

**Senate Finance and Public Administration Legislation Committee**  
**Additional Estimates Hearing – February 2012**  
ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

**Department/Agency:** Office of the Official Secretary to the Governor-General

**Program 1:** Support for the Governor-General and Official Activities

**Outcome 1:** The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

**Topic:** Media Training

**Senator:** Ryan

**Question reference number:** PM106

**Type of Question:** Written

**Date set by the committee for the return of answer:** 30 March 2012

**Number of Pages:** 2

In relation to media training services purchased by each department/agency, please provide the following information for this financial year to date:

1. Total spending on these services
2. The number of employees offered these services and their employment classification
3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted
4. The names of all service providers engaged

For each service purchased from a provider listed under (4), please provide:

- a) The name and nature of the service purchased
- b) Whether the service is one-on-one or group based
- c) The number of employees who received the service and their employment classification
- d) The total number of hours involved for all employees
- e) The total amount spent on the service
- f) A description of the fees charged (i.e. per hour, complete package)

Where a service was provided at any location other than the department or agency's own premises, please provide:

- i) The location used
- ii) The number of employees who took part on each occasion
- iii) The total number of hours involved for all employees who took part
- iv) Any costs the department or agency's incurred to use the location

**Answer:**

Nil; N/A to all