

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
ADDITIONAL BUDGET ESTIMATES 2013-2014

Finance Portfolio

Question reference number: F127

Senator: Ludwig

Topic: Building lease costs

Type of question: Written

Date set by the committee for the return of answer: Friday, 11 April 2014

Number of pages: 11

Question:

1. What has been the total cost of building leases for the agency / department since September 7, 2013?
 - a) Please provide a detailed list of each building that is currently leased. Please detail by:
 - i. Date the lease agreement is active from.
 - ii. Date the lease agreement ends.
 - iii. Is the lease expected to be renewed? If not, why not?
 - iv. Location of the building (City and state).
 - v. Cost of the lease.
 - vi. Why the building is necessary for the operations of the agency / department.
 - b) Please provide a detailed list of each building that had a lease that was not renewed since September 7, 2013. Please detail by:
 - i. Date from which the lease agreement was active.
 - ii. Date the lease agreement ended.
 - iii. Why was the lease not renewed?
 - iv. Location of the building (City and state).
 - v. Cost of the lease.
 - vi. Why the building was necessary for the operations of the agency / department.
 - c) Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:
 - i. Date the lease agreement is expected to become active.
 - ii. Date the lease agreement is expected to end.
 - iii. Expected location of the building (City and state).
 - iv. Expected cost of the lease.
 - v. Has this cost been allocated into the budget?
 - vi. Why the building is necessary for the operations of the agency / department.
 - d) For each building owned or leased by the department:
 - i. What is the current occupancy rate for the building?
 - ii. If the rate is less than 100%, detail what the remaining being used for.

Answer:

Department / Agency	Response
Finance	Refer to <u>Attachment A</u> .
AEC	Refer to <u>Attachment B</u> .
ComSuper	<ol style="list-style-type: none"> 1. The base cost of the ComSuper's lease for the period 1 September 2013 to 31 January 2014 was \$892,828. a) ComSuper only has a single lease agreement for office accommodation. <ol style="list-style-type: none"> i. The commencement of the lease was 1 January 2013. ii. The lease has a ten year term and finalises on 31 December 2022. iii. Yes. iv. The lease is for Unit 3 Cameron Offices, 56 Chandler Street Belconnen, ACT. v. Current lease payments are currently \$183,671 per month. vi. Lease of office accommodation. b) <ol style="list-style-type: none"> i. Nil. ii- vi. N/A. c) <ol style="list-style-type: none"> i. Nil. ii- vi. N/A. d) <ol style="list-style-type: none"> i. The building is wholly occupied by ComSuper with occupancy rate currently 87.5 per cent. ii. Empty work points are required to allow for flexibility.
Commonwealth Superannuation Corporation	<ol style="list-style-type: none"> 1. <ol style="list-style-type: none"> a) For the period 7 September 2013 to 31 January 2014 CSC holds two leases. <ol style="list-style-type: none"> i. CSC Canberra lease period commenced – 1 July 2011. CSC Sydney lease period commenced – 1 January 2008. ii. CSC Canberra lease period ceases – 30 June 2019. CSC Sydney lease period ceases – 30 September 2020. iii. CSC has no current expectations on renewal given both leases have over 5 years left until expiry. iv. CSC Canberra is located at Level 8, 121 Marcus Clarke Street, Canberra, ACT. CSC Sydney is located at Level 41, 2 Park Street, Sydney, NSW. v. CSC Canberra lease payments from 7 September 2013 to 31 January 2014 were \$266,221. CSC Sydney lease payments from 7 September 2013 to 31 January 2014 were \$320,496. vi. For CSC to undertake its daily operations. b) None. c) None. d) 100 per cent.
Future Fund Management Agency	<ol style="list-style-type: none"> 1. <ol style="list-style-type: none"> a) Tenancy at 120 Collins Street, Melbourne, VIC. <ol style="list-style-type: none"> i. 1 September 2006 ii. 18 September 2016. iii. Market sensitive information. iv. Melbourne, VIC.

