

How far did each car travel this financial year to date?

Answer:

For 2012–13 the Department of Agriculture Fisheries and Forestry owned eight cars. The cars are used for general operational activities, including compliance activities, general administration and transport of personnel and minor freight items.

The table below provides the additional information requested:

Car	Location	Cost of car from 1 Jul 2012–31 Jan 2013 (figures are GST exclusive)		Distance Travelled from 1 Jul 2012–31 Jan 2013
1	Christmas Island 1C10611	Fuel	\$1 240	2 715 km
2	Horn Island 092SPD	Purchase Price	\$31 457	3 338 km
		Other expenses	\$4 821	
3	Stephen Island 210SPD	Purchase Price	\$31 464	736 km
		Other expenses	\$3 915	
4	Yam Island 211SPD	Purchase Price	\$31 464	498 km
		Other	\$3 994	
5	Darnley Island 212SPD	Purchase Price	\$31 464	1 225 km
		Other expenses	\$4 483	
6	Coconut Island 213SPD	Purchase Price	\$27 414	157 km
		Other costs	\$3 853	

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Question: 149 (continued)

Car	Location	Cost of car from 1 Jul 2012–31 Jan 2013 (figures are GST exclusive)		Distance Travelled from 1 Jul 2012–31 Jan 2013
7	Mabiuag Island 286SPD	Purchase Price	\$31 464	764 km
		Other costs	\$4 001	
8	Duaun Island 376SPD	Purchase Price	\$31 464	850 km
		Other	\$4242	

For 2012–13 the Australian Fisheries Management Authority owned three cars. The cars are used for general operational activities, including compliance activities, general administration and transport of personnel and minor freight items.

The table below provides the additional information requested:

Car	Location	Cost of car from 1 Jul 2012–31 Jan 2013 (GST exclusive)	Distance Travelled from 1 Jul 2012–31 Jan 2013
1	Thursday Island	\$2 420	1 302 km
2	Thursday Island	\$183	690 km
3	Canberra	\$1 440	1 072 km

The following agencies did not own cars during 2012–13:

- Australian Pesticides and Veterinary Management Authority
- Cotton Research Development Corporation
- Fisheries Research and Development Corporation
- Grains Research and Development Corporation
- Grape and Wine Research and Development Corporation
- Rural Industries Research and Development Corporation
- Sugar Research and Development Corporation
- Wine Australia Corporation

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 150

Division/Agency: Finance and Business Support Division

Topic: Taxi Costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

How much did each department/agency spend on taxis this financial year to date? Provide a breakdown for each business group in each department/agency.

What are the reasons for taxi costs?

Answer:

1. For the financial year to date (to 31 January 2013) the Department of Agriculture, Fisheries and Forestry (DAFF) has spent \$0.52 million (GST inclusive) on taxi costs. The table below provides a breakdown of taxi costs by business group:

Division / Business Group	Taxi costs (GST Inc)
ABARES	\$17 330
Agricultural Productivity	\$23 368
Biosecurity	\$378 742
Climate Change	\$11 738
Finance and Business Support	\$17 896
Government	\$26 095
Information Services	\$12 587
Executive	\$3239
Sustainable Resource Management	\$19 480
Trade and Market Access	\$9326

For the financial year to date (to 31 January 2013) the Agriculture Fisheries and Forestry portfolio agencies have spent \$104 837 (GST inclusive) on taxi costs. The table on the next page provides a breakdown of taxi costs by portfolio:

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Agriculture, Fisheries and Forestry

Question: 150 (continued)

Portfolio Agencies	Taxi costs (GST Inc)
Australian Fisheries Management Authority (AFMA)	\$39 817
Australian Pesticides & Veterinary Management Authority (APVMA)	\$12 658
Wine Australia Corporation	\$17 053
Cotton Research & Development Corporation (CRDC)	\$3624
Fisheries Research & Development Corporation (FRDC)	\$3500
Grains Research & Development Corporation (GRDC)	\$11 000 *
Grape & Wine Research & Development Corporation (GWRDC)	\$2376
Rural Industries Research & Development Corporation (RIRDC)	\$9496
Sugar Research & Development Corporation (SRDC)	\$5313

*GRDC's financial accounting system does not identify taxi expenses separately. Taxi expenses are included in total travel and therefore only an estimated figure can be provided based on a manual examination of travel expenses.

