

**Senate Finance and Public Administration Legislation Committee**  
**Budget Estimates Hearing – October 2012**  
**ANSWER TO QUESTIONS ON NOTICE**

Prime Minister and Cabinet portfolio

**Department/Agency:** Office of the Official Secretary to the Governor-General

**Program 1:** Support for the Governor-General and Official Activities

**Outcome 1:** The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

**Topic:** Consultancies 2011-12

**Senator:** Ryan

**Question reference number:** PM96

**Type of Question:** Written

**Date set by the committee for the return of answer:** 30 November 2012

**Number of Pages:** 3

How many consultancies were undertaken in 2011-12? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.

**Answer:**

The total number of consultancies undertaken in 2011-12 was 22. See table below for specific details:

| <b>Date</b> | <b>Consultant</b>                                      | <b>Subject Matter</b>   | <b>Cost (incl GST)</b> | <b>Method of procurement</b> | <b>Justification</b>                                |
|-------------|--|-------------------------|------------------------|------------------------------|---|
| 9/12/2011   | Harris Hobbs<br>Landscape<br>Architectural<br>Services | Landscape<br>Architects | \$ 550.00              | Direct                       | Needed for<br>specialised or<br>professional skills |
| 30/11/2011  | Hughes Trueman   | Heritage<br>Management  | \$8,525.00             | Direct                       | Needed for<br>specialised or<br>professional skills |
| 27/10/2011  | Hughes Trueman   | Heritage<br>Management  | \$5,390.00             | Direct                       | Needed for<br>specialised or<br>professional skills |
| 28/09/2011  | Northrop   | Engineers               | \$ 990.00              | Direct                       | Needed for<br>specialised or<br>professional skills |
| 18/06/2012  | Northrop   | Engineers               | \$ 550.00              | Direct                       | Needed for<br>specialised or                        |

|            |   |                        |             |        |   |
|------------|---|------------------------|-------------|--------|---|
|            |   |                        |             |        | professional skills                           |
| 26/09/2011 | Synergy Group                                 | Financial Services     | \$7,200.00  | Direct | Needed for specialised or professional skills |
| 15/07/2011 | Tanner Architects                             | Heritage Architects    | \$3,295.00  | Direct | Needed for specialised or professional skills |
| 15/08/2011 | Tanner Architects                             | Heritage Architects    | \$7,757.00  | Direct | Needed for specialised or professional skills |
| 30/11/2011 | Tanner Architects                             | Heritage Architects    | \$51,766.00 | Direct | Needed for specialised or professional skills |
| 30/11/2011 | Tanner Architects                             | Heritage Architects    | \$2,794.00  | Direct | Needed for specialised or professional skills |
| 13/09/2011 | Tanner Architects                             | Heritage Architects    | \$5,280.00  | Direct | Needed for specialised or professional skills |
| 26/09/2011 | Taylor Brammer Landscape Architects           | Heritage Architects    | \$39,323.00 | Direct | Needed for specialised or professional skills |
| 17/10/2011 | Taylor Brammer Landscape Architects           | Heritage Architects    | \$1,320.00  | Direct | Needed for specialised or professional skills |
| 19/12/2011 | Taylor Brammer Landscape Architects           | Heritage Architects    | \$1,969.00  | Direct | Needed for specialised or professional skills |
| 16/11/2011 | Metropolitan Local Aboriginal Land Council    | Indigenous Consultants | \$ 935.00   | Direct | Needed for specialised or professional skills |
| 31/05/2012 | Shreeji Consultant Structural Civil Engineers | Engineers              | \$9,949.00  | Direct | Needed for specialised or professional skills |
| 25/06/2012 | Casey & Lowe                                  | Archaeologists         | \$3,531.00  | Direct | Needed for specialised or professional skills |
| 6/12/2011  | Heymann Cohen                                 | Quantity Surveyors     | \$7,343.00  | Direct | Needed for specialised or professional skills |
| 7/10/2012  | Acor Consultants                              | Engineers              | \$18,810.00 | Direct | Needed for specialised or professional skills |
| 14/07/2011 | Kuttner Collins & Partners                    | Engineers              | \$20,892.00 | Direct | Needed for specialised or professional skills |

|            |                           |                      |                  |        |   |
|------------|---------------------------|----------------------|------------------|--------|---|
| 13/09/2011 | GB Geotronics             | Geophysicists        | \$5,280.00       | Direct | Needed for specialised or professional skills |
| 18/06/2012 | Phillip Leeson Architects | Heritage Architects  | \$8,041.00       | Direct | Needed for specialised or professional skills |
|            |                           | <b>Total 2011-12</b> | <b>\$211,490</b> |        |   |

**Note:** As all were minor, short term procurements, duration data is not readily available. Total cost of consultancies agrees with the 2011-12 Annual Report. The number of consultancies as per the Annual Report is derived on a broader basis according to the number of consultants. However, for the purpose of Senate Estimates, the number of consultancies is derived from the number of purchase orders raised.

Consultancies have not been specifically planned for, although are undertaken as and when required. They do not form part of the Annual Procurement Plan (APP), because they are not considered significant procurement activity.