Senate Finance and Public Administration Legislation Committee ANSWERS TO QUESTIONS ON NOTICE BUDGET ESTIMATES 2012-2013

Prime Minister and Cabinet Portfolio

Department/Agency: Australian Public Service Commission **Outcome/Program:** Cross Portfolio **Topic:** Shredders Purchases

Senator: Ryan Question reference number: 137 Type of question: Written Date set by the committee for the return of answer: Friday, 30 November 2012

Number of pages: 1

Question:

Did the department/agencies purchase any shredders in 2011-12? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.

Has the department/agencies purchased any shredders since Budget Estimates 2011-12 (May 2012)? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.

Answer:

Yes. The Australian Public Service Commission (APSC) has purchased 1 shredder in 2011-12. The cost of the shredder was \$2,035 including GST.

The APSC has in place secure waste, for documents containing sensitive, personal and or confidential information, and paper recycling arrangements provided by a security accredited third party. The shredder is used for on site convenience to destroy documents that would otherwise be disposed of through the third party arrangement. The destruction of documents is undertaken in compliance with relevant legislation and the APSC recordkeeping policy.

There has been no purchase of shredders since Budget Estimates 2011-12.