2. Taxi costs identified are a reflection of DAFF and portfolio agencies' role and presence across the country and across cities and regions. Operations require officers to be present at various locations and travel expenditure is incurred as a result.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 151

Division/Agency: Finance and Business Support Division

Topic: Hire Cars

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. How much did each department/agency spend on hire cars this financial year to date? Provide a breakdown for each business group in each department/agency.
2. What are the reasons for hire car costs?

Answer:

1. For the financial year to date (to 31 January 2013) the Department of Agriculture, Fisheries and Forestry (DAFF) has spent \$300 268.00 (GST inclusive) on hire car costs. The table below provides a breakdown of hire costs by business group:
- 2.

Division / Business Group	Hire Car costs (GST inc.)
ABARES	\$106 300.00
Agricultural Productivity	\$3203.00
Biosecurity	\$161 119.00
Climate Change	\$4491.00
Finance and Business Support	\$9648.00
Government	\$3077.00
Information Services	\$683.00
Executive	\$220.00
Sustainable Resource Management	\$8520.00
Trade and Market Access	\$3007.00

For the financial year to date (to 31 January 2013) DAFF's portfolio agencies have spent \$52 001.00 (GST inclusive) on hire car costs. The table below provides a breakdown of hire costs by portfolio:

Portfolio Agencies	Hire Car costs (GST inc.)
Australian Fisheries Management Authority (AFMA)	\$17 033.00
Australian Pesticides & Veterinary Management Authority (APVMA)	\$6421.00
Wine Australia Corporation	\$3677.00
Cotton Research & Development Corporation (CRDC)	\$828.00
Fisheries Research & Development Corporation (FRDC)	\$294.00
Grains Research & Development Corporation (GRDC)	\$11 933.00

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 151 (continued)

Portfolio Agencies	Hire Car costs (GST Inc)
Grape & Wine Research & Development Corporation (GWRDC)	\$4817.00
Rural Industries Research & Development Corporation (RIRDC)	\$6450.00
Sugar Research & Development Corporation (SRDC)	\$548.00

3. The hire car costs identified are a reflection of DAFF and portfolio agencies' role and presence across the county and across remote regions. The operational and compliance nature of the department and agencies require staff to be present at different locations and travel expenditure is incurred as a result.

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 152

Division/Agency: Finance and Business Support Division

Topic: Credit Cards

Proof Hansard page: Written

Senator HEFFERNAN asked:

Provide a breakdown for each employment classification that has a corporate credit card.

Please update details of the following?

- What action is taken if the corporate credit card is misused?
- How is corporate credit card use monitored?
- What happens if misuse of a corporate credit card is discovered?
- Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken.

What action is taken to prevent corporate credit card misuse?

Answer:

A breakdown of corporate credit card holders by employment classification is provided in the table below.

The number of corporate credit cards issued has increased by 28 cards since Budget Estimates 2012–13 (October 2012).

Employee Classification	Corporate Credit Cards as at 31/1/13
APS2	6
APS3	8
APS4	53
APS5	120
APS6	190
EL1	308
EL2	349
SES1	64
SES2	23
SES3	3
SECRTY	1
Grand Total	1125

All misuse of corporate credit cards is reported to the Fraud and Security Team for appropriate action.

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Question: 152 (continued)

Credit card use is monitored through online processing by the cardholder, reviewed by an authorising officer and the credit card team. Periodic reviews are undertaken to ensure ceased officers have had their credit card cancelled. Reviews are also carried out on the number of cards with the Department of Agriculture, Fisheries and Forestry (DAFF) and associated limits of each card.

In the event of suspected credit card misuse, the item is reported to DAFF's Fraud and Security Team for appropriate action.

For the current financial year (to 31 January 2013) there have been eight instances recorded of use outside of the department's credit card policy. The range of staff classifications are APS5 to SES2. Six instances of misuse were due to accidental personal use, with the amounts being repaid in full to the department. Two instances of misuse were due to card holders splitting the full value of purchase over multiple transactions. These officers and their authorising officers were reminded of DAFF's policy on credit card use. This misuse represents less than 1 per cent of cardholders and credit card expenditure.

