

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates Hearings 14-18 February 2005

Question: F19

Outcome 3, Output 3.1

Topic: Superannuation salary for MOP(S) employees

Hansard Page: F&PA 68

Senator Faulkner asked:

What is that? What is the verification process? Do we know who does it?

Answer:

The verification process is an annual review undertaken by Ministerial and Parliamentary Services (M&PS) of superannuation salary that is conducted at the time of each employee's birthday.

The Human Resource Management Information System used by M&PS generates a Superannuation Review Report each fortnight.

The report covers all employees whose birthday is due in the next fortnight.

A payroll officer from M&PS undertakes the review, with another payroll officer at a higher level checking the results of the review.