	<ul style="list-style-type: none"> v. Market sensitive information. i) All agency staff are based in Melbourne, VIC. b) None. c) <ul style="list-style-type: none"> i. Currently being negotiated. ii. Currently being negotiated. iii. Sydney, NSW. iv. Currently being negotiated. v. Required for staff working out of Sydney and meeting space for Agency staff and Board members. vi. All agency staff are based in Melbourne, VIC. d) <ul style="list-style-type: none"> i. 97 per cent. ii. Spare capacity for expected future growth.
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ATTACHMENT A

1. The total cost of building leases to the Department of Finance from 7 September 2013 to 28 February 2014 is \$4,220,494 (Exclusive of GST).

- a. Please provide a detailed list of each building that is currently leased. Please detail by:

Building	i) Date the lease agreement is active from	ii) Date the lease agreement ends	iii) Is the lease expected to be renewed? If not, why not?	iv) Location of the building (City and state)	v) Cost of the lease (Exc GST) includes Office rent, storage and car parking associated with the lease	vi) Why the building is necessary for the operations of the agency / department
John Gorton Building	1-Dec-1998	30-Nov-2008	The Department of Finance is currently formulating an Accommodation Plan for future accommodation requirements.	Parkes, ACT	\$3,823,354	Government Administration
Treasury Building	5-Sep-2001	4-Sep-2016		Parkes, ACT	\$2,461,469	Government Administration
Tourism House	1-Jan-2011	30-Sep-2016		Barton, ACT	\$1,086,706	Government Administration
Burns Centre	1-July-2013	28-Feb-2017		Forrest, ACT	\$970,832	Government Administration
Minter Ellison Building	22-June-2009	21-June-2014	No. The Department will relinquish this tenancy upon lease expiring and relocate staff into existing leased buildings. The lease of this space is no longer required.	Forrest, ACT	\$841,155	Government Administration
Building 5 Dairy Road	1-Oct-2010	30-Sep-2015	The Department of Finance is currently formulating an Accommodation Plan for future accommodation requirements.	Fyshwick, ACT	\$209,697	Government Administration
GNSB Data Centre Hume	23-Jan-2006	22-Jan-2016		Hume, ACT	\$158,014	Government Administration
Comcar, Building 7 Dairy Road	01-Jan-2009	31-Dec-2018	Yes.	Fyshwick, ACT	\$25,165	Government Administration
Brisbane Commonwealth Parliamentary Offices	01-Mar-2006	29-Feb-2016	Yes.	Brisbane, QLD	\$87,652	Government Administration
Sydney Commonwealth Parliamentary Offices	01-Jul-2012	28-Feb-2025	Yes.	Sydney, NSW	\$203,417	Government Administration
Melbourne Commonwealth	01-June-2001	29-Feb-2016	Yes.	Melbourne, VIC	\$51,850	Government Administration

Building	i) Date the lease agreement is active from	ii) Date the lease agreement ends	iii) Is the lease expected to be renewed? If not, why not?	iv) Location of the building (City and state)	v) Cost of the lease (Exc GST) includes Office rent, storage and car parking associated with the lease	vi) Why the building is necessary for the operations of the agency / department
Parliamentary Offices						
Adelaide Commonwealth Parliamentary Offices	01-June-2004	31-Oct-2014	Yes.	Adelaide, SA	\$62,940	Government Administration
Perth Commonwealth Parliamentary Offices	01-Jan-2014	31-Dec-2023	Yes.	Perth, WA	\$22,702	Government Administration
Hobart Commonwealth Parliamentary Offices	10-Jun-2011	09- June - 2021	Yes.	Hobart, TAS	\$38,369	Government Administration
Darwin Commonwealth Parliamentary Offices	1-Feb-2012	31-Jan-2017	Yes.	Darwin, NT	\$10,128	Government Administration

