

Senate Finance and Public Administration Legislation Committee
Supplementary Estimates – February 2014
ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

Department/Agency: Office of the Official Secretary to the Governor-General

Program 1: Support for the Governor-General and Official Activities

Outcome 1: The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Topic: Diner's Club cards

Senator: Ludwig

Question reference number: QoN 207

Type of Question: Written

Date set by the committee for the return of answer: 11 April 2014

Number of Pages: 1

1. What is the arrangement with diners club for provision of credit cards for the Whole of Government Travel arrangements?
2. What is the cost of using diners club to the government, listed by government and agency in fees and other charges?
3. What are the criteria for staff receiving credit cards? Does the criteria vary between SES and other levels; do they require pre approval for certain classes of expenses?
4. Please detail the limits of the credit cards issued to departmental staff; the types of cards; the card issuers;
5. Have any credit cards been issued to ministers or ministers staff?

Answer:

1. One 'virtual' Diners credit card number has been assigned to the Office for WoAG travel arrangements.
2. Nil
3. N/A
4. N/A
5. N/A