

**Senate Standing Committee on Environment and Communications  
Legislation Committee**  
Answers to questions on notice  
**Sustainability, Environment, Water, Population and Communities portfolio**  
Supplementary Budget Estimates, October 2012

**Program: Division or Agency:** Corporate: CSD **Question 184**  
**No:**

**Topic:** DSEWPaC consultancies

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Waters asked:**

1. Have any changes been made to consultancies or other external services contracted/purchased by the Department to reduce expenditure in this financial year? If so, what changes? What are the impacts for program delivery?

**Answer:**

1. The Department of Sustainability, Environment, Water, Population and Communities (the department) regularly reviews contracted services to ensure they are still offering best value for money and delivering the objectives of the contract. The department has recently negotiated reduced rates for the Australian Government Solicitor General Counsel services to reduce expenditure this financial year. No programs have been impacted by these reviews.

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**Program: Division or Agency:** Corporate: CSD

**Question No:** 185

**Topic:** DSEWPaC - grants program

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Waters asked:**

1. Have any changes been made to grants programs to reduce expenditure in this financial year? If so, what changes? What are the impacts?

**Answer:**

1. At the Mid-Year Economic and Fiscal Outlook (MYEFO) the Australian Government announced savings found from uncommitted grants funding. The Department of Sustainability, Environment, Water, Population and Communities was notified of \$1.4 million to be saved from uncommitted grants funding in 2012/13.

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**Program: Division or Agency:** Corporate: CSD **Question 186**  
**No:**

**Topic:** DSEWPaC – efficiency dividend

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Joyce asked:**

1. What was the efficiency dividend allocated to, or required of, the Department in 2011-2012 and 2012-2013
2. Identify how the efficiency dividend has been achieved 2011-2012 and 2012-2013 to date
3. If it was not evenly applied, what cost centres were particularly targeted, and what cost centres were deliberately spared, or only lightly affected, and why?
4. In future years, how will any required efficiency dividend be achieved
5. If it is not to be evenly applied, what cost centres will likely be particularly targeted, and what cost centres will likely be spared, or only lightly affected, and why?

**Answer:**

1. The Efficiency Dividend (ED) allocated to, or required of, the Department of Sustainability, Environment, Water, Population and Communities (the department) in 2011/12 and 2012/13 is:
  - a. The 1.5 per cent ED allocated in 2011/12 equates to a total of \$7.3 million.
  - b. The 1.5 per cent ED allocated in 2012/13 equates to \$6.7 million.
  - c. The additional 2.5 per cent ED allocated to 2012/13 equates to \$10.4 million in 2012/13.
  - d. Therefore the ED allocated to the department are \$7.3 million in 2011/12 and \$17.1 million in 2012/13, a total of \$24.5 million over the two financial years.
2. The ED is being managed as part of internal budgetary considerations within the department. This includes reviewing discretionary areas of expenditure and delivering ongoing efficiencies across each department/agency. Delivery of activities will be undertaken in line with the Australian Government's priorities.
3. The department budgets on the basis of its total resources with all divisions contributing to delivery of the efficiency dividend.
4. As outlined in question 3 the department budgets on the basis of total resources and government priorities to determine the allocation of those resources.
5. As noted in the response to question 3, the department budgets on the basis of its total resources.

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**Program: Division or Agency:** Corporate: CSD **Question No:** 187

**Topic:** DSEWPaC – electricity consumption

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator McKenzie asked:**

1. For the financial year 2011-2012, how many kilowatt hour of electricity did the department consume? What was the total cost?
  - a. What does this cost work out to per employee?
  - b. What increases in electricity costs has the Department of Sustainability, Environment, Water, Population and Communities experienced since the introduction of the carbon tax?
  - c. Given the department did not anticipate any significant cost increases associated with the carbon tax, how has this impacted the department?
  - d. How has this changed the Department's spending pattern? What programs or services have been cut to meet the increased costs?
2. In reference to QON #188, what has the reduction in the department's electricity consumption been since the implementation of the carbon tax?
  - a. Has the Department or is it planning to change its arrangements to reduce carbon emissions in any way with the advent of the carbon tax?
  - b. What measures is the Department taking to reduce its electricity expenditure? When did these commence? What impact have they had?

**Answer:**

1. For the period 1 July 2011 to 30 June 2012 the Department of Sustainability, Environment, Water, Population and Communities (the department) has been charged \$1,308,353 (GST inclusive) for electricity. This includes 8,053,920.20 kWh of metered electricity plus a small amount charged on a per square metre of space basis which was not on a separate meter. This amount does not include the cost of generating electricity in the Antarctic Bases as this cannot be determined.
  - a. The average cost per full time equivalent employee (FTE) is \$500.50 based on an FTE of 2,614.1.
  - b. The department's energy provider for Canberra have advised that the department will be charged an additional \$0.02 per Kilowatt due to the carbon tax.