There are a number of actions aimed at the prevention of credit card misuse. These include the issuing of instructional information on using corporate credit cards, training, limiting access to credit cards on a needs basis and by setting transaction and monthly limits on cards.

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Question: 153

Division/Agency: Finance and Business Support Division

Topic: Electricity Purchasing

Proof Hansard page: Written

Senator HEFFERNAN asked:

What are the details of the department/agency electricity purchasing agreements?

What are the department/agency electricity costs for this financial year to date?

Answer:

The list of Department of Agriculture, Fisheries and Forestry (DAFF) electricity purchasing agreements is:

Reference	State	Property	Contract Type	Supplier Name	Start Date	End Date
DAFF26	NSW	Eastern Creek	Electricity	Energy Australia	1/02/2010	31/01/2013
DAFF26	NSW	1 Crewe Place, Rosebery	Electricity	Energy Australia	1/02/2010	31/01/2013
DAFF35	SA	Torrens Island	Electricity	Momentum Energy	1/07/2011	30/06/2014
DAFF35	VIC	Spotswood	Electricity	Momentum Energy	1/07/2011	30/06/2014
DAFF27	VIC	Knoxfield	Electricity	Momentum Energy	1/08/2010	31/07/2013
DAFF27	VIC	Melrose Drive, Tullamarine	Electricity	Momentum Energy	1/08/2010	31/07/2013
DAFF28	Various	Small Sites	Electricity	Momentum Energy	1/06/2010	31/07/2013

DAFF's electricity cost for this financial year to date (26 February 2013) is \$2 032 854 (excluding GST).

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Question: 154

Division/Agency: Finance and Business Support Division

Topic: Shredders

Proof Hansard page: Written

Senator HEFFERNAN asked:

Has the department/agencies purchased any shredders this financial year? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.

Answer:

Yes.

The Department of Agriculture, Fisheries and Forestry has purchased three shredders this financial year to date. The cost (GST inc.) of each shredder was \$7018, \$177 and \$177. The shredders were purchased as replacement assets in line with information security requirements.

The Australian Pesticides and Veterinary Medicines Authority has purchased one shredder during 2012–13. The shredder cost \$5275 (GST Inc). The shredder was purchased to comply with the new Protective Security Policy Framework.

The shredders are used for shredding.

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Question: 155

Division/Agency: Finance and Business Support Division

Topic: Office Locations

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. Please provide a list of all office locations for DAFF and agencies within the portfolio by:
 - a. Department/Agency;
 - b. Location;
 - c. Leased or Owned;
 - d. Size;
 - e. Number of Staff at each location and classification;
 - f. If rented, the amount and breakdown of rent per square metre ;
 - g. If owned, the value of the building;
 - h. Depreciation of buildings that are owned;
 - i. Type of functions and work undertaken

Answer:

The list of all office locations for the Department of Agriculture, Fisheries and Forestry (DAFF) and agencies within the portfolio is in Table 1 for DAFF and Table 2 for DAFF Agencies and overseas properties.

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Question: 155 (continued)

TABLE 1: DAFF office locations

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
DAFF	Adelaide, SA	Leased	203.87	28	APS3 to EL1	N/A - Outgoings Only Payable	N/A	N/A	N/A	Passenger Clearance and Dogs. Clearance of international passengers into Australia.
DAFF	Adelaide, SA	Leased	2301.90	128	APS 2 to EL2	\$803 730.00	\$349.16	N/A	N/A	All programs, and administration and import clearance
DAFF	Albany, WA	Leased	325.20	3	APS 3-5	\$13 069.00	\$40.19	N/A	N/A	Import Clearance functions, inspecting goods into Aust (1 FTE plus 5 casual non ongoing)
DAFF	Badu Island, Torres Strait Island	Leased	16.00	1	APS 3	Nil	Nil	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Bamaga, Qld	Leased	16.00	1	APS 3	Nil	Nil	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Barmera, SA	Leased	69.00	3	APS 4-5	\$4499.00	\$65.20	N/A	N/A	Export food inspections