- b. Please provide a detailed list of each building that had a lease that was not renewed since September 7, 2013. Please detail by:

Building	i) Date the lease agreement is active	ii) Date the lease agreement ended	iii) Why was the lease not renewed?	iv) Location of the building (City and state).	v) Cost of the lease (Exc GST)	vi) Why the building was necessary for the operations of the agency / department
Minter Ellison Building	22-June-2009	21-June-2014	The Department had no operational requirement for this space post lease expiry.	Forrest, ACT	\$841,155	Government Administration

- c. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:

Building	i) Date the lease agreement is expected to become active	ii) Date the lease agreement is expected to end.	iii) Expected location of the building (City and state).	iv) Expected cost of the lease	v) Has this cost been allocated into the budget?	vi) Why the building is necessary for the operations of the agency / department.
The Department of Finance is currently formulating an Accommodation Plan for future accommodation requirements.						

d. For each building owned or leased by the department:

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Building	What is the current occupancy rate for the building?*	If the rate is less than 100%, detail what the remaining being used for
John Gorton Building	17.1 m ² per person per occupied work point	All of these tenancies are being used for departmental purposes. The density of occupation varies between tenancies.
Treasury Building	15.0 m ² per person per occupied work point	
Tourism House	13.0 m ² per person per occupied work point	
Burns Centre	21.4 m ² per person per occupied work point	
Minter Ellison Building	16.0 m ² per person per occupied work point	
Dairy Road Complex (Building 5,6&7)	21.3 m ² per person per occupied work point	
GNSB Data Centre Hume	16.6 m ² per person per occupied work point	
Commonwealth Parliamentary Offices	Commonwealth Parliamentary Offices are not included in PRODAC reporting.	

* Data sourced from PRODAC 2013 where occupancy is reported on occupied work points.

1. \$4,781,621.79.

a. (i. - vi.)

Location	Agreement active from	Agreement ends	Lease expected to be renewed?	Cost of the lease (per annum)	Building necessity
Hume, ACT	1/04/13	31/03/15	Yes	\$140,000	To enable the bulk storage of electoral materials and equipment.
Canberra, ACT.	1/12/11	30/11/14	Yes	\$202,592	Divisional office to perform administrative functions of electoral administration.
Parkes, ACT.	11/09/12	10/09/15	Yes	\$275,000	To deliver electoral education services.
Parkes, ACT.	1/09/13	31/08/18	Unknown at this point. Will be subject to agency review and market testing.	\$1,682,035	National office of agency delivering administrative functions of electoral administration.
Albury, NSW.	1/12/12	31/08/15	Yes	\$38,000	Divisional office to perform administrative functions of electoral administration.
Armidale, NSW.	3/12/11	2/12/14	Yes	\$32,737	Divisional office to perform administrative functions of electoral administration.
Campbelltown NSW	1/09/13	31/08/15	Yes	\$61,403	Divisional office to perform administrative functions of electoral administration.
Charlestown, NSW.	28/02/12	27/02/22	Yes	\$101,480	Divisional office to perform administrative functions of electoral administration.
Chatswood, NSW.	1/05/08	30/04/14	Yes	\$226,681	Divisional office to perform administrative functions of electoral administration.
Dubbo, NSW.	1/07/11	30/06/14	Yes	\$25,771	Divisional office to perform administrative functions of electoral administration.
East Maitland, NSW.	1/04/12	31/03/15	Yes	\$82,263	Divisional office to perform administrative functions of electoral administration.
Fairfield, NSW.	1/07/12	30/06/17	No.	\$111,056	This lease is a vacant site as a result of being collocated to a larger site. The lease is currently being marketed for a new tenant.
Gosford, NSW.	1/06/11	31/05/14	Yes	\$41,367	Divisional office to perform administrative functions of electoral administration.
Goulburn, NSW.	1/06/11	31/05/14	Yes	\$52,035	Divisional office to perform administrative functions of electoral administration.
Grafton, NSW.	18/05/13	17/05/16	Yes	\$49,022	Divisional office to perform administrative functions of electoral administration.
Hurstville, NSW.	1/05/11	30/04/14	Yes	\$43,084	Divisional office to perform administrative functions of electoral administration.
Kempsey, NSW.	1/05/13	30/04/14	Yes	\$31,349	Divisional office to perform administrative functions of electoral administration.
Manly, NSW.	1/09/12	31/08/13	Yes	\$74,500	Divisional office to perform administrative functions of electoral administration.
Miranda, NSW.	1/06/10	31/05/15	Yes	\$91,443	Divisional office to perform administrative functions of electoral administration.
Mona Vale, NSW.	1/07/12	30/06/14	Yes	\$61,635	Divisional office to perform administrative functions of electoral administration.
Narrandera, NSW.	27/11/12	26/11/13	Yes	\$29,859	Divisional office to perform administrative functions of electoral administration.
Nowra, NSW.	1/04/11	31/03/14	No.	\$42,598	This lease is a vacant site as a result of being collocated to a larger site.
Haymarket, NSW.	1/03/12	28/02/21	Yes	\$586,197	State Office and collocated divisional offices performing administrative functions of electoral administration.
Alexandria, NSW.	1/09/12	31/08/14	Yes	\$213,464	To enable the bulk storage of electoral materials and equipment.
Orange, NSW.	1/03/13	28/11/15	Yes	\$36,407	Divisional office to perform administrative

