

Senate Finance and Public Administration Committee
ANSWERS TO QUESTIONS ON NOTICE
ADDITIONAL ESTIMATES 2013

Department/Agency: Office of the Inspector-General of Intelligence and Security
Outcome/Program: Outcome 1
Topic: Coffee Machines

Senator: Ryan

Question reference number: 62

Type of question: Written

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Number of pages:2

Question: Has the department/agency purchased coffee machines for staff useage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.

Why were coffee machines purchased?

Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?

Where did the funding for the coffee machines come from?

Who has access?

Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?

What are the ongoing costs of the coffee machine, such as the cost of coffee?

Does the department/agency rent coffee machines for staff useage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.

Why are coffee machines rented?

Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?

Where does the funding for the coffee machines come from?

Who has access?

Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?

What are the ongoing costs of the coffee machine, such as the cost of coffee?

Answer:

In 2007 OIGIS purchased one Jura Impressa C5 coffee machine from Cosmorex at a cost of \$1,595.00 from general funds (Appropriation 1).

Staff meet the ongoing costs for coffee supplies for use in the machine. OIGIS spent \$108.00 in 2010-11 to purchase coffee supplies for official visitors.

In this financial year to date (as at 31 January 2013), OIGIS spent \$472.81 on machine repairs. These costs have been met from general funds.

The coffee machine was purchased to reduce the time taken by staff in leaving the workplace to queue to purchase coffee and to provide coffee to official visitors. As the OIGIS coffee machine was purchased in 2007 it is difficult to say whether there has been a noticeable productivity increase since the purchase.

The OIGIS coffee club is open to all staff, and those who contribute to the costs of coffee and supplies through the club can use the coffee machine. The machine is also used to provide coffee to official visitors.

OIGIS does not rent any coffee machines.