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
DAFF	Belmont, WA	Leased	2510.00	7	APS 2-5	\$64 999.00	\$25.90	N/A	N/A	Maintain dogs for DDU -also known as Redcliffe
DAFF	Boigu Island, Torres Strait Islands	Leased	16.00	2	APS 3	Nil	Nil	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Broken Hill, NSW	Owned		3	APS2-4	N/A - Owned site	N/A	\$94 000.00	\$3608.00	Field office for field surveillance and control operations
DAFF	Broome, WA	Leased	174.60	6	APS4-EL1	\$65 126.00	\$373.00	N/A	N/A	NAQS surveillance and lab, live animal exports, border operations (seaports, airports & cargo)
DAFF	Broome, WA	Leased	25.00	N/A	N/A	\$3360.00	\$134.40	N/A	N/A	Storage
DAFF	Bunbury, WA	Leased	42.00	2	APS4-5	\$13 307.00	\$316.83	N/A	N/A	Import Clearance functions, inspecting goods into Australia
DAFF	Bundaberg, Qld	Leased	74.50	2	APS 4- APS5	\$13 516.00	\$181.42	N/A	N/A	Quarantine Management, Export Management
DAFF	Byford, WA	Leased	23 790.00	6	APS3 -6	\$98 983.00	\$4.16	N/A	N/A	Quarantine Management for

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
										dogs and cats
DAFF	Cairns, Qld	Leased	253.00		N/A	\$6774.00	\$26.77	N/A	N/A	Dog kennelling
DAFF	Cairns, Qld	Leased	320.00	21	APS3-6	N/A - Outgoings Only Payable	N/A	N/A	N/A	Border operations
DAFF	Cairns Airport, Qld	Leased	2207.00	67	APS3-EL2	\$856 856.00	\$388.24	N/A	N/A	Border ops (seaports & cargo), NAQS surveillance and labs, export certification, support services.
DAFF	Canberra, ACT	Leased	27 684.00	1565	APS2- Secretary	\$13 046 103.00	\$471.25	N/A	N/A	This is the head office of the DAFF
DAFF	Canberra, ACT	Leased	10 192.00	695	APS2- SES Band 2	\$5 368 662.00	\$526.75	N/A	N/A	This is the head office of the DAFF
DAFF	Christmas Island	Leased	24.00	1	APS4	\$5460.00	\$227.50	N/A	N/A	Border operations (seaports, airports & cargo)
DAFF	Christmas Island	Leased	16.00	1	APS 3	Nil	Nil	N/A	N/A	Quarantine Management
DAFF	Coconut Island, Torres Strait Islands	Leased	18.00	1	APS 3	Nil	Nil	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Coolangatta, Qld	Leased	186.90	16.95	APS3- APS6	N/A -	N/A	N/A	N/A	Quarantine

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
						Outgoings Only Payable				Management, Export Management
DAFF	Darnley Island, Torres Strait Islands	Leased	9.00	1	APS 3	Nil	Nil	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Darwin, NT	Leased	194.10		APS4	\$2426.00	\$12.50	N/A	N/A	Dog kennelling
DAFF	Darwin, NT	Leased	163.23	21	APS3-6	N/A - Outgoings Only Payable	N/A	N/A	N/A	Border operations (passengers)
DAFF	Dauan Island, Torres Strait Islands	Leased	12.00	1	APS 3	Nil	Nil	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Devonport, TAS	Leased	12.25	2	APS 5	\$2727.00	\$222.63	N/A	N/A	Food inspections
DAFF	Docklands, Vic	Leased	128.00	4	APS5 - EL1	\$48 771.00	\$381.02	N/A	N/A	Levies stakeholder engagement and undertakes compliance investigation
DAFF	Eagle Farm, Qld	Leased	216.00	0.8	APS2	\$24 238.00	\$112.21	N/A	N/A	Quarantine Management
DAFF	Eagle Farm, Qld	Leased	1350.00	55	APS3- EL1	N/A - Outgoings Only Payable	N/A	N/A	N/A	Quarantine Management
DAFF	Eagle Farm, Qld	Leased	4115.00	243	APS2- SES1	\$1 413 357.00	\$343.46	N/A	N/A	Scientific Support, Administrative

