

National Capital Authority

Authority Member

Declaration of Material Interests

Notes

1. You are only required to declare material interests if they are of such a nature that they may be seen to give rise to a conflict of interest or the perception of a conflict of interest as a Member of the National Capital Authority. The declaration should include the interests of the Member and, where known to the Member, any material interests of a dependent and/or spouse (including *defacto spouse*) of the Member.
2. Relevant material interests may include:
 - (a) Securities including shareholdings and interests in trusts (eg. shares in companies with which the National Capital Authority does, or intends to, conduct business),
 - (b) Real Estate/Property Interests (eg. land or buildings that may be affected by a decision by the National Capital Authority),
 - (c) Directorships in companies or associations (eg. a company that does business with the National Capital Authority),
 - (d) Income sources, including gifts or hospitality (eg. income, gifts or hospitality from a lobby group, company, professional association, local councils or other body who may have an interest in influencing National Capital Authority decision making not including official allowances as a Member of the National Capital Authority), and
 - (e) Liabilities (eg. liabilities to organisations that have an interest in influencing National Capital Authority decision making not including credit cards, personal loans and similar liabilities to recognised banking and financial institutions).
3. This declaration should be completed within 28 days of appointment as Authority Member and updated annually or as required.

Name of Member: _____

A. Securities:

B. Real Estate/Property Interests:

C. Directorships:

D. Income sources:

E. Liabilities:

I certify that I hold no interests other than those identified in this declaration which might give rise to a conflict of interest or the perception of a conflict of interest in my capacity as a Member of the National Capital Authority.

I will notify the Chairman or relevant Minister of any change or addition, coming to my knowledge, to any information declared in this Declaration within 28 days of such a change or addition occurring.

Signature of person making the Declaration: _____

Date on which the Declaration is made: _____

Noted: _____ (Secretariat)

Please return this form to the Chief Executive, National Capital Authority

ATTENDANCE:

| | |
|-----------------|-------------|
| Chairman | M Ball |
| Chief Executive | A Pegrum |
| Members | N Andrew |
| | K Greiner |
| | J Murray |
| Secretary | H De Martin |

ITEM 1: OPENING AND DISCLOSURE OF INTERESTS

There was no declaration of conflict of interest in any matter before the Authority nor any other interest or situation which was inconsistent with the Authority's voluntary code of conduct other than:

- with respect to Item 12.2 Reconciliation Place – Paving Artworks, the Chief Executive advised that she was Chairman of the Canberra Medical Society (CMS) Indigenous Health Initiative local community fund raising committee (not a legal entity). The CMS health initiative would benefit from this proposal. Whilst there is no direct personal benefit to the Chief Executive she was of the view that to avoid any perception of a conflict of interest she would not attend for this item of business.

ITEM 2: RATIFICATION OF MINUTES OF PREVIOUS MEETING

The minutes of the previous meetings A2007-5 held on 19 & 20 September 2007, A2007-6 (teleconference) held on 12 October 2007 and A2007-7 (teleconference) held on 16 October 2007 were accepted as true and correct records of those meetings.

- extent of development areas and the location of infrastructure to retain the current hazard rating for Scrivener Dam; and
4. that the NCA will continue to take this issue into consideration in relation to Draft Amendment 63, Molonglo and North Weston.

12.2. RECONCILIATION PLACE – PAVING ARTWORK

ATTENDANCE

Andrew Smith (staff member).

The Chief Executive advised that she was Chairman of the Canberra Medical Society (CMS) Indigenous Health Initiative local community fund raising committee (not a legal entity). The CMS health initiative would benefit from this proposal. Whilst there is no direct personal benefit to the Chief Executive, Annabelle Pegrum declared a conflict of interest and left the room for this item.

THE AUTHORITY MEMBERS:

- **Agreed in principle the proposed development of a paving artwork on Reconciliation Place to be developed by the NCA;**
- **Noted the intention to commission the work from the Warlukuralangu Artists Aboriginal Association who propose to donate their royalties to the Canberra Medical Society so that they can continue their initiatives in providing eye and ear health services to this community;**
- **Agreed that the project should be closely monitored to ensure delivery on time and on budget;**
- **Noted that a total budget of \$350,000 is allocated for the project of which \$200,000 is from the NCA's accumulated depreciation funds;**
- **Noted that verbal agreement has been received from the Department of Families, Community Services and Indigenous Affairs including funds of \$150,000 (written confirmation pending); and**
- **Noted that the Reconciliation Place Steering Committee is proposed to be reconvened to guide the project.**

There was one other item minuted. See in confidence section of the minutes.

