

Senate Standing Committee on Finance and Public Administration

ANSWERS TO QUESTIONS ON NOTICE

Prime Minister and Cabinet Portfolio

Department of the Prime Minister and Cabinet

Budget Estimates Hearing 26 May - 27 May 2008



Question: PM158a

Outcome 1, Output 5.7

Topic: Guidelines given to facilitators and other organisers at the 2020 Summit

Hansard Page: Written Question

Senator Fierravanti-Wells asked: What guidelines were given to facilitators or other organisers at the 2020 Summit? If guidelines were provided, please supply a copy of the same.

Answer: Please refer to PM94

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Question: PM158b

Outcome 1, Output 5.7

Topic: List of 2020 Summit contracts

Hansard Page: Written Question

Senator Fierravanti-Wells asked: Further to evidence given on 27 May 2008, please provide a comprehensive list of all contracts regarding the 2020 Summit, both direct source contracts and those that went to tender.

Answer: Please refer to PM120.

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Question: PM158c

Outcome 1, Output 5.7

Topic: Tendered contracts

Hansard Page: Written Question

Senator Fierravanti-Wells asked: In relation to the tendered contracts, please outline the facts and circumstances which led to the decision to go to tender.

Answer: Select tenders were conducted in accordance with the Commonwealth Procurement Guidelines, where they met the operational requirements of the Australia 2020 Summit.

Australia 2020 Summit Select Tenders:

Service	Supplier	Amount paid/ invoiced (inc GST unless noted)
Equipment Hire	Nova Multimedia	\$19,659.00
Event Management	Great Big Events	\$242,338.10
Ground Transport*	Comcar	\$8,786.64
Internet services	Deloitte - Eclipse	\$46,750.00
Mailing	CanPrint Communications Pty Ltd (trading as Canberra Mailing and Envelopes)	\$12,578.50
Uniforms	Insignia Design Uniforms	\$2,087.25
Uniforms	Paddywhack Promotional Products	\$2,718.75
Venue hire	Radisson Plaza Hotel	\$12,605.59

* The select tender for ground transport was a contract service delivered by the accreditation provider, Event Planners Australia

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Question: PM158d

Outcome 1, Output 5.7

Topic: Direct source contracts

Hansard Page: Written Question

Senator Fierravanti-Wells asked: In relation to the direct source contracts, please outline the facts and circumstances which led to the decision not to go to tender including:

- Who made the decision?**
- The costs of the contract?**
- The person/persons who may have been interviewed by or otherwise had discussions with PM&C or the Prime Minister's office in relation to the engagement of themselves or any firm he or she may have been acting for**
- Extent and nature of any probity checks**
- Extent and nature of any legal scrutiny or advice obtained in relation to each**

Answer: a) The Commonwealth Procurement Guidelines provide for the use of direct source procurement “where, for reasons of extreme urgency brought about by events unforeseen by the agency, the property or services could not be obtained in time under open tendering procedures.” Decisions about utilising the direct sourcing approach for individual supply contracts were made within the Department of the Prime Minister and Cabinet.

b) See attached table.

c) In relation to direct source engagements, the Department communicated with authorised representatives of each of the contracted companies or organisations.

d) PM&C considered value for money, the capacity of the provider to deliver the required services within tight timeframes, and the past history of the provider.

e) An external legal provider was engaged to provide legal services to the Australia 2020 Summit, but their role did not include a review of procurement strategy, individual contracts or tenders.

Senate Finance and Public Administration Legislation Committee

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Direct source contracts

Service	Supplier	Amount paid/ invoiced (inc GST unless noted)	Notes
Accreditation	Event Planners Australia	\$166,090.36	
Catering	Hyatt Hotel Canberra	\$241,183.76	
Catering (Dinners for stream participants, 19 April)	National Museum of Australia; Questacon; Bookplate (National Library of Australia); Parliament House, High Court of Australia; National Press Club, Ginger Catering (Old Parliament House)	\$64,850.07	Dinners were organised by a number of Commonwealth Departments – PM&C did not directly contract all of the providers
Editing services	Chris Pirie	\$9,625.00	
Graphic Design / Branding	ZOO Communications	\$48,664.20	
Ground Transport	Action Buses	\$3,828.00	
Host Broadcasting	Zeepod Productions	\$25,133.60	
Internet services	Viocorp International Pty Ltd	\$24,200.00	
Legal Services	Clayton Utz	\$12,444.30	
Media Services	CMAX Communications	\$61,993.49	
Photography	AUSPIC (Department of Finance and Deregulation)	\$15,015.00	
Photography	Ian Waldie Photography	\$4,385.70	
Printing	Adler and Stoyles Printing	\$7,227.00	Provider engaged by the VCO, University of Melbourne
Project Director	Ms Linda Hornsey (Professional fees, travel, accommodation and expenses)	\$124,292.15	
Summit program, content and facilitation	Office of the Vice-Chancellor (VCO), University of Melbourne	\$317,558.88	
Technology Support	Government Network Services Branch (Department of Finance and Deregulation)	\$69,815.39	
Technology Support	Lexmark	\$22,000.00	Subcontracted by Government Network Services Branch
Technology Support	OPC	\$49,802.12	
Time Capsule	Thylacine Exhibition Preparation Pty Ltd	\$11,785.40	
Venue Equipment Hire	Kennards Events Canberra (trading as Kennard's Hire)	\$2,971.41	
Venue Equipment Hire	Wwave Pty Ltd	\$14,080.00	
Venue hire and costs (including staff, security and cleaning)	Department of Parliamentary Services, Department of the House of Representatives, Department of the Senate	\$221,803.47	