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
										Support, Quarantine Management, Export Management
DAFF	Eastern Creek, NSW	Leased	221 000.00	40	FTE - APS3-EL1	\$3 120 000.00	\$14.12	N/A	N/A	Post Entry Quarantine services for both animals and plants and scientific services (plant pathology)
DAFF	Eaton, NT	Leased	1577.80	44	APS3-EL2	\$577 868.00	\$366.25	N/A	N/A	Border ops (seaports & cargo), NAQS surveillance and labs, export certification, support services.
DAFF	Fremantle Nth, WA	Leased	179.00	29	APS 3-6	\$31 811.00	\$177.72	N/A	N/A	Import Clearance functions, inspecting goods into Aust
DAFF	Fyshwick, ACT	Leased	2830.00	31	APS3 - EL2	\$705 210.00	\$249.19	N/A	N/A	Administration, mapping and research
DAFF	Fyshwick, ACT	Leased	918.00	66	APS3 - SES Band 1	\$260 428.00	\$283.69	N/A	N/A	Research and development of risk identification software

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
DAFF	Gillman, SA	Leased	30.00	1	APS 4	\$3568.00	\$118.93	N/A	N/A	Import Clearance functions, inspecting goods into Aust
DAFF	Gladstone, Qld	Leased	246.00	8	APS3- APS6	\$95 671.00	\$388.91	N/A	N/A	Quarantine Management, Export Management
DAFF	Griffith, NSW	Leased	52.10	2	APS 3-5	\$11 409.84	\$219.00	N/A	N/A	Export food inspections
DAFF	Horn Island, Torres Strait Islands	Leased	16.00	1	APS 3	N/A - Outgoings Only Payable	N/A	N/A	N/A	Quarantine Management
DAFF	Karratha, WA	Leased	129.30	7	APS3 -6	\$55 941.00	\$432.65	N/A	N/A	Import Clearance functions, inspecting goods into Aust
DAFF	Kensington, Vic	Leased	397.54	24	APS 3 - EL1	\$89 232.00	\$224.46	N/A	N/A	Quarantine Management
DAFF	Knoxfield, Vic	Leased	2500.00	5	APS 5- EL2	\$70 000.00	\$28.00	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Longreach, Qld	Owned		4	APS2-4	N/A - Owned site	N/A	\$70 500.00	\$62 556.00	Field office for field surveillance and control operations
DAFF	Mabuiag Island, Torres Strait	Leased	16.00	1	APS 3	\$4800.00	\$300.00	N/A	N/A	Scientific Support and Quarantine

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
	Islands									Management
DAFF	Mackay, Qld	Leased	91.80	6.6	APS3- APS5	\$44 546.00	\$485.00	N/A	N/A	Quarantine Management, Export Management
DAFF	Mascot, NSW	Leased	0.00	311	FTE: APS3-EL2	N/A - Outgoings Only Payable	N/A	N/A	N/A	Passenger clearance services for int. aircraft and cruise vessels
DAFF	Merbein, Vic	Leased	75.00	3	APS 4-5	\$5925.00	\$79.00	N/A	N/A	Export food inspections
DAFF	Moa Island, Torres Strait Islands	Leased	16.00	1	APS 3	Nil	Nil	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Murray Island, Torres Strait Islands	Leased	98.00	1	APS 3	\$9000.00	\$91.00	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Narrabri, NSW	Leased	38.69	2	FTE: APS3-APS5	\$10 928.00	\$282.00	N/A	N/A	Plant export inspection and certification services.
DAFF	Narromine, NSW	Owned		3	APS2-4	N/A - Owned site	N/A	\$215 500.00	\$9701.00	Field office for field surveillance and control operations

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
DAFF	Newcastle, NSW	Leased	362.00	8	FTE: APS3-APS6	\$68 065.00	\$188.00	N/A	N/A	Bulk Commodity NCC, BioSecurity inspection of imported cargo, grain, fertiliser, wharf surveillance, inspection and clearance of int. ships, clearance of cruise vessel passengers
DAFF	Nhulunbuy, NT	Leased	110.00	2	APS4-5	\$1.00	\$0.00	N/A	N/A	NAQS community liaison and surveillance, border operations (seaports & cargo)
DAFF	Nth Geelong, VIC	Leased	182.00	2	APS 4-5	\$28 305.00	\$155.00	N/A	N/A	Export food inspections and quarantine management
DAFF	Parkes, NSW	Leased	86.36	3	FTE: APS3-APS5	\$8 840.00	\$102.00	N/A	N/A	Plant export inspection and certification services.

