

Senate Finance and Public Administration Legislation Committee
Supplementary Estimates – February 2014
ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

Department/Agency: Office of the Official Secretary to the Governor-General

Program 1: Support for the Governor-General and Official Activities

Outcome 1: The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Topic: Ministerial staff code

Senator: Ludwig

Question reference number: QoN 198

Type of Question: Written

Date set by the committee for the return of answer: 11 April 2014

Number of Pages: 2

1. Have there been any identified breaches of the Ministerial staff Code of Conduct by the Minister, their office or the department?
 - a. If so, list the breaches identified, broken by staffing classification level
 - b. If so, what remedy was put in place to manage the breach? If no remedy has been put in place, why not?
 - c. If so, when was the breach identified? By whom? When was the Minister made aware?
2. Can the Minister confirm that all ministerial and electorate officers in their office comply fully with the ministerial staff code of conduct?
 - a. If not, how many staff don't comply, broken down by classification level?
 - b. How long have they worked for the Minister?
3. Can you confirm they all complied with the code on the date of their employment?
 - a. If not, on what date did they comply?
4. Can you confirm that all disclosures are required by the code were made to the government staffing committee?
 - a. If so, on what date were those disclosures made?
5. By position title list the date each staff member was approved by government staff committee
6. Can you confirm all staff have divested themselves of any and all relevant shares as of the date of their appointment
7. Can you list by number if any staff have been granted exception by the SMOS to remain a director of a company as allowed by the Ministerial Staff Code of Conduct, break down by position level

Answer:

N/A to all