- c. Due to initiatives that have provided savings in consumption and cost of electricity, to date there has been no net impact on the department due to the carbon tax.
  - d. Not applicable.
2. Whilst data for the whole department for this financial year to date is not yet available, the department's offices in Canberra have reduced electricity consumption for the period July to September by 11 per cent over the same period in the 2011/2012 financial year. This is a result of ongoing strategies to minimise energy consumption.
- a. The department has an ongoing commitment to reduce its greenhouse gas emissions. The introduction of the carbon tax has not changed this commitment.
  - b. The department has implemented a number of measures to reduce its electrical expenditure. These include the introduction of more efficient printing and desktop information technology solutions and the upgrade of the lighting system in one of its major tenancies in Canberra. The information technology solution was fully implemented by March 2012 and has yielded a 14 per cent saving in tenant light and power to the department in the 2011/2012 financial year. The lighting upgrade reached practical completion in May 2012 and is showing a 34 per cent decrease in electrical consumption to date.

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**Program: Division or Agency:** Corporate: CSD **Question 188**  
**No:**

**Topic:** DSEWPaC – Government payment of accounts

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Joyce asked:**

1. What accountability and liability does the Department have for ensuring Government payment of accounts and interest on overdue accounts?
2. How is the interest rate determined and how much is paid on a monthly basis for the financial year 2011-2012 and 2012-2013 to date?

**Answer:**

1. The Department of Sustainability, Environment, Water, Population and Communities (the department) is governed by and is accountable to the policies of the Australian Government. Finance Circular No 2012/02 - Procurement On-Time Payment Policy for Small Business provides specific guidance on the accountability and liability of Commonwealth agencies in the payment of accounts.

The department applies the 30 day payment business standard to all accounts and stipulates maximum payment terms of 28 days on standard contracts, invoices and other payments.

2. Finance Circular No 2012/02 - Procurement On-Time Payment Policy for Small Business, indicates the rate to be used for late payments is the General Interest Charge used by the Australian Taxation Office.

General interest charge rate means the interest charge determined under section 8AAD of the *Taxation Administration Act 1953* on the day that payment is due.

For September to December 2012 this rate is 10.62 per cent.

The department has not been invoiced for, nor has it paid any interest payments in 2011/12 or to date in 2012/13.

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**Program: Division or Agency:** Corporate: CSD

**Question No:** 189

**Topic:** DSEWPaC – lease arrangements

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Joyce asked:**

1. How many Department-owned premises are partly or wholly leased out to other users
2. What type business is leasing the office space and where is the office space located
3. In each case of leasing, identify the floor space in square metres being leased out.
4. What is the rental paid for each office space per square metre
5. Who is responsible for establishing the rental costs
6. Who manages the leasing arrangements and what are the related leasing management costs
7. Are any of these leased office spaces not earning a return
8. In each case, how much is being forgone per month/year and why
9. In each case, when is a lease expected to resume
10. If not, what type of business sub leases from the Department and what was the total annual leasing revenue per square metre 2011-2012 and 2012-2013 to date.
11. What financial penalties do lessees incur for breaking lease conditions of occupancy with the Department

**Answer:**

1. Nil.
2. Not applicable.
3. Not applicable.
4. Not applicable.
5. Not applicable.
6. Not applicable.
7. Not applicable.
8. Not applicable.

9. Not applicable.

10. Not applicable.

11. Not applicable.



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**Program: Division or Agency:** Corporate: CSD **Question No:** 190

**Topic:** DSEWPaC – utilisation of office space

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Joyce asked:**

1. How many of the Department-owned offices are solely used by the Department and where are they located
2. Identify the locations of Department-owned offices currently used by the Department which are not being fully utilised
3. Identify the per square metres of these offices and advise why the space is not being fully utilised?
4. When will the area be fully utilised?
5. Identify the locations of Department-owned offices which are permanently unutilised?
6. Identify the per square metres of these offices and advise why the space is permanently unutilised
7. What is this unutilised space costing the Department per square metre
8. Identify proposals to return the space to commercial use

**Answer:**

1. The Department of Sustainability, Environment, Water, Population and Communities (the department) does not own any offices.
2. Not applicable.
3. Not applicable.
4. Not applicable.
5. Not applicable.
6. Not applicable.
7. Not applicable.
8. Not applicable.

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**Program: Division or Agency:** Corporate: CSD **Question 191**  
**No:**

**Topic:** DSEWPaC – recruitment freeze

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Waters asked:**

1. In hearings, the Departmental Secretary indicated that there is currently a freeze on hiring staff in the Department. Please advise:
  - a. whether this freeze is across the Department?
  - b. How long has it been in place and when it will be lifted?
  - c. how many unfilled vacancies are currently in the Department due to this freeze?
  - d. which program areas current vacancies are in and what are the anticipated impacts on program delivery?

**Answer:**

- 1a. The Department of Sustainability, Environment, Water, Population and Communities (the department) does not have a total recruitment freeze in place. As indicated at the Senate Estimates hearing in October, the department is closely examining external recruitment and is currently only recruiting externally in limited circumstances to fill identified critical skills gaps and where a specialised critical need exists.
- 1b. Close examination of external recruitment, as a normal part of good management practice, will continue. The need for the current very tight restrictions will be kept under review but these strict restrictions on recruitment are likely to be required for some time to meet budget targets.
- 1c. Of vacancies notified in the Commonwealth Gazette, 44 are unfilled. Any action to fill these vacancies would be subject to the recruitment restrictions referred to in the response to question 1b.
- 1d. The following table lists unfilled vacancies that have been notified in the Commonwealth Gazette by division.

