

**Senate Finance and Public Administration Legislation Committee**  
**Supplementary Estimates – February 2014**  
ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

**Department/Agency:** Office of the Official Secretary to the Governor-General

**Program 1:** Support for the Governor-General and Official Activities

**Outcome 1:** The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

**Topic:** Media training

**Senator:** Ludwig

**Question reference number:** QoN 169

**Type of Question:** Written

**Date set by the committee for the return of answer:** 11 April 2014

**Number of Pages:** 2

1. In relation to media training services purchased by each department/agency, please provide the following information from 7 September 2013 to date:
  - a) Total spending on these services
  - b) an itemised cost breakdown of these services
  - c) The number of employees offered these services and their employment classification
  - d) The number of employees who have utilised these services, their employment classification
  - e) The names of all service providers engaged
  - f) The location that this training was provided
  
2. For each service purchased from a provider listed under (1), please provide:
  - a) The name and nature of the service purchased
  - b) Whether the service is one-on-one or group based
  - c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)
  - d) The total number of hours involved for all employees (provide a breakdown for each employment classification)
  - e) The total amount spent on the service
  - f) A description of the fees charged (i.e. per hour, complete package)
  
3. Where a service was provided at any location other than the department or agency's own premises, please provide:

- a) The location used
- b) The number of employees who took part on each occasion
- c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)
- d) Any costs the department or agency's incurred to use the location

**Answer:**

Nil to all