

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
BUDGET ESTIMATES 2013-2014

Finance and Deregulation Portfolio

Department/Agency: Department of Finance and Deregulation

Outcome/Program: General

Topic: Hospitality and entertainment

Senator: Ryan

Question reference number: F80

Type of question: Written

Date set by the committee for the return of answer: Friday, 12 July 2013

Number of pages: 7

Question:

- a) What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- b) For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- c) What is the Department/Agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- d) For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- e) What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- f) For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- g) What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- h) For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- i) Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

For 1 July 2012 to 30 April 2013:

- a) The Department spent \$22,106 on hospitality. Details at Attachment A.
- b) The Minister of Finance and Deregulation spent \$1,423 on hospitality; the Special Minister of State did not incur any hospitality expenses. Details at Attachment B.
- c) The Department spent \$13,639 on entertainment. Details at Attachment C.
- d) The Minister of Finance and Deregulation and the Special Minister of State did not incur any entertainment expenses.
- e) The Department's hospitality spend is determined on a case by case basis.
- f) The Ministers' offices do not have a hospitality budget; hospitality expenditure in any given year is met from existing resources.
- g) The Department's entertainment spend is determined on a case by case basis.
- h) The Ministers' offices do not have an entertainment budget; entertainment expenditure in any given year is met from existing resources.
- i) Refer to the response to F62 asked at the October 2012 Supplementary Budget Estimates for estimated savings for each year over the forward estimates.

Attachment A

2012-13 Financial Year Hospitality Costs to 30 April 2013 for the Department of Finance and Deregulation

DATE OF EVENT	LOCATION OF EVENT	PURPOSE	Total Cost (GST inclusive)
5/07/2012	John Gorton Building, Parkes, ACT	Meal with Indonesian officials to conclude 3 week study on costing and analysing new policy proposals.	\$500
17/07/2012	Ginger Room, Old Parliament House, Parkes, ACT	Meal hosted by Secretary and Auditor-General with senior Indonesian officials to discuss accrual-based financial reporting.	\$1,591
17-18/07/2012	John Gorton Building, Parkes, ACT	Refreshments during two day discussions on accrual-based financial reporting with senior Indonesian officials.	\$1,280
23/07/2012	John Gorton Building, Parkes, ACT	Official Hospitality for guest speaker to the Department	\$50
26/07/2012	Canberra, ACT	Official Gift for officials at Comcover Executive Forum	\$43
26/07/2012	Flavours of India, Civic, ACT	Meal with Indonesian officials to discuss government finance statistics with Finance and ABS.	\$451
26/07/2012	John Gorton Building, Parkes, ACT	Gift to PNG Finance Secretary on the occasion of first meeting.	\$70
26/07/2012	Lanterne Rooms, Campbell, ACT	Meal with PNG Finance Secretary, for a strategic PFM exchange.	\$659
27/07/2012	John Gorton Building, Parkes, ACT	Meal with PNG Finance Secretary during interviews for Team Leader.	\$205
15/08/2012	The Lobby Restaurant, Parkes, ACT	Dinner hosted by David Tune, for Secretary, Department of Finance, PNG.	\$196
15/08/2012	Sydney, NSW	Official Hospitality for Commonwealth Financial Accountability Review consultations	\$71
21/08/2012	Treasury Building, Parkes, ACT	Comcover Advisory Council - August Meeting	\$44
22/08/2012	Hyatt Hotel, Canberra, ACT	Dinner for Commonwealth Financial Accountability Review consultations	\$2,908
23/08/2012	John Gorton Building, Parkes, ACT	Official Hospitality and gift for guest speaker to the Department	\$175
29/08/2012	John Gorton Building, Parkes, ACT	Refreshments for ANZSOG PACE program participants during a Finance presented program component.	\$218

