

Senate Finance and Public Administration Committee
ANSWERS TO QUESTIONS ON NOTICE
ADDITIONAL ESTIMATES 2013

Department/Agency: Office of the Inspector-General of Intelligence and Security
Outcome/Program: Outcome 1
Topic: Education expenses

Senator: Ryan

Question reference number: 98

Type of question: Written

Date set by the committee for the return of answer: 12 July 2013

Number of pages: 1

Question:

What is the department/agency's guidelines on study?

For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for the department/agency.

Answer:

OIGIS study guidelines are contained in the OIGIS Enterprise Agreement 2011-2014 and provide the following:

- 1.1. OIGIS aims to provide learning and development opportunities appropriate to the needs of each employee.
- 1.2. Should an employee undertake a formal course of studies that has been approved by the Inspector-General, he or she may apply for miscellaneous leave and for the provision of financial studies assistance. The amount of miscellaneous leave and financial studies assistance payable (if any) will be at the discretion of the Inspector-General.

OIGIS education expenses this financial year to date (31 May 2013) total \$5,550.00 as detailed in the following table:

Type of Course	Total cost (GST Excl)	Cost per participant	Employee Classification	Study Leave Granted
CIT Solutions - Cert IV Government Statutory Compliance	1,375.00	1,375.00	EL1	n/a
CIT Solutions - Cert IV Government Statutory Compliance	1,375.00	1,375.00	APS 6	n/a

CIT Solutions - Cert IV Government Statutory Compliance	1,375.00	1,375.00	EL2	n/a
CIT Solutions - Cert IV Government Statutory Compliance	1,375.00	1,375.00	EL2	n/a
Total	5,500.00			

The Certificate IV in Government (Statutory Compliance) is relevant to the work undertaken by OIGIS staff and will increase their knowledge and expertise in this area.