

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
ADDITIONAL BUDGET ESTIMATES 2011-2012

Prime Minister and Cabinet Portfolio

Department/Agency: Australian Public Service Commission
Outcome/Program:
Topic: Printing of documents

Senator: Ryan

Question reference number: 113

Type of question: Written

Date set by the committee for the return of answer: Friday, 30 March 2012

Number of pages: 2

Question:

Does the department/agency print hard copies of internal reports/statements/papers they produce or do they only keep soft copies?

If internal reports are printed, please list how many copies, where they are delivered and the cost of printing and storing paper copies of all reports.

Answer:

During the last 12 months, there were two reports formally published and presented to the parliament/public by the Australian Public Service Commission (APSC), the APSC Annual Report and the State of the Service report. The APSC also produces the annual statistical bulletin, which links to the annual State of the Service report, though this bulletin is not tabled.

The Beale report, *Review of the Senior Executive Service*, was made available to the public in September 2011 as an online document. No hard copies were produced so there were no printing or warehousing costs.

Costs and distribution details for hard copy reports are as follows:

Annual Report 2010-11

600 printed

Total cost \$6,105.00, GST inclusive.

The APSC Annual Report is distributed to parliamentarians via the tabling process for government reports with copies also sent to APS agency and departmental heads and to the library deposit scheme.

State of the Service Report 2010-11

4000 printed

Total cost \$25,850.00, GST inclusive.

The State of the Service Report is distributed to parliamentarians via the tabling process for government reports with copies also sent to

- APS agency and departmental heads
- Agency contact officers
- State Public Service Commissioners
- SES Band 2s and 3s
- Selected academics
- library deposit scheme.

Approximately 1000 copies were distributed via presentations at APSC events outside of Canberra. Copies were also distributed at the official launch in Canberra, to APSC staff and at EL and SES update events in Canberra. A small number have been made available for ad hoc requests.

APS Statistical Bulletin 2010-11

500 printed

Total cost \$3,306.60, GST inclusive.

The APS Statistical Bulletin is distributed to agency heads and to the library acquisition scheme. A small number have been made available for ad hoc requests.

Warehousing

A limited stock of publications is stored by an outsourced provider. Annual costs for storing the above-mentioned reports is approximately \$720 plus GST per annum.