ITEM 13 CLOSE

The meeting concluded at 4.00pm.

ATTENDANCE:

| | |
|-----------------|-----------------------------------|
| Chairman | M Ball |
| Chief Executive | A Pegrum |
| Members | N Andrew K Greiner J Murray |
| Secretary | C Goodwin |

ITEM 1: SITE VISITS

Mr Todd Rohl, Mr Hamish Sinclair and Mr Ian Wood-Bradley accompanied the Authority on site visits to:

- Molonglo River Corridor;
- Adelaide Avenue;
- Bowen and Flynn Drives;

Ms Pegrum did not attend the site visits due to Senate Estimates being scheduled for the same day and hence the need for her to be on call for attendance at Parliament House

ITEM 2: OPENING AND DISCLOSURE OF INTERESTS

Ms Pegrum advised that her husband was a member of the Royal Canberra Golf Club.

ITEM 3: RATIFICATION OF MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting A2007-3 held on 3 April 2007 were accepted as a true and correct record of that meeting.

ITEM 1: SITE VISITS

Mr Todd Rohl, Ms Natalie Broughton, Mr Andrew Smith and Ms Sue-Anne Fulton accompanied the Authority on site visits to:

- National Gallery;
- 3-5 National Circuit;
- York Park;
- Windsor Walk;
- Section 63 (City Hill);
- Childers Street/ANU Precinct; and
- West Deakin and O'Malley Diplomatic Sites.

ITEM 2: FILMING OF AUTHORITY MEMBERS FOR THE STAFF INDUCTION VIDEO

ITEM 3: OPENING AND DISCLOSURE OF INTERESTS

Ms Pegrum advised that her daughter Elisabeth Judd had been appointed as (Acting) Executive Director of the ACT and Southern NSW Region of the Housing Industry Association. The Authority agreed that this did not represent a conflict of interest nor a situation that was inconsistent with the Authority's voluntary code of conduct (the code). Ms Pegrum advised that should the potential for conflict of interest arise on specific issues she would advise the Authority consistent with the code.

ITEM 4: RATIFICATION OF MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting A2007-2 held on 22 February 2007 were accepted as a true and correct record of that meeting.

ATTENDANCE:

| | |
|-----------------|------------|
| Chairman | M Ball |
| Chief Executive | A Pegrum |
| Members | D Page |
| | J Seccombe |
| | J Murray |
| Secretary | B Kraaz |

ITEM 1: OPENING AND DISCLOSURE OF INTERESTS

There was no declaration of conflict of interest in any matter before the Authority nor any other interest or situation which was inconsistent with the Authority's voluntary code of conduct.

The Chief Executive declared that her nephew's wife (Ms Antoinette Trimble) was a graduate architect who worked for the Sydney firm of Lahz Nimmo Architects, the NCA's consultants for the Humanities and Science Campus. She noted that Ms Trimble was not involved in the NCA project and this was confirmed by Mr Nimmo. It was agreed by the Members that this did not present a conflict of interest.

ITEM 2: RATIFICATION OF MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting A2006-6 held on 16 August 2006 were accepted as a true and correct record of that meeting.

ATTENDANCE:

| | |
|-----------------|------------|
| Chairman | M. Ball |
| Chief Executive | A Pegrum |
| Members | D Page |
| | J Seccombe |
| | J Murray |
| Secretary | B Kraaz |

ITEM 1: OPENING AND DISCLOSURE OF INTERESTS

There was no declaration of conflict of interest in any matter before the Authority nor any other interest or situation which was inconsistent with the Authority's voluntary code of conduct.

In regard to Item 3 – Griffin Legacy Implementation Update, the Chief Executive Annabelle Pegrum advised the Members that her husband Roger Pegrum, architect, had been highly commended in the recent St John's design competition.

In regard to Item 10 - Commercial Operations on Lake Burley Griffin, Mr Page advised that he is a part time adviser to a Director of Zoo Group.

ITEM 2: RATIFICATION OF MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting A2006-4 held on 17 May 2006 were accepted as a true and correct record of that meeting.

Authority agreed that all future meeting minutes would be circulated following the consideration and/or inclusion of all comments and suggested amendments and that a copy of the minutes would be included in the Authority papers for noting.