Location	Agreement active from	Agreement ends	Lease expected to be renewed?	Cost of the lease (per annum)	Building necessity
					functions of electoral administration.
Parramatta, NSW.	6/08/11	5/08/14	No.	\$59,310	This lease is a vacant site as a result of being collocated to a larger site. The lease is currently being marketed for a new tenant.
Parramatta, NSW.	1/12/12	30/11/22	Yes	\$254,030	Divisional office to perform administrative functions of electoral administration.
Penrith, NSW.	14/02/12	13/02/22	Yes	\$138,580	Divisional office to perform administrative functions of electoral administration.
Queanbeyan, NSW.	19/08/12	18/08/15	Yes	\$36,808	Divisional office to perform administrative functions of electoral administration.
Rockdale, NSW.	1/10/11	30/09/14	Yes	\$41,549	Divisional office to perform administrative functions of electoral administration.
Strathfield, NSW.	1/04/11	31/03/14	No.	\$54,468	This lease is a vacant site as a result of being collocated to a larger site.
Taree, NSW.	8/10/12	7/10/15	Yes	\$41,000	Divisional office to perform administrative functions of electoral administration.
Tweed Heads, NSW.	1/07/13	30/06/16	Yes	\$47,685	Divisional office to perform administrative functions of electoral administration.
Wollongong, NSW.	1/07/12	30/06/22	Yes	\$103,272	Divisional office to perform administrative functions of electoral administration.
Wyong, NSW.	1/06/10	31/05/15	Yes	\$41,139	Divisional office to perform administrative functions of electoral administration.
Darwin, NT.	1/06/09	31/05/14	Yes	\$181,836	State Office and collocated divisional offices performing administrative functions of electoral administration.
Beenleigh, QLD.	13/02/13	12/02/16	Yes	\$85,020	Divisional office to perform administrative functions of electoral administration.
Bundaberg, QLD.	1/05/13	30/04/16	Yes	\$26,775	Divisional office to perform administrative functions of electoral administration.
Cairns, QLD.	1/03/11	28/02/14	Yes	\$54,713	Divisional office to perform administrative functions of electoral administration.
Dalby, QLD.	1/07/13	30/06/16	Yes	\$49,990	Divisional office to perform administrative functions of electoral administration.
Gladstone, QLD.	1/05/12	30/04/15	Yes	\$49,566	Divisional office to perform administrative functions of electoral administration.
Mackay, QLD.	1/03/13	28/02/16	Yes	\$52,185	Divisional office to perform administrative functions of electoral administration.
Maroochydore QLD.	1/05/11	30/04/16	Yes	\$93,536	Divisional office to perform administrative functions of electoral administration.
Maryborough, QLD.	1/06/13	31/05/14	No.	\$67,000	Divisional office to perform administrative functions of electoral administration. This tenancy was entered into as a result of flood damage to a previous tenancy. A new site has been sourced and is currently being built.
Maryborough, QLD.	01/03/14	28/02/19	Yes	\$24,650	Divisional office to perform administrative functions of electoral administration.
Mount Isa, QLD.	1/09/11	31/08/14	Yes	\$57,400	Divisional office to perform administrative functions of electoral administration.
North Ipswich, QLD.	1/07/12	30/06/15	Yes	\$128,006	Divisional office to perform administrative functions of electoral administration.
North Lakes, QLD.	14/11/11	13/11/21	Yes	\$109,914	Divisional office to perform administrative functions of electoral administration.
Brisbane, QLD.	1/06/11	31/05/21	Yes	\$604,312	State Office and collocated divisional offices performing administrative functions of electoral administration.
Eagle Farm, QLD.	17/11/10	16/11/15	Yes	\$110,755	To enable the bulk storage of electoral materials and equipment.
Robina, QLD.	29/04/13	28/04/23	Yes	\$106,750	Divisional office to perform administrative functions of electoral administration.
Rockhampton, QLD.	1/12/12	30/11/15	Yes	\$25,200	Divisional office to perform administrative functions of electoral administration.
Toowoomba, QLD.	21/07/11	20/07/14	Yes	\$43,404	Divisional office to perform administrative functions of electoral administration.