DATE OF EVENT	LOCATION OF EVENT	PURPOSE	Total Cost (GST inclusive)
7/09/2012	Melbourne VIC	Lunch and refreshments for Gender Balance on Government Boards Stakeholder Consultation.	\$1,158
6/09/2012	John Gorton Building, Parkes, ACT	Gift for Rick Hou, Minister for Finance, Solomon Islands.	\$65
12/09/2012	Treasury Building, Parkes ACT	Lunch for Australia Post Quarterly Shareholder Meeting	\$192
17/09/2012	John Gorton Building, Parkes, ACT	Meal with Indonesian officials during discussions on budget analysis, forecasting and documentation.	\$188
25/09/2012	John Gorton Building, Parkes, ACT	Meal with Indonesian officials to conclude 10 day study on budget analysis, forecasting and documentation.	\$380
4-5/10/2012	Jakarta, Indonesia	Official Gifts purchased to present to counterparts in Jakarta during overseas visit with the Minister	\$328
9/10/2012	Konoba Restaurant, Hotel Realm National Circuit, Canberra ACT	Official hospitality to provide lunch for the New Zealand Department of Internal Affairs delegation attending meetings with AGIMO	\$400
15-17/10/2012	Grand Hyatt Hotel, Jakarta, Indonesia	Catering for meals during Canberra Group 3 day meeting of international PFM ODA practitioners, jointly hosted with the US OTA.	\$2,177
15/10/2012	Grand Hyatt Hotel, Jakarta, Indonesia	Gift for presenter at the Canberra Group meeting.	\$35
16/10/2012	Kembang Gula Restaurant, Jakarta, Indonesia	Meal between Canberra Group international PFM ODA practitioners and senior Indonesian officials.	\$1,619
23/10/2012	John Gorton Building, Parkes, ACT	Meal with Indonesian officials and Finance experts to jointly discuss financial reporting study.	\$188
27/10/2012	Deakin, ACT	Official lunch with External Official	\$39
1/11/2012	John Gorton Building, Parkes, ACT	Meal with Indonesian officials during 10 day financial reporting study.	\$410
13/11/2012	Abell's Kopi Tiam, Forrest, ACT	Meal with PNG officials, during break in CPA Congress, to discuss joint activities.	\$244
14/11/2012	John Gorton Building, Parkes ACT	Business Advisory Forum stakeholder consultation lunch	\$376

DATE OF EVENT	LOCATION OF EVENT	PURPOSE	Total Cost (GST inclusive)
5/12/2012	Ottoman Cuisine Restaurant, Barton, ACT	Meal with PNG officials discussing PNG's SWF.	\$450
6/12/2012	Burns Centre, Forrest , ACT	Working lunch with PNG officials discussing PNG's SWF.	\$164
13/02/2013	School of Military Engineering Moorebank, Sydney NSW	Working Lunch - Moorebank Intermodal Company board meeting.	\$427
14/02/2013	Legends Restaurant, Griffith, ACT	Meal with Pacific officials attending the Finance-ANU PFM Strategic Development Course.	\$900
4/12/2012	Treasury Building, Parkes ACT	Comcover Advisory Council meeting	\$120
16/02/2013	Canberra Stadium, Bruce, ACT	Hospitality for Pacific officials during 2 week Finance-ANU PFM Strategic Development Course.	\$917
18/02/2013	Belluci's Flinders Way Manuka	Official Lunch with Canadian Treasury Board Secretariat for CBMS	\$70
18/02/2013	Public, Flinders Way Manuka	Official Dinner with Canadian Treasury Board Secretariat and members of International Accounting Boards for CBMS	\$215
19/02/2013	Department of Finance and Deregulation, Parkes ACT	Comcover Advisory Council meeting – February 2013	\$38
20/02/2013	Central Cafe, Queanbeyan, NSW	Meal with Pacific officials' to recognise successful completion of 2 week Finance-ANU PFM Strategic Development Course.	\$674
20/02/2013	Solomon Kitano Mendana Hotel, Honiara, Solomon Islands	Meal with Secretary of Solomon Islands Ministry of Finance and Treasury.	\$200
28/02/2013	Department of Finance and Deregulation, Fyshwick ACT	Meal refreshment -Comcover Awards for Excellence judging (two days)	\$86
04/03/2013	Bollywood Masala, Kingston	Government Banking Dinner	\$387
21/03/2013	Cafe Milieu, JGB, Parkes	Lunch for Guest Speaker and associated seminar	\$204
21/03/2013	Courgette Restaurant, Canberra	Official Meal including international visitors in connection with advice on "Nudge" theory	\$718
8/04/2013	Hotel Borobudur, Jakarta, Indonesia	Meal with Secretary-General of Indonesian Ministry of Finance.	\$276
Finance Hospitality Total	Expenditure 1 July 2012 to 30 April 2013	Total	\$22,106