<b>Division</b>	<b>Total</b>
Commonwealth Environmental Water Office	2
Corporate Strategies	3
Environment Assessment and Compliance	4
Environment Quality	3
Heritage and Wildlife	5
Marine	1
Office of Water Science	1
Parks Australia	20
Policy and Communications	1
Sustainability Policy and Analysis	1
Supervising Scientist	2
Water Reform	1
<b>Total</b>	<b>44</b>

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**Program: Division or Agency:** Corporate: CSD **Question No:** 192

**Topic:** Minister's and Parliamentary  
Secretary's offices – mobile devices

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Joyce asked:**

1. How many mobile devices are provided to the Minister's office and the office of the Parliamentary Secretary
2. What types of mobile devices are provided to these offices
3. What was the total cost of this equipment in 2011-2012 and 2012-2013 to date
4. What was the total usage cost in 2011-2012 and 2012-2013 to date
5. Who in these offices is entitled to mobile devices
6. Identify the limits on the type of use and monthly spend
7. Who in the these offices has accountability for monitoring the use of these devices by individual staff members

**Answer:**

1. This information is provided in **Attachment B** of Supplementary Budget Estimates Question Number 225 asked by Senator Birmingham.
2. This information is provided in part 1 of Supplementary Budget Estimates Question Number 225 asked by Senator Birmingham.
3. The total equipment cost for 2011/12 was \$25,523.31.  
The total equipment cost to date for 2012/13 was \$3,339.
4. This information is provided in part 2 of Supplementary Budget Estimates Question Number 225 asked by Senator Birmingham<sup>1</sup>.
5. This information is provided in **Attachment B** of Supplementary Budget Estimates Question Number 225 asked by Senator Birmingham.

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<sup>1</sup> Due to the invoicing processes of telecommunication providers these totals may include upfront hardware charges.

6. Mobile device plans that are appropriate to the use of the device are procured on behalf of the Minister's Offices. The use of these devices covers business use and reasonable personal expenditure. Expenditure is monitored and signed off by appropriate level staff within the office and/or the department as appropriate.
7. The following staff have accountability for monitoring the use of these devices by individual staff members.

***Minister's office***

- The Chief of Staff
- The Receptionist

***Parliamentary Secretary's office***

- The Department Liaison Officer

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**Program: Division or Agency:** Corporate: CSD **Question 193**  
**No:**

**Topic:** Portfolio Wide – 2013 graduate training budget

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Birmingham asked:**

1. How much is estimated to be spent on 2013 Graduate Training? Please provide details of what training is to be provided, why and the estimated cost for each.

**Answer:**

***Department of Sustainability, Environment, Water, Population and Communities***

The cohort size of the 2013 Sustainability, Environment, Water, Population and Communities Graduate Program is yet to be finalised, although there is capacity for 40 graduates and this figure has been used in the estimates that follow (*below*).

**ESTIMATED 2013 GRADUATE TRAINING EXPENSES:**

Course type:	<b>Interview Training</b>
Cost (ex GST):	\$4,720
Number of participants:	40
Cost per participant (ex GST):	\$118
Reason for training:	Core Graduate Learning & Development Program 2013
Benefit to the department:	The Graduate Program contributes towards the department's workforce planning strategies. This training has been determined necessary for the graduates' transition into the APS and the department. Graduates gain important skills to help them in interviews and secure a promotion within the department. Interview training will also be of benefit if in future roles, graduates take part on a recruitment panel.

Course type:	<b>Approved Individual Learning &amp; Development Educations such as conferences, training courses, textbooks and accreditation - 2013 Graduates</b>
Cost (ex GST):	\$54,000
Number of participants:	40
Cost per participant (ex GST):	\$1,350
Reason for training:	Graduates will have access to funds of up to \$1,500 for Individual Graduate Learning & Development. These funds are approved on a case by case basis
Benefit to the department:	The Graduate Program contributes towards the department's workforce planning strategies. The funding of individual learning and development is a significant attractor in the recruitment of graduates.

Course type:	<b>Graduate Induction - SEWPaC</b>
Cost (ex GST):	Nil
Number of participants:	40
Cost per participant (ex GST):	Nil
Reason for training:	Core Graduate Learning & Development Program 2013
Benefit to the department:	The Graduate Program contributes towards the department's workforce planning strategies. This training has been determined necessary for the graduates' transition into the APS and the department. Graduates are introduced to an overview of the APS and the department as well as expectations of the year ahead. Induction contributes to the graduates knowledge of the program and helps them to identify key behaviours expected of a public servant for them to succeed within the department.

Course type:	<b>Project Management</b>
Cost (ex GST):	\$20,400
Number of participants:	40
Cost per participant (ex GST):	\$510
Reason for training:	Core Graduate Learning & Development Program 2013
Benefit to the department:	The Graduate Program contributes towards the department's workforce planning strategies. This training has been determined necessary for the graduates' transition into the APS and the department. Project Management provides training in: stakeholder analysis, budget, procurement and risk assessment & management – all critical skills relating to work in the department. Graduates also gain a greater understanding of DSEWPaC responsibilities and activities through the project they are assigned during Project Management training.

