

Filed by Senator Ryan
15/10/12 8pm

MCU Daily Activity and Status Report - 14 April 2010

Activity	Items Carried over from previous workday	Daily Incoming*	Target Output**	Performance		Items Outstanding as at COB	Comments
				Throughput	Items Outstanding as at COB		
PM emails	443	158		84	517	no shirani, volunteers on registration and email	
Hard copy correspondence (awaiting registration)	490	108	approx 250 items registered	368	230	no shirani, no slipstream allocation	
Hard copy correspondence (awaiting allocation)	1188	-	approx 50 items allocated	44	1512		
Total	2121	266		496	2259		

* Monday figures include items received on Saturday and Sunday
 ** Targets based on rostered tasks and targets, adjusted for staff absences
 # Not currently reportable from Slipstream

MCU Daily Activity and Status Report - 15 April 2010

Activity	Items Carried over from previous workday	Daily Incoming*	Target Output**	Performance		Items Outstanding as at COB	Comments
				Throughput	Items Outstanding as at COB		
PM emails	517	203		151	569	no ray, shirani or gil. Readers allocating on paper.	
Hard copy correspondence (awaiting registration)	230	153	approx 60 items registered	160	223	2 x ot, 1 x register, 1 x allocate	
Hard copy correspondence (awaiting allocation)	1512	-	approx 160 items allocated	82	1590	includes OT through put	
Total	2259	356		393	2382		

* Monday figures include items received on Saturday and Sunday
 ** Targets based on rostered tasks and targets, adjusted for staff absences
 # Not currently reportable from Slipstream

MCU Daily Activity and Status Report - 16 April 2010

Activity	Items Carried over from previous workday	Daily Incoming*	Target Output**	Performance		Items Outstanding as at COB	Comments
				Throughput	Items Outstanding as at COB		
PM emails	569	136		36	667	no ray, no shirani, no gil.	
Hard copy correspondence (awaiting registration)	223	75	approx 50 items registered	57	241	3 OT people on allocating	
Hard copy correspondence (awaiting allocation)	1590	-	approx 100 items allocated	282	1355	includes OT through put	
Total	2382	209		375	2273		

* Monday figures include items received on Saturday and Sunday
 ** Targets based on rostered tasks and targets, adjusted for staff absences
 # Not currently reportable from Slipstream

Senate F&PA Committee
 Tabled Document
 Inquiry: Supplementary Budget Estimates 2012-13
 Date/Time: 15/10/12 8pm
 Witness Name: Senator Ryan
 Organisation:

MCU Daily Activity and Status Report - 13 April 2010

Activity	Items Carried over from previous workday	Daily Incoming*	Target Output**	Performance		Items Outstanding as at COB	Comments
				Throughput	Items Outstanding		
PM emails	468	203		29		443	
Hand copy correspondence (awaiting registration)	1351	16	approx 1000 items registered	1038		490	no Strain, Gil to mailroom
Hand copy correspondence (awaiting allocation)	206	-	approx 100 items allocated	92		1188	3 volunteers overtime registration weekend and M
Total	2025	219		1156		2121	

* Monday figures include items received on Saturday and Sunday

** Targets based on rostered tasks and targets, adjusted for staff absences

Not currently reportable from Slipstream