ATTENDANCE:

| | |
|-----------------|----------------------------------|
| Chairman | M. Ball |
| Chief Executive | A Pegrum |
| Members | D Page J Seccombe J Murray |
| Secretary | B Kraaz |

ITEM 1: OPENING AND DISCLOSURE OF INTERESTS

The Chairman advised that an invitation had been extended for the Hon Jim Lloyd, MP, Minister for Local Government, Territories and Roads, or his representative, to attend Authority meetings as an observer. He further advised that Ms Leonie Hemingway, the Minister's Senior Adviser, would be joining the meeting at the end of the day to meet the Members.

There was no declaration of conflict of interest in any matter before the Authority nor any other interest or situation which was inconsistent with the Authority's voluntary code of conduct.

The Chief Executive Annabelle Pegrum advised the Members that her husband Roger Pegrum, architect, had been accepted as a registrant in the St John's design competition. The NCA is supporting St John's in the competition. Whilst the competition is anonymous, to ensure no perception of conflict of interest, any update of actions arising to the Members (associated with the competition), would need to be given without her present. No such update was requested.

ITEM 2: MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting A2006-3 held on 7 April 2006 were accepted as a true and correct record of that meeting with the following two amendments.

Item 9 – Lake Burley Griffin Microbiology Research by the Australian National University

The last agreed point is amended to read:

- *agreed that the National Capital Authority investigate the possibility of, and seek legal advice in regard to, retaining Intellectual Property rights of similar undertakings in the future.*

The following dot point added:

- *agreed to further seek legal advice regarding the extent to which the NCA can claim IP Rights on the microbiology research having regard to our financial contribution and the terms of the agreement with the ANU*

ATTENDANCE:

| | |
|-----------------|------------|
| Chairman | A Kenyon |
| Chief Executive | A Pegrum |
| Members | M Ball |
| | D Page |
| | J Seccombe |
| Secretary | Q Clements |

The Authority noted the resignation of Quinton Clements from the Authority. The Members expressed their appreciation for his service to the Authority and wished him the best for the future.

ITEM 1: IN CAMERA

ITEM 2: OPENING AND CONFLICT OF INTEREST DECLARATIONS

Mr Kenyon and M Page declared a potential conflict of interest in relation to Item 4 - water abstraction and the Royal Canberra Golf Club. Both are members of the golf club. The Chief Executive also noted that whilst her husband, Roger Pegrum, is also a member of the golf club, she did not have any personal interest in the club.

There was no declaration of conflict of interest in any other matter before the Authority nor any other interest or situation which was inconsistent with the Authority's voluntary code of conduct.

ITEM 11 CAPITAL WORKS PROGRAM PRIORITIES

PURPOSE:

To provide the Authority with the June 2005 update of the Capital Works Program and to advise the Authority of the priority projects for 2005/06.

Mr Andrew Smith and Mr Graham Scott-Bohanna, Authority staff members, attended for this item.

THE AUTHORITY:

- **Noted the June 2005 quarterly update for the Capital Works Program and status of priority projects for 2005/06;**
- **Supported the selected design for the National Police Memorial as approved by the Canberra National Memorials Committee. The Chief Executive advised that her nephew was a recipient of an equal third prize. She noted that all due process related to consideration of conflict of interest had been undertaken. She noted she had no role in the acceptance of registrations or in the jury assessment and selection;**
- **Agreed to the design for the Australians of the Year Walk;**
- **Agreed to a national design competition for Kings Park and supported 'in principle' state representation as an objective for the design. The Authority noted that the competition objectives and conditions would be the subject of further Authority consideration; and**
- **Agreed that action should be taken promptly to light the path (and associated level changes) to the National Carillon from the adjacent carpark.**

ITEM 12: SUSPENSION

The meeting was suspended at 5:12 pm on 14 April 2005.

The meeting resumed at 9am on 15 April 2005.

ATTENDANCE:

| | |
|-----------------|------------|
| Chairman | A Kenyon |
| Chief Executive | A Pegrum |
| Members | M Ball |
| | D Page |
| | J Seccombe |
| Secretary | Q Clements |

ITEM 1: OPENING AND CONFLICT OF INTEREST DECLARATIONS

There was no declaration of conflict of interest in any matter before the Authority nor any other interest or situation which was inconsistent with the Authority's voluntary code of conduct.

Mr Page noted his appointment to the board of a company involved in the caravan park industry.