Course type:	<b>Legislation &amp; Decision Making in the APS</b>
Cost (ex GST):	\$8,680
Number of participants:	40
Cost per participant (ex GST):	\$217
Reason for training:	Core Graduate Learning & Development Program 2013
Benefit to the department:	The Graduate Program contributes towards the department's workforce planning strategies. This training has been determined necessary for the graduates' transition into the APS and the department. Graduates must learn about the accountability and governance framework that all APS staff work within as well as the importance of finding, reading and interpreting legislation correctly.

Course type:	<b>Public Policy - DSEWPaC</b>
Cost (ex GST):	Nil
Number of participants:	40
Cost per participant (ex GST):	Nil
Reason for training:	Core Graduate Learning & Development Program 2013
Benefit to the department:	The Graduate Program contributes towards the department's workforce planning strategies. This training has been determined necessary for the graduates' transition into the APS and the department by covering the core competency components of public policy.

Course type:	<b>Business Communicating and Influencing</b>
Cost (ex GST):	\$26,400
Number of participants:	40
Cost per participant (ex GST):	\$660
Reason for training:	Core Graduate Learning & Development Program 2013
Benefit to the department:	The Graduate Program contributes towards the department's workforce planning strategies. This training has been determined necessary for the graduates' transition into the APS and the department. Throughout their careers, graduates will need to successfully negotiate and communicate with departmental stakeholders. This course will provide them with core negotiation and communication skills.



Course type:	<b>Writing for the APS</b>
Cost (ex GST):	\$23,760
Number of participants:	40
Cost per participant (ex GST):	\$594
Reason for training:	Core Graduate Learning & Development Program 2013
Benefit to the department:	The Graduate Program contributes towards the department's workforce planning strategies. This training has been determined necessary for the graduates' transition into the APS and the department. This course will develop graduates skills in writing important documents such as correspondence, Question Time Briefs. Ministerials and report writing.

Course type:	<b>Diversity and Cultural Awareness</b>
Cost (ex GST):	\$18,000
Number of participants:	40
Cost per participant (ex GST):	\$450
Reason for training:	Core Graduate Learning & Development Program 2013
Benefit to the department:	The Graduate Program contributes towards the department's workforce planning strategies. This training has been determined necessary for the graduates' transition into the APS and the department. Graduates learn how to improve their cultural competencies and how to develop their own personal action plans for enhancing cultural competence.

### ***Bureau of Meteorology***

Course type:	Graduate Diploma in Meteorology
Cost:	It is estimated that the Bureau will spend \$1,003,849 on Graduate training in 2013 (excluding trainee salaries).
Reason for training:	Training of new recruits for Meteorologist classification.

### ***Murray-Darling Basin Authority***

The Murray-Darling Basin Authority graduates participate in the APSC Graduate Development Program which is estimated by the APSC to cost up to \$8,500 per graduate. The total cost for the program in 2013 for the eight graduates is up to \$68,000. This may be reduced if the graduate is eligible for available ACT Government User Choice funding. This program provides graduates with:

- a sound understanding of the legislative frameworks, operational environment and the issues and challenges facing the contemporary APS;
- the skills and knowledge to operate effectively in the APS;
- a foundation for development as future APS managers and leaders including the 'soft' skills required;

- the opportunity to establish networks with fellow graduates across the APS;
- post-graduate credit points for further tertiary study and/or access to the CPA program; and
- Diploma of Government qualification upon completion of all assessment requirements.

In addition, graduates will undertake specialised training, development and conference attendance with an estimated cost of \$1,500 each, total of \$12,000. This training provides graduates with the opportunity to further develop their technical and specialised skills and knowledge.

***Great Barrier Reef Marine Park Authority***

Nil. The Great Barrier Reef Marine Park Authority does not have 2013 Graduate Program.

***National Water Commission***

Nil. The Commission does not have a graduate recruitment program.

***Sydney Harbour Federation Trust***

Sydney Harbour Federation Trust does not have a current graduate training program.

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**Program: Division or Agency:** Corporate: CSD **Question No:** 194

**Topic:** Portfolio Wide – air travel

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Joyce asked:**

1. Provide the total spent by the Department/Group/Agency on all air travel for 2011-2012 and 2012-2013 to date.
2. Identify the total number of domestic and international flights for 2011-2012 and 2012-2103 to date.
3. For domestic air travel, identify:
  - a. the number of flights are budgeted for
  - b. the average cost per flight
  - c. First class travel – number of flights and average cost per flight
  - d. Business class travel – number of flights and average cost per flight
  - e. Economy class travel – number of flights and average cost per flight
4. For international air travel, identify:
  - a. the number of flights budgeted for
  - b. the average cost per flight
  - c. First class travel – number of flights and average cost per flight
  - d. Business class travel – number of flights and average cost per flight
  - e. Economy class travel – number of flights and average cost per flight
5. What are the key purposes and destinations for the international flights.
6. What level of staff generally undertakes these flights, and in what class.
7. What are the guidelines to ensure correct flight entitlements are observed.