Attachment B**2012-13 Financial Year Hospitality Costs to 30 April 2013 for the Minister for Finance and Deregulation**

DATE OF EVENT	LOCATION OF EVENT	PURPOSE	Total Cost (GST inclusive)
27-31 August 2012	USA & Russia	Official Gifts for Overseas Travel – APEC Senior Finance Ministers Meeting	\$458
4 October 2012	Jakarta, Indonesia	Official Hospitality on Overseas Travel – Minister and Secretary visit to Indonesia.	\$637
4-5 Oct 2012	Jakarta, Indonesia	Official Gifts purchased to present to counterparts – Minister and Secretary visit to Indonesia.	\$328
Minister for Finance and Deregulation Hospitality Total	Expenditure 1 July 2012 to 30 April 2013	Total	\$1,423
Special Minister of State Hospitality Total	Expenditure 1 July 2012 to 30 April 2013	Total	\$0.00

Attachment C**2012-13 Financial Year Entertainment Costs to 30 April 2013 for the Department of Finance and Deregulation**

DATE OF EVENT	LOCATION OF EVENT	PURPOSE	Total Cost (GST inclusive)
16/08/2012	Abell's Kopi Tiam, Forrest, ACT	Meal with PNG official completing two month placement for PNG SWF.	\$191
29/08/2012	Abell's Kopi Tiam, Forrest, ACT	Meal with PNG official completing two month placement for budget preparation and analysis.	\$150
11/10/2012	John Gorton Building, Parkes ACT	SES Function	\$516
6/12/2012	John Gorton Building, Parkes ACT	SES Function	\$579
7/12/2012	Canberra ACT	2012 Finance Staff Christmas Party	\$2,685
9/12/2012	Canberra ACT	2012 Finance Children's Christmas Party	\$5,581
13/12/2012	Canberra ACT	Whole of government ICT graduation function^	\$2,238
31/01/2013	John Gorton Building, Parkes ACT	SES Function	\$119
21/02/2013	The Ottoman Restaurant, Barton ACT	Attendance at farewell dinner for agency head	\$128
27/02/2013	John Gorton Building, Parkes ACT	SES Function	\$125
18/04/2013	John Gorton Building, Parkes ACT	SES Function	\$91
22/04/2013	John Gorton Building, Parkes ACT	Moorebank Project Office Function	\$36
December 2013	Canberra ACT	2013 Finance Staff Christmas party deposit	\$1,200
Finance Entertainment Total	Expenditure 1 July 2012 to 30 April 2013		\$13,639

^ These events are cost recovered from the relevant agencies

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
BUDGET ESTIMATES 2013-2014

Finance and Deregulation Portfolio

Department/Agency: Australian Electoral Commission

Outcome/Program: General

Topic: Hospitality and entertainment

Senator: Ryan

Question reference number: F80

Type of question: Written

Date set by the committee for the return of answer: Friday, 12 July 2013

Number of pages: 2

Question:

- a) What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- b) For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
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- h) For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- i) Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

For the period 1 July 2012 to 30 April 2013:

a)

Date	Location	Purpose	Cost (Ex. GST)
30/07/2012	Melbourne	International Delegation Dinner - IDEA	421
31/07/2012	Melbourne	International Delegation Dinner - IDEA	235
30/07/2012	Melbourne	International Delegation Dinner - AUSAid	736
4/08/2012	Sydney	Rise to Management 1 st round graduation dinner - AEC	253
12/08/2012	Sydney	Rise to Management 1 st round graduation dinner - AEC	2,416
19/10/2012	Canberra	Official lunch for Bangladeshi delegation - AEC	191
28/11/2012	Canberra	Rise to Management 2 nd round graduation dinner - AEC	1,792
3/12/2012	Canberra	Commissioner's Advisory Board for Electoral Research forum at Old Parliament House	8,580
20/02/2013	Canberra	Staff rewards and recognition	293
05/02/2013	Canberra	Graduate induction 2013 catering	110
16/02/2013	Sydney	Deposit for Rise to Management 2 April graduation dinner	455
20/04/2013	Sydney	Rise to Management 2 Graduation Dinner – 3 rd Round	2,010
23/04/2013	Canberra	Indigenous Electoral Participation Program workshop lunch	436
Total			17,928

