

Senate Standing Committee on Environment and Communications
Legislation Committee
Answers to questions on notice
Sustainability, Environment, Water, Population and Communities portfolio
Supplementary Budget Estimates, October 2012

Program: Division or Agency: Corporate: CSD

Question 207
No:

Topic: Portfolio Wide – efficiencies in the operations of the Australian Public Service

Proof Hansard Page and Date Written

or Written Question:

Senator Birmingham asked:

1. Please detail how the department/agency will achieve savings over the forward estimates through pursuing further efficiencies in the way the public service operates (with reference to the media release issued by the Minister for Finance and Deregulation and the Special Minister of State on 25 September 2012: http://www.financeminister.gov.au/media/2012/mr_1982012.html).

In addition, please provide the following detail:

2. How will reductions in air travel spending be achieved? What is the estimated savings for each year over the forward estimates?
3. What restrictions will be implemented for business flights? What are the estimated savings for each year over the forward estimates?
4. How will the use of external consultants and contractors be reduced? How will this impact on the department/agency? What are the estimated savings for each year over the forward estimates?
5. How will the department/agency manage moving recruitment advertising online? Will all future recruitment advertisement be online only? If not, please explain why. What are the estimated savings for each year over the forward estimates?
6. How will printing costs be reduced? Please explain if and how the department/agency will reduce its printing costs by five per cent or, if it will not, why not? How will it be determined what documents will no longer be printed? What are the estimated savings for each year over the forward estimates?

Answer:

1. The portfolio is collectively examining areas of discretionary spending such as travel, consultants, contractors, recruiting costs and printing expenses to find further savings. The proposed savings are addressed in the responses to the following questions.

***The Department of Sustainability, Environment, Water, Population and Communities
(the department)***

2. Reductions in air travel spend will be achieved through continued adherence to the *Use of the Lowest Practical Fare for Official Domestic Air Travel* and *Best Fare of the Day for International Official Air Travel* Australian Government policies. Further reductions in travel spend will be achieved through adoption of domestic accommodation services through Whole of Australian Government travel service arrangements. The department is also currently revising its international engagement strategy to ensure effective prioritisation of international travel proposals. All approvals for international travel are carefully considered by the department's Executive Board, and all travel must comply with the department's travel policy.

Estimated savings for each year over the forward estimates, specifically in relation to air travel spending are not available.

3. Officers, other than Senior Executive Service officers, are not entitled to business class flights domestically. Access for officers not entitled to travel business class is restricted through the application of the *Use of the Lowest Practical Fare for Official Domestic Air Travel* government policy.

Estimated savings for each year over the forward estimates, specifically in relation to restrictions on business class flights are not available.

4. Due to the specialised nature of areas within the department, there will be an ongoing need for some external specialist expertise. Prior to engaging consultants, the department takes into account the skills and resources required for the task, the skills available internally and the cost-effectiveness of engaging external expertise. The decision to engage a consultant is made in accordance with the *Financial Management and Accountability Act 1997* and related regulations including the Commonwealth Procurement Rules and relevant internal policies.

As the department reviews and prioritises resources and programs in a tight fiscal environment, estimated savings over forward estimates cannot be provided at this time.

5. The department moved to limit recruitment advertising in the press and increase online recruitment advertising in 2008. Very few vacancies are now advertised in a medium other than online. The exceptions are the annual graduate program, some identified positions and Antarctic expeditioner recruitment. As the department spends so little on non-online recruitment advertising, as has been the case since 2008, the savings are not quantifiable over the forward estimates.
6. All communications products are managed centrally through the Public Affairs section within the department. Public Affairs provide advice on best practice communication and sources best value for money through approaching Multi-Use List (MUL) and Panel arrangements. The department uses a print management system to manage Panel and MUL arrangements. The print management system tracks and reports all communication product activity including the volume of print material produced.

Department publications are produced electronically whenever possible and made available online as printable Portable Document Files.

The department is anticipating a 10 per cent reduction in printing in the 2012/13 financial year from the previous financial year.

Director of National Parks (DNP)

2. Reductions in air travel spend will be achieved by adoption of domestic accommodation services through Whole of Australian Government travel service arrangements. The DNP is also currently revising its international engagement strategy to ensure effective prioritisation of international travel proposals.

Estimated savings for each year over the forward estimates, specifically in relation to air travel spending are not available.

3. Officers, other than Senior Executive Service officers, are not entitled to business class flights domestically. Access for officers not entitled to travel business class is restricted through the application of the *Use of the Lowest Practical Fare for Official Domestic Air Travel* government policy, even though it only technically applies to *Financial Management and Accountability Act 1997* agencies.

Estimated savings for each year over the forward estimates, specifically in relation to restrictions on business class flights are not available.

4. Due to the specialised nature, and remote locations, of the DNP, there will be an ongoing need for external specialist expertise. Prior to engaging consultants or contractors, the DNP takes into account the skills and resources required for the task, the skills available internally and the cost-effectiveness of engaging external expertise. The decision to engage a consultant or contractor is made in accordance with the *Commonwealth Authorities and Companies Act 1997* and related regulations including the Commonwealth Procurement Rules and relevant internal policies.

As the DNP reviews and prioritises resources and programs in a tight fiscal environment, estimated savings over forward estimates cannot be provided at this time.

5. DNP recruitment is managed by the department. All future recruitment advertising will not be online only. Where DNP is recruiting staff to work in remote areas (such as Christmas Island) the DNP will advertise in the local press for the area, in addition to using online recruitment. This is in line with the Whole of Government recruitment guidelines.
6. The DNP will progressively look to putting more information online. The DNP will endeavour to reduce printing costs by five per cent, however there are a number of visitor publications that will continue to be printed for natural, cultural and safety reasons. The DNP will review if the information in our publications can be provided in an online only format, or if we need to have hard copies available for visitors to our national parks. Based on the actual spend and to meet the five per cent target, it is anticipated that DNP will try and reduce printing costs by approximately \$9,000 per year over the forward estimates.

Bureau of Meteorology (the Bureau)

2. Reductions in air travel will be achieved by encouraging the use of less flexible airfare options which are less expensive, and higher utilisation of video conferencing meetings.

The Bureau has not set specific targets for savings in the forward estimate years.

3. The Bureau intends to minimise the number of business related flights and put a cap on other travel. The Bureau has not set specific targets for savings in the forward estimate years.

4. Many projects that have historically used a high number of consultants and contractors are entering into their final phase. As these projects go into production the need for their expertise will reduce. Only essential consultants and contractors to meet key Government objectives are expected to be utilised in the forward estimate years. The Bureau has not set specific targets for savings in the forward estimate years.
5. Over the past few years the Bureau has adopted online recruitment process for both internal and external positions. All current recruitment is by online processes. The savings resulting from this initiative have already been realised.
6. Printing costs will be reduced by further reducing the number of publication copies ordered in print runs and also ensuring that Portable Document File versions of the Bureau's many publications are available online. The Bureau has not set specific targets for savings in the forward estimate years.

National Water Commission (The Commission)

2. The Commission has put in place a number of measures to ensure travel expenditure is as efficient as possible. Steps are taken to arrange meetings with stakeholders that address more than one work program related matter, where possible. Use is made of videoconferencing and teleconferencing facilities where practicable. Proposed travel is also assessed to determine the priority for the travel within budget allocations. The Commission does not have estimates for savings that might be achieved over the forward estimates. The Commission establishes internal budget allocations each financial year having regard to business requirements and annual priorities.
3. No restrictions will be implemented at this stage for business class travel where an entitlement to travel at that class exists. Senior Executive level staff voluntarily travel at economy class for short distance routes. The Commission does not have estimates for savings that might be achieved over the forward estimates. The Commission establishes internal budget allocations each financial year having regard to business requirements and annual priorities.
4. The Commission will engage consultants and contractors where necessary to provide independent expert advice or assistance for the achievement of its work program and operational objectives. Where a work priority requires the engagement of a consultant or a contractor the proposal will be considered by a Senior Manager who, prior to approval, will consider the need for the consultant/contractor, proposed procurement process including possible access to an existing panel arrangement, whether the expertise can be obtained from other sources and whether the expenditure on the consultant/contractor can be managed within priorities of other budget expenditure. The Commission is not able at this time to estimate the savings for each of the years over the forward estimates relating to this specific efficiency measure.
5. In accordance with government requirements The Commission undertakes recruitment advertising online. The Commission is not able to estimate savings for each year over the forward estimates as it is unaware at this time of what recruitment advertising might be required.
6. The Commission will be publishing all reports online except for those reports where there is a requirement to produce a hard copy version, such as those that are required to be tabled in the Parliament. The Commission is not able to estimate the savings for each of the years over the forward estimates relating to printing.

Sydney Harbour Federation Trust (the Trust)

2. The Trust's travel arrangements are already tightly managed. No savings have been factored into the forward estimates.
3. No restrictions will be implemented at this stage for business class travel where an entitlement to travel at that class exists. Senior executive level staff voluntarily travel at economy class for short distance routes. The Trust does not have estimates for savings that might be achieved over the forward estimates. The Trust establishes internal budget allocations each financial year having regard to business requirements and annual priorities.
4. The Trust is scaling back its capital works program and is expected to reduce its requirement for specialist building consultants and contractors by over \$500,000 over the next 12 months. However, the Trust will need to continue to rely on external consultants and contractors due to the Trust's small size (55 full time equivalent staff) and the use of contractors enables the Trust to manage peak workload periods and provides the most effective and efficient way to manage the Trust's operations.
5. The majority of recruitment advertising undertaken by the Trust is via online employment sites. There have been some exceptions to this rule where print media was chosen as an additional advertising method due to the nature of the position. The Trust will continue to assess and choose the best advertising medium for each vacant position. Estimated savings for the Trust to move all recruitment online would be in the order of \$5,000.
6. The Trust's legislated objective is to open its sites to the Australian public, which underpins the Trust's new approach to marketing including new business and site brochures. While every effort will be made to minimise printing costs through this initial marketing phase the Trust does not anticipate significant printing cuts this financial year. Consolidation of marketing materials for the business across its various sites will result in long term print cost efficiencies.

