

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
SUPPLEMENTARY BUDGET ESTIMATES 2012-13

Prime Minister and Cabinet Portfolio

Department/Agency: Australian National Audit Office

Outcome/Program:

Topic: Credit Cards

Senator: Ryan

Question reference number: 132

Type of question: Written

Date set by the committee for the return of answer: Friday, 30 November 2012

Number of pages: 1

Question:

1. Provide a breakdown for each employment classification that has a corporate credit card.
2. Please update if there have been any changes since Budget Estimates 2012-13 (May 2012):
 - a) What action is taken if the corporate credit card is misused?
 - b) How is corporate credit card use monitored?
 - c) What happens if misuse of a corporate credit card is discovered?
 - d) Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken.
 - e) What action is taken to prevent corporate credit card misuse?

Answer:

1. The ANAO provides a corporate 'travel card' to all staff who travel on official business. The ANAO also provides a 'purchasing card' to specific corporate support staff. The following table shows breakdown by employment classification of card holders as at October 2012:

APS3	APS4	APS5	APS6	EL1	EL2	SES
30	28	32	53	48	74	27

2. There have been no changes since Budget Estimates 2012-13.