- b) N/A.
 c) The AEC classifies entertainment as hospitality and total spend for 2012-13 year to date is shown above in the answer to (a).
 d) N/A.
 e) The AEC's planned spending as at April 2013 is:

Date	Location	Purpose	Cost
May	Sydney	Operations Managers – Election Preparation Workshop	1,190
May	Canberra	Finance Conference – Dinner	1,500
Total			2,690

- f) N/A.
 g) The AEC classifies entertainment as hospitality and planned expenditure for the remainder of 2012-13 is shown above in the answer to (e).
 h) N/A.
 i) The AEC will consider any potential expenditure on hospitality and entertainment in light of available budget and statutory requirements on the expenditure of public money.

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
BUDGET ESTIMATES 2013-2014

Finance and Deregulation Portfolio

Department/Agency: ComSuper
Outcome/Program:
Topic: Hospitality and entertainment

Senator: Ryan

Question reference number: F80

Type of question: Written

Date set by the committee for the return of answer: Friday, 12 July 2013

Number of pages: 2

Question:

- a) What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
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- h) For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- i) Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

a) ComSuper has spent \$2,972.59 this financial year to date on hospitality. The details are as follows:

Date	Location	Purpose	Cost (GST exclusive)
2/8/2012	Haha Bar and Cafe, Emu Bank, Belconnen	Member Communications team rewards and recognition – 2 attendees	\$21.82
5/9/2012	Prince Palace Chinese Restaurant, Emu Bank, Belconnen	Financial Accounting team, recognition for End of Financial Year - 4 attendees	\$80.09
13/12/2012	Ellacure Restaurant, 2/21 Battye St Bruce, Belconnen	Rewards lunch for Military – 5 attendees	\$237.74
2/11/2012	In-house – ComSuper Chandler Street, Belconnen	CEO farewell	\$1,252.72
20/11/2012	In-house – ComSuper Chandler Street, Belconnen	ComSuper 90 th Birthday celebration	\$1,002.06
12/4/2013	Hyatt High Tea Lounge, Commonwealth Ave, Yarralumla	Corporate Strategy Group rewards and recognition, 8 attendees	\$378.16

- b) N/A.
- c) Nil.
- d) N/A.
- e) Although ComSuper may hold minor entertainment events in 2012/13, currently there are no specific plans for such events.
- f) N/A.
- g) ComSuper only incurs incidental hospitality expenditure. All expenses are closely monitored and managed by ComSuper on an ongoing basis.
- h) N/A.
- i) ComSuper currently has no specific plans to spend on hospitality in the forward years. Minor expenditure may arise on an ad hoc basis.

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
BUDGET ESTIMATES 2013-2014

Finance and Deregulation Portfolio

Department/Agency: Commonwealth Superannuation Corporation

Outcome/Program:

Topic: Hospitality and entertainment

Senator: Ryan

Question reference number: F80

Type of question: Written

Date set by the committee for the return of answer: Friday, 12 July 2013

Number of pages: 3

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- i) Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

For the period 1 July 2012 to 30 April 2013:

- a) Refer to Attachment A.
- b) Nil.
- c) Nil.
- d) Nil.
- e) None planned.
- f) Nil.
- g) None planned.
- h) Nil.
- i) No.