Location	Agreement active from	Agreement ends	Lease expected to be renewed?	Cost of the lease (per annum)	Building necessity
Townsville, QLD.	1/12/12	30/11/14	Yes	\$36,329	Divisional office to perform administrative functions of electoral administration.
Mount Gambier, SA.	1/12/12	30/11/15	Yes	\$24,000	Divisional office to perform administrative functions of electoral administration.
Port Augusta, SA.	1/10/12	30/09/15	Yes	\$36,678	Divisional office to perform administrative functions of electoral administration.
Adelaide, SA.	1/03/12	28/02/22	Yes	\$463,707	State Office and colocated divisional offices performing administrative functions of electoral administration.
Beverley, SA.	1/06/12	31/05/22	Yes	\$48,787	To enable the bulk storage of electoral materials and equipment.
Burnie, TAS.	1/04/13	31/03/16	Yes	\$42,539	Divisional office to perform administrative functions of electoral administration.
Launceston, TAS.	1/05/11	30/04/14	Yes	\$97,979	Divisional office to perform administrative functions of electoral administration.
Hobart, TAS.	11/04/10	10/04/15	Yes	\$118,695	State Office and colocated divisional offices performing administrative functions of electoral administration.
Bendigo, VIC.	1/02/12	31/01/15	Yes	\$33,984	Divisional office to perform administrative functions of electoral administration.
Boronia, VIC.	1/10/12	30/09/14	Yes	\$28,671	Divisional office to perform administrative functions of electoral administration.
Braybrook, VIC.	1/03/09	28/02/14	Yes	\$38,393	Divisional office to perform administrative functions of electoral administration.
Bundoora, VIC.	30/10/12	29/10/15	Yes	\$41,676	Divisional office to perform administrative functions of electoral administration.
Camberwell, VIC.	30/06/13	29/06/17	Yes	\$51,015	Divisional office to perform administrative functions of electoral administration.
Cheltenham, VIC.	1/03/13	28/02/15	Yes	\$37,405	Divisional office to perform administrative functions of electoral administration.
Colac, VIC.	12/09/12	31/08/14	Yes	\$32,000	Divisional office to perform administrative functions of electoral administration.
Cranbourne, VIC.	1/11/12	31/10/14	Yes	\$43,264	Divisional office to perform administrative functions of electoral administration.
Frankston, VIC.	1/03/11	28/02/14	Yes	\$51,135	Divisional office to perform administrative functions of electoral administration.
Geelong, VIC.	1/12/12	31/08/14	Yes	\$46,275	Divisional office to perform administrative functions of electoral administration.
Glenroy, VIC.	1/12/10	30/11/13	Yes	\$24,198	Divisional office to perform administrative functions of electoral administration.
Hastings, VIC.	1/10/13	30/09/16	Yes	\$31,101	Divisional office to perform administrative functions of electoral administration.
Heidelberg, VIC.	1/11/12	31/10/14	Yes	\$45,000	Divisional office to perform administrative functions of electoral administration.
Melbourne, VIC.	18/07/11	31/05/17	Yes	\$137,093	Divisional office to perform administrative functions of electoral administration.
Mildura, VIC.	1/08/11	31/07/14	Yes	\$31,505	Divisional office to perform administrative functions of electoral administration.
Moonee Ponds, VIC.	1/03/13	28/02/15	Yes	\$49,088	Divisional office to perform administrative functions of electoral administration.
Mulgrave, VIC.	30/09/13	29/09/16	Yes	\$38,797	Divisional office to perform administrative functions of electoral administration.
North Ballarat, VIC.	1/11/12	31/10/15	Yes	\$35,850	Divisional office to perform administrative functions of electoral administration.
Oakleigh, VIC.	1/03/13	28/02/15	Yes	\$37,674	Divisional office to perform administrative functions of electoral administration.
Ringwood, VIC.	1/10/11	30/09/14	Yes	\$101,295	Divisional office to perform administrative functions of electoral administration.
Sale, VIC.	1/12/10	30/11/13	Yes	\$24,222	Divisional office to perform administrative functions of electoral administration.
Sandringham, VIC.	1/09/13	31/08/16	Yes	\$55,704	Divisional office to perform administrative functions of electoral administration.