**Answer:**

***Department of Sustainability, Environment, Water, Population and Communities  
(the department)***

*Please Note:* Data for questions 1-4 is based on information provided by the department's Travel Management Company (TMC). This data is based on invoice date, not payment date and exclude refunds. The data is per ticket; there can be more than one flight per ticket, and more than one ticket per trip. All costs are inclusive of fees and taxes. Class of travel information is a best estimate based on codes supplied by airlines, which are not always consistent across the industry.

1. 2011/12: \$7,196,777; 2012/13 YTD (30 September): \$1,231,013.

2. Domestic: 2011/12: 10,661 tickets; 2012/13 YTD: 2,304 tickets.

International: 2011/12: 575 tickets; 2012/13 YTD: 102 tickets.

3. Domestic Air Travel:

a. The department's travel budget is developed at individual cost centres by considering possible indicative travel requirements. This is then further moderated by the amount of available funding. Given the process undertaken to develop the budget it is not possible to determine the number of flights budgeted for.

b. 2011/12: \$468 average cost per ticket.

2012/13 YTD: \$406 average cost per ticket.

c. Nil.

d. 2011/12: 1,342 tickets at an average cost of \$1,137.

2012/13 YTD: 240 tickets at an average cost of \$1,298.

e. 2011/12: 9,319 tickets at an average cost of \$372.

2012/13 YTD: 2,064 tickets at an average cost of \$302.

4. International Air Travel:

a. The department's travel budget is developed at an individual cost centre level by estimating the possible indicative travel requirements. This is then further moderated by the amount of available funding. Given the process undertaken to develop the budget it is not possible to determine the number of flights budgeted for.

b. 2011/12: \$3,839 average cost per ticket.

2012/13 YTD: \$2,899 average cost per ticket.

c. 2011/12: 9 tickets at an average cost of \$5,489.

2012/13 YTD: nil

d. 2011/12: 292 tickets at an average cost of \$4,992.

2012/13 YTD: 33 tickets at an average cost of \$6,317.

e. 2011/12: 274 tickets at an average cost of \$2,555.

2012/13 YTD: 69 tickets at an average cost of \$1,293.

5. The department is engaged in a broad range of international activities including:

- Representing Australia in meetings related to our obligations under treaties, conventions and organisations that we are a party to;
- Participation in key fora which have been identified as a priority for the government;
- Capacity building activities with priority countries where Australia is a source of best practice knowledge and innovation; and
- Activities to deepen cooperation and further Australia's key bilateral relationships and progress issues of mutual interest.

Flight destinations vary from year to year based on international meeting schedules and the government's priorities.

6. Where international travel is required, it is generally undertaken by Senior Executive Service or Executive Level officers. These officers are entitled to travel business class for international travel.

7. Flight entitlements are strictly managed by the department's TMC. Individual traveller entitlements are updated daily through a data feed. Officials can only travel outside their standard entitlement with delegate approval. When there is a need for this to occur, the reason for doing so is recorded against the booking by the TMC and reported accordingly to the department.

### ***Director National Parks (DNP)***

*Please Note:* Data for questions 1-4 is based on information provided by the department's Travel Management Company (TMC). This data is based on invoice date, not payment date and exclude refunds. The data is per ticket; there can be more than one flight per ticket, and more than one ticket per trip. All costs are inclusive of fees and taxes. Class of travel information is a best estimate based on codes supplied by airlines, which are not always consistent across the industry.

1. 2011/12: \$499,389; 2012/13 YTD (30 September): \$81,905.

2. Domestic: 2011/12: 617 tickets; 2012/13 YTD: 105 tickets.

International: 2011/12: 55 tickets; 2012/13 YTD: 15 tickets.

3. Domestic Air Travel:

a. The DNP travel budget is not prepared on this basis.

b. 2011/12: \$633 average cost per ticket.

2012/13 YTD: \$553 average cost per ticket.

c. Nil.

d. 2011/12: 68 tickets at an average cost of \$1,763.

2012/13 YTD: 14 tickets at an average cost of \$1,586.

- e. 2011/12: 549 tickets at an average cost of \$493.

2012/13 YTD: 91 tickets at an average cost of \$394.

4. International Air Travel:

- a. The DNP travel budget is not prepared on this basis.

- b. 2011/12: \$1,980 average cost per ticket.

2012/13 YTD: \$1,591 average cost per ticket.

- c. Nil.

- d. 2011/12: 8 tickets at an average cost of \$5,624.

2012/13 YTD: 6 tickets at an average cost of \$2,011.

- e. 2011/12: 47 tickets at an average cost of \$1,359.

2012/13 YTD: 8 tickets at an average cost of \$1,475.

- 5. To advance Australia's domestic and international environmental interests; meet the expectations of the Minister and Australian Government; and meet Australia's obligations.
- 6. Where international travel is required, it is generally undertaken by Senior Executive Service or Executive Level officers. These officers are entitled to travel business class for international travel.
- 7. Flight entitlements are strictly managed by the department's TMC. Individual traveller entitlements are updated daily through a data feed. Officials can only travel outside their standard entitlement with delegate approval. When there is a need for this to occur, the reason for doing so is recorded against the booking by the TMC and reported accordingly to the department.

