

**Senate Rural and Regional Affairs and Transport Legislation Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
 Supplementary Budget Estimates October 2009  
**Agriculture, Fisheries and Forestry**

**Question:** CSD 17

**Division/Agency:** Corporate Services Division

**Topic:** Retreats/Conferences

**Hansard Page:** Written

**Senator Colbeck asked:**

What was the cost to the Department of any retreats/conferences (or similar) taken by its staff? Broken down by retreat/conference name, its purpose and cost.

**Answer:**

The Department did not undertake any retreats during this period. Set out below are details of planning days held outside the normal workplace. The total cost of these activities for the period 1 January 2008 to 26 October 2009 was \$245,066.

<b>Planning Day Name</b>	<b>Purpose</b>	<b>Cost</b>
AQIS - Cargo Group	To review the 2007-08 business plan	\$1025
AQIS – horticultural and grain conference	To develop strategic plans, review current procedures and develop training for the implementation of new standard operating procedures	\$1120
Climate Change Division - Drought Policy Review Branch planning day	To develop 2009-10 branch objectives for the branch plan	\$1190
Bureau of Rural Sciences (BRS)- social sciences program conference	To develop 2008-09 program objectives for the branch plan	\$1217
BRS - water sciences program conference	To develop 2008-09 program objectives for the branch plan	\$1235
BRS - Fisheries and Marine Sciences program conference	To develop 2008-09 program objectives for the branch plan	\$1235
AQIS Leadership Team Network	To develop and review strategic plans to implement the 2009-10 business plan	\$1436
BRS – Climate Impact Sciences conference	To develop 2008-09 program objectives for the branch plan	\$1466

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<b>Planning Day Name</b>	<b>Purpose</b>	<b>Cost</b>
ABARE Resources & Energy Branch planning day	To develop 2009-10 objectives for the branch plan	\$1477
BRS - Land and Forest Sciences program conference	To develop 2008-09 program objectives for the branch plan	\$1538
AQIS Risk Workshop	To consider and rate business risks	\$1575
Sustainable Resource Management Division - branch planning day	To develop business objectives and priorities	\$1590
AQIS - Victorian horticultural and grain conference	To develop and review strategic plans to implement the 2009-10 business plan	\$1632
BRS - risk sciences program conference	To develop 2008-09 program objectives for the branch plan	\$1962
ABARE planning day	To develop 2008-09 objectives	\$2050
BSG regional managers business planning conference	To develop business and strategic plans	\$2080
BSG Victoria Leadership Team Network	To develop and review strategic plans to implement the business plan	\$2145
BSG - Victoria Border planning conference	To develop strategic plans to implement the business plan	\$2280
BRS - Climate Impact Sciences conference	To develop 2008-09 program objectives for the branch plan.	\$2353
Product Integrity Animal and Plant Health - The National Residue Survey planning day	To discuss future needs of clients, database development requirements and a quality assurance system.	\$2400
BSG South East Region Leadership Team Network	To develop strategic plans to implement recommendations of an Organisation Health project	\$2405
Corporate Services Division – Human Resources planning day	To develop the people management strategy for the next three years.	\$2486

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<b>Planning Day Name</b>	<b>Purpose</b>	<b>Cost</b>
BSG Victoria Leadership Team Network	To develop and review strategic plans to implement the business plan	\$2603
BSG - National Residue Survey planning day	To review process improvements since the previous planning day, plan new program development, consider a timetable for quality assurance certification, and review client requirements	\$2760
BRS - Land and Forest Sciences program conference	To develop program objectives for 2009-10 for inclusion in the branch plan	\$2824
BSG - Central East planning conference	To workshop and develop key projects to be delivered as part of the 2009-10 business plan	\$3125
Trade and Market Access Division - divisional workshop	To assess and develop strategies to address the key challenges facing the division for the next three years including external collaboration strategies	\$3314
Climate Change Division - Forestry Branch planning day	To undertake planning for the coming year.	\$3315
BSG - Biosecurity Managers workshop	To agree priorities and finalise implementation strategies to enable organisational realignment of biosecurity services from 1 July 2009	\$3514
Corporate Finance Division planning day	To define new roles and responsibilities	\$3803
AQIS - Northern Territory planning conference	To develop the 2008-09 NT regional business plan	\$4044
BSG - Biosecurity Managers workshop	To review the organisational realignment of biosecurity services that took effect on 1 July 2009 and to develop strategies to further progress recommendations outlined in the Beale review of Australia's quarantine and biosecurity arrangements	\$4209
BSG - Plant Technical Biosecurity conference	To identify and resolve operational technical issues	\$4355
AQIS - Animal and Plant Quarantine Branch planning day	To workshop issues/risks and develop key priorities to be included in the branch business plan, including clarification of roles and responsibilities of staff	\$4505

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<b>Planning Day Name</b>	<b>Purpose</b>	<b>Cost</b>
AQIS regional planning conference	Formulate regional business priorities for 2008-09 and draft the business plan	\$4560
AQIS - Victoria Managers conference	To conduct business planning and articulate objectives	\$4711
Biosecurity Australia (BA) planning day	To develop 2008-09 branch objectives for the branch plan	\$5732
AQIS - SA Regional planning conference	To identify risks and develop regional objectives and priorities for the 2008-09 regional business plan	\$6693
AQIS - Far North regional planning conference	To develop the 2008-09 regional business plan	\$6785
AQIS People Strategies workshop	To develop template for the AQIS business plan	\$7439
BSG - Biosecurity Managers workshop	To develop agreed positions and implementation strategies to enable organisational realignment of biosecurity services to take effect from 1 July 2009	\$8376
BSG - regional planning conference	Formulate regional business priorities for 2009-10 and draft the business plan	\$8868
AQIS - NSW planning conference	To workshop issues/risks and develop key priorities for the region for 2008-09 to be included in the regional business plan	\$9027
AQIS - Regional Managers conference	To develop business and strategic plans for the next financial year	\$10090
AQIS - WA regional planning conference	To identify risks and develop regional objectives and priorities for the 2008-09 regional business plan	\$10184
Corporate Policy division - Corporate Communications Branch Implementing Change and Planning Workshop	Workshop was part of the consolidation of communication services in the department	\$11205
BRS - Social Sciences program conference	To restructure the direction of the program work	\$11593
BRS - strategic planning conference	To develop a three year strategic plan commencing in 2008-09	\$15516

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<b>Planning Day Name</b>	<b>Purpose</b>	<b>Cost</b>
AQIS - Managers conference	To discuss and develop the program business plan and objectives, the organisation overview post Callinan, communications strategy, incident reporting and projects	\$17699
Product Integrity Animal and Plant Health -Planning Day	Set strategic directions for 2008-09, 2009-10	\$26320