

**Senate Finance and Public Administration Legislation Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
**BUDGET ESTIMATES 2011-2012**

**Finance and Deregulation Portfolio**

**Department/Agency: Department of Finance and Deregulation**

**Outcome/Program: General**

**Topic: Stationery**

**Senator: Fifield**

**Question reference number: F107**

**Type of question: Written**

**Date set by the committee for the return of answer: Friday, 8 July 2011**

**Number of pages: 1**

**Question:**

- a) What are the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e special type of paper, envelopes)?
- b) What are the cost of these items?
- c) Is the Department /portfolio agencies paying for these?

**Answer:**

- a) White A4 80gsm multipurpose plus paper, printed white envelopes (2 sizes) with Commonwealth Coat of Arms and the relevant Ministerial titles, and with compliments slips.
- b) The cost per unit for the printed stationery is:
  - With Compliments Slips (pk/50) @ \$7.14 ex GST each
  - Envelopes size DL (box/500) @ \$25.33 ex GST each
  - Envelopes size C4 (box/250) @ \$39.29 ex GST each
- c) Yes\*

\*Costs for the Special Minister of State are shared between the Department of the Prime Minister and Cabinet and Finance, in accordance with the SMOS' dual role as Special Minister of State for the Public Service and Integrity and Special Minister of State.