In order to recoup a component of ongoing printing costs associated with the new visitor guides, the Trust will be implementing a cost recovery process to encourage visitors to contribute up to \$5 for a visitor guide. These funds will cover a component of ongoing printing costs for the Trust and aims to reduce printing costs moving forward for the organisation.

Great Barrier Reef Marine Park Authority (GBRMPA)

2. Reductions in air travel will be achieved by adherence to the best practical fare of the day and the use of video and teleconferencing. Estimated savings for each year over the forward estimates is \$15,000 per annum.
3. Access to business travel varies considerably dependent on the location being visited. Accordingly any restrictions will, by necessity, be made on a case by case basis. For this reason savings estimates are not able to be calculated.
4. Very few consultants are used, and in the main only to conduct research and monitoring contracts, unable to be conducted within the GBRMPA. This will, by necessity, continue, although only within resources available.

5. We will manage by following the non-campaign advertising procedures. Some advertisements will be via print media using regional print media and Indigenous specific media where operational needs exist in accordance with the procedures. Estimated savings are hard to quantify as recruitment depends on operational needs.
6. Printing costs will be reduced by moving to web-based publications and to the implementation of on-line systems for the Environmental Management Charge. These changes have been subject to liaison with the tourism industry. The GBRMPA estimates savings of \$15,000 per annum.

Murray Darling Basin Authority (the Authority)

2. Savings will be identified via a range of measures including the reduced usage of business class flights, combining of trips where possible, early bookings to take advantage of discounts and the use of other processes such as teleconference and videoconference options. Estimated savings for each year over the forward estimates, specifically in relation to air travel spending are not available.
3. Business class travel will only be available for flights to Perth and Darwin, and/or where use of these flights can demonstrate better business outcomes.
4. The Authority will reduce its use of external consultants and contractors by greater work being undertaken internally.
5. All recruitment will be undertaken online unless there is a major benefit identified by press advertising.
6. The Authority will publish primarily in electronic format, with printing undertaken where it can be demonstrated to effectively deliver the information or where a statutory requirement exists, for example, the Annual Report.

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Program: Division or Agency: Corporate: CSD

Question No: 208

Topic: Portfolio Wide – electricity purchasing agreement

Proof Hansard Page and Date Written

or Written Question:

Senator Birmingham asked:

1. Provide details of any update of the department/agency electricity purchasing agreement if there has been a change since Budget Estimates 2011-12 (May 2012).
 - a. What were the department/agency's actual electricity costs for 2011-12, and what are the budgeted costs for 2012-13?
 - b. What are the department/agency electricity costs for this financial year to date?

Answer:

1. The Department of Sustainability, Environment, Water Population and Communities (the department) and Portfolio Agencies have had no changes to electricity agreements.

Department/Agency	(a) FY 2011/12 \$	FY 2012/13 Budgeted \$	(b) FY 2012/13 Actual to date \$
The department*	1,308,353	1,354,594	442,876
Director National Parks	389,790	453,807	142,305
National Water Commission	52,747	63,000	20,339
Sydney Harbour Federation Trust	294,622	304,000	110,884
Murray-Darling Basin Authority	80,746	85,000	25,045
Great Barrier Reef Marine Park Authority	398,166	344,000	96,241
Bureau of Meteorology	2,743,062	2,965,416	987,420

* These figures do not include electricity generated by the department in Antarctica.

Senate Standing Committee on Environment and Communications
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Answers to questions on notice
Sustainability, Environment, Water, Population and Communities portfolio
Supplementary Budget Estimates, October 2012

Program: Division or Agency: Corporate: CSD

Question No: 209

Topic: Portfolio Wide – executive coaching and leadership training 2011-12

Proof Hansard Page and Date Written

or Written Question:

Senator Birmingham asked:

1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information for 2011-12:
 - a. Total spending on these services
 - b. The number of employees offered these services and their employment classification
 - c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (please provide a breakdown for each employment classification)
 - d. The names of all service providers engaged
2. For each service purchased from a provider listed under (d), please provide:
 - i. The name and nature of the service purchased
 - ii. Whether the service is one-on-one or group based
 - iii. The number of employees who received the service and their employment classification
 - iv. The total number of hours involved for all employees (please provide a breakdown for each employment classification)
 - v. The total amount spent on the service
 - vi. A description of the fees charged (i.e. per hour, complete package)
3. Where a service was provided at any location other than the department or agency's own premises, please provide:
 - a. The location used
 - b. The number of employees who took part on each occasion (provide a breakdown for each employment classification)
 - c. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)
 - d. Any costs the department or agency's incurred to use the location

Answer:

***Department of Sustainability, Environment, Water, Population and Communities*¹**

1. The Department of Sustainability, Environment, Water, Population and Communities (the department) does not currently have a mechanism to fully capture and record details centrally of all learning and development activities undertaken by employees, including coaching and leadership training, nor the total expenditure on this function.

However, through its central workforce development function, the department has offered the Leadership Development Program to Executive Level 1 and 2 staff members and a program with a similar focus to APS 6 staff, Building Productive Partnerships. In addition, the Canberra Cranlana Colloquium was available to selected SES employees.

- a. \$246,416 GST exclusive (includes professional services, catering, venue hire, and printing).
- b. Executive coaching and/or leadership training is made available to all employees at the EL 2, EL 1 and APS 6 levels. The Canberra Cranlana Colloquium is available to selected SES employees. Note that although the Building Productive Partnerships program was targeted at APS 6 level staff, a number of APS 5s also participated.
- c. 124 (SES 1: 1, EL 2: 1, EL 1: 25, APS 6: 74, APS 5: 22, PAO 2: 1). Employees are not required to apply for study leave for these programs.
- d. CompassHR (now trading as Exceptional People) and the Cranlana Programme Foundation.

2. ***CompassHR (now trading as Exceptional People)***

- i. Leadership Development Program: leadership development program.
Building Productive Partnerships: leadership development program.
- ii. Leadership Development Program: one-on-one and group based.
Building Productive Partnerships: group based.
- iii. Leadership Development Program: EL 2: 1, EL 1: 20, APS 6: 3.
Building Productive Partnerships: EL 1: 5, APS 6: 71, APS 5: 22, PAO 2: 1.
- iv. Participation in the Leadership Development Program required five days in structured training. Participation in the Building Productive Partnerships Program required three days in structured training. Total hours by classification: EL 2: 37.5, EL 1: 862.5, APS 6: 1,710, APS 5: 495, PAO 2: 22.5.
- v. \$241,716 GST exclusive.
- vi. Complete package (includes professional services, catering, venue hire, and printing).

2. ***Cranlana Programme Foundation***

- i. Cranlana Colloquium. This is a forum for discussion of the theory and practice of responsible leadership. It includes readings and facilitated sessions over a 6 day period.
- ii. Group based.
- iii. SES 1: 1.
- iv. 45 hours.
- v. \$4,700 GST exclusive.
- vi. Complete package.

3a. The location used:

<i>Service</i>	<i>Location</i>
Leadership Development Program	Craigieburn Hotel, Bowral
Building Productive Partnerships: Track 7	Brassey Hotel, Canberra
Building Productive Partnerships: Track 8	Brassey Hotel, Canberra
Building Productive Partnerships: Track 9	Brassey Hotel, Canberra
Building Productive Partnerships: Track 10	Hotel Kurrajong, Canberra
Cranlana Colloquium	Old Parliament House, Canberra

3b. The number of employees who took part on each occasion (provide a breakdown for each employment classification):

<i>Service</i>	<i>Number of Employees</i>
Leadership Development Program	24 – EL 2: 1, EL 1: 20, APS 6: 3
Building Productive Partnerships: Track 7	27 – APS 5: 8, APS 6: 19
Building Productive Partnerships: Track 8	24 – APS 5: 7, APS 6: 16, EL 1: 1
Building Productive Partnerships: Track 9	19 – APS 5: 2, APS 6: 14, EL 1: 2, PAO 2: 1
Building Productive Partnerships: Track 10	29 – APS 5: 5, APS 6: 22, EL 1: 2
Cranlana Colloquium	1 – SES 1

3c. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification):

<i>Service</i>	<i>Number of hours</i>
Leadership Development Program	900 – EL 2: 37.5, EL 1: 750, APS 6: 112.5
Building Productive Partnerships: Track 7	607.5 – APS 5: 180, APS 6: 427.5
Building Productive Partnerships: Track 8	540 – APS 5: 157.5, APS 6: 360, EL 1: 22.5
Building Productive Partnerships: Track 9	427.5 – APS 5: 45, APS 6: 315, EL 1: 45, PAO 2: 22.5
Building Productive Partnerships: Track 10	652.5 – APS 5: 112.5, APS 6: 495, EL 1: 45
Cranlana Colloquium	45 – SES 1: 45

3d. Any costs the department incurred to use the location:

Service	Costs to use the location
Leadership Development Program	\$24,146
Building Productive Partnerships: Track 7	\$7,548
Building Productive Partnerships: Track 8	\$7,548
Building Productive Partnerships: Track 9	\$7,548
Building Productive Partnerships: Track 10	\$7,548
Cranlana Colloquium	Included in the registration cost.

[†] Includes information for the Director of National Parks.

Bureau of Meteorology

1a. Total spending on these services: \$120,654.50.

1b. 125 (SES 1: 3, EL 2: 56, EL 1: 50, APS 6: 16).

1c. 125 (SES 1: 3, EL 2: 56, EL 1: 50, APS 6: 16) Total days study leave granted: 2.7.

1d. Development Dimensions International, FranklinCovey, Genos International, Australian Institute of Company Directors, Australian Public Service Commission, Chifley Business School.

2. *Development Dimensions International (DDI)*

i. Sets of learning materials for Leader as Coach Program.

ii. 1 set per participant.

iii. 85 (SES 1: 1, EL 2: 40, EL 1: 33, APS 6: 11).

iv. 1,912.5.

v. \$69,419.50.

vi. The fees are charged per set of learning materials (including discount for delivery of course by Bureau staff).

3. Not applicable.

2. *FranklinCovey*

i. Sets of learning materials for Covey Leadership Program.

ii. 1 set per participant.

iii. 16 (EL 2: 5, EL 1: 11).

iv. 360.

v. \$12,800.

vi. The fees are charged per set of learning materials.

