

Senate Finance and Public Administration Legislation Committee
Supplementary Estimates – February 2014
ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

Department/Agency: Office of the Official Secretary to the Governor-General

Program 1: Support for the Governor-General and Official Activities

Outcome 1: The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Topic: Provision of equipment (departmental)

Senator: Ludwig

Question reference number: QoN 172

Type of Question: Written

Date set by the committee for the return of answer: 11 April 2014

Number of Pages: 5

1. Other than desktop computers, list all electronic equipment provided to department/agency staff.
 - a) List the items
 - b) List the purchase cost
 - c) List the ongoing cost
 - d) List the staff and staff classification that receive the equipment

Answer

1. Electronic equipment provided to Office staff is summarised in the following table:

ISSUED TO	CLASSIFICATION	MAKE	MODEL	DATE PURCHASED	COST OF PURCHASE
MOBILE PHONES					
Official Secretary	OS	BlackBerry	9800 Torch	9/03/2011	\$793.64
Deputy Official Secretary	SES1	BlackBerry	9800 Torch	22/03/2011	\$793.64
Senior Executive Assistant to the Governor-	GH06	BlackBerry	9700 Bold	9/06/2010	\$687.73

General					
Executive Admin Assistant	GHO6	BlackBerry	9700 Bold	9/06/2010	\$687.73
Director Executive & Protocol	GHO8	BlackBerry	9800 Torch	22/03/2011	\$793.64
Strategic Program & Operations Manager	GHO7	BlackBerry	9800 Torch	22/03/2011	\$793.64
Snr Program Adviser	GHO6	BlackBerry	9800 Torch	22/03/2011	\$793.64
ADC Air Force	ADC	BlackBerry	9700 Bold	9/06/2010	\$687.73
ADC Army	ADC	BlackBerry	9700 Bold	9/06/2010	\$687.73
ADC Navy	ADC	BlackBerry	9700 Bold	9/06/2010	\$687.73
Manager Household Operations	GHO7	BlackBerry	9700 Bold	9/06/2010	\$687.73
Senior Chef	GHO4	Nokia	6300	16/04/2010	\$170.91
Household Attendant	GHO1	Nokia	6233	9/08/2007	\$373.64
Household Staff	GHO1	Nokia	6300	11/11/2009	\$177.72
Director Corporate Services	GHO8	BlackBerry	9800 Torch	22/03/2011	\$793.64
Manager Human Resources	GHO7	BlackBerry	9810 Torch	1/12/2011	\$795.00
CFO	GHO8	BlackBerry	9810 Torch	1/12/2011	\$793.64
Manager IT	GHO7	BlackBerry	9800 Torch	17/02/2011	\$687.73

IT Systems Administrator	GHO6	BlackBerry	9810 Torch	11/07/2012	\$616.36
IT Support Officer	GHO4	BlackBerry	9810 Torch	11/07/2012	\$616.36
Manager Property & Services	GHO7	BlackBerry	9810 Torch	10/07/2012	\$616.36
Assistant Manager, Property And Services	GHO6	BlackBerry	9810 Torch	11/07/2012	\$616.36
Project Manager - 1	GHO7	BlackBerry	9700	9/06/2010	\$687.73
Project Manager - 2	GHO7	BlackBerry	9810	25/12/2012	\$616.36
Grounds Coordinator (GH)	GHO5	Blackberry	9800	9/06/2010	\$687.73
Gardening Overseer - Turf	GH04	Nokia	6720c	18/05/2010	\$352.73
Senior Gardener	GHO3	Nokia	6720c	18/05/2010	\$352.73
Caretaker	GHO2	Blackberry	9700	9/06/2010	\$687.73
Maintenance Officer	GHO1	Nokia	6300	16/04/2010	\$170.91
Maintenance Officer	GHO1	Nokia	6720C	18/05/2010	\$352.73
Transport & Property Officer	GHO2	Nokia	6300	29/01/2009	\$583.64
AH Property Coordinator	GHO5	BlackBerry	9700 Bold	9/06/2010	\$687.73
Property Officer ADH	GHO2	Nokia	6300	16/04/2010	\$170.91

Director Honours & Awards	GHO8	BlackBerry	9800 Torch	22/03/2011	\$793.64
Administrative Asst - Honours	GHO4	Nokia	3210	1/9/2000	unknown
Senior Household Attendant	GH04	Blackberry	9810 Torch	25/12/2012	\$616.36
LAPTOPS					
Manager Property & Services	GHO7	HP	Elite Book 8460p	Dec-11	\$795.00
CFO	GHO8	HP	Elite Book 8460p	Dec-11	\$795.00
Deputy Official Secretary	SES1	HP	Elite Book 8460p	Dec-11	\$795.00
Manager IT	GHO7	HP	Elite Book 8460p	Dec-11	\$795.00
Director Corporate Services	GHO8	HP	Elite Book 8460p	Dec-11	\$795.00
Manager Human Resources	GHO7	HP	Elite Book 8460p	Dec-11	\$795.00
Strategic Program & Operations Manager	GHO7	HP	Elite Book 8460p	Dec-11	\$795.00
TABLETS					
Official Secretary	OS	Apple	iPad4 64GB	Mar-13	\$870.00
Director Corporate Services	GHO8	RIM	BlackBerry playbook	Nov-11	\$630.70
Strategic Program &	GHO7	RIM	BlackBerry	Nov-11	\$630.70

Operations Manager			playbook		
Manager Human Resources	GHO7	RIM	BlackBerry playbook	Nov-11	\$630.70
Manager IT	GHO7	RIM	BlackBerry playbook	Nov-11	\$630.70
Director Executive & Protocol	GHO8	RIM	BlackBerry playbook	Nov-11	\$630.70
CFO	GHO8	RIM	BlackBerry playbook	Nov-11	\$630.70
Deputy Official Secretary	SES1	RIM	BlackBerry playbook	Nov-11	\$630.70

Ongoing costs from 7 September 2013 to 28 February 2014 totalled \$17,609.20