

SENATE STANDING COMMITTEE ON LEGAL AND CONSTITUTIONAL AFFAIRS
ATTORNEY-GENERAL'S DEPARTMENT

Portfolio

Question No. 128

Senator Humphries asked the following question at the hearing on 12 February 2013:

Staff amenities

What amenities are provided to staff? Provide a list.

The answer to the honourable senator's question is as follows:

Attorney-General's Department

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities. The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment. Other facilities not covered by these requirements are as follows:

Based on our main buildings of occupation:

- Limited undercover car parking is available at a cost to the employee and is allocated using a 6 monthly ballot system
- Limited undercover bicycle parking is available free of charge
- Limited undercover motorbike parking is available free of charge
- Showers and change rooms
- Lockers
- Café
- Carer's rooms
- First aid rooms
- Prayer Room
- Covered outdoor area
- Childcare facility
- On floor breakout areas

Administrative Appeals Tribunal

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities. The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment. In addition the following facilities are provided for staff in each of the AAT's locations unless otherwise indicated:

- Limited undercover car parking is available as part of an employment package for full-time Members of the AAT and to other Members and staff at the Registrar's discretion where available in existing leased properties
- Limited undercover bicycle parking is available free of charge in some locations and is provided by the lessor of the premises at no direct cost
- Showers and change room facilities in larger offices
- First Aid rooms
- Lunch rooms

Australian Commission for Law Enforcement Integrity

Normal building requirements include staff amenities such as bathrooms and basic kitchen facilities. The Australian Commission for Law Enforcement Integrity Enterprise Agreement also requires that staff members are provided with a safe and healthy working environment. Amenities which not covered by these requirements are as follows:

- Limited undercover bicycle parking is available free of charge
- Shower and change room with lockers
- On-floor breakout areas attached to kitchen facilities

Australian Crime Commission

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities. Other facilities include:

- Limited undercover car parking is available at a cost to the employee or as part of an employment package
- Limited undercover bicycle parking is available free of charge
- Showers and change room facilities in larger offices
- Basic kitchen and lunchroom facilities
- First Aid/ Carer's room

- Employee Assistance Program (staff counselling subject to limits)
- Well-being program
- Security Risk Assessments for certain operational staff
- Ergonomic work station assessments
- Flexible working hours
- Home based work in certain circumstances
- Airline lounge membership for frequent travellers

Australian Customs and Border Protection Service

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities.

The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment. In addition the following facilities are provided for staff:

- Limited undercover bicycle racking;
- Showers and change rooms, male and female;
- Breakout rooms;
- Family rooms; and
- Functional Fitness rooms (Gym) where space permits.

Australian Federal Police

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities. The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment. Other facilities commonly provided to staff and in support of AFP operations include:

- Gym
- Locker Rooms
- Showers
- Gun Lockers and unload bays
- Firing Range
- Cafeteria
- Bicycle areas
- Carer's Rooms (some locations)
- Prayer Rooms (some locations)

Australian Government Solicitor

Australian Government Solicitor (AGS) is a government business enterprise operating on a commercial and competitive basis in providing legal and related services to government and its agencies. AGS does not receive any Budget or other appropriations and its employees are engaged outside of the *Public Service Act 1999*. The question is therefore not applicable to AGS.

Australian Human Rights Commission

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities. The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment. Other facilities provided in the Commission's tenancy include:

- 2 x Showers
- 1 x First aid room

Australian Institute of Criminology

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities. The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment. Other facilities not covered by these requirements are as follows:

- Limited undercover bicycle parking - free of charge
- Showers
- Lockers

Australian Law Reform Commission

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities. The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment. Other facilities not covered by these requirements are as follows:

- undercover bicycle parking is available free of charge
- showers
- lunchroom

Australian Security Intelligence Organisation

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities.

Other facilities include:

- Limited undercover car parking is available to SES as part of their salary package.
- Limited undercover bicycle parking is available free of charge.
- Additional kitchenettes and reheat kitchens for catering.
- Showers and change-room facilities.
- Café
- Carer's room
- First aid room.