ATTENDANCE:

| | |
|-----------------|--------------|
| Chairman | D Evans |
| Chief Executive | A Pegrum |
| Members | D Page |
| | J Seccombe |
| | Michael Ball |
| Minute taker | C Goodwin |

ITEM 1: IN CAMERA

ITEM 2: OPENING AND PECUNIARY INTEREST DECLARATIONS

There was no pecuniary interest in any matter before the Authority nor any other interest or situation which was inconsistent with the Authority's voluntary code of conduct.

Mr Dennis Page advised that in his private professional capacity he provided financial advice to two developers in Canberra (Mr Kondouris and Mr Williamson). He noted that both had made comment on Draft Amendment 44, although each from a different viewpoint. He advised that his financial advice did not pertain to their property activities. The Authority agreed that this did not constitute any conflict of interest.

ITEM 16: ANY OTHER BUSINESS

DA46 - Gungahlin Drive Extension (Black Mountain Nature Reserve)

The Chief Executive advised that there were concerns with the draft alignment for the road proposed by the ACT Government adjacent to the Black Mountain Nature Reserve. She had discussed the matter with Mr Alan Thompson, Chief Executive of the ACT Department of Urban Services. She anticipated that the Territory would review the alignment to ensure that it was consistent with DA46 to the Plan. The Chairman asked that the minutes record that he has previously declared a conflict of interest in relation to DA46 and that he would continue to withdraw from any discussions or decisions on this matter.

Regatta Point Restaurant and Café/Kiosk

The Chief Executive tabled the Request For Proposal to operate the restaurant and café/kiosk at Regatta Point. The proposal was advertised in The Canberra Times (6 and 17 December 2003), the Sydney Morning Herald (6 and 16 December 2003), and the Weekend Australian (6 December 2003). Responses are due to close on 26 January 2004.

Future meeting dates

The following meeting dates for 2004 were agreed:

Wednesday 11 February 2004
Tuesday 16 March 2004
Wednesday 14 April 2004
Tuesday 11 May 2004
Wednesday 23 June 2004
Tuesday 17 August 2004
Tuesday 21 September 2004
Tuesday 12 October 2004
Tuesday 16 November 2004
Tuesday 14 December 2004

ITEM 17: CLOSE

The meeting concluded at 4.30pm.

ATTENDANCE:

| | |
|-----------------|------------|
| Chairman | D Evans |
| Chief Executive | A Pegrum |
| Members | D Page |
| | J Seccombe |
| | M Ball |
| Minute taker | M Thomas |

ITEM 1: IN CAMERA

ITEM 2: OPENING AND PECUNIARY INTEREST DECLARATIONS

The Chief Executive advised that she had declared a potential conflict of interest to the Chairman and planning staff of the Authority on 17 October 2003. Her husband Roger Pegrum, Architect has been engaged by the ANZ Bank in respect of redevelopment options for Blocks 1, 2 and 12, Section 3 City. These sites are Territory Land outside the Designated Areas and as such are subject to development approval by the ACT planning authority and administration.

However the blocks are also subject to Special Requirements for Civic in the National Capital Plan. The Authority may be required to prepare a Development Control Plan (DCP) for these sites but this is dependant upon what is proposed in the redevelopment of the sites. In the event, she has delegated responsibility for any such DCP to Mr Graham Scott-Bohanna and advised staff that any discussions with her husband on this project be undertaken without referral to herself.

other studies yet to be completed. The latter included a health impact study to be undertaken with a consultant agreed by the AIS and ACT Government. It is understood that there may have been some difficulty in securing a suitable person. However, it has since been verbally confirmed that a consultant has been engaged.

The Chief Executive advised that she, Mr Graham Scott-Bohanna and Mr Ted Schulteis had met with Mark Peters (and staff) at the AIS on 19 July 2002, where Mr Peters outlined his understanding of the parameters of the report.

Members were advised that a public meeting had been held by the ACT Government on 20 August 2002 in Aranda to discuss the Gungahlin Drive Extension – in particular the intersection with Caswell Drive. Media reports suggest that the community had expressed concern over the proximity of the road to the suburb.

The Chairman advised that he is a resident of Aranda which is a suburb that is likely to be affected (to some extent) by the GDE. In this regard he advised that he has not, and will not, become involved in any of the resultant community consultation or discussions, to avoid any perception of a conflict of interest.

The Authority noted that there was insufficient information available to take any decision, or further action, on DA 41 at this time.