

EDUCATION, SCIENCE AND TRAINING

**SENATE LEGISLATION COMMITTEE – QUESTIONS ON NOTICE
2005-2006 BUDGET ESTIMATES HEARING**

Outcome: 1

Output Group: 1.2 – Assistance to individuals including those with special needs.

DEST Question No. E261_06

Senator Crossin asked on 2 June 2005, EWRE Hansard page 49.

Question:

Can you provide a copy of the standard letters which DEST State and District Offices are required to use in relating to providing feedback to proponents of concept plans for Parents-School Partnership Initiative (PSPI)?

Answer:

Parents-School Partnership Initiative

Attached are the standard letters which State and District Offices must use in providing written feedback to proponents on Concept Plans.



Australian Government

Department of Education, Science and Training

Our Ref : WoSICP Acknowledgement
Your Ref :

<Recipient Name>
<Recipient Job Title>
<Recipient Organisation>
<Recipient Address Lines>
<Recipient Address Suburb, State, Postcode>

Copies to:

Dear

Whole of School Intervention Strategy (WOSI) – Concept Plan Received

Thank you for the [school or organisation name] Whole of School Intervention Strategy (WOSI) Concept Plan forwarded to the Department of Education, Science and Training (DEST).

Your Concept Plan was received at this office on [date].

The Concept Plan will be assessed to ensure that it meets the Indigenous Education Programmes Provider Guidelines 2005-2008 and the mandatory criteria of the WOSI programme. The Department will consider your Concept Plan and provide a response to you to assist you in completing your Application for Funding. The next closing date for Applications for Funding is [insert date].

There is no guarantee that all proposals that meet the Indigenous Education Programmes Provider Guidelines 2005-2008 will be funded, as the Whole of School Intervention Strategy is a competitive submission-based programme.

Further questions may be directed to [EO] on [telephone number].

Yours sincerely

Sender's full name
Sender's full title (eg Senior Education Officer)
Sender's group or office name (eg Perth State Office)

Date (eg 21 February 2005)



Australian Government

Department of Education, Science and Training

Our Ref : WoSICP Assess

Your Ref :

<Recipient Name>
<Recipient Job Title>
<Recipient Organisation>
<Recipient Address Lines>
<Recipient Address Suburb, State, Postcode>

Copies to:

Dear

Whole of School Intervention Strategy (WOSI) – Concept Plan Assessment

Thank you for the [school or organisation name] Whole of School Intervention Strategy Concept Plan forwarded to the Department of Education, Science and Training (DEST) on [insert date].

Your Parent School Partnerships Initiative/Homework Centre [delete as applicable] Concept Plan has been assessed by DEST against the mandatory and desirable criteria set out in the Indigenous Education Programmes Provider Guidelines 2005-2008.

Within your Concept Plan the following proposals appear to satisfy the mandatory and desirable criteria and are considered suitable for further development:

- a) [insert name of proposed project]
- b) [insert name of proposed project]

You are therefore invited to complete an Application for Funding for these proposals under the Parent School Partnerships Initiative/Homework Centres [delete as applicable] programme. An Application for Funding is enclosed and [insert free text eg. a checklist that you may find helpful]. Alternatively you can download an application form at:

http://www.dest.gov.au/NR/ronlyres/BC50CE2E-EA6C-4514-AA03-7328B9EC0173/1169/Parent_School_Partnerships_Initiative_application_.pdf

Even though the proposals in your Concept Plan as noted above appear to satisfy the mandatory and desirable criteria, please note that there is no guarantee that all Applications that meet the Indigenous Education Programmes Provider Guidelines 2005-2008 will be funded, as the Whole of School Intervention Strategy is a competitive submission-based programme and available funds are limited.

With respect to the remainder of the proposals not considered suitable for further development, you are encouraged to reconsider the proposals and to lodge a revised Concept Plan for consideration. If you wish to do so, I also recommend that you reconsider the proposals in light of the mandatory and desirable criteria and the other requirements of the programme guidelines. In this regard, I make the following comments:

a) [insert free text to briefly describe the proposal and to provide helpful and comprehensive information to assist the Applicant to understand why the proposal is not acceptable in its current form, eg. this part of the proposal did not fully satisfy the mandatory criteria outlined in the Programme Guidelines, particularly in relation to the criterion: “the project does not meet the objectives of the programme”]

b) [insert free text to briefly describe the proposal and to provide helpful and comprehensive information to assist the Applicant to understand why the proposal is not acceptable in its current form, eg. this part of the proposal did not fully satisfy the mandatory criteria outlined in the Programme Guidelines, particularly in relation to the criterion: “the project does not provide evidence that it was developed by the school and Indigenous communities and parents”.]

You are encouraged to consider the information in the Indigenous Education Programmes Provider Guidelines 2005-2008 (Part A Chapter A10 and Part A Chapter A11) [delete as applicable] and discuss any questions in relation to completing your Application for Funding with your local DEST Indigenous Education Officer. Once completed, please submit your Application for the above proposal(s) as soon as possible.

The next WOSI Application for Funding due date is [insert date].

If you have any further questions, please contact [SEO] on [telephone number].

Yours sincerely

Sender's full name

Sender's full title (eg State Manager)

Sender's group or office name (eg Western Australia)

Date (eg 21 February 2005)



Australian Government

Department of Education, Science and Training

Our Ref : WoSICPNA

Your Ref :

<Recipient Name>

<Recipient Job Title>

<Recipient Organisation>

<Recipient Address Lines>

<Recipient Address Suburb, State, Postcode>

Copies to:

Dear

Whole of School Intervention Strategy (WOSI) – Concept Plan Advice

Thank you for the [school or organisation name] Whole of School Intervention Strategy Concept Plan forwarded to the Department of Education, Science and Training (DEST) on [insert date].

Your Concept Plan has been assessed against the mandatory and desirable criteria in the WOSI Programme Guidelines and is not considered suitable for further development in its present form.

You are encouraged to reconsider the proposals in your Concept Plan and lodge a revised Plan for consideration.

If you wish to re-submit your Concept Plan you are advised to revise it, taking into consideration the following:

[Insert reason to explain what improvements are needed. Eg. the proposal could be improved by including more specific information on the numbers of students who will be directly assisted by the proposal and more specific information on how the proposal will improve their school results].

Before completing your revised Concept Plan, you are encouraged to consider the information in the Indigenous Education Programmes Provider Guidelines 2005-2008 (Part A Chapter A10 and Part A Chapter A11) [delete as applicable] and discuss any questions with your local DEST Indigenous Education Officer.

If you have any further questions, please contact [SEO] on [telephone number].

Yours sincerely

Sender's full name

Sender's full title (eg Assistant State Manager)

Sender's group or office name (eg Western Australia State Office)

Date (eg 21 February 2005)