Australian Transaction Reports and Analysis Centre

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities.

The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment. Other facilities not covered by these requirements that are generally available to staff in each of the agency's offices include:

- basic lunchroom facilities
- First Aid room
- limited undercover car parking on a cost recovery basis to the employee or as part of an employment package
- limited undercover bicycle parking is available free of charge.

CrimTrac

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities.

The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment. Other facilities not covered by these requirements are as follows:

- Showers
- Lockers
- Breakout space on each floor
- Carer's room
- First aid room
- Car parking – limited number of spaces available on a first come basis

- Secure bicycle parking is available free of charge

Family Court of Australia

The Family Court of Australia only provides the necessary amenities required by staff to undertake their duties.

Federal Court of Australia

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities.

The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment. Other facilities not covered by these requirements are as follows:

WA Registry

- Limited undercover car parking is available at a cost to the employee
- Limited undercover bicycle parking is available free of charge
- Showers
- Carer's room
- First aid room
- Change room that also holds some exercise equipment
- Amenities room containing table, chairs, microwave, sandwich press, kettle and dishwasher.

SA Registry

- Limited undercover car parking is available at a cost to the employee
- Limited undercover bicycle parking is available free of charge
- Showers
- First aid room

QLD Registry

- Limited undercover car parking is available on roster and at a cost to the employee
- Limited undercover bicycle parking is available free of charge
- Limited showers
- Rest Room and use of an available Office as a Carer's Room on as needs basis
- Lunch Room with basic appliances and hot water Zip machine

NSW Registry and Principal Registry

- Undercover car parking is available for SES Level employee
- 1 staff shower
- Lockers for intermittent employees required to wear a uniform
- First aid room provided in building for use by all occupants

TAS Registry

- Limited undercover car parking is available at a cost to the employee
- Limited undercover bicycle parking is available free of charge
- Showers

NT Registry

- Limited undercover car parking is available
- Showers
- Sick room

VIC Registry

- Limited undercover car parking for senior staff.
- Limited undercover bicycle parking for all staff
- Showers
- Tea rooms and kitchenettes fitted with Billi or Zip units and either toasters or sandwich makers. Staff supply their own tea, coffee, milk etc.
- Carers room
- First aid facilities

ACT Registry

- Undercover car parking is available for all staff.

Federal Magistrates Court of Australia

The Federal Magistrates Court of Australia only provides the necessary amenities required by staff to undertake their duties.

High Court of Australia

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities.

Other facilities not covered by these requirements are as follows:

- undercover car, motorbike and bicycle parking for all staff
- showers and change rooms
- lockers
- first aid room
- Gym

Insolvency and Trustee Service Australia

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities.

The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment. In addition the following facilities are provided for staff:

- Limited undercover bicycle parking is available free of charge;
- Showers and change rooms,
- Breakout areas; and
- Limited undercover car parking is available to SES as part of their salary package.

National Native Title Tribunal

The NNTT will not be providing a response to this question, as from 1 July 2012 the National Native Title Tribunal is no longer a *Financial Management and Accountability Act 1997* Agency, and is funded to carry out its functions as a sub-program of the Federal Court of Australia's appropriation.

Office of the Australian Information Commissioner

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities.

Other facilities include:

- Limited undercover bicycle parking is available free of charge
- Showers
- First aid / Carer's room.

Office of the Director of Public Prosecutions

Normal building requirements cover staff amenities such as bathroom and basic kitchen facilities.

Other facilities include:

- Provision of Amenities room including –
 - i. Kitchen- with filtered hot and cold water via billi, fridge, oven etc.
 - ii. breakout area with TV.
- Provision of First Aid room (for offices with over 50 Staff).

In some locations, facilities for the enhancement of staff wellbeing, including showers and bike racks are provided.

Office of Parliamentary Counsel

Normal building requirements cover staff amenities such as bathroom and kitchen facilities. The Enterprise Agreement ensures that staff are provided with a safe and healthy working environment.

In addition, the following facilities are provided for staff:

- Limited parking is available at a cost to the employee
- Showers, change rooms and lockers
- Free bicycle parking
- First Aid/Parenting Room