

Senate Finance and Public Administration Legislation Committee —Budget Estimates Hearing—May 2012

Answers to Questions on Notice

Parliamentary departments, Department of Parliamentary Services

Topic: **Credit cards**

Question: **100**

Written **Senator Ryan**

Date set by the committee for the return of answer: 6 July 2012

1. Provide a breakdown for each employment classification that has a corporate credit card.
2. Please update if there have been any changes since Additional Estimates 2011-12 (February 2012):
 - What action is taken if the corporate credit card is misused?
 - How is corporate credit card use monitored?
 - What happens if misuse of a corporate credit card is discovered?
 - Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken.
 - What action is taken to prevent corporate credit card misuse?

Answer

1. As at 31 May 2012, DPS had 22 staff with a corporate credit card. The breakdown of classification is as follows:

Classification	Number
PEL2	3
PEL1	2
PSL6	4
PSL5	2
PSL4	7
PSL3	3
PSL1	1

2. As at 31 May 2012 and following on from the response at Additional Estimates 2011-12, there has not been any instances of corporate card misuse discovered. In addition, there have been no changes to the DPS policy or procedures reported in the Additional Estimates question on notice.