***Bureau of Meteorology (the Bureau)***

- 1. 2011/12: \$3,283,000; 2012/13 YTD (30 October): \$809,895.

- 2. Domestic: 2011/12: 5,636; 2012/13 YTD: 1,373.

International: 2011/12: 644; 2012/13 YTD: 196.

3. Domestic Air Travel:

- a. Not applicable.

- b. \$315.

- c. Nil.

- d. 153 flights at an average cost of \$343.

- e. 1220 flights at an average cost of \$312.

4. International Air Travel:

- a. 475.
- b. \$1,923.
- c. Nil.
- d. 39 flights at an average cost of \$2,133.
- e. 157 flights at an average cost of \$1,870.67.

5. To meet Australia's international obligations in relation to meteorology.

To participate in and contribute to the scientific, technological and operational advancements from which Australia, and all countries benefit. Much of the collaboration takes place within the framework of the World Meteorological Organization.

The Bureau also has contracts in place to deliver AusAid funded projects which often involve international travel by Bureau officers.

Flight destinations vary from year to year based on international meeting schedules and Australia's priorities for Aid funded projects.

6. All levels from ASO 4 or equivalent to SES 3. For non-SES staff, the class is economy where travel from point-to-point is less than nine hours, premium economy where it is more than nine hours. Where premium economy is not available on travel over nine hours, business class can be accessed. SES officers generally apply the same criteria as non-SES criteria for international travel and are also able to use business class where appropriate to meet operational demands.

7. The Bureau has Financial Procedural Rules for Official Travel.

**Great Barrier Reef Marine Park Authority (GBRMPA)**

- 1. 2011/12: \$1,054,228; 2012/13 YTD: \$252,719.
- 2. Domestic: 2011/12: 2,332 bookings; 2012/13 YTD: 584 bookings.  
International: 2011/12: 65 bookings; 2012/13 YTD: 7 bookings.

3. Domestic Air Travel:

- a. The GBRMPA travel budget is not prepared on this basis.
- b. 2011/12: \$362 average cost per booking
- c. Nil.
- d. 2011/12: 272 bookings at an average cost of \$713.
- e. 2011/12: 60 bookings at an average cost of \$316.

4. International Air Travel:

- a. The GBRMPA travel budget is not prepared on this basis.
- b. 2011/12: \$3,220 average cost per booking.

- c. 2011/12: 2 bookings at an average cost of \$866.
  - d. 2011/12: 37 bookings at an average cost of \$4,887.
  - e. 2011/12: 26 bookings at an average cost of \$1,027.
5. Provide assistance to other countries. Belize, Reunion, Bahamas, New Zealand, Singapore.
  6. SES, EL 2, EL 1. The GBRMPA Enterprise Agreement provides for overseas travel in business class.
  7. The GBRMPA travel policy, Chief Executive Instructions and compliance with Department of Finance and Deregulation Circulars, plus the GBRMPA Enterprise Agreement

***Murray-Darling Basin Authority (the Authority)***

1. 2011/12: \$1,246,206; 2012/13 YTD (30 September): \$292,071.
2. Domestic: 2011/12: 3,876 flights; 2012/13 YTD: 766 flights.  
International: 2011/12: 2 flights; 2012/13 YTD: Nil.
3. 2011/12 budget for air travel is \$1,451,879. The budget is not allocated on the basis of the items requested.
4. No international travel budget has been allocated at this stage.
5. Not applicable
6. Travel is undertaken at the level necessary to the Authority's business.
7. Internal travel guidelines are issued to guide travel entitlements. Travel is also monitored by managers via travel reports from the Authority's travel provider.

***National Water Commission (the Commission)***

1. 2011/12: \$444,690; 2012/13 YTD (31 October): \$28,833.
2. The Commission is unable to advise on the number of domestic flights undertaken as this information is not held centrally and it would be a diversion of limited resources to obtain this information. In 2011/12 there were 6 international visits paid by the Commission. There have been no international visits undertaken in 2012/13 YTD.
3. The Commission establishes internal domestic travel budget allocations for its cost centres based on the estimated cost of travel in the financial year to meet work program commitments. The budget allocations are monitored on a monthly basis. The budget allocations are not based on a detailed calculation of the number of flights or the class of travel. The class of travel available to staff is based on employment entitlements.
4. At this time no overseas travel has been budgeted.
5. Not applicable.
6. International travel is generally undertaken by senior Commission staff consistent with the purpose of the overseas travel and the level of representation required.



7. All travel is undertaken within the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular Number 2009/10) and the Best Fare of the Day for International Air Travel (Finance Circular Number 2009/11).

***Sydney Harbour Federation Trust***

1. 2011/12: \$20,638; 2012/13 YTD: \$3,205.
2. Domestic: 2011/12: 83 flights; 2012/13 YTD: 24 flights.  
International: 2011/12: 10 flights; 2012/13 YTD: Nil.
3. Domestic Air Travel:
  - a. 23.
  - b. \$357.
  - c. Nil.
  - d. Nil.
  - e. 23 flights at an average cost of \$357.
4. No international travel is anticipated.
5. Not applicable.
6. Not applicable.
7. Travel approval by the Executive Director or Board is required. Appropriate business case to be provided for proposed travel assignment.

