



**Parliament of Australia**  
**Department of Parliamentary Services**



**Minute**

Contact officer: John Nakkan

Date: 21 May 2004

Tel. no.: 5248

Ref. no.:

Andrew Smith  
Assistant Secretary, Operations

**Cabinet Room Water Leak Update Number 2 for Senate Estimates - May 2004**

- 1 This minute provides updated information to the correspondence dated 11 May 2004 for items where more information has become available. It is an accurate representation of the current status of recovery work as of 12.00 pm, Friday 21 May 2004. A detailed listing of issues prepared by Mr Phil Kuczma is attached.
- 2 The material analysis report for the failed component is expected to be completed by 7 June 2004.
- 3 The maintenance trades person who was injured during the initial emergency response has returned to full pre-injury duties.
- 3 Costs are \$176,692 to date with another \$172,970 committed. A further \$137,135 is expected to be spent on future rehabilitation work to various fabric elements over the next twelve months. It is estimated that the conservation and replacement of furniture will cost \$229,653. The total estimated cost for all repairs and replacements associated with this event is \$706,451.
- 4 All affected areas will be available for occupation and normal operation from Monday 24 May. A sample of the temporary Cabinet Room chairs will be provided on Monday for appraisal.
- 5 An investigation and risk assessment into all hydraulic systems has commenced. The Director Strategic Planning, Chief Engineer and the Director Maintenance Services have met to develop an action plan. Areas of potential risk have been identified and a scope of works is being written to engage a consultant to undertake risk analysis.

176k  
+ 173k  
349

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John Nakkan  
Director Maintenance Services

Encl. Minute from Mr Phil Kuczma 21/5/04



**Parliament of Australia**  
**Department of Parliamentary Services**

**Minute**

Contact officer: Phil Kuczma

Date: 21/05/04

Tel. no.: 5427

Ref. no.: ref.

Andrew Smith  
Executive Leader Operations

**Response to information requirements out lined in your e-mail 20/05/04**

**Current expenditure:**

	<b>Plan</b>	<b>Actual</b>
Total sum	310,663.52	176,692.25
Non-Stock Items	1,681.08	1,419.73
Direct Material Purchase	107,580.71	129,845.53
Consultants Operation	200.00	200.00
Contract Services Ope	100,770.54	4,874.86
Direct Temp Contract	10,383.49	2,501.63
Consultants	44,000.00	0.00
Int. Trade Labour Cost	23,597.20	21,274.00
Int. Apprentice Labour	536.50	536.50
Int. AMO Labour Cost	3,220.00	3,220.00
Int. Admin Labour Cost	17,334.00	12,820.00
Panel Contractor	1,360.00	0.00

Additional costs to add to plan:

Security hours	18,000.00	0.00
Art Services hours	6,000.00	0.00
Art conservation work	15,000.00	0.00

Sub-Total when added to SAP

349,663.00

**Additional work to be carried out during the recesses.**

- Table leather insert replacement 20,000.00 #
- Cabinet Room doors 5,000.00 #
- Cabinet Room Fabric Wall panels 15,000.00
- Ceiling panels in the Cabinet Room 3,000.00 #
- Cabinet Committee Room doors 5,000.00 #
- Waiting room and Ante room 3,000.00 #
- Purchase of carpet and laying 86,135.00

# = estimate.

**Total of planned and actual work.**

**486,798.00**

Replacement cost of written off furniture  
and conservative work on furniture.

**229652.61**

**TOTAL**

**\$716,450.61**

Status of work:

### **Minute**

All Relevant Parties

This will be the final update on the Cabinet Room Flooding. The recovery of the building fabric and fixtures is complete apart from the remainder of the furniture to be reinstalled and some ongoing maintenance to take place at the recess periods.

I would like to take this opportunity to thank everyone involve directly or indirectly during the recovery process.

### **Project Management Team Daily Progress Report on Cabinet Room Flooding**

#### **Cabinet Room**

- 1 The fabric panels are 100% with the remainder to be installed tomorrow.
- 2 The shelving is 100% and will be completed tomorrow.
- 3 The leather installation on the table is complete.
- 4 The carpet installation is completed and cleaned up.
- 5 The cabling in the cabinet room is complete wall cavity is continuing.
- 6 There will be a sample of temporary chairs for the Cabinet Room on Monday to assess suitability.

#### **Future work to be carried out at Parliament recesses:**

- Table leather insert replacement.
  - Scope is drawn up and quotations are being sought for the full replacement of the leather.
  - Remanufacture of the MDF backing boards
  - Installation during the winter recess.
- Cabinet Room doors
  - Small step conservation and reconstruction of the damages veneers and structural frame.
  - Work carried out by ICS and Building Fabric Services cabinetmakers
  - Doors will have to be removed a number of times to carry out the staged refurbishment and maintenance.
  - Work will be carried out during the winter recess and the next one or two recess periods.
- Cabinet Room Fabric Wall panels
  - New fabric has been ordered and estimated delivery of mid June.
  - Remove wall panels and fit new fabric and Dacron backing.
  - Reinstall wall panels during the winter recess.
- Ceiling panels in the Cabinet Room
  - Follow up conservation work in the Cabinet Room ceiling panels (excluding the Marquetry Panel) this is to monitor the staining of the veneer end grain, taking remedial work if required.
  - This work will be carried out during the winter recess.
- Cabinet Committee Room

- Small step conservation and reconstruction of the damaged veneers and structural frame.
- Work carried out by ICS and Building Fabric Services cabinetmakers
- Doors will have to be removed a number of times to carry out the staged refurbishment and maintenance.
- Work will be carried out during the winter recess and the next one or two recess periods.
- Cutting a chase in the concrete floor to bring the cabling up to the improved standard that has been installed in the Cabinet Room, this work will be completed during the winter recess.
- Waiting room and Ante room
  - Carry out a second conservation cleaning of the timber wall panels to remove any remaining residue staining from the water damage.
  - Clean bronze bases on wall panel where required.
  - This work will be completed during the winter recess.
- Carpet replacement
  - The carpet has been ordered for the replacement of the temporary carpet installed in the Ante room, Cabinet Committee room, Waiting room and corridors.
  - The expected delivery of this carpet may be after the winter recess, therefore installation will take place at the next appropriate recess.
  - The existing underlay will remain in place with the new carpet being installed.
  - The underlay will be removed to allow for the installation of cables in the Cabinet Committee room.

**Daniel Gair's injury:**

Daniel has returned to full pre injury duties, an investigation has been conducted and has been forward to the appropriate sections.

**Other relevant information:**

- Furniture
  - The Cabinet Committee room was functional with the table restored and the chairs installed for a meeting that was held on Thursday 20<sup>th</sup> May.
  - The four Norman lounges are to be reinstalled in the waiting room today
  - Three note takers tables are being cleaned up for use in the Cabinet Committee room for a meeting on Monday 24<sup>th</sup> May. These tables are earmarked for ICS to carry out conservation work, in the interim Building Fabric Services has made them presentable for use at the meeting. Staff from PM&C has approved the use of these tables in their current state.
  - During the winter recess Secure Comms will attempt to install a hearing aide loop in the table to assist the PM's hearing.

Phil Kuczma  
Workgroup Coordinator  
Building Fabric Services.

