

**Senate Finance and Public Administration Legislation Committee**  
**Additional Estimates Hearing – February 2012**  
ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

**Department/Agency:** Office of the Official Secretary to the Governor-General

**Program 1:** Support for the Governor-General and Official Activities

**Outcome 1:** The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

**Topic:** Printing of Documents

**Senator:** Ryan

**Question reference number:** PM113

**Type of Question:** Written

**Date set by the committee for the return of answer:** 30 March 2012

**Number of Pages:** 1

Does the department/agency print any hard copies of reports/statements/papers they produce? If yes, please list how many copies, where they are delivered and the cost.

**Answer:**

The following documents are printed in hard copy:

Annual Report of the Office of the Official Secretary to the Governor-General – 650 copies for distribution to government departments, agencies, stakeholders and members of the public. Cost in 2010-11 was \$14,910.

Office of the Official Secretary to the Governor-General Enterprise Agreement 2011-14 – 200 copies for distribution to staff. Cost was \$671.