

QUESTION TAKEN ON NOTICE

SUPPLEMENTARY BUDGET ESTIMATES HEARING: 1 November 2005

IMMIGRATION AND MULTICULTURAL AND INDIGENOUS AFFAIRS PORTFOLIO

(19) Output: Internal Product

Senator Murray asked:

What guidance is provided to staff with responsibilities for contract negotiations specifically about the requirements of the Senate Order? If relevant guidance is not provided, please explain why this is the case.

Answer:

DIMIA

The department's intranet contains detailed guidance and information on the requirements and obligations of the Senate Order. This guidance includes information on the Senate Order, links to additional guidance, internal processes, determining contract values, negotiating confidentiality and recording decisions.

RRT

Staff with responsibilities for contract negotiations are informed of the requirements of the Senate Order. Furthermore, staff are provided with links to the Commonwealth Procurement guidelines, and are encouraged to contact the Business Services section, which has overall responsibility for procurement and contract management.