- i. Licensing renewal and accreditation for staff for Covey 5 Choices program.
 - ii. 1 set per participant.
 - iii. 2 (EL 1: 1, APS 5: 1)
 - iv. The total number of hours involved for all employees: 14.
 - v. \$6,835.
 - vi. The fees are charged per license and accreditation.
3. Not applicable.

2. ***Genos International***

- i. Sets of learning materials for Enhancing Leadership with Emotional Intelligence program.
 - ii. 1 set per participant.
 - iii. 20 (EL 2: 9, EL 1: 6, APS 6: 5).
 - iv. 150.
 - v. \$7,500.
 - vi. The fees are charged per set of learning materials.
3. Not applicable.

2. ***Australian Institute of Company Directors***

- i. Company Directors Course.
 - ii. group-based.
 - iii. 1 (SES 1: 1).
 - iv. 37.5.
 - v. \$6,490.
 - vi. The fees are charged per complete package.
3. Yes.
- a. Melbourne – Melbourne Office of Australian Institute of Company Director's (459 Collins Street, Melbourne).
 - b. 1 (SES 1: 1).
 - c. 37.5.
 - d. Nil.

- i. Australian Institute of Company Director's Conference.
- ii. group-based.
- iii. 1 (EL 2: 1).
- iv. 22.5.
- v. \$3,500.
- vi. The fees are charged per complete package.

3. Yes

- a. Darwin – Australian Institute of Company Directors private conference facility.
- b. 1 (EL 2: 1).
- c. 22.5.
- d. Nil.

2. **Australian Public Service Commission**

- i. Australian Public Service Commission SES Orientation Program.
- ii. group-based.
- iii. 1 (SES 1: 1).
- iv. 22.5.
- v. \$2,500.
- vi. The fees are charged per complete package.
- i. Winning that SES job.
- ii. group-based.
- iii. 1 (EL 2: 1).
- iv. 7.5.
- v. \$2,530.
- vi. The fees are charged per complete package.

3. Yes.

- a. Office of Australian Public Service Commission – Canberra.
- b. 1 (EL 2: 1) and 1 (SES 1: 1).
- c. 30.
- d. Nil.

2. **Chifley Business School**

- i. Communication & Conflict Resolution in the workplace.
- ii. group-based.
- iii. 16 (EL 2: 5, EL 1: 2, APS 6: 5, APS 5: 2, APS 3: 2).
- iv. 16.
- v. \$9,080.
- vi. The fees are charged per complete Package.

3. Not applicable.

Murray-Darling Basin Authority

- 1a. During the period 1 July 2011 – 30 June 2012 a total of \$278,105.88 was spent on executive coaching and leadership training.
- 1b. 164 staff have been offered coaching and leadership training, all SES and Executive Levels are offered the training, the APS classifications are offered coaching on a case by case basis.

1c. During the period 1 July 2011 to June 30 2012, 89 employees have utilised the coaching services:

- SES 2: 2.
- SES 1: 7.
- EL 2: 52.
- EL 1: 23.
- APS 6: 3.
- APS 5: 2.

During the period 1 July 2011 to June 30 2012, 88 employees have utilised the leadership training services:

- SES 2: 2.
- SES 1: 6.
- EL 2: 52.
- EL 1: 28.

No study leave was required by employees utilising coaching and leadership services.

1d. The names of the service providers are:

- Integro Strategies P/L.
- Australian Public Service Commission.

- Jeff Whalan Learning Group.
- Centre for Public Management (CPM).
- Tempo Strategies.
- Yellow Edge Performance Architects.
- David Hume Consulting.
- Margie Darcy Leadership, Coaching & Psychological Services.
- Personal Effectiveness Program (PEP).

2. ***Integro Strategies***

- Leadership and associated coaching.
- The services provided were group based workshops and one-on-one coaching.
- A total of 38 employees received the services;

SES 2: 1

SES 1: 6

EL 2: 30

EL 1: 1

- The number of hours to attend the leadership workshop was 280 hours

The number of hours to attend coaching was 63 hours.

The total number of hours involved for all employees was 343 hours.

SES 2: 24 hours.

SES 1: 51 hours.

EL 2: 261 hours.

EL 1: 7 hours.

- Total amount spent was \$46,295.55.
- Charges were provided as a package.

2. ***Australian Public Service Commission***

- Leadership.
- Services were Group workshops.
- 8 employees received the service;

EL 2: 2.

EL 1: 6.

iv. Total number of hours involved was 98.

EL 2: 24 hours.

EL 1: 74 hours.

v. Total amount spent was \$15,526.29.

vi. Charges were provided as a package.

2. ***Jeff Whalan Learning Group***

i. Issues faced as leaders.

ii. The services were group based.

iii. Two employees received the service, SES 2: 1 and EL 2: 1.

iv. Total number of hours involved was 128;

SES 2: 64 hours.

EL 2: 64 hours.

v. Total amount spent was \$19,500.

vi. Charges were provided as a package.

2. ***Centre for Public Management***

i. Leadership.

ii. Service provided was Group based.

iii. One EL 1 employee received the service.

iv. Total number of hours involved was 32.

v. Total amount spent was \$4,081.

vi. Charges were provided as a package.

2. ***Tempo Strategies***

i. In-house leadership program.

ii. Service was both Group based and one on one.

iii. 39 employees received the service;

EL 2: 19.

EL 1: 20.

iv. Total number of hours involved was 1,493;

EL 2: 741 hours.

EL 1: 752 hours.

- v. Total amount spent was \$157,599.
- vi. Charges were provided as a package.

2. ***Yellow Edge Performance Architects***

- i. Executive coaching.
- ii. One on one service
- iii. Nine employees received the service;
 - SES 1: 1.
 - EL 1: 7.
 - APS 5: 1.
- iv. Total number of hours involved was 35;
 - SES 1: 1 hour.
 - EL 1: 30 hours.
 - APS 5: 4 hours.
- v. Total amount spent was \$14,850.
- vi. Charges were provided as a package.

2. ***Margie Darcy Leadership, Coaching & Psychological Services***

- i. Executive coaching.
- ii. One on one service.
- iii. 12 employees received the services;
 - EL 2: 6
 - EL 1: 4
 - APS 6: 2
- iv. Total number of hours involved was 59.5;
 - EL 2: 31.5 hours
 - EL 1: 20 hours
 - APS 6: 8 hours
- v. Total amount spent was \$13,150.50.
- vi. Charges were provided as a package.

2. ***David Hume Consulting***

- i. Executive coaching.
- ii. One on one service.
- iii. One APS 6 employee received the service.

- iv. Total number of hours involved was 3.5.
- v. Total amount spent was \$963.
- vi. Charges were provided as a package.

2. ***Personal Effectiveness Program***

- i. Executive coaching.
- ii. One on one and group services.
- iii. 2 employees received the services;
 - SES 2: 1.
 - APS 5: 1.
- iv. Total number of hours involved was 24;
 - SES 2: 12 hours
 - APS 5: 12 hours
- v. Total amount spent was \$8,140.
- vi. Charges were provided as a package

3. ***Integro Strategies***

- a. University House, Canberra
- b. Three workshops were held with 13, 14 and 13 participants, a total of 40 employees;

SES 2: 1	SES 2: 1	SES 2: 1
SES 1: 3	SES 1: 2	SES 1: 1
EL 2: 9	EL 2: 11	EL 2: 10
		EL 1: 1

- c. Total number of hours involved was 280;
 - SES 2: 21 hours.
 - SES 1: 42 hours.
 - EL 2: 210 hours.
 - EL 1: 7 hours.
- d. \$3,950.66 was the cost to utilise the location.

3. ***Australian Public Service Commission***

- a. Australian Public Service Commission Training Centre.
- b. 8 employees have attended;
 - EL 2: 2.
 - EL 1: 6.

- c. Total number of hours involved was 98;
EL 2: 24 hours.
EL 1: 74 hours.
- d. Nil additional cost.

3. ***Jeff Whalan Learning Group***

- a. Novotel North Beach, Wollongong.
- b. Two employees took part; SES 2: 1 and EL 2: 1.
- c. Total number of hours involved was 128;
SES 2: 64 hours.
EL 2: 64 hours.
- d. Total \$2,776.00 cost to utilise the location.

3. ***Centre for Public Management***

- a. CPM Training Centre.
- b. Two employees participated; EL 1: 2.
- c. Total number of hours involved was 64.
- d. Nil additional cost.

3. ***Tempo Strategies***

- a. Carrington Inn, Bungendore and Federal Golf Club, Canberra – leadership program included 2 days at each venue.
- b. Total of 39 participants; classification breakdown EL 2: 19 and EL 1: 20.
- c. Total number of hours involved was 1,443;
EL 2: 703 hours.
EL 1: 740 hours.
- d. \$27,288.10 was the cost to utilise both locations.

Great Barrier Reef Marine Park Authority

- 1a. \$15,445.
- 1b. 16, SES 1: 4, EL 2: 12.
- 1c. 16, SES 1: 4, EL 2: 12. 180 hours, SES 1: 90 hours, EL 2: 90 hours.
- 1d. Queensland Department of Justice, Australian Institute of Company Directors.

2. *Regional SES Master Classes*

- i. Managing Performance in the Workplace.
- ii. Group based.
- iii. 16, SES 1: 4, EL 2: 12.
- iv. 120 hours, SES 1: 30 hours, EL 2: 90 hours.
- v. \$3,000.
- vi. Complete package.
- i. Company Directors Course.
- ii. Group based.
- iii. SES 1: 2.
- iv. SES 1: 90 hours.
- v. \$12,445.
- vi. Complete package.

3a. Townsville Picnic Bay Lifesaving Club.

3b. 16 – SES 1: 4, EL 2: 12.

3c. 120 hours, SES 1: 30 hours, EL 2: 90 hours.

3d. \$500.

3a. Jupiters Hotel, Townsville

3b. SES 1: 1.

3c. SES 1: 30 hours.

3d. Nil.

3a. Hyatt Regency, Sanctuary Cove.

3b. SES 1: 1.

