

Senate Finance and Public Administration Legislation Committee

Additional Estimates - February 2013

ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

Department/Agency: Office of the Official Secretary to the Governor-General

Program 1: Support for the Governor-General and Official Activities

Outcome 1: The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Topic: Education expenses

Senator: Ryan

Question reference number: QoN 71

Type of Question: Written

Date set by the committee for the return of answer: 2 April 2013

Number of Pages: 1

What is the department/agency's guidelines on study?

For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for the department/agency.

Answer:

The Office's guidelines on study are covered under the following policies:

- Performance Framework
- Learning and Development
- Studies Assistance Program

For this financial year to date, the Office has paid for nil formal qualification courses.