

Senate Finance and Public Administration Legislation Committee
Supplementary Estimates – February 2014
ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

Department/Agency: Office of the Official Secretary to the Governor-General

Program 1: Support for the Governor-General and Official Activities

Outcome 1: The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Topic: Coffee machines

Senator: Ludwig

Question reference number: QoN 185

Type of Question: Written

Date set by the committee for the return of answer: 11 April 2014

Number of Pages: 2

1. Has the department/agency purchased coffee machines for staff usage since Supplementary Budget Estimates in November 2013?
 - a. If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?
 - b. Why were coffee machines purchased?
 - c. Has there been a noticeable difference in staff productivity since coffee machines were purchased?
 - d. Are staff leaving the office premises less during business hours as a result?
 - e. Where did the funding for the coffee machines come from?
 - f. Who has access?
 - g. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in from Supplementary Budget Estimates in November 2013 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?
 - h. What are the ongoing costs of the coffee machine, such as the cost of coffee?
2. Does the department/agency rent coffee machines for staff useage?
 - a. If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.
 - b. Why are coffee machines rented?

- c. Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?
- d. Where does the funding for the coffee machines come from?
- e. Who has access?
- f. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in from Supplementary Budget Estimates in November 2013 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?
- g. What are the ongoing costs of the coffee machine, such as the cost of coffee?

Answer:

No, N/A to all