3c. SES 1: 30 hours.

3d. Nil.

National Water Commission

1a. \$1,650

1b. Leadership training is available to all Senior Executive and Executive Level 2 staff.

1c.

Number of employees who utilised the service	Employment Classification	Study leave granted
1	SES Band 1	Nil

1d. Yellow Edge Pty Ltd.

2. *Yellow Edge Pty Ltd*

- i. Executive Coaching.
- ii. The service was provided on a one-on-one basis.
- iii. SES Band 1: 1.
- iv. 6 hours.
- v. \$1,650.
- vi. Fees were charged on a complete package basis.

3a. The services were provided at the Yellow Edge offices in Canberra.

3b. SES Band 1: 1.

3c. 6 hours.

3d. Nil.

Sydney Harbour Federation Trust

Nil. Sydney Harbour Federation Trust has not purchased any executive coaching or leadership training services during 2011/12.

**Senate Standing Committee on Environment and Communications
Legislation Committee**
Answers to questions on notice
Sustainability, Environment, Water, Population and Communities portfolio
Supplementary Budget Estimates, October 2012

Program: Division or Agency: Corporate: CSD

Question No: 210

Topic: Portfolio Wide – Expenditure on Services

Proof Hansard Page and Date Written

or Written Question:

Senator Joyce asked:

1. What was the total expenditure for the Department/Group/Agency for 2011-2012 and 2012-2013 to date for:
 - a. Consultancies/outsourcing
 - b. Information technology
 - c. Computing/upgrading/training/ongoing advice and support
 - d. Accounting and auditing
 - e. Legal advice
 - f. Advertising
 - g. Preparation and printing of department publications
 - h. Public relations and program launches
2. Provide the program expenditure breakdown for each
3. Provide the expenditure breakdown, including administration and departmental costs, for cross-portfolio programs

Answer:

1. The expenditure for the **Department of Sustainability, Environment, Water, Population and Communities** (the department) is as below¹.

Category	2011-2012			2012-2013 to date (ending 31/10/2012)		
	Departmental \$'000	Administered \$'000	Total \$'000	Departmental \$'000	Administered \$'000	Total \$'000
a. Consultancies/outourcing ²	97,845	19,084	116,929	19,370	2,757	22,127
b. Information technology ³	5,439	0	5,439	783	0	783
c. Computing/upgrading/training/ongoing advice and support ⁴	17,034	0	17,034	5,125	0	5,125
d. Accounting and auditing ⁵	1,985	307	2,292	407	0	407
e. Legal Advice ⁶	4,130	1,474	5,604	941	101	1,042
f. Advertising ⁷	798	162	960	147	5	152
g. Preparation and printing of department publications ⁸	1,677	156	1,833	172	1	173
h. Public Relations and Program Launches ⁹	123	16	139	133	16	149
Total expenditure	129,031	21,199	150,230	27,078	2,880	29,958

¹ These costs relate to operating costs and excluding staff costs.

² Costs include consultants, contractors and outsourced service providers for the delivery of agreed services, for contracting of temporary staff resources through firms like Hays Personnel and Effective People, for native habitat and vegetation, coal seam gas project review, chemical analysis, biodiversity conservation, water quality assessment, analysis and modelling, geological, ecological, environmental research and monitoring work, engineering work by AAD. Costs exclude amounts identified in (c), (d) and (e).

³ Operational costs include acquisition of items of computer hardware, 'off-the-shelf' computer software programs that are not available through the Department's IT provider, eg ergonomic keyboards that are below the asset threshold, acquisition of consumables for the Department's electronic office equipment (printers, photocopiers and fax machines), eg toner cartridges, drums, disks, payments made to the Department's IT service provider (Datacom) associated with IT goods and applications maintenance such as application software, mainframe, storage infrastructure, gateways, LAN & RAS, end user infrastructure, voice services, facilities, mid range infrastructure such as virtual production and test servers, data centres related costs.

⁴ Operational costs include repairs and maintenance on items of computer software and hardware eg laptop owned or controlled by the Department that is not covered by the agreement with the Department's IT provider, payments made to the Department's IT service provider associated with the management of services, maintenance and support of the applications maintenance, storage infrastructure, WAN, gateways, LAN & RAS, end user infrastructure, voice services, facilities, mid range infrastructure such as virtual production and test servers, data centres related costs, payments to computer software suppliers for annual licence charges.

⁵ Costs include audit and compliance fee, audit committee fee, CoC audit, PWC internal audit fee, fee for provision of accounting advice to eg KPMG, PWC, Synergy, for contracting of experienced accountants.

⁶ Costs include payments to the Australian Government Solicitor or other legal providers for the provision of legal advice / interpretations required in the course of the Department's general operations, payments to the Australian Government Solicitor for the provision of legal officers to be based within the Department, for costs incurred in the drafting of legislation for the Department, costs incurred by the Department in the preparation of a defence to a legal action against the Department or in pursuance of a legal action against a third party.

⁷ These amounts are program expenditure on advertising. Refer to the 2011-12 Annual Report for the Department's total expenditure on non-campaign and campaign advertising, and Question on Notice 259 for details on the Department's total expenditure on non-campaign and campaign advertising for the financial year to date.

⁸ These amounts are program expenditure for the preparation and printing of Department's publications. For details on the Department's total expenditure on printing and communication-related activities for 2011-12 and the financial year to date, refer to Questions on Notice 252, 258 and 259.

⁹ This expenditure includes activities such as the sponsorship of conferences and event support materials. Public relations activities form part of broader stakeholder engagement to communicate the Department's activities and services. For details on the Department's expenditure on communication-related activities for 2011-12 and the financial year to date, refer to Question on Notices 258 and 259.

1. The total expenditure for the **Bureau of Meteorology** (the Bureau) is as below¹⁰.

Category	2011-2012	2012-2013 to date (ending 31/10/2012)
	\$'000	\$'000
a. Consultancies/outourcing ¹¹	172	0
b. Information technology ¹²	30,614	7,590
c. Computing/upgrading/training/ongoing advice and support ¹³	4,189	1,649
d. Accounting and auditing	486	103
e. Legal Advice	495	169
f. Advertising	52	0
g. Preparation and printing of department publications	217	47
h. Public Relations and Program Launches	0	0
Total expenditure	36,225	9,558

¹⁰ These costs relate to operating costs and excluding staff costs.

¹¹ The Bureau of Meteorology does not outsource.

¹² Costs include acquisition of items of hardware, communications equipment and software.

¹³ Costs include licences, hardware and software maintenance, web hosting and training.

1. The total expenditure for the *Director of National Parks* (DNP) is as below¹⁴.

Category	2011-2012	2012-2013 to date (ending 31/10/2012)
	\$'000	\$'000
a. Consultancies/outourcing ¹⁵	326	202
b. Information technology ¹⁶	1,032	345
c. Computing/upgrading/training/ongoing advice and support ¹⁷		
d. Accounting and auditing ¹⁸	319	162
e. Legal Advice ¹⁹	61	52
f. Advertising ²⁰	76	14
g. Preparation and printing of department publications ²¹	135	60
h. Public Relations and Program Launches ²²	0	0
Total expenditure	1,949	835

¹⁴ These costs relate to operating costs and excluding staff costs.

¹⁵ Costs include construction and engineering projects and the completion of surveys.

¹⁶ These are IT services provided by Datacom.

¹⁷ These services are managed and provided by the Department under the Service Level Agreement between DSEWPac and DNP.

¹⁸ Costs include internal and external audit services provided by PWC and ANAO respectively.

¹⁹ Legal services provided primarily by AGS.

²⁰ The Director of National Parks primarily uses the Australian Government non-campaign central advertising system provider, AdCorp, to place its advertisements, but may directly place ads in local newspapers where AdCorp does not provide this service. Expenditure on non-campaign advertising includes public information notices, request for tenders and expressions of interest, alerting the public to activities that may occur in the Australian National Botanic Gardens and six Commonwealth national parks managed by the Director of National Parks.

²¹ This expenditure includes printing for publications such as books, booklets, brochures, guides, flyers, and factsheets. For details on the total expenditure on printing for 2011-12 and the financial year to date, refer to Questions on Notice 252.

²² The Director of National Parks does not separately track the cost of program launches.

1. The total expenditure for the *Great Barrier Reef Marine Park Authority* (GBRMPA) is as below²³.

Category	2011-2012	2012-2013 to date (ending 31/10/2012)
	\$'000	\$'000
a. Consultancies/outourcing	3,608	229
b. Information technology	2,407	292
c. Computing/upgrading/training/ongoing advice and support	155	20
d. Accounting and auditing	142	15
e. Legal Advice	242	6
f. Advertising	560	9
g. Preparation and printing of department publications	81	20
h. Public Relations and Program Launches	0	0
Total expenditure	7,195	591

²³ These costs relate to operating costs and excluding staff costs.

1. The total expenditure for the **Murray-Darling Basin Authority** (the Authority) is as below²⁴.

Category	2011-2012	2012-2013 to date (ending 30/09/2012)
	\$'000	\$'000
a. Consultancies/outourcing	14,280	2,300
b. Information technology ²⁵	2,850	202
c. Computing/upgrading/training/ongoing advice and support ²⁶	251	94
d. Accounting and auditing	307	52
e. Legal Advice	1,065	171
f. Advertising	157	3
g. Preparation and printing of department publications ²⁷	582	37
h. Public Relations and Program Launches ²⁸	377	28
Total expenditure	19,868	2,887

²⁴ These costs relate to operating costs and excluding staff costs.

²⁵ Costs include acquisition of items of hardware, software, telecommunications equipment and infrastructure, annual software licence.

²⁶ Costs include web services, support contract charges, landline, internet and mobile phone usage charges.

²⁷ Preparation of publications includes services such as editing, design, artwork, etc.

²⁸ Costs relate primarily to community sponsorships and related activities pertaining to engagement activities associated with the Basin Plan.