Location	Agreement active from	Agreement ends	Lease expected to be renewed?	Cost of the lease (per annum)	Building necessity
Seymour, VIC.	1/12/12	30/11/15	Yes	\$31,361	Divisional office to perform administrative functions of electoral administration.
Shepparton, VIC.	1/10/12	30/09/15	Yes	\$29,379	Divisional office to perform administrative functions of electoral administration.
Sunbury, VIC.	1/06/11	31/05/14	Yes	\$55,593	Divisional office to perform administrative functions of electoral administration.
Thornbury, VIC.	11/04/13	10/04/16	Yes	\$32,000	Divisional office to perform administrative functions of electoral administration.
Melbourne, VIC.	1/06/07	31/05/17	Yes	\$456,564	State Office performing administrative functions of electoral administration.
Noble Park, VIC.	15/08/11	14/08/16	Yes	\$75,306	To enable the bulk storage of electoral materials and equipment.
Wangaratta, VIC.	1/10/13	30/09/16	Yes	\$23,184	Divisional office to perform administrative functions of electoral administration.
Wantirna, VIC.	1/09/12	31/08/15	Yes	\$39,167	Divisional office to perform administrative functions of electoral administration.
Warrnambool, VIC.	15/05/13	14/05/16	Yes	\$40,199	Divisional office to perform administrative functions of electoral administration.
Warragul, VIC.	1/09/12	31/08/15	Yes	\$45,536	Divisional office to perform administrative functions of electoral administration.
Werribee, VIC.	1/04/11	31/03/14	Yes	\$33,231	Divisional office to perform administrative functions of electoral administration.
Booragoon, WA.	1/09/10	31/08/15	No.	\$53,507	This lease is a vacant site as a result of being collocated to a larger site. The lease is currently being used for election activity. It will be marketed for a new tenant after the 2014 Senate election.
Bunbury, WA.	1/03/11	28/02/16	Yes	\$34,090	Divisional office to perform administrative functions of electoral administration.
Cannington, WA.	1/07/11	30/06/14	No.	\$45,231	This lease is a vacant site as a result of being collocated to a larger site. The lease is currently being used for election activity. It will be marketed for a new tenant after the 2014 Senate election.
Cockburn, WA.	1/12/12	30/11/22	Yes	\$138,950	Divisional office to perform administrative functions of electoral administration.
Geraldton, WA.	1/04/09	31/03/14	Yes	\$41,284	Divisional office to perform administrative functions of electoral administration.
Joondalup, WA.	1/12/10	30/11/14	Yes	\$74,088	Divisional office to perform administrative functions of electoral administration.
Kalgoorlie, WA.	1/06/13	31/05/16	Yes	\$38,005	Divisional office to perform administrative functions of electoral administration.
Karrinyup, WA.	1/03/08	28/02/14	No.	\$82,177	This lease is a vacant site as a result of being collocated to a larger site. The lease is currently being used for election activity. It will be marketed for a new tenant after the 2014 Senate election.
Kingsley, WA.	1/10/11	30/09/14	Yes	\$51,226	Divisional office to perform administrative functions of electoral administration.
Rockingham, WA.	1/04/11	31/03/14	No.	\$30,992	This lease is a vacant site as a result of being collocated to a larger site.
Subiaco, WA	13/07/09	12/07/14	No.	\$97,800	This lease is a vacant site as a result of being collocated to a larger site. The lease is currently being used for election activity.
Perth, WA.	25/02/13	24/02/23	Yes	\$741,268	State Office and collocated divisional offices performing administrative functions of electoral administration.
Welshpool, WA.	15/07/12	14/07/22	Yes	\$155,781	To enable the bulk storage of electoral materials and equipment.