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Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
DAFF	Perth, WA	Leased	3383.00	135	APS 3 to SES	\$1 425 043.00	\$421.00	N/A	N/A	All programs, and administration
DAFF	Perth, WA	Leased	113.36	47	APS3 to EL1	N/A - Outgoings Only Payable	N/A	N/A	N/A	Passenger Clearance and Detector Dog usage (DDU). Clearance of international passengers arriving into Australia
DAFF	Port Botany, NSW	Leased	39.24	2	FTE: APS3-APS5	\$14 449.00	\$368.00	N/A	N/A	BioSecurity inspection and clearance of int. ships sea freight containers, cargo, wharf and depot surveillance
DAFF	Port Hedland, WA	Leased	111.80	4	APS4-5	\$72 670.08	\$650.00	N/A	N/A	Import Clearance functions, inspecting goods into Aust
DAFF	Port Kembla, NSW	Leased	154.30	9	FTE: APS3-APS5	\$46 470.00	\$301.00	N/A	N/A	BioSecurity inspection of imported cargo, grain, woodchip, wharf surveillance,

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
										inspection and clearance of int. ships, clearance of cruise vessel passengers
DAFF	Port Lincoln, SA	Leased	112.56	3	APS 4 -5	\$11 036.00	\$98.00	N/A	N/A	Seaports and Grain and Import Clearance- Vessel clearance and inspection of export grain, and goods entering Aust.
DAFF	Port Melbourne, VIC	Leased	22.26	3	APS 3-4	\$15 463.00	\$694.00	N/A	N/A	Quarantine Management
DAFF	Port of Brisbane, Qld	Leased	607.00	49	APS3- EL1	\$193 990.80	\$319.00	N/A	N/A	Quarantine Management
DAFF	Portland, Vic	Leased	45.00	1	APS 4-5	\$8066.00	\$179.00	N/A	N/A	Export food inspection
DAFF	Prospect, NSW	Leased	45.00	3	FTE: APS5 (equiv)-EL2	\$11 674.00	\$259.00	N/A	N/A	Meat inspection services/ auditing
DAFF	Rosebery, NSW	Leased	7603.80	261	FTE: APS2-SES	\$2 399 094.00	\$315.00	N/A	N/A	Documentary assessment, risk profiling and screening, auditing, BioSecurity

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
										inspection of imported fresh agricultural product, live fish, scientific services (plant path and ento), operational and corporate support services.
DAFF	Saibai Island, Torres Strait Island	Leased	18.00	2	APS 3	Nil	Nil	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Shepparton, Vic	Leased	55.00	3	APS 4-5	\$11 000.00	\$200.00	N/A	N/A	Export food inspection and quarantine management
DAFF	Sherwood, Qld	Leased	123.00	4	APS5 - EL1	\$30 411.00	\$247.00	N/A	N/A	Levies stakeholder engagement and undertakes compliance investigation
DAFF	Spotswood, Vic	Leased	20 795.00	8	APS 3 - 6	\$433 854.00	\$20.00	N/A	N/A	Quarantine Management
DAFF	Stephen Island, Torres Strait	Leased	16.00	1	APS 3	Nil	Nil	N/A	N/A	Scientific Support and Quarantine