1. The total expenditure for the ***National Water Commission*** (the Commission) is as below²⁹.

Category	2011-2012	2012-2013 to date (ending 31/10/2012)
	\$'000	\$'000
a. Consultancies/outourcing ³⁰	20,091	125
b. Information technology ³¹	39	7
c. Computing/upgrading/training/ongoing advice and support ³²	574	115
d. Accounting and auditing	66	2
e. Legal Advice	35	0
f. Advertising	1	2
g. Preparation and printing of department publications ³³	372	12
h. Public Relations and Program Launches	0	0
Total expenditure	21,178	263

²⁹ These costs relate to operating costs and excluding staff costs.

³⁰ Costs include contractors and outsourced service providers but exclude amounts identified in (c), (d) and (e).

³¹ Costs include non capital hardware and software.

³² Costs include IT outsourced costs and outsourced software costs.

³³ Preparation of publications includes services such as editing, design, etc.

1. The total expenditure for the **Sydney Harbour Federation Trust** (the Trust) is as below³⁴.

Category	2011-2012	2012-2013 to date (ending 31/10/2012)
	\$'000	\$'000
a. Consultancies/outourcing ³⁵	1,144	572
b. Information technology ³⁶	50	19
c. Computing/upgrading/training/ongoing advice and support ³⁷	327	91
d. Accounting and auditing ³⁸	100	20
e. Legal Advice ³⁹	264	29
f. Advertising ⁴⁰	196	12
g. Preparation and printing of department publications ⁴¹	21	18
h. Public Relations and Program Launches ⁴²	97	0
Total expenditure	2,199	761

³⁴ These costs relate to operating costs and excluding staff costs.

³⁵ Costs include archaeologists, architects, civil engineers, design, electrical engineers, environmental, hydraulic engineers, landscape architects, mechanical engineers, quantity surveyors and structural engineers.

³⁶ Operational costs include IT communications costs and telephone.

³⁷ Operational costs include IT infrastructure costs, helpdesk and service charges, software licensing.

³⁸ Costs include internal and external audit costs.

³⁹ Costs include legal advice around regulation enforcement, lease management, litigation and contract management.

⁴⁰ Costs include general, event and tender media advertising costs.

⁴¹ Costs include annual report and other publications (in-house historical and pictorial publications). For details on the total expenditure on printing for 2011-12 and the financial year to date, refer to Question on Notice 252.

⁴² Costs include media relations management around event, content and site launches.

2. The expenditure on services breakdown by **program** for each category for **the department** are as below.

a. *Consultancies/outsourcing*

Program	2011-2012			2012-2013 to date (ending 31/10/2012)		
	Departmental \$'000	Administered \$'000	Total \$'000	Departmental \$'000	Administered \$'000	Total \$'000
1.1 Sustainable Management of Natural Resources and the Environment	8,298	8,975	17,273	1,653	791	2,444
1.2 Environmental Information and Research	2,295	2,201	4,496	577	271	848
1.3 Carbon Pollution Reduction - Land Sector Initiatives	311	0	311	133	0	133
2.1 Management of Hazardous Wastes, Substances and Pollutants	8,666	661	9,327	2,998	117	3,115
2.2 Sustainable Communities	375	0	375	46	0	46
3.1 Antarctica: Science, Policy and Presence	40,257	0	40,257	8,996	0	8,996
4.1 Water Reform	32,494	6,355	38,849	4,129	887	5,016
5.1 Conservation of Australia's Heritage and Environment	2,970	0	2,970	516	0	516
5.2 Environmental Regulation	1,202	0	1,202	308	0	308
6.1 Commonwealth Environmental Water	977	892	1,869	14	691	705
Total Consultancies/outsourcing	97,845	19,084	116,929	19,370	2,757	22,127

b. *Information technology*

Program	2011-2012			2012-2013 to date (ending 31/10/2012)		
	Departmental \$'000	Administered \$'000	Total \$'000	Departmental \$'000	Administered \$'000	Total \$'000
1.1 Sustainable Management of Natural Resources and the Environment	4,014	0	4,014	475	0	475
1.2 Environmental Information and Research	32	0	32	14	0	14
1.3 Carbon Pollution Reduction - Land Sector Initiatives	9	0	9	1	0	1
2.1 Management of Hazardous Wastes, Substances and Pollutants	22	0	22	42	0	42
2.2 Sustainable Communities	3	0	3	0	0	0
3.1 Antarctica: Science, Policy and Presence	966	0	966	171	0	171
4.1 Water Reform	67	0	67	10	0	10
5.1 Conservation of Australia's Heritage and Environment	134	0	134	33	0	33
5.2 Environmental Regulation	165	0	165	29	0	29
6.1 Commonwealth Environmental Water	27	0	27	8	0	8
Total Information technology	5,439	0	5,439	783	0	783

c. *Computing/upgrading/training/ongoing advice and support*

Program	2011-2012			2012-2013 to date (ending 31/10/2012)		
	Departmental \$'000	Administered \$'000	Total \$'000	Departmental \$'000	Administered \$'000	Total \$'000
1.1 Sustainable Management of Natural Resources and the Environment	13,031	0	13,031	3,546	0	3,546
1.2 Environmental Information and Research	181	0	181	72	0	72
1.3 Carbon Pollution Reduction - Land Sector Initiatives	99	0	99	84	0	84
2.1 Management of Hazardous Wastes, Substances and Pollutants	378	0	378	198	0	198
2.2 Sustainable Communities	90	0	90	15	0	15
3.1 Antarctica: Science, Policy and Presence	537	0	537	76	0	76
4.1 Water Reform	947	0	947	369	0	369
5.1 Conservation of Australia's Heritage and Environment	729	0	729	355	0	355
5.2 Environmental Regulation	900	0	900	357	0	357
6.1 Commonwealth Environmental Water	142	0	142	53	0	53
Total Computing/upgrading/training/ongoing advice and support	17,034	0	17,034	5,125	0	5,125

d. *Accounting and auditing*

Program	2011-2012			2012-2013 to date (ending 31/10/2012)		
	Departmental \$'000	Administered \$'000	Total \$'000	Departmental \$'000	Administered \$'000	Total \$'000
1.1 Sustainable Management of Natural Resources and the Environment	1,408	39	1,447	191	0	191
1.2 Environmental Information and Research	0	0	0	0	0	0
1.3 Carbon Pollution Reduction - Land Sector Initiatives	0	0	0	8	0	8
2.1 Management of Hazardous Wastes, Substances and Pollutants	0	0	0	109	0	109
2.2 Sustainable Communities	69	0	69	0	0	0
3.1 Antarctica: Science, Policy and Presence	37	0	37	0	0	0
4.1 Water Reform	425	268	693	99	0	99
5.1 Conservation of Australia's Heritage and Environment	14	0	14	0	0	0
5.2 Environmental Regulation	0	0	0	0	0	0
6.1 Commonwealth Environmental Water	32	0	32	0	0	0
Total Accounting and auditing	1,985	307	2,292	407	0	407

e. *Legal advice*

Program	2011-2012			2012-2013 to date (ending 31/10/2012)		
	Departmental \$'000	Administered \$'000	Total \$'000	Departmental \$'000	Administered \$'000	Total \$'000
1.1 Sustainable Management of Natural Resources and the Environment	2,056	12	2,068	236	1	237
1.2 Environmental Information and Research	4	0	4	0	0	0
1.3 Carbon Pollution Reduction - Land Sector Initiatives	8	0	8	0	0	0
2.1 Management of Hazardous Wastes, Substances and Pollutants	293	0	293	211	0	211
2.2 Sustainable Communities	263	0	263	21	0	21
3.1 Antarctica: Science, Policy and Presence	121	0	121	165	0	165
4.1 Water Reform	872	1,462	2,334	192	100	292
5.1 Conservation of Australia's Heritage and Environment	261	0	261	104	0	104
5.2 Environmental Regulation	252	0	252	12	0	12
6.1 Commonwealth Environmental Water	0	0	0	0	0	0
Total Legal advice	4,130	1,474	5,604	941	101	1,042

f. *Advertising*⁴³

Program	2011-2012			2012-2013 to date (ending 31/10/2012)		
	Departmental \$'000	Administered \$'000	Total \$'000	Departmental \$'000	Administered \$'000	Total \$'000
1.1 Sustainable Management of Natural Resources and the Environment	173	125	298	48	1	49
1.2 Environmental Information and Research	0	0	0	0	0	0
1.3 Carbon Pollution Reduction - Land Sector Initiatives	201	0	201	0	0	0
2.1 Management of Hazardous Wastes, Substances and Pollutants	48	0	48	12	0	12
2.2 Sustainable Communities	0	0	0	0	0	0
3.1 Antarctica: Science, Policy and Presence	104	0	104	29	0	29
4.1 Water Reform	129	37	166	39	4	43
5.1 Conservation of Australia's Heritage and Environment	114	0	114	17	0	17
5.2 Environmental Regulation	29	0	29	2	0	2
6.1 Commonwealth Environmental Water	0	0	0	0	0	0
Total Advertising	798	162	960	147	5	152

⁴³ These amounts are program expenditure on advertising. Refer to the 2011-12 Annual Report for the Department's total expenditure on non-campaign and campaign advertising and Question on Notice 259 for details on the Department's total expenditure on non-campaign and campaign advertising for the financial year to date.

g. *Preparation and printing of department publications*⁴⁴

Program	2011-2012			2012-2013 to date (ending 31/10/2012)		
	Departmental \$'000	Administered \$'000	Total \$'000	Departmental \$'000	Administered \$'000	Total \$'000
1.1 Sustainable Management of Natural Resources and the Environment	534	155	689	118	1	119
1.2 Environmental Information and Research	524	1	525	4	0	4
1.3 Carbon Pollution Reduction - Land Sector Initiatives	33	0	33	4	0	4
2.1 Management of Hazardous Wastes, Substances and Pollutants	37	0	37	8	0	8
2.2 Sustainable Communities	54	0	54	2	0	2
3.1 Antarctica: Science, Policy and Presence	150	0	150	14	0	14
4.1 Water Reform	116	0	116	3	0	3
5.1 Conservation of Australia's Heritage and Environment	130	0	130	12	0	12
5.2 Environmental Regulation	20	0	20	7	0	7
6.1 Commonwealth Environmental Water	79	0	79	0	0	0
Total Preparation and printing of department publications	1,677	156	1,833	172	1	173