Attachment A

HOSPITALITY FYTD 2012 - 13			
Date	Location	Purpose	Cost (\$)
Jul 2012	CSC Office Sydney	Meeting Coffees & milk	46.23
1/07/2012	Sydney	Meetings with asset managers	152.73
17/07/2012	CSC Office Canberra	Meeting with service provider	52.27
17/07/2012	Sydney	Meeting with asset manager	7.25
30/07/2012	CSC Office Canberra	Meeting with service provider	106.18
Aug 2012	CSC Office Canberra	Meeting Coffees & milk	3.66
9/08/2012	Sydney	Coffee with service provider	11.09
10/08/2012	Sydney	Lunch meeting with service provider	47.27
14/08/2012	CSC Office Canberra	IT service provider meeting	36.64
22/08/2012	Canberra	Lunch meeting with service provider	37.09
31/08/2012	CSC Office Canberra	Meeting with service provider	67.09
31/08/2012	Melbourne	Prize for member at CPSU Conf	193.63
6/09/2012	Melbourne	Meeting with service provider	100.00
10/09/2012	CSC Office Canberra	Meeting with service provider	109.27
10/09/2012	Sydney	Coffee with asset manager	40.91
11/09/2012	CSC Office Canberra	Meeting with Custodian	156.36
14/09/2012	Melbourne	Meeting with service provider	35.71
20/09/2012	CSC Office Canberra	WH&S Trainer lunch	37.29
21/09/2012	Sydney	Meeting with asset manager	10.91
27/09/2012	Sydney	Dinner with service provider	383.91
1/10/2012	Canberra	HR Networking	47.26
Oct 2012	CSC Office Sydney	Meeting Coffees & milk	237.28
Oct 2012	Melbourne	Service provider function	2,309.77
29/10/2012	Sydney	Meeting with service provider	121.56
1/11/2012	Canberra	Lunch meeting	36.36
Nov 2012	CSC Office Canberra	Meeting Coffees & milk	117.95
Nov 2012	CSC Office Sydney	Meeting Coffees & milk	113.98
8/11/2012	Chicago USA	Service provider function	2,172.32
14/11/2012	Chicago USA	Service provider function	523.58
28/11/2012	Sydney	Lunch meeting	44.62
Dec 2012	CSC Office Canberra	Meeting Coffees & milk	265.51
Dec 2012	CSC Office Sydney	Meeting Coffees & milk	50.29
7/12/2012	Sydney	Staff Christmas Function	1,111.49
14/12/2012	Canberra	Staff Christmas Function	4,180.57
Jan 2013	CSC Office Canberra	Meeting Coffees & milk	92.69
Jan 2013	CSC Office Sydney	Meeting Coffees & milk	7.60
24/01/2013	Sydney	Lunch meeting with service provider	109.25
1/02/2013	CSC Office Canberra	Meeting Coffees & milk	311.07
1/02/2013	CSC Office Sydney	Meeting Coffees & milk	47.39
8/03/2013	CSC Office Canberra	Women In Super Lunch	863.00
20/03/2013	CSC Office Canberra	Ernst & Young Tax Meeting 20/03/13	95.00
1/02/2013	CSC Office Sydney	Sydney catering & coffee Jan-Feb 2013	302.48
8/03/2013	Sydney	Dinner with UBS Head of Global Infrastructure	152.67
28/02/2013	Melbourne	Tax Manager Forum 28/02/13	136.13
12/04/2013	CSC Office Sydney	Coffees 31 CSC Staff 5 Visitors	129.54
4/03/2013	CSC Office Canberra	Meeting lunch 04/03/13	65.45
15/04/2013	CSC Office Canberra	Meeting catering	52.92
			15,333.22

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
BUDGET ESTIMATES 2013-2014

Finance and Deregulation Portfolio

Department/Agency: Future Fund Management Agency

Outcome/Program:

Topic: Hospitality and entertainment

Senator: Ryan

Question reference number: F80

Type of question: Written

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Question:

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- i) Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

For the period 1 July 2012 to 30 April 2013:

a) \$5,786

Date	Function details	Venue	Cost
28 September 2012	Catering for Pacific Pension Institute meeting	South Yarra	\$2,017
Various*	Lunch and dinner catering for various visitors.	Internal and various external venues	\$3,769

*Compilation of specific details would be an unreasonable diversion of resources.

b) N/A

c) \$28,308

Date	Function details	Venue	Cost
27 July 2012	Staff mid year function	Feddish, Federation Square	\$4,945
26 November 2012	Function with the Board	Elements, City	\$5,558
30 November 2012	Staff seasonal function	Sandbar (Middle Park)	\$8,567
21 November 2012	Staff anniversary function	Papa Goose, City	\$2,087
	Other staff functions		\$3,371
	Sector team events and functions		\$3,780

d) N/A

e) No specific spending planned

f) N/A

g) No specific spending planned.

h) N/A

i) No