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Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
	Island									Management
DAFF	Sydney Markets, NSW	Leased	38.10	2	APS4-APS5	\$11 718.00	\$307.00	N/A	N/A	Plant export inspections and certification
DAFF	Thursday Island, Torres Strait Island	Leased	130.00	8	APS3-EL1	N/A - Outgoings Only Payable	N/A	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Toowoomba, Qld	Leased	130.00	1.8	APS4	\$42 704.52	\$328.00	N/A	N/A	Export Management
DAFF	Torrens Island, SA	Leased	570.00	1	APS 6	\$64 738.00	\$113.00	N/A	N/A	Live Animal Imports - supervising imported eggs and hatching. Monitor of disease.
DAFF	Townsville, Qld	Leased	409.00	13.6	APS3- EL1	\$164 926.00	\$ 403.00	N/A	N/A	Quarantine Management, Export Management
DAFF	Tullamarine, Vic	Leased	2406.00	148	APS 2 - SES 1	\$951 128.00	\$395.00	N/A	N/A	Quarantine Management, scientific support and administration
DAFF	Tullamarine, Vic	Leased	1361.80	92	APS 3 - EL 2	\$381 425.00	\$280.00	N/A	N/A	Export food inspection;

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Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
										quarantine management and administration; business assurance
DAFF	Tullamarine, Vic	Leased	0.00	101	APS 3 - EL 1	N/A - Outgoings Only Payable	N/A	N/A	N/A	Quarantine management
DAFF	Wallaroo, SA	Leased	80.00	1	APS 5	\$8212.00	\$102.00	N/A	N/A	Seaports and Grain-Vessel clearance and inspection of export grain
DAFF	Warraber Island, Torres Strait Islands	Leased	16.00	1	APS 3	Nil	Nil	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Weipa, Qld	Leased	41.80	2	APS4-5	\$8948.00	\$214.00	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Yam Island, Torres Strait Islands	Leased	16.00	1	APS 3	\$1200.00	\$75.00	N/A	N/A	Scientific Support and Quarantine Management
DAFF	Yorke Island, Torres Strait Islands	Leased	16.00	1	APS 3	Nil	Nil	N/A	N/A	Scientific Support and Quarantine Management

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
DAFF	Thailand (Bangkok)	Leased (from DFAT)	49.5	2	EL2 & LES	\$10 885.00	\$219.90	N/A	N/A	Assist in Australia's efforts to remove or lower market access barriers and facilitate trade. Monitor emerging international issues. Help resolve quarantine issues. Provide briefings and assist with visiting delegations.
DAFF	China (Beijing)	Leased (from DFAT)	149.58	4	EL2 & LES	\$73 605.00	\$149.58	N/A	N/A	
DAFF	Belgium (Brussels)	Leased (from DFAT)	69.6	2	SES & LES	\$17 592.00	\$252.76	N/A	N/A	
DAFF	Belgium (Brussels)	Leased (from DFAT)	89.90	0		\$20 801.00	\$231.39	N/A	N/A	
DAFF	UAE (Dubai)	Leased (from DFAT)	33.70	2	EL2 & LES	\$29 027.00	\$861.34	N/A	N/A	
DAFF	Indonesia (Jakarta)	Leased (from DFAT)	43.65	4.5	EL2 & LES	\$14 981.00	\$43.65	N/A	N/A	

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
DAFF	Russia (Moscow)	Leased (from DFAT)	8.80	1	LES	\$6186.00	\$702.95	N/A	N/A	
DAFF	India (New Delhi)	Leased (from DFAT)	35.30	2	EL2 & LES	\$32 634.00	\$901.95	N/A	N/A	
DAFF	France (Paris)	Leased (from DFAT)	25.10	1	LES	\$20 018.00	\$797.53	N/A	N/A	
DAFF	Italy (Rome)	Leased (from DFAT)	32.30	3	EL2 & LES	\$19 216.00	\$594.92	N/A	N/A	
DAFF	Korea (Seoul)	Leased (from DFAT)	53.80	2	EL2 & LES	\$87 062.00	\$1618.00	N/A	N/A	
DAFF	Taiwan (Taipei)	Leased (from DFAT)	9.50	1	LES	\$5279.00	\$555.68	N/A	N/A	
DAFF	Japan (Tokyo)	Leased (from DFAT)	74.90	5	SES, EL2 & LES	\$120 318.00	\$1606.38	N/A	N/A	
DAFF	USA (Washington)	Leased (from DFAT)	36.10	3	EI2 & LES	\$23 252.00	\$527.47	N/A	N/A	

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Question: 155 (continued)