⁴⁴ These amounts are program expenditure for the preparation and printing of the Department's publications. For details on the Department's total expenditure on printing and communication-related activities for 2011-12 and the financial year to date, refer to Questions on Notice 252, 258 and 259.

h. *Public Relations and Program Launches*⁴⁵

Program	2011-2012			2012-2013 to date (ending 31/10/2012)		
	Departmental \$'000	Administered \$'000	Total \$'000	Departmental \$'000	Administered \$'000	Total \$'000
1.1 Sustainable Management of Natural Resources and the Environment	57	16	73	122	16	138
1.2 Environmental Information and Research	0	0	0	0	0	0
1.3 Carbon Pollution Reduction - Land Sector Initiatives	0	0	0	0	0	0
2.1 Management of Hazardous Wastes, Substances and Pollutants	0	0	0	0	0	0
2.2 Sustainable Communities	0	0	0	0	0	0
3.1 Antarctica: Science, Policy and Presence	18	0	18	6	0	6
4.1 Water Reform	34	0	34	0	0	0
5.1 Conservation of Australia's Heritage and Environment	0	0	0	0	0	0
5.2 Environmental Regulation	14	0	14	5	0	5
6.1 Commonwealth Environmental Water	0	0	0	0	0	0
Total Public Relations and Program Launches	123	16	139	133	16	149

⁴⁵ This expenditure includes activities such as the sponsorship of conferences and event support materials. Public relations activities form part of broader stakeholder engagement to communicate the Department's activities and services. For details on the Department's expenditure on communication-related activities for 2011-12 and the financial year to date, refer to Question on Notices 258 and 259.

The Bureau has one budget outcome and 2 programs: program 1.1 Bureau of Meteorology, and program 1.2 Modernisation and Extension of Hydrological Monitoring Systems. However, in 2011-12 all costs associated with the administration of program 1.2 (staffing, goods and services etcetera) of \$10 million were provided by the Bureau of Meteorology's departmental funding. The \$10 million was all given to grant recipients, none was for operating costs. Also note that program 1.2 is no longer operating since 2012-13.

The DNP has only one budget outcome and program. As a result, refer to DNP's response for question 1 as above.

The GBRMPA has only one budget outcome and program. As a result, refer to GBRMPA's response for question 1 as above.

The Authority has only one budget outcome and program. As a result, refer to the Authority's response for question 1 as above.

The Commission has only one budget outcome and program. As a result, refer to the Commission's response for question 1 as above.

The Trust has only one budget outcome and program. As a result, refer to the Trust's response for question 1 as above.

3. The department, the Bureau, the DNP, the GBRMPA, the Authority, the Commission, and the Trust do not have expenditure for cross-portfolio programs.

Senate Standing Committee on Environment and Communications
Legislation Committee
Answers to questions on notice
Sustainability, Environment, Water, Population and Communities portfolio
Supplementary Budget Estimates, October 2012

Program: Division or Agency: Corporate: CSD

Question 211
No:

Topic: Portfolio Wide – future office accommodation

Proof Hansard Page and Date Written

or Written Question:

Senator Joyce asked:

1. Will additional office accommodation be purchased/leased this financial year? If so, why will it be purchased/leased and at what location
2. In each case identify:
 - a. the total floor space is being acquired, and what is the budgeted cost per square metre and in total
 - b. how many additional staff will be required
 - c. the total budgeted cost for staffing the additional space and by average per staff member
 - d. the budgeted cost for relocating staff
 - e. the budgeted cost for all other expenses
 - f. the total budgeted cost of the new occupancy
3. Are any accommodation, staff and/or other costs being saved/relinquished? If so, in each case identify:
 - a. the total floor space is being relinquished, and at what budgeted cost per square metre and in total
 - b. how many staff will be moved
 - c. the total budgeted for moving staff or their payouts and by average per staff member
 - d. the budgeted cost for relocating staff
 - e. the budgeted cost for all other expenses
 - f. the total budgeted cost of the new occupancy
4. Identify the net effect of all these changes in terms of
 - a. floor space (total square metres, average and total cost)
 - b. staff - total numbers, average and total cost

- c. all other costs

Answer:

***Department of sustainability, Environment, water, Population and Communities
(the department)***

1. No.
2. Not applicable.
3. Yes.
 - a. 1,189.5 square metres at \$533.59 per square metre for a total of \$317,568.80 over the remainder of the financial year.
 - b. Approximately 125 staff.
 - c. \$72,000 relocation costs as listed in d. and e., averaging \$576 per staff member.
 - d. \$4,000 cost of removalist and associated security.
 - e. \$68,000 of information technology costs associated with move.
 - f. There is no cost associated with this new occupancy as staff will be accommodated in existing departmental premises.
4.
 - a. There will be a reduction of 1,189.5 square metres of leased space for the department at a cost of \$533.59 per square metre i.e. a total of \$317,568.80.
 - b. There will be no net effect on staffing numbers or the average and total costs of staff.
 - c. After relocation cost there will be a net saving of \$245,568.80.

Bureau of Meteorology

1. No accommodation is planned to be purchased in 2012/13.
2. Not applicable.
3. ***Queensland Regional Office, 69 Ann St, Brisbane.***
 - a. Relinquished 166 square metres x \$694.58 per square metre = \$115,300.28 (Rent) - Outgoings 166 square metres x \$130.61 = \$21,681.26.
 - b. \$136,981.54 per annum.
 - c. Ten.
 - d. Not applicable.
 - e. \$110,000.
 - f. \$352,154 (Lease Settlement); \$18,600 (Makegood).
 - g. Not applicable, moved to existing premise.

4.

- a. 1,244 square metres x \$825.19 (gross) = \$1,026,536.36.
- b. No Change.
- c. \$163,884.56 for cleaning, parking, fire services and repairs and maintenance.

3. ***Victoria Regional Office, 1010 Latrobe St, Docklands***

- a. Relinquished 116.5 square metres x \$346.73 per square metre = \$40,395 (Rent).

Outgoings 116.5 square metres x \$82.83 = \$9,649.

Total budgeted savings = \$50,044 per annum.

- b. Not applicable.
- c. Not applicable.
- d. Not applicable.
- e. \$Nil.
- f. Not applicable.

4.

- a. \$865,778.18.
- b. Not applicable.
- c. \$143,295 for cleaning, parking, fire services and repairs and maintenance.

3. ***Eucla Meteorological Office (to be sold)***

- a. Relinquished 40,000 square metres of land including approximately 200 square metre office building.

Outgoings = \$123,170 per annum.

Total budgeted savings = \$123,170 per annum.

- b. One.
- c. Not applicable, covered by response to question d.
- d. \$30,000.
- e. Not applicable.
- f. Not applicable.

4.

- a. Not applicable.
- b. Not applicable.
- c. \$80,000 estimated.

3. ***Tennant Creek Meteorological Office, Tennant Creek Airport (to be demolished)***

- a. The area to relinquished is still under consideration.

Rent = \$27,050.

Outgoings = \$32,423.

Total budgeted savings = \$59,473 per annum.

- b. One.
- c. Not applicable, covered by response to question d.
- d. \$30,000.
- e. Not applicable.
- f. Not applicable.

4.

- a. Not applicable.
- b. Not applicable.
- c. \$82,000 estimated.

All other agencies have provided a nil response to all four questions.

**Senate Standing Committee on Environment and Communications
Legislation Committee**
Answers to questions on notice
Sustainability, Environment, Water, Population and Communities portfolio
Supplementary Budget Estimates, October 2012

Program: Division or Agency: Corporate: CSD

Question 212
No:

Topic: Portfolio Wide – Government
payment of accounts

Proof Hansard Page and Date Written

or Written Question:

Senator Birmingham asked:

1. For this financial year to date, has the department/agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)?
 - a. If not, why not? Please provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached.
 - b. For accounts not paid within 30 days, is interest being paid on overdue amounts and, if so, how much has been paid by the department/agency for the current financial year and the previous financial year?
 - c. Where interest is being paid, what rate of interest is being paid and how is this rate determined?
2. For 2011-12, did the department/agency pay its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)?
 - a. If not, why not? Please provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached.
 - b. For accounts not paid within 30 days, is/was interest being paid on overdue amounts and, if so, how much has been paid by the department/agency for the current financial year and the previous financial year?
 - c. Where interest is being paid, what rate of interest is being paid and how is this rate determined?
 - d. Have all accounts from 2011-12 been paid? If not, why not?

Answer:

***Department of Sustainability, Environment, Water, Population and Communities
(the department)***

1. For 2012/13 YTD to 31 October 2012, 97.32 per cent of accounts were paid within 30 days. This is above the 90 per cent standard set by the Department of Innovation, Industry, Science, Research and Tertiary Education.

a. Accounts are paid late due to delays in submission of invoices for processing. For the 2.68 per cent of accounts not paid in 30 days:

- 2.19 per cent were paid in 31-60 days;
- 0.28 per cent were paid in 61-90 days; and
- 0.21 per cent were paid in over 90 days.

The department has actively promoted the correct business practices in regard to the payment of accounts in 30 days including:

- communicating the standard;
- implementing processes to ensure payment timing is recorded accurately;
- building a purpose built report to provide payment statistics by division; and
- communicating these results to divisions and senior executives each month.

b. No interest has been paid on overdue amounts for 2012/13 YTD.

c. Not applicable.

2. For 2011/12, 95.56 per cent of accounts were paid within 30 days. This is above the 90 per cent standard set by the Department of Innovation, Industry, Science, Research and Tertiary Education.

a. Accounts are paid late due to delays in submission of invoices for processing. For the 4.44 per cent of accounts not paid in 30 days:

- 2.38 per cent were paid in 31-60 days;
- 0.85 per cent were paid in 61-90 days; and
- 1.21 per cent were paid in over 90 days.

The department has actively promoted the correct business practices in regard to the payment of accounts in 30 days including:

- communicating the standard;
- implementing processes to ensure payment timing is recorded accurately;
- building a purpose built report to provide payment statistics by division; and
- communicating these results to divisions and senior executives each month.

b. No interest has been paid on overdue amounts for 2011/12.

c. Not applicable.

d. Yes.