b. (i.-vi.)

Location	Agreement active from	Agreement ended	Cost of the lease (per annum)	Why was the lease not renewed?	Building necessity
Bankstown NSW	10-Oct-12	31-Jan-14	\$84,654	This site relocated to a larger collocated site at Parramatta.	The site was previously used as a divisional office to perform administrative functions of electoral administration.

c. (i.-vi.)

Expected location	Agreement expected to become active	Agreement expected to end	Expected cost of Lease	Allocated in the budget?	Building necessity
Maryborough, QLD.	01/03/14	28/02/19	\$24,650	Yes	Divisional office to perform administrative functions of electoral administration.

d. (i.-ii)

The AEC measures occupational density in accordance with the Commonwealth Property Management Guidelines (CPMGs). To that end occupational density is only measured for sites which have 500m2 or more of office space.

Location of Building	Current occupancy rate	If the rate is less than 100%, detail what the remaining is being used for.
West Block Offices, Queen Victoria Terrace, Parkes, ACT	85.3%	The remaining space is used to accommodate additional staffing influx during election year activity.
86 Collins Street, Hobart TAS	92.9%	The remaining space is used to accommodate additional staffing influx during election year activity.
1 King William Street, Adelaide SA	85.2%	The remaining space is used to accommodate additional staffing influx during election year activity.
2 Lonsdale Street, Melbourne VIC	95.3%	The remaining space is used to accommodate additional staffing influx during election year activity.
484-488 Queen Street Brisbane QLD	78.1%	The remaining space is used to accommodate additional staffing influx during election year activity.
59 Goulburn Street, Sydney NSW	84.5%	The remaining space is used to accommodate additional staffing influx during election year activity.
200 St Georges Terrace, Perth WA	86.5%	The remaining space is used to accommodate additional staffing influx during election year activity.
18 Smith Street, Parramatta NSW	79.1%	The remaining space is used to accommodate additional staffing influx during election year activity.