

QUESTION TAKEN ON NOTICE

SUPPLEMENTARY BUDGET ESTIMATES HEARING: 19 November 2013

IMMIGRATION AND BORDER PROTECTION PORTFOLIO

(SE13/0169) PROGRAM – Internal Product

Senator Ludwig (Written) asked:

For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: By Department or agency: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?

Answer:

- a) The department has 66.2 ongoing staff as at 19 November 2013. There are 61.2 ongoing staff located in Canberra plus five interstate based public affairs officers. These staff support the ministerial offices, the departmental executive and business areas on a wide range of communication issues, including media liaison and monitoring, internal and strategic communication, promotion and events management, coordinating external communication campaigns, branding, publications design and production, audio-visual productions, speechwriting and production of the annual report.

Current DIBP staffing and classifications as at 19 November 2013 are:

Summary DIBP Staffing Classifications	
	Ongoing
Senior Executive Staff	1
Senior Public Affairs Officer A	4
Public Affairs Officer (PAO) 3 (includes 5 interstate based staff)	14
Public Affairs Officer (PAO) 2	9
Public Affairs Officer (PAO) 1	6
Executive Level (EL) 2	3
Executive Level (EL) 1	12.6
APS6	7.6
APS5	8
APS3 (including graduate)	1
Total staff	66.2

- b) The department, as at 19 November 2013, had eight non-ongoing staff located in Canberra. These staff undertake a range of internal and external communications functions.

Summary DIBP Staffing Classifications	
	Non-Ongoing
Public Affairs Officer (PAO) 3	2
Public Affairs Officer (PAO) 1	3
APS5	2
APS3	1
Total staff	8

- c) The department has no contractors as at 19 November 2013.
- d) The department, as at 19 November 2013, had three graphic designers, who are also represented in the table at (a).
- e) The department, as at 19 November 2013, had a National Communications Manager, and a director (media response), who are also represented in the table at (a).
- f) The department has no staff specifically assigned to organise events.

Operation Sovereign Borders:

The Joint Agency Task Force has the following communications and media staff. All staff are ongoing, located in the JATF Headquarters in Canberra and are on secondment from their respective home agencies.

Media operations:

- EL2 – Australian Customs and Border Protection Service (part time work on JATF)
- APS 6 – Department of Immigration and Border Protection
- EL1 – Australian Customs and Border Protection Service
- APS 5 – Australian Customs and Border Protection Service (part time work on JATF)

Strategic Communications:

- EL2 – Australian Customs and Border Protection Service
- EL1 – Australian Customs and Border Protection Service (part-time)
- 2 x APS6 - Australian Customs and Border Protection Service (one part-time)

MRT-RRT:

a) The MRT-RRT have three ongoing communications staff, one EL1, APS6 and APS5. They undertake work which includes preparing presentations and internal communications, responding to media enquiries, preparing content for the tribunals' website and intranet, organising events, liaising with the department and managing the stakeholder engagement program. The three staff are located in Sydney.

b) Nil

c) Nil

d) Nil

e) Nil

f) The agency has no staff assigned full-time to organising events.

Australian Customs and Border Protection Services

See [Attachment A](#).

Agency	a) How many ongoing staff, the classification, the type of work they undertake and their location	How many non-ongoing staff, their classification, type of work they undertake and their location	Number of contractors, their classifications, the type of work they undertake and their locations	Number of graphic designers	Number of media managers	Number of event organisers
Australian Customs and Border Protection Service	<p>33 officers</p> <p>3 x Customs Level 5¹</p> <p>8 x Customs Level 4²</p> <p>14 x Customs Level 3³</p> <p>7 x Customs Level 2⁴</p> <p>Work undertaken includes media operations, public affairs, events, on-line & digital communication services for internal & external audiences.</p> <p>Location: 30 officers in Canberra & 3 in Sydney.</p>	<p>5 officers</p> <p>1 x Customs Level 4⁵</p> <p>2 x Customs Level 3⁶</p> <p>2 x Customs Level 2⁷</p> <p>Work undertaken includes media operations, public affairs, events, on-line & digital communication services for internal & external audiences.</p> <p>Location: 5 in Canberra.</p>	Not applicable	2	1	No dedicated officer resources. All officers are involved with organising events.

¹ Comprising 1 full time, 2 part time officers.
² Comprising 6 full time, 2 part time officers.
³ Comprising 10 full time, 4 part time officers.
⁴ Comprising 7 full time officers
⁵ Comprising 1 full time officer
⁶ Comprising 2 full time officers
⁷ Comprising 2 full time officers.