Director National Parks (the DNP)

1. For 2012/13 YTD to 31 October, 91 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
 - a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;
 - non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.
 - b. No interest has been paid on overdue amounts for 2012/13 YTD.
 - c. Not applicable.
2. For 2011/12, 92 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
 - a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;
 - non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.
 - b. No interest has been paid on overdue amounts in 2011/12.
 - c. Not applicable.
 - d. Yes.

Bureau of Meteorology (the Bureau)

1. For 2012/13 YTD to 31 October, 91.94 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
 - a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;
 - non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.
 - b. No interest has been paid on overdue amounts for 2012/13 YTD.

- c. The Australian Taxation Office – General Interest Charge (GIC) rate was used to calculate the interest payable on the account.
2. For 2011/12, 94 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
 - a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;
 - non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.
 - b. One payment was made for interest on an overdue invoice to the amount of \$4,872.24 in 2011/12.
 - c. The Australian Taxation Office – General Interest Charge (GIC) rate was used to calculate the interest payable on the account.
 - d. Yes.

Great Barrier Reef Marine Park Authority (GBRMPA)

1. For 2012/13 YTD to 31 October, 93 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
 - a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;
 - non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.
 - b. No interest has been paid on overdue amounts for 2012/13 YTD.
 - c. Not applicable.
2. For 2011/12, 89 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
 - a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;
 - non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.
 - b. No interest has been paid on overdue amounts for 2011/12.

- c. Not applicable.
- d. Yes.

Murray-Darling Basin Authority (the Authority)

1. For 2012/13 YTD to 30 September, 95.5 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
 - a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;
 - non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.
 - b. No interest has been paid on overdue amounts for 2012/13 YTD.
 - c. Not applicable.
2. For 2011/12, 96.3 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
 - a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;
 - non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.
 - b. No interest has been paid on overdue amounts for 2011/12.
 - c. Not applicable.
 - d. Yes.

National Water Commission

1. For 2012/13 YTD to 31 October, 97 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
 - a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;
 - non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.

The average time to pay all invoices was nine days. The average time to pay invoices not paid within 30 days was 46 days.

- b. No interest has been paid on overdue amounts for 2012/13 YTD.
 - c. Not applicable.
2. For 2011/12, 93 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
- a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;
 - non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.

The average time to pay all invoices was nine days. The average time to pay invoices not paid within 30 days was 46 days.

- b. No interest has been paid on overdue amounts for 2011/12.
- c. Not applicable.
- d. Yes.

Sydney Harbour Federation Trust

1. For 2012/13 YTD to 31 October 2012, 95 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
- a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;
 - non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.
 - b. No interest has been paid on overdue amounts for 2012/13 YTD.
 - c. Not applicable.
2. For 2011/12, 94 per cent of accounts were paid within 30 days. All small business accounts have been paid within 30 days of receipt of a correctly rendered invoice.
- a. Some reasons for the delay in the payment of invoices include:
 - dispute over the amount to be paid;
 - issue of an invoice prior to goods/services being received;

- non-acceptance of the goods/services provided; and
 - errors in identified bank account or payee details.
- b. No interest has been paid on overdue amounts for 2011/12.
- c. Not applicable.
- d. Yes.

Senate Standing Committee on Environment and Communications
Legislation Committee
 Answers to questions on notice
Sustainability, Environment, Water, Population and Communities portfolio
 Supplementary Budget Estimates, October 2012

Program: Division or Agency: Corporate: CSD

Question No: 213

Topic: Portfolio Wide – graduate recruitment

Proof Hansard Page and Date Written

or Written Question:

Senator Birmingham asked:

1. How much has been spent on 2013 Graduate Recruitment? Please itemise and detail costs.
2. Has any travel been incurred for 2013 Graduate Recruitment? Please itemise and detail costs.

Answer:

Department of Sustainability, Environment, Water, Population and Communities includes the Director of National Parks

1. There are a number of costs associated with recruiting a graduate cohort including advertising and marketing the program, recruitment services, associated interview costs and relocation costs. To date the cost for 2013 Graduate Recruitment is \$78,962 (GST inclusive). This does not include the travel expenditure reported in question two.

2013 Graduate Recruitment

RECRUITMENT	DESCRIPTION	COST including GST
Advertising: Online and Print	Grad Connection; Career Hub; SEEK; My Career; Environmental Jobs Network; NRM Jobs; EnviroJobs; LODE; Graduate Opportunities	\$18,144
Careers Fairs	Vic, SA, QLD, ACT, NSW	\$12,570
Marketing materials	Brochures and flyers	\$5,000
Scribing services	Scribing services for 2013 graduate interviews	\$18,189
Scheduling services	Scheduling services for 2013 graduate interviews	\$4,351
Venue hire	Venue hire for 2013 graduate interviews	\$4,621
Catering	Catering for 2013 graduate interviews	\$2,175
Relocation expenditure to date	Relocation allowance paid to 2013 Graduates to date.	\$13,912
TOTAL		\$78,962

2.

TRAVEL TYPE	DESCRIPTION	COST including GST
Career fair staff travel	Staff travel to attend careers fairs	\$5,460
Staff travel for interviews	Staff travel to attend interviews	\$7,839
Candidate travel for interviews	Candidate travel paid to those who gained interviews for the 2013 Graduate Program	\$17,158
TOTAL		\$30,457

Bureau of Meteorology

1.

- Advertising – online, hosting industry nights, attending graduate and university career fairs, science/mathematics forums: \$9,995.
- Travel fares: \$2,207.
- Travel accommodation and allowances: \$1,193.

Total as at 2 November 2012: \$13,394

2.

- Travel fares: \$2,207
- Travel accommodation and allowances: \$1,193

Total as at 2 November 2012: \$3,400

Murray-Darling Basin Authority

1 and 2.

Advertising	\$7,462
Recruitment expenses (Shortlisting, Phone Screening, applicant testing, Assessment Centre, Selection report, Scribing)	\$41,197
Travel Expenses	\$12,195
Total	\$60,854

Great Barrier Reef Marine Park Authority

The Great Barrier Reef Marine Park Authority does not have a 2013 Graduate Program.

National Water Commission

The National Water Commission does not conduct a graduate recruitment program.

Sydney Harbour Federation Trust

The Sydney Harbour Federation Trust does not have a current Graduate Program so there has been no expenditure incurred for graduate recruitment.

Senate Standing Committee on Environment and Communications
Legislation Committee
Answers to questions on notice
Sustainability, Environment, Water, Population and Communities portfolio
Supplementary Budget Estimates, October 2012

Program: Division or Agency: Corporate: CSD

Question No: 214

Topic: Portfolio Wide – grants

Proof Hansard Page and Date Written

or Written Question:

Senator Birmingham asked:

1. Please provide a list of all grants, including ad hoc and one-off grants for this financial year to date. Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants.
2. Have all grant agreement details been published on the department/agency's website within the required timeframe? If not, please provide details.
3. Please provide a list of all grants, including ad hoc and one-off grants for 2011-12. Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants.
4. Were all grant agreement details published on the department/agency's website within the required timeframe? If not, please provide details.

Answer:

1. The Department of Sustainability, Environment, Water, Population and Communities (the department) has published on its website (and on other agency websites) information on individual grant agreements in compliance with the reporting requirements outlined in the Commonwealth Grant Guidelines (2009). The details of all grant agreements (including the grant amount, recipient, purpose and location) can be found at the following links

<http://www.environment.gov.au/about/grants/index.html>

<http://www.nwc.gov.au/organisation/accountability>

<http://www.mdba.gov.au/about/list-of-grants>

<http://www.bom.gov.au/water/regulations/fundingProgram/index.shtml>

2. To the best of the department's knowledge all grant agreement details this financial year have been published within the required timeframes. The department's Certificate of Compliance process will identify whether requirements have been met. This process will be completed in December/January.

3. The department has published on its website (and on other agency websites) information on individual grant agreements in compliance with the reporting requirements outlined in the Commonwealth Grant Guidelines (2009). The details of all grant agreements (including the grant amount, recipient, purpose and location) can be found at the following links;

<http://www.environment.gov.au/about/grants/index.html>

<http://www.nwc.gov.au/organisation/accountability>

<http://www.mdba.gov.au/about/list-of-grants>

<http://www.bom.gov.au/water/regulations/fundingProgram/index.shtml>

4. In 2011/12, there were 1,538 grant agreements reported and only 15 occasions where a grant agreement was not reported within the 7 days of the date of effect. The number of grants not reported within the appropriate timeframe represents less than 1 per cent of all grant agreements reported in 2011/2012. The detail of the 15 occasions where a grant agreement was not reported is included below. Please note, the 15 grant agreements that were not reported in the appropriate time period were subsequently reported.

