

**FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE**

**QUESTIONS ON NOTICE – BUDGET ESTIMATES – 23-26 MAY 2011**

**PARLIAMENTARY DEPARTMENTS**

<b>Q No.</b>	<b>Program: Division or Agency</b>	<b>Senator</b>	<b>Broad Topic</b>	<b>Question</b>	<b>Proof Hansard Page &amp; Hearing Date or Written Q</b>	<b>Date Rec'd</b>	<b>Date Tabled</b>
1	Senate	Moore	Staff on training and exchange programs	<p><b>Senator MOORE:</b> You also have a number of people working in these areas on various training programs and exchange programs. Can we get a list without names of the number of people who are working currently on things like the interagency development programs and their periods of work? Are they six months, 12 months? Those kinds of things would be useful.</p> <p>...</p> <p><b>Senator MOORE:</b> Sure. They also maintain the salary level they would have had in their home department—is that right? I know it is negotiated, basically, particularly with the range of salaries in the Public Service.</p>	pp 9-10 23/05/2011	01/06/11	23/07/11
2	Senate	Polley	Current vacancies within the Committee Office	<p><b>CHAIR:</b> I have a follow-up question. Are there any vacancies within secretariat staff at the moment?</p> <p><b>Dr Laing:</b> Can we take that one on notice? At the moment we have a process calling for expressions of interest at the EL2 level for up to two people.</p>	p. 10 23/05/2011	01/06/11	23/07/11
3	Senate	Moore	Cases of workers compensation related to Committee work	<p><b>Senator MOORE:</b> Okay. Just as a follow-on—and this is a question on notice—has there been any cases of workers compensation to people within the branch caused by the work in any of the committees?</p>	p. 11 23/05/2011	01/06/11	23/07/11
4	Senate	Fifield	Plans to replace furniture in Senators' offices, departmental offices and communal areas	<ol style="list-style-type: none"> <li>1. Does the Office of the Black Rod have plans to replace furniture in:               <ol style="list-style-type: none"> <li>a) Senators' offices;</li> <li>b) Department offices;</li> <li>c) Communal areas.</li> </ol> </li> <li>2. What is the estimated cost for this new furniture items?</li> <li>3. What is the estimated cost for the installation of the new furniture?</li> <li>4. Did representatives from the Office of the Black Rod participate in the project team that reviewed the replacement of furniture in the House of Representatives?</li> <li>5. Does the current furniture in the Senate wing in any way pose Occupational Health and Safety hazards?</li> <li>6. What will be the key differences between the old furniture items and the new furniture items?</li> <li>7. How will the replacement of furniture interact with the logistics of moving 12 Senators</li> </ol>	Written	17/06/11	23/07/11

Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard Page & Hearing Date or Written Q	Date Rec'd	Date Tabled
				<p>out of the building and 12 new Senators in July?</p> <p>8. How long will it take for all the furniture to be replaced?</p> <p>9. Will there be any disruptions to occupants of the Senate Wing as a result of the furniture replacement?</p> <p>10. Does the Department have sufficient capital funding to complete this project without further funding allocations?</p>			
5	DPS Program 1	Faulkner	Parliamentary Librarian—HR role	<p><b>Senator FAULKNER:</b> Mr President, you would be aware of commitments that were given at the time of the amalgamation of the departments—the old Joint House Department and the Department of the Parliamentary Library and DPRS. As far as I am aware, there has never been any suggestion that we would not have a full-time Parliamentary Librarian.</p> <p><b>The PRESIDENT:</b> I think that was before my time in this role, so I would need to go back and look at the commitments that were given. I will take that on notice and get back to you. I suspect it was before my time so I want to familiarise myself with what actual undertakings were made.</p> <p>...</p> <p><b>Senator FAULKNER:</b> Has it been reported to the committee that overlooks the Parliamentary Library that you have been doing that work?</p> <p><b>Ms Missingham:</b> I think it was recorded in the last resource agreement that went to the Joint Standing Committee on the Parliamentary Library, but I have not raised it other than in the resource agreement.</p> <p><b>Senator FAULKNER:</b> So they are aware of it?</p> <p><b>Ms Missingham:</b> I have certainly reported it to them in the resource agreement, but I have not spoken to them separately.</p> <p><b>Senator FAULKNER:</b> So if they read the resource agreement, which you would hope that parliamentarians would do, they might be aware of it.</p> <p><b>Ms Missingham:</b> Yes.</p> <p>...<b>Ms Missingham:</b> Can I just comment that, when we get back to you in detail about that, I will double-check about the library and whether that was included.</p>	p. 20	07/07/11	25/08/11
6	DPS Program 1	Marshall	Staff with legal qualifications in the Parliamentary Library	<p><b>Senator MARSHALL:</b> Yes, I have a question on the library. How many people with legal qualifications does the library employ?</p> <p><b>Ms Missingham:</b> We certainly do have some people with legal qualifications, in our Law and Bills Digest section. I cannot tell you how many; I would have to get back to you on that detail.</p>	pp 25-26	07/07/11	25/08/11
7	DPS Program 1	Fifield	Media Subscriptions	<p>Does your department or agencies within your portfolio subscribe to pay TV (for example Foxtel)? If yes, please provide the reason why, the cost and what channels.</p> <p>Does your department or agencies within your portfolio subscribe to newspapers? If yes, please provide the reason why, the cost and what newspapers.</p>	Written	07/07/11	25/08/11

Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard Page & Hearing Date or Written Q	Date Rec'd	Date Tabled
				Does your department or agencies within your portfolio subscribe to magazines? If yes, please provide the reason why, the cost and what magazines.			
8	DPS Program 1.1	Marshall	Law and Bills Digest Section	<p><b>Senator MARSHALL:</b> Or anything that might remotely constitute a legal opinion. So what did you say they do for parliamentarians?</p> <p><b>Ms Missingham:</b> The <i>Bills Digests</i>.</p> <p><b>Senator MARSHALL:</b> No, apart from that. Could you take that on notice for me—</p> <p><b>Ms Missingham:</b> Certainly.</p> <p><b>Senator MARSHALL:</b> and tell me how many people in your legal department are actually engaged in <i>Bills Digests</i> and what percentage of their time that entails; and how many people are involved in other activities outside of the <i>Bills Digests</i> and what that entails.</p> <p><b>Ms Missingham:</b> I can give you some information on that, but every person in the Law and Bills Digest section does a considerable amount of work on the <i>Bills Digests</i>.</p>	p. 26	07/07/11	25/08/11
9	DPS Program 1.1	Marshall	Law and Bills Digest Section	<p><b>Senator MARSHALL:</b> Okay. So, apart from the <i>Bills Digests</i>, what else does your legal department do?</p> <p><b>Ms Missingham:</b> The other service that we offer, consistent with the rest of the Research Branch, is answering individual client inquiries about policy issues. Total library answers come to 14,000 to 15,000 individual client inquiries a year. But I can take that on notice and get you some more information on that.</p> <p><b>Senator MARSHALL:</b> All right.</p>	p. 26	07/07/11	25/08/11
10	DPS Program 1.1	Marshall	Definition of published document	<p><b>Senator MARSHALL:</b> Just following up from my previous questions can you tell me what actually constitutes a published document?</p> <p><b>Ms Missingham:</b> A published document is, for example an annual report of a department or a budget statement. For us published does not just mean something is on the internet. We have had a definition of published for a number of years that is possibly a little bit vague, but equivalent to the definition, roughly, which is in the Copyright Act of a published document.</p> <p><b>Senator MARSHALL:</b> Would you be able to provide to the committee the definition that you use for a published document at some point?</p>	p. 29	07/07/11	25/08/11
11	DPS Program 1.1	Fifield	Social Media	Has there been any changes to department and agency social media or protocols about staff access and useage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since October 2010? Please explain.	Written	07/07/11	25/08/11
12	DPS Program 1.2	Faulkner	Indexing in the Parliamentary Library	<p><b>Senator FAULKNER:</b> So you not only have current stats but you have a pattern?</p> <p><b>Ms Missingham:</b> Yes.</p> <p><b>Senator FAULKNER:</b> Can you take on notice to provide the current statistics at the last time</p>	p. 30	07/07/11	25/08/11

Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard Page & Hearing Date or Written Q	Date Rec'd	Date Tabled
				<p>you took out statistics—I do not want you to create special statistics—and perhaps you might give us some historical information, say for six months. That should be a pretty easy thing to do, shouldn't it?</p> <p><b>Ms Missingham:</b> We have just updated the statistics and we have several years worth in the pattern that we monitor. So we can give you the last six months information and information up-to-date to the end of last month.</p>			
13	DPS Program 1.2	Fifield	Media Monitoring	<p>What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office FYTD?</p> <p>Which agency or agencies provided these services?</p> <p>What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Department and its agencies in FYTD?</p> <p>Which agency or agencies provided these services?</p>	Written	07/07/11	25/08/11
14	DPS Program 2.1	Humphries	New security staff at APH since beginning of calendar year	<p><b>Senator HUMPHRIES:</b> I have noticed what appear to be quite a large number of new staff in those positions. I take it that the ones who wear the grey epaulette are trainee security officers. Do you know how many new staff we have taken on since the beginning of the calendar year?</p> <p><b>Ms Graham:</b> I am not sure about from the beginning of the calendar year; I know we brought in 10 new casuals in April, and we are currently in the process of recruiting some part-time staff. Those are the people who assist us on sitting days. We are looking for about, I believe, another 16 in that employment category.</p>	p. 31	07/07/11	25/08/11
15	DPS Program 3.1	Ryan	Internal and/or carbon audits of DPS	Has the Department commissioned and/or completed an internal and/or carbon audit of the Department? And if so, what are the emissions profiles for total emissions and the breakdown of Scope One and Two emissions for each for the most recent audit?	Written	07/07/11	25/08/11
16	DPS Program 5	Kroger	Life of a solar panel	<b>Senator KROGER:</b> I think we can be assured of that, at least for the next two years. What is the life of a panel?	p. 42	07/07/11	25/08/11
17	DPS Program 5	Fifield	Solar panel integration trial	<ol style="list-style-type: none"> <li>1. Was a cost benefit analysis conducted on the operation of the solar panels that are being installed on the rooftop of the Senate Wing and the Gardener's Compound?</li> <li>2. How much electricity will these panels generate?</li> <li>3. Will the electricity generated be fed back onto the grid or will it be used solely in Parliament House?</li> <li>4. What further costs are associated with integrating the solar panels into the infrastructure?</li> <li>5. What is the expected saving in Parliament House's electricity costs from the installation of these panels?</li> <li>6. At the conclusion of this trial, what factors will be taken into consideration when determining whether to install any further panels?</li> </ol>	Written	07/07/11	25/08/11

Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard Page & Hearing Date or Written Q	Date Rec'd	Date Tabled
				7. Have any solar panels that have been installed resulted in a saving in electricity costs?			
18	DPS Program 5	Fifield	Workpoint space	<ol style="list-style-type: none"> <li>1. For each portfolio department and agency office please list the occupied workpoint space allocated per person.</li> <li>2. Does this adhere to the Government's Commonwealth Property Management Guidelines (the Guidelines)? Explain. <ol style="list-style-type: none"> <li>I. If yes, please explain if any refurbishment was required to meet the Guidelines and what the costs were. <ol style="list-style-type: none"> <li>a. What savings did each portfolio department and agency achieve by meeting the Guidelines? Please itemise each portfolio department and agency separately.</li> <li>b. How much of these savings has each portfolio department and agency kept? Please itemise each portfolio department and agency separately.</li> </ol> </li> <li>II. If no, please give details why it does not, including whether an exemption has been received by the Finance Minister. <ol style="list-style-type: none"> <li>a. What funding has been taken from each portfolio department and agency because they do not meet the Guidelines? Please itemise each portfolio department and agency separately.</li> <li>b. Are there plans to meet the Guidelines? Please explain.</li> </ol> </li> </ol> </li> </ol>	Written	07/07/11	25/08/11
19	DPS Corporate Services	Fifield	Disability Access	<p><b>Mr Thompson:</b> I am very happy to respond to that. The committee will recall that about 12 months ago we reconfigured the car park. We took a lot of care to make sure that we still had taxi ranks in accessible locations and so on. One issue that we had not dealt with well enough at that stage was people with sight impairment making their way from the taxi rank through to the physical entry to the building. Mr Innes alerted us to that, and we have now put down tactile strips from where people would alight from a taxi all the way through to security point 1 in the basement. That has been in place for some weeks now.</p> <p><b>Senator FIFIELD:</b> And you have communicated that back to Mr Innes?</p> <p><b>Mr Thompson:</b> I believe so. I might have to check on that.</p>	p. 17	07/07/11	25/08/11
20	DPS Corporate Services	Fifield	Disability Access	<p><b>Senator FIFIELD:</b> Would you be able to take on notice a list of the organisations that have been consulted—the disability organisations as well as those groups that have been consulted in preparing this package of measures?</p>	p. 17	07/07/11	25/08/11
21	DPS Corporate Services	Fifield	Disability Access	<p><b>Senator FIFIELD:</b> Could I ask whether the committee could be provided with a copy of the CRS work that is being undertaken on accessibility issues?</p> <p><b>Mr Thompson:</b> I believe we could provide the earlier report into that—the April 2009 report.</p> <p><b>Senator FIFIELD:</b> If there are any other documents that relate to accessibility in the building, consultants reports that you have commissioned or are to hand since that date, that would also</p>	p. 18	07/07/11	25/08/11

Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard Page & Hearing Date or Written Q	Date Rec'd	Date Tabled
				be useful.			
22	DPS Corporate Services	Humphries	Allegations of bullying	<p><b>Senator HUMPHRIES:</b> All right. In this present financial year, how many allegations of bullying have been made with respect to ongoing staff of your department?</p> <p><b>Ms Missingham:</b> Other than the exit interviews, I am not aware of any. We will doublecheck.</p> <p><b>Senator HUMPHRIES:</b> Okay. Can you give us information with respect to this financial year and the previous two financial years?</p> <p><b>Ms Missingham:</b> Certainly.</p>	p. 21	07/07/11	25/08/11
23	DPS Corporate Services	Moore	Bullying covered in induction notes	<p><b>Senator MOORE:</b> ... Can we find out, firstly, whether the word 'bullying' is actually mentioned in your materials and, secondly, whether there has been any ongoing process within the area with the professional help that is available in the public service at the moment to work with all staff, after that very upsetting process of finding your workplace named in the media?</p> <p><b>Mr Thompson:</b> We can provide some additional Information about that.</p>	p. 23	07/07/11	25/08/11
24	DPS Corporate Services	Fifield	Staffing	<p>How many permanent staff recruited this FYTD?</p> <p>What classification are these staff?</p> <p>How many temporary positions exist or have been created this FYTD?</p> <p>This FYTD, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	07/07/11	25/08/11
25	DPS Corporate Services	Fifield	Staffing—efficiency dividend / budget cuts	<p>Have staffing numbers been reduced as a result of the efficiency dividend and/or other budget cuts?</p> <p>If so, where and at what classification?</p> <p>Are there any plans for staff reduction? If so, please advise details ie. reduction target, how this will be achieved, services/programs to be cut etc.</p> <p>What changes are underway or planned for graduate recruitment, cadetships or similar programs? If reductions are envisaged please explain including reasons, target numbers etc.</p>	Written	07/07/11	25/08/11
26	DPS Corporate Services	Fifield	Education expenses	Please detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the cost and how many participants.	Written	07/07/11	25/08/11
27	DPS Corporate Services	Fifield	Executive Coaching and Leadership Training	<p>In relation to the purchase of executive coaching and/or other leadership training services purchased by each portfolio department and agency, please provide the following information FYTD:</p> <ol style="list-style-type: none"> <li>1. Total spending on these services</li> <li>2. The number of employees offered these services and their employment classification</li> <li>3. The number of employees who have utilised these services and their employment classification</li> <li>4. The names of all service providers engaged</li> </ol> <p>For each service purchased form a provider listed under (4), please provide:</p> <ol style="list-style-type: none"> <li>a) The name and nature of the service purchased</li> </ol>	Written	07/07/11	25/08/11

Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard Page & Hearing Date or Written Q	Date Rec'd	Date Tabled
				<p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>i. The location used</p> <p>ii. The number of employees who took part on each occasion</p> <p>iii. The total number of hours involved for all employees who took part</p> <p>iv. Any costs the department or agency's incurred to use the location</p>			
28	DPS Corporate Services	Fifield	Paid Parental Leave	<p>Please list how many staff in each portfolio department and agency are eligible to receive payments under the Government's Paid Parental Leave scheme?</p> <p>Please list which portfolio department and agencies are providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff are in receipt of these payments.</p>	Written	07/07/11	25/08/11
29	DPS Corporate Services	Faulkner	APH Billiard Tables	<p><b>Senator FAULKNER:</b> In 1989, they were valued at \$5,800. They then decreased to \$1,500. Who undertook that valuation? What expert undertook that valuation—the same sort of expert that undertook the heritage assessment?</p> <p><b>Mr Kenny:</b> Again, we can specifically take that on notice, but I do know that the Australian Valuation Office from time to time provide us with valuations of plant and equipment, including in this building. I do not know how recently—</p> <p><b>Senator FAULKNER:</b> Is your evidence then that the Australian Valuation Office undertook the valuation?</p> <p><b>Mr Kenny:</b> No, I am saying that we will take that on notice because I do not know precisely who did it and I also do not know whether the valuation is done annually or less frequently.</p>	p. 36	07/07/11	25/08/11
30	DPS Corporate Services	Faulkner	Auction Houses used by DPS	<p><b>Senator FAULKNER:</b> Do you use any other auction houses?</p> <p><b>Mr Kenny:</b> Yes, we do.</p> <p><b>Senator FAULKNER:</b> Which ones?</p> <p><b>Mr Kenny:</b> We know that we use Pickles, and we can get you a list of other ones that we have used.</p> <p><b>Senator FAULKNER:</b> Thank you. You might take that on notice. Why did you use ALLBIDS in this circumstance?</p>	p. 45	07/07/11	25/08/11

Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard Page & Hearing Date or Written Q	Date Rec'd	Date Tabled
				<p><b>Mr Kenny:</b> I will have to find out for you.</p> <p><b>Senator FAULKNER:</b> I would appreciate a full response to that question on notice. Thank you, Mr Kenny</p>			
31	DPS Corporate Services	Faulkner	Information in advertisement used for the Billiard Tables	<p><b>Senator FAULKNER:</b> Fair enough. Let us go back to the auction house. Is the provenance of these tables—in other words, the fact that they have been used and placed in Parliament House—a matter that is made public?</p> <p><b>Mr Kenny:</b> Yes. I will confirm this, but I have a very clear recollection that the advertisement included the fact that they were Parliament House billiard tables that were being sold.</p>	p. 45	07/07/11	25/08/11
32	DPS Corporate Services	Faulkner	Sale price of the Billiard Tables	<p><b>Senator FAULKNER:</b> We know from the evidence provided, which I hope was accurate—because obviously not all the evidence provided previously was accurate—that one sold for \$2,500 and one sold for \$2,488. That is what was provided at the last estimates round.</p> <p><b>Mr Kenny:</b> That is what we told you last time.</p> <p><b>Senator FAULKNER:</b> Yes. And that is correct?</p> <p><b>Mr Kenny:</b> We will confirm that for you, because I do not have with me a copy of the invoice or of the journal entry where the money came back into DPS.</p>	p. 46	07/07/11	25/08/11
33	DPS Corporate Services	Faulkner	The decision to accept the price of the Billiard Tables	<p><b>Senator FAULKNER:</b> So who in the Department of Parliamentary Services makes the decision that a table or any item—let us not make it specific—is to be sold below reserve? What level of officer is tasked with that responsibility?</p> <p><b>Mr Kenny:</b> There are two parts to the issue. The first one is where an item is disposed of for an amount that is less than its valuation. The second one—relating to your specific question—is where it is less than the reserve.</p> <p>...</p> <p><b>Mr Kenny:</b> The decision to accept the price would have been made by either the CFO or someone delegated within the CFO branch.</p> <p><b>Senator FAULKNER:</b> Well, I would like to know. In the instance of the billiard table, I would like to know precisely—</p> <p><b>Mr Kenny:</b> Who made the decision.</p> <p><b>Senator FAULKNER:</b> Yes.</p>	p. 46	07/07/11	25/08/11
34	DPS Corporate Services	Faulkner	Heritage assessment in the valuation	<p><b>Senator FAULKNER:</b> Thank you. Who decided this book value of \$1,500 for each of the two tables that were valued at \$5,800 in 1989?</p>	p. 46	07/07/11	25/08/11



Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard Page & Hearing Date or Written Q	Date Rec'd	Date Tabled
			of the Billiard Tables	<p><b>Mr Kenny:</b> That again would have been decided within the CFO branch.</p> <p><b>Senator FIFIELD:</b> It wasn't the AVO?</p> <p><b>Mr Kenny:</b> The AVO from time to time provide us with valuation advice, and then we have a depreciation schedule that is pretty standard in terms of the way accountants work. But that work is done within the CFO branch, also known as the Finance branch and about to be known as the Corporate branch.</p> <p><b>Senator FAULKNER:</b> Does the person who made that decision also have heritage qualifications—the ability to make assessments of the heritage value of items?</p> <p>...</p> <p><b>Mr Kenny:</b> If you are asking if there was any heritage assessment done in making the valuation \$1,500—</p> <p><b>Senator FAULKNER:</b> Yes.</p> <p><b>Mr Kenny:</b> We will have to take that on notice.</p> <p><b>Senator FAULKNER:</b> I am asking whether there was any expertise involved, unlike in most of the other steps of this process. Was there any expertise, or was it—</p>			
35	DPS Corporate Services	Faulkner	Internal auditor's report relating to the Billiard Tables	<p><b>Senator FAULKNER:</b> ...I would also like you to give an undertaking that the internal auditor's report will be made available to this committee. I expect the auditor will probably come and speak to me anyway.</p> <p>...</p> <p>Can I just clarify one thing—very briefly. I am not sure, Mr Thompson, that I mentioned this when you indicated that you were going to have your auditor have a look at this issue that we have been canvassing at the committee. What I had meant to say, if I did not say, is that any such report be made available to the committee.</p>	pp 47-48, p. 51	07/07/11	25/08/11
36	DPS Corporate Services	Fifield	Hospitality and Entertainment	<p>What is the Department's hospitality spend FYTD? Please detail date, location, purpose and cost of all events. For each Minister and Parliamentary Secretary office, please detail total hospitality spend FYTD. Please detail date, location, purpose and cost of each event.</p> <p>What is the Department's entertainment spend FYTD? Please detail date, location, purpose and cost of all events. For each Minister and Parliamentary Secretary office, please detail total entertainment spend FYTD. Please detail date, location, purpose and cost of each event.</p>	Written	07/07/11	25/08/11
37	DPS Corporate Services	Fifield	Consultancies	How many consultancies have been undertaken or are underway this FYTD? Please identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the	Written	07/07/11	25/08/11

Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard Page & Hearing Date or Written Q	Date Rec'd	Date Tabled
				<p>arrangement, and the method of procurement (ie. open tender, direct source, etc). Please also include total value for all consultancies.</p> <p>Does each department and agency stand by its current tenders on the Austenders website? Have any changes or corrections been made for any tenders advertised on to Government Tenders website(<a href="http://www.tenders.gov.au">www.tenders.gov.au</a>) for tenders advertised this financial year? Explain. Are up to date with reporting requirements?</p> <p>How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p>			
38	DPS Corporate Services	Fifield	Contractors	<p>Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details.</p> <p>Has the department/agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details.</p> <p>Has the department/agency ever employed John Utting &amp; UMR Research Group in any capacity or is it considering employing John Utting &amp; UMR Research Group? If yes, provide details.</p> <p>Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details.</p> <p>Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details.</p> <p>Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details.</p> <p>Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details.</p> <p>Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details.</p> <p>Has the department/agency ever employed McKinsey &amp; Company in any capacity or is it considering employing McKinsey &amp; Company? If yes, provide details.</p>	Written	07/07/11	25/08/11
39	DPS Corporate Services	Fifield	Hospitality Spend	<p>What is the Department's hospitality spend FYTD? Please detail date, location, purpose and cost of all events. Please detail any catering costs, listing the cost of food and beverages, and include a separate list of alcohol costs.</p> <p>For each Minister and Parliamentary Secretary's office, please detail total hospitality spend FYTD. Please detail date, location, purpose and cost of each event. Please detail any catering costs, listing the cost of food and beverages, and include a separate list of alcohol costs.</p>	Written	07/07/11	25/08/11
40	DPS Corporate Services	Fifield	Government Payments of Accounts	<p>Has the department/agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e.within 30 days)? If not, why not, and</p>	Written	07/07/11	25/08/11

Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard Page & Hearing Date or Written Q	Date Rec'd	Date Tabled
				<p>what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached.)</p> <p>For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year?</p> <p>Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>			
41	DPS Corporate Services	Fifield	Reviews	<p>How many Reviews are currently being undertaken by all departments and agencies in each portfolio?</p> <p>When will each of these reviews be concluded?</p> <p>What reviews have been concluded FYTD?</p> <p>Which of these reviews has been provided to Government?</p> <p>When will the Government be responding to the respective reviews that have been completed?</p> <p>What is the estimated cost of each of these Reviews?</p> <p>What further reviews are planned for 2010 - 11 FY?</p>	Written	07/07/11	25/08/11
42	DPS Corporate Services	Fifield	Cabinet and Sub-Cabinet Committee Meetings	<p>How much time is spent preparing papers/submissions for Cabinet and Sub-Cabinet Committee meetings?</p> <p>How often must papers/submissions for Cabinet and Sub-Cabinet Committee Meetings be redrafted or resubmitted? Please provide example of why this would happen. (i.e. last minute policy changes or redate papers due to items not being discussed when initially scheduled).</p>	Written	07/07/11	25/08/11
43	DPS Corporate Services	Fifield	Legal costs	<p>What sum did each portfolio department and agency spend on legal services FYTD within the department and agency? Please provide a list of each service and costs.</p> <p>What sum did each portfolio department and agency spend on legal services FYTD from the Australian Government Solicitor? Please provide a list of each service and costs.</p> <p>What sum did each portfolio department and agency spend on legal services FYTD from private firms? Please provide a list of each service and costs.</p> <p>What sum did each portfolio department and agency spend on legal services FYTD from other sources? Please provide a list of each service and costs.</p>	Written	07/07/11	25/08/11
44	DPS Corporate Services	Kroger	Original decision for APH to participate in Earth Hour	<p><b>Mr Kenny:</b> I cannot recall whether or not the Presiding Officers agreed to or made the decision. We can go back to our records and find out how that happened. I would be surprised if we had gone down that path without getting agreement—very surprised.</p> <p><b>Senator KROGER:</b> It would be very interesting to know who made the decision that we should participate in Earth Hour originally, what the process is to determine whether we</p>	p. 39	07/07/11	25/08/11

Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard Page & Hearing Date or Written Q	Date Rec'd	Date Tabled
				continue to participate each year, whether it is a worthwhile event and on what basis that assessment is made. Is it purely a political stunt, or are we making that decision on some reasonable basis? <b>Mr Kenny:</b> We will take that on notice. I presume it is a request to see what the original 2007 decision-making process was. We will provide that.			
45	DPS Corporate Services	Fifield	Illumination of the Parliament House flag during Earth Hour	<b>Senator FIFIELD:</b> Thank you. With the Parliament House flagpole, the protocol is that a flag flown at night should be illuminated. I assume that the illumination of the Parliament House flag was maintained during Earth Hour. ... <b>Mr Kenny:</b> There is also an issue of—I will not say it is of aircraft safety—rules relating to high objects being lit as distinct from flag being lit. <b>Senator FIFIELD:</b> True, they tend to be red flashing lights on the top of buildings and things. If you could check and come back to us while we are still in session— <b>Ms Tahapehi:</b> I will attempt to.	p. 40	07/07/11	25/08/11
46	DPS Corporate Services	Faulkner	Heritage studies of PH	<b>Senator FAULKNER:</b> Just in relation to those then, can you take on notice supplying those studies or draft studies to the committee please and if there are any other iterations of them. That would be appreciated.	p. 43	07/07/11	25/08/11
47		Fifield	Board appointments	What is the gender ratio on each board and across the portfolio? Please detail any board appointments for the FYTD.	Written	07/07/11	25/08/11
48		Fifield	Grants	Has the Department complied with interim requirements relating to the publication of discretionary grants?	Written	07/07/11	25/08/11
49		Fifield	Freedom of Information	Has the Department/agency received any advice on how to respond to FOI requests? How many FOI requests has the Department received? How many have been granted or denied? How many conclusive certificates have been issued in relation to FOI requests?	Written	07/07/11	25/08/11
50		Fifield	Government advertising	What communications programs has the Department/Agency undertaken, or are planning to undertake? For each program, what is the total spend?	Written	07/07/11	25/08/11
51		Fifield	Community Cabinets	What was the cost of Ministers travel and expenses for the Community Cabinet meetings held this FYTD? How many Ministerial Staff travelled with the Minister for the Cabinet meeting? What was the total cost of this travel? How many Departmental officers travelled with the Minister for the Cabinet meeting? What was the total cost of this travel? What was the total cost to the Department and the Ministers office?	Written	07/07/11	25/08/11
52		Fifield	Discretionary Grants	Could the Department provide a list of all discretionary grants, including ad hoc and one-off grants FYTD? Please provide details of the recipients, the intended use of the grants and what	Written	07/07/11	25/08/11

<b>Q No.</b>	<b>Program: Division or Agency</b>	<b>Senator</b>	<b>Broad Topic</b>	<b>Question</b>	<b>Proof Hansard Page &amp; Hearing Date or Written Q</b>	<b>Date Rec'd</b>	<b>Date Tabled</b>
				locations have benefited from the grants. Has the Department complied with interim requirements relating to the publication of discretionary grants?			
<b>53</b>		Fifield	Commissioned Reports	How many Reports have been commissioned by the Government in your portfolio FYTD? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. How much did each report cost? How many departmental staff were involved in each report and at what level? What is the current status of each report? When is the Government intending to respond to these reports?	Written	07/07/11	25/08/11
<b>54</b>		Fifield	Government stationery requirements	What are the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. special type of paper, envelopes)? What are the cost of these items? Is the Department/portfolio agencies paying for these?	Written	07/07/11	25/08/11
<b>55</b>		Fifield	Travel Costs	For the FYTD, please detail all travel (itemised separately) undertaken by your portfolio Minister and Parliamentary Secretaries. Include what sum was spent on travel, accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses. For the FYTD, please provide the same information (itemised separately) for any Minister and Parliamentary staff that accompanied the Minister and Parliamentary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff. For the FYTD, please provide the same information (itemised separately) for Departmental officers that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.	Written	07/07/11	25/08/11