**Senate Standing Committee on Environment and Communications  
Legislation Committee**  
Answers to questions on notice  
**Sustainability, Environment, Water, Population and Communities portfolio**  
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**Program: Division or Agency:** Corporate: CSD

**Question No:** 195

**Topic:** Portfolio Wide – building maintenance

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Joyce asked:**

1. Identify the type and cost of maintenance required on each building owned by the Department/Group/Agency buildings for 2011-2012 and 2012-2013 to date.
2. What formal agreements does the Department have with maintenance providers and what are the contractual costs 2011-2012 and 2012-2013 to date.

**Answer:**

***Department of Sustainability, Environment, Water, Population and Communities (the department)***

1. Types of maintenance required by the department are:

- Mechanical.
- Electrical.
- Plumbing/hydraulic.
- Heating, ventilation and air conditioning.
- Fire protection systems.
- Security systems.
- Refrigeration.
- Building fabric.
- Pest control.

The cost of maintenance of owned buildings is:

	<b>2011/2012</b>	<b>2012/2013</b>
Out buildings, Kingston, Tasmania	\$45,000	\$13,526
Jabiru Field station, Northern Territory	\$32,883	\$1,331

Note: This does not include Antarctic and sub-Antarctic stations.

2. The department has formal agreements for General building maintenance services and security systems maintenance. The costs for these services are:

	<b>2011/2012</b>	<b>2012/2013</b>
General Building Maintenance	\$633,706.57	\$176,734.28
Security system maintenance	\$144,855.31	\$37,031.06

***Bureau of Meteorology***

1. Types of building maintenance includes;

- Electrical.
- Fire Services.
- Mechanical services.
- Cleaning.
- Grounds upkeep.
- Security.
- General repairs and maintenances.

2011/12 Costs = \$4,505,400

2012/13 Costs to date = \$1,579,598

***Murray Darling Basin Authority***

1. Not applicable

***National Water Commission***

1. Not applicable

***Director of National Parks***

1. Types of maintenance require by the Agency are:

- Electrical.
- Plumbing/hydraulic.
- Building fabric/Carpentry /Painting.

The cost of maintenance of owned buildings are:

<b>Park</b>	<b>2011/2012</b>	<b>July 2012-30 September 2012</b>
Australian National Botanic Gardens	\$354,197.97	\$51,324.36
Booderee National Park	\$150,027.38	\$39,556.35
Christmas Island	\$15,176.30	\$1,618.00
Cocos Island	\$2,848.00	

<b>Park</b>	<b>2011/2012</b>	<b>July 2012-30 September 2012</b>
Kakadu National Park	\$227,222.48	\$24,681.10
Norfolk Island	\$18,043.59	\$1,564.32
Uluru Kata Tjuta National Park	\$65,704.61	\$17,199.66

***Sydney Harbour Federation Trust (the Trust)***

1. \$1,017,263 has been spent on building maintenance for the Trust in 2011/12. \$348,752 has been spent on building maintenance for the agency in the financial year to date. Due to the extensive portfolio of buildings and maintenance requirements it would be a significant diversion of resources to respond to this request.

***Great Barrier Reef Marine Park Authority***

1. Types of maintenance required by the Authority are:
  - Mechanical.
  - Electrical and energy systems.
  - Plumbing/hydraulic (including waste water treatment systems).
  - Heating, ventilation and air conditioning.
  - Fire protection systems.
  - Security systems.
  - Building fabric maintenance.
  - Asbestos management.
  - Aquarium maintenance.

The cost of maintenance of owned buildings are:

	<b>2011/2012</b>	<b>2012/2013</b>
Reef HQ Aquarium	\$263,466	\$38,499
Low Isles Lighthouse	\$12,483	\$747

**Senate Standing Committee on Environment and Communications  
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Answers to questions on notice  
**Sustainability, Environment, Water, Population and Communities portfolio**  
Supplementary Budget Estimates, October 2012

**Program: Division or Agency:** Corporate: CSD **Question No:** 196

**Topic:** Portfolio Wide – cabcharge cards

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Joyce asked:**

1. What is the total expenditure for Department/Group/Agency cabcharge cards 2011-2012 and 2012-2013 to date
2. Identify the level and numbers of staff with entitlement to use Departmental cabcharge cards
3. What is the spending limit for a cabcharge card at any one time
4. How many instances of misuse have been identified and how were these resolved in 2011-2012 and 2012-2013 to date
5. What are the guidelines for using Department cabcharge cards
6. What level of officer in the Department/Group/Agency is responsible for monitoring and enforcing correct and appropriate usage of cabs, updating guidelines and monitoring spending limits

**Answer:**

***Department of Sustainability, Environment, Water, Population and Communities (the department)***

1. Approximately \$39,890 in 2011/12; and \$0 in 2012/13 as at 30 September 2012.
2. Since late 2011, no departmental staff have been entitled to use Cabcharge cards. Only the Minister is issued with a Cabcharge card.
3. Spending limits cannot be imposed on Cabcharge cards.
4. No instances of misuse were identified in 2011/12 or in 2012/13 as at 30 September 2012.
5. The department no longer uses Cabcharge cards.
6. Executive Level 2.