Grant agreements that were not reported within the 7 day deadline of the date of effect are:

Program Title	Program Component (if applicable)	Recipient	Purpose	Value (GST Incl) \$	Approval date (00/00/00)	Grant Term (months)	Grant Funding Location	Postcode	Notes
Affordable Housing	Housing Affordability Fund	Sunshine Coast Regional Council	To construct infrastructure to support residential development of Halcyon landing, Bli Bli.	\$2,283,133	16/09/11	51	Caloundra, Qld	4560	N/A
Conservation of Australia's Heritage and Environment	Indigenous Heritage Programme	Gunditj Mirring Traditional Owners Aboriginal Corporation	Developing / implementing an assured methodology for the removal of trees and vegetation from the traditional stone aquaculture system at Lake Condah in south-west Victoria.	\$75,600	15/02/12	12	3303	3304	GST excl
Conservation of Australia's Heritage and Environment	Indigenous Heritage Programme	Gunditj Mirring Traditional Owners Aboriginal Corporation	Developing a Cultural Heritage Management Plan for the reestablishment of an appropriate hydrological management regime for traditional aquaculture in the Tyrendarra Indigenous Protected Area in south-west Victoria	\$100,000	15/02/12	12	3285	3304	GST excl
Your Community Heritage	Commemorating Eminent Australians	The Southern Metropolitan Cemeteries Trust	The purpose of the project is to carry out a Conservation Management Plan (CMP) of the Septimus Miller Mausoleum at Brighton General Cemetery. The purpose of the CMP is to plan future restoration work on the Mausoleum.	\$9,091	29/05/12	5	Clayton	3169	N/A
Program Title	Program Component (if applicable)	Recipient	Purpose	Value (GST Incl) \$	Approval date (00/00/00)	Grant Term (months)	Grant Funding Location	postcode	Notes
Your Community Heritage	Recovering from Natural Disasters	The Central Highlands Tourist Railway	The objective of the project is to repair the substantial damage suffered to the heritage railway infrastructure between Musk and Bullarto since its closure as a result of being isolated after the 23 February 2009 Musk Vale bushfire.	\$128,545	29/05/12	12	Mount Waverley	3149	N/A

Your Community Heritage	Sharing Community Heritage Stories	Old Treasury Building Reserve Committee of Management Inc	The aim of the project is to produce a DVD of oral histories of a number of people who have worked in the Old Treasury Building (OTB) during the twentieth century. Initially the DVD stories will comprise part of the major exhibition (Gold and Governors 150 years of the Old Treasury Building) planned to commemorate the sesquicentenary in 2012. Following the anniversary year, the DVD records will be incorporated into the permanent museum interpretation of the building in order to provide visitors and school groups with a fascinating insight into the past and present working life of the OTB	\$14,091	28/05/12	2	Melbourne	3000	N/A
Program Title	Program Component (if applicable)	Recipient	Purpose	Value (GST Incl) \$	Approval date (00/00/00)	Grant Term (months)	Grant Funding Location	postcode	Notes
Your Community Heritage	Sharing Community Heritage Stories	Australian Society for History of Engineering and Technology Incorporated	This project aims to 'research, record and present the history of the unique developments by working miners and local mechanics, of machines, technology and processes for the small scale mining of opals at Lightning Ridge, NSW'. This will be done with a large, permanent graphic display and oral histories.	\$20,500	29/05/12	6	Middle Cove	2068	N/A
Your Community Heritage	Sharing Community Heritage Stories	History Council of New South Wales Inc	The aim of this project, which is based around the history of Australian dress, is to have historians travel to regional areas to present their work in the context of the communities' local heritage. The talks will be tailored specifically for	\$18,491	29/05/12	12	Royal Exchange	1225	N/A

			the event and will be documented by a film maker who will produce a short film of each event to be hosted on the applicant's website as mini videos.						
Sustainable Management of Natural Resources and the Environment	Caring for our Country	Queensland Regional Natural Resource Management Groups Collective Ltd	Reef Rescue Partnerships Delivery Across the Great Barrier Reef Catchments.	\$422,400	12/04/12	34	Toowoomba, QLD	4350	Variation to contract agreement dated 20 August 2010.
Environmental Information and Research	National Environment Research Program	The University of Queensland	To undertake remote sensing work to provide paid information on the distribution of koalas, as a basis for effectively prioritising any future on-ground surveys.	\$330,000	4/05/12	15	The University of Queensland, Queensland	4072	Variation to the original Funding Agreement
Program Title	Program Component (if applicable)	Recipient	Purpose	Value (GST Incl) \$	Approval date (00/00/00)	Grant Term (months)	Grant Funding Location	postcode	Notes
Water Reform	Strengthening Basin Communities	Coorong District Council	This project involves the replacement of the existing facultative and evaporation lagoons in the townships of Meningie and Tailem Bend with treated waste water winter storage lagoons, rehabilitation of the existing facultative lagoons to environmental standards and the construction of pumping and irrigation systems to Council owned community land/green spaces/recreation areas to maximise the use of available treated wastewater and minimise Councils reliance on Murray River water for irrigation purposes.	\$630,000	24/08/11	13	Tailem Bend Coorong	5260	N/A
Water Reform	National Urban Water and Desalination Plan	Penrith City Council	The grant will allow Penrith City Council to establish a stormwater harvesting and reuse scheme using managed aquifer recharge	\$1,981,000	19/08/11	22	Penrith NSW	2750	NA

			to serve non-potable demands.						
Water Reform	Water Smart Australia	National Irrigators' Council	To undertake the final phase of the Murrumbidgee River Reach project	\$746,900	22/12/11	6	Murray-Darling Basin wide	1111	N/A
Water Reform	One-off	Monash Univeristy on behalf of Ms Krystina Mossop	To provide Top up Scholarship Fund for research project on native fish species in the Great Artesian Basin.	\$15,000	25/07/11	36	Victoria	3800	N/A
Program Title	Program Component (if applicable)	Recipient	Purpose	Value (GST Incl) \$	Approval date (00/00/00)	Grant Term (months)	Grant Funding Location	postcode	Notes
Your Community Heritage	Sharing Community Heritage Stories	Nillumbik Reconciliation Group NRG Inc	The project aims to replace discoloured and faded plaques due to sap, pollen and general weathering. Nillumbik Reconciliation Group is working to preserve and maintain a pristine area of native bushland by maintaining the plaques that help connecting visitors to the sites without the guidance of the brochures. The proposed new plaques will accurately inform the public for many years to come.	\$5,000	12/06/12	7	Research	3095	N/A

Senate Standing Committee on Environment and Communications
Legislation Committee
Answers to questions on notice
Sustainability, Environment, Water, Population and Communities portfolio
Supplementary Budget Estimates, October 2012

Program: Division or Agency: Corporate: CSD

Question 215
No:

Topic: Portfolio Wide – grants pause

Proof Hansard Page and Date Written

or Written Question:

Senator Birmingham asked:

1. To date, how much of the 2012-13 budget appropriations has your department/agency received?
2. For 2012-13 please list each grant program your department/agency administers, and the total funding of each program.
3. Please list each grant program that has not been paused as part of the Government- wide grants pause.
4. Please provide the total cash value of each program that has not been paused?
5. Please list each grant program that has been "paused" as part of the Government-wide grants pause.
6. Please provide the total cash value of each program that has been paused, and the total value of all grants paused?
7. On what date did your department/agency receive advice from the government to pause certain grants programs?
 - a. How was the instruction received, and from whom was it received?
8. Please list the dates on which the Minister for Finance met with senior department/agency officials to discuss the grants pause and on which the Minister overseeing your department/agency met with senior department officials
9. From what date was your department/agency told to implement the grants pause?
 - a. When did it do so?
10. Has your department/agency been provided with information regarding when the grants pause would end?
 - a. If so, what was the date?
 - b. Was your department/agency advised if it could communicate when the grants pause would end to grant applicants?
11. Please provide the advice your department/agency gave to Department of Finance regarding which programs should be included in the grants pause.

12. Did your department/agency receive advice/instruction from the Department of Finance regarding how best to communicate the grants pause to grant applicants, the media and other external stakeholders?
13. What information has been provided to grant applicants regarding the grants pause? Please provide scripts if these have been given to call centres, or any other information sheets which have been used internally for discussing the grants pause with applicants.
14. Has your department/agency been advised by the Department of Finance of further grants pauses in the future? If so
 - a. When did you receive notification of future grants pauses?
 - b. What is the date of future grants to be paused?
 - c. Which grants programs will be paused?
 - d. What is total value of pauses in future grants programs?
 - e. When will notification of these future grants pauses be made public?
15. How many staff are employed to administer grant programs within the department?
16. During the Grants Pause, with what activities have these staff been involved?
 - a. Have staff been moved to other divisions during the grants pause?
17. During the Grants Pause, were decisions on grants being made, but applicants not alerted?

Answer:

1. Appropriation information is reported in the 2012/13 Portfolio Budget Statements of individual agencies. Appropriation information will be updated in the Portfolio Additional Estimates Statements.
2. Information on grants awarded by individual agencies (including grant programs) is published on agencies' websites. Guidelines and information on rounds of grant programs are also generally published on agencies' websites.

Information on agency funding including grants can be found in the 2012/13 Portfolio Budget Statements.
3. On 27 August 2012, the Australian Government decided to pause all grant rounds for 2012/13 which were not advertised, and advertised rounds which were not finalised. All other grant programs were not affected. Information on grant programs, in general, can be found on agencies' websites.

Information on the outcome of the grants pause is reported in the 2012/13 Mid-Year Economic and Fiscal Outlook (MYEFO), and in the Minister for Finance and Deregulation's media release of 22 October 2012.
4. Refer to the response to question 3. Information on the outcome of the grants pause is reported in the 2012/13 MYEFO, and in the Minister for Finance and Deregulation's media release of 22 October 2012.

5. Refer to the response to question 3. Information on the grant programs that had uncommitted grants funding reduced can be found in the Minister for Finance and Deregulation's media release of 22 October 2012.
6. Refer to the response to question 3.
7. On 28 August 2012, the Department of Finance and Deregulation (Finance) released an Estimate Memorandum informing portfolio departments of the grants pause and sought information on grant rounds and programs in 2012/13 which were not advertised, and advertised rounds which were not finalised.
8. Normal ERC and cabinet processes were followed for consideration of this material.
9. On 28 August 2012, Finance released an Estimate Memorandum informing agencies of the decision by the government to pause grant rounds. The grant pause was implemented as per the decision of the government.
10. The pause on grant programs ended with the release of the 2012/13 MYEFO. The outcome of the government's decision was reported in the 2012/13 MYEFO and the Minister for Finance and Deregulation's media release of 22 October 2012.

Agencies were advised on 22 October 2012 they could communicate the end of the grants pause.

11. The information departments/agencies provided to Finance included grant rounds, committed funds, purpose of the grant and recipients of the grants. This information informed the briefing to the Expenditure Review Committee of Cabinet and therefore is not publicly available.
12. Finance provided standard talking points to all portfolio departments to use as necessary.
13. Refer to the response to question 12.
14. No.
 - a. Not applicable.
 - b. Not applicable.
 - c. Not applicable.
 - d. Not applicable.
 - e. Not applicable.
15. Data is not available on the number of staff specifically employed to administer grants programs within the Department of Sustainability, Environment, Water, Population and Communities (the department) as staff who support the administration of grants often have other areas of responsibility in the department.
16. During grants pause, staff were involved in administering grants that were already committed in addition to undertaking activities relating to their other areas of responsibility within the department.
17. No decisions on individual grants were made under programs affected by the pause.