TABLE 2: Other Portfolio Agencies

Agency	Location	Occupancy Arrangement	Size (NLA) Sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
Cotton Research & D'pment Corp.	Narrabri, NSW	Owned	950.00	12	APS3 to EL1	N/A	N/A	\$690 000.00	2.5% pa	As an RDC we provide Research development and extension funding and administration.
Grape & Wine Research & D'pment Corp.	Adelaide, SA	Leased	92m ² plus a portion of the common areas equating to 135m ² – total 227m ²	10			\$250.00	N/A	N/A	Management and administration of GWRDC funded Research Development & Extension Projects
Fisheries Research & D'pment Corp.	Deakin ACT	Leased	325.50	13			\$346.00	N/A	N/A	Plan, fund and manage research, development and extension activities.
Sugar Research and D'pment Corp.	Brisbane QLD	Leased	360.00	10				N/A	N/A	Investment in research and development

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) Sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
Rural Industries Research & D'pment Corporation	Barton, ACT	Leased	618.80	27.7	Ranging from RIRDC Grade 4 to Managing Director	\$266 432.00	\$431.00	N/A	N/A	Administrative
Aust. Pesticides and Veterinary Medicines Authority	ACT	Leased	2951.00	177	Range from APS2-SES2	\$1 057 130.00	\$358.23	N/A	N/A	Regulatory agency, office based work.
Wine Aust. Corporation	Adelaide	Leased	1069.00	31		\$4 348 237.00	\$325.76	N/A	N/A	Administration and management of the Corporation, accounting, IT support, compliance.
	Sydney	Leased	16.00	5			\$44.00	N/A	N/A	Promotion of Australian wine, representation of the Australian Wine Industry
	UK (London)	Leased	83.90	5		£29.77		N/A	N/A	
	Japan (Tokyo)	Leased	22.02	2		¥16 286.00		N/A	N/A	
	USA (Washington DC)	Leased		2		\$27 325.00 (US\$)		N/A	N/A	

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) Sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
	Canada (Toronto)	Leased		2		\$25 402.00 (Can\$)		N/A	N/A	
	China (Shanghai)	Leased	48.00	3			¥5 748.00	N/A	N/A	
Australian Indonesia Partnership for Emerging Infectious Diseases (AIP-EID)	Indonesia (Jakarta)	Leased				\$70 000.00		N/A	N/A	AIP-EID is an AusAID-funded, DAFF-managed program to strengthen Indonesian animal health services. Office space only.
Australian Fisheries Mgmt Authority	ACT (Canberra)	Leased	3535.00	136	CEO to APS	\$1 534 339.00	\$400.00	N/A	N/A	Efficient management and sustainable use of Comm. Fish resources. Work is primarily administrative.
	NT (Darwin)	Leased	819.00	6	SES to APS	\$386 065.00	\$484.45	N/A	N/A	
	Thursday Island, Torres Strait Islands	Owned	269.00	32	SES to APS	N/A	N/A	\$207 555.21	\$40 322.60	

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Question: 155 (continued)

Agency	Location	Occupancy Arrangement	Size (NLA) Sqm	FTE	FTE Classification	Annual Rent (leased sites)	Annual Rent per sqm (leased sites)	Owned site (value)	Owned site (annual bldg depreciation)	Functions and work undertaken
Grain Research D'pment Corporation	ACT (Barton)	Owned	1376.00	54	SES to APS	N/A	N/A	\$5834 667	\$195 600.00	Support effective competition by Australia grain growers in global grain markets, through enhanced profitability and sustainability. Primary business activity is the allocation and management of investment in grains R&D.
	WA (Perth)	Leased	12.00	1	Manager	\$4 000.00	\$336.13	N/A	N/A	GRDC administrative work.

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Question: 156

Division/Agency: Finance and Business Support Division

Topic: Contractors

Proof Hansard page: Written

Senator HEFFERNAN asked:

For this financial year to date:

- Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.
- What contractors have been employed by the department/agency? If yes, provide details (including the work undertaken and the cost).

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Question: 156 (continued)

Answer:

The Department of Agriculture, Fisheries and Forestry (DAFF) has not employed any of the providers identified in the question.

All contracts let by DAFF with a value of \$10 000 or more are published on the Australian Government business opportunities website, AusTender (www.tenders.gov.au).