

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates 24-28 February 2014

Prime Minister and Cabinet Portfolio

Department/Agency: Department of the Prime Minister and Cabinet

Outcome/Program: 1.1 Prime Minister and Cabinet

Topic: Ministerial correspondence

Senator: Senator the Hon Penny Wong

Question reference number: 74

Type of Question: Written

Date set by the committee for the return of answer: 11 April 2014

Number of pages: 1

Question:

Can the Department provide the current guide on the preparation of ministerial correspondence in the PM&C portfolio?

Answer:

The Department of the Prime Minister and Cabinet's guide on the preparation of ministerial correspondence is still in draft form.