***Director National Parks (DNP)***

1. \$2,533 in 2011/12; and \$0 in 2012/13 as at 30 September 2012.
2. Since late 2011/12, no DNP staff have been entitled to use Cabcharge cards.
3. Spending limits cannot be imposed on Cabcharge cards.

4. No instances of misuse were identified in 2011/12. Use of Cabcharge cards ceased in late 2011/12.
5. DNP no longer uses Cabcharge cards.
6. Executive Level 2.

***Bureau of Meteorology (the Bureau)***

1. Spending incurred using Cabcharge products such as Cabcharge Cards, Cabcharge E-Tickets and Cabcharge Vouchers are not recorded separately in the Bureau's accounts and records. Therefore, the total spend using Cabcharge products was: \$692,070 in 2011/12; and \$180,795 in 2012/13 as at 30 September 2012.
2. The Bureau has 186 staff members who have Cabcharge cards:

<b>Staff Level</b>	<b>Number of Cardholders</b>
Agency Head	1
SES	22
EL 2	61
EL 1	40
APS 6	34
APS 5	4
APS 3	1
BB 4	4
(TOL 2) BB4	16
(TOL 3) BB 5 (PO 2)	2
Trainee	1

3. Spending limits cannot be imposed on Cabcharge cards.
4. No instances of misuse were identified in 2011/12 or in 2012/13 as at 30 September 2012.
5. All Cabcharge cards must be used for official Bureau business.
6. The monitoring of Cabcharge usage is undertaken by individual programs within the Bureau. The level of these Officers varies.

***Great Barrier Reef Marine Park Authority (GBRMPA)***

1. \$91,750 in 2011/12; and \$21,251 in 2012/13 as at 30 September 2012.
2. GBRMPA has 66 staff members who have Cabcharge cards:

<b>Staff Level</b>	<b>Number of Cardholders</b>
SES	5
EL 2	12
EL 1	22
APS 6	20
APS 5	3
APS 4	4

3. Spending limits cannot be imposed on Cabcharge cards.
4. No instances of misuse were identified in 2011/12 or in 2012/13 as at 30 September 2012.
5. The GBRMPA Travel Policy and Chief Executive Instructions.
6. Executive Level 2.

***Murray-Darling Basin Authority (the Authority)***

1. \$27,384 in 2011/12; and \$4,804 in 2012/13 as at 30 September 2012.
2. The Authority utilises single travel Cabcharge cards and these are issued to staff who have a business requirement for taxi travel.
3. Spending limits cannot be imposed on Cabcharge cards.
4. No instances of misuse were identified in 2011/12 or in 2012/13 as at 30 September 2012.
5. The Authority's internal policy and practical guide on official travel covers the guidelines on use of Cabcharge cards.
6. Monitoring of the use and expenditure is the responsibility of the Cabcharge ticket holder and their senior manager. The Chief Finance Officer also monitors usage of expenditure and is responsible for updating the internal guidelines.

***National Water Commission (the Commission)***

1. \$11,420 in 2011/12; and \$1,214 in 2012/13 as at 31 October 2012.
2. No Commission staff have been issued with a Cabcharge card. The National Water Commission Commissioners have been issued with a Cabcharge card for use in connection with official travel.
3. Spending limits cannot be imposed on Cabcharge cards.
4. No instances of misuse were identified in 2011/12 or in 2012/13 as at 31 October 2012.
5. The Commission's Chief Executive Instructions provide guidelines for the use of Cabcharge cards, which allows for use only associated with official travel.
6. The Commission's Chief Finance Officer (Executive Level 2).

***Sydney Harbour Federation Trust (the Trust)***

1. \$3,338 in 2011/12; and \$989 in 2012/13 as at 30 September 2012.
2. Two Cabcharge cards are currently issued; one to the Chair of the Trust and one to the Executive Director.
3. Spending limits cannot be imposed on Cabcharge cards.
4. No instances of misuse were identified in 2011/12 or in 2012/13 as at 30 September 2012.
5. Cabcharge policy and procedures are incorporated within the Trust's Board approved Financial Instructions.
6. The Trust's Chief Finance Officer.

**Senate Standing Committee on Environment and Communications**  
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Answers to questions on notice  
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**Program: Division or Agency:** Corporate: CSD **Question No:** 197

**Topic:** Portfolio Wide – coffee machines

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Birmingham asked:**

1. Has the department/agency purchased coffee machines for staff usage? If yes, please provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.
2. Why were coffee machines purchased?
3. Where did the funding for the coffee machines come from?
4. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in 2011-12 and how much this financial year to date? Please include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?

**Answer:**

Responses to questions 1 to 4 are provided on the attached table.



**Senate Standing Committee on Environment and Communications**  
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	1.	2.	3.	4.
<b>Department of Sustainability, Environment, Water, Population and Communities</b>	No.	Not applicable.	Not applicable.	Not applicable.
<b>Director National Parks</b>	No.	Not applicable.	Not applicable.	Not applicable.
<b>National Water Commission</b>	No.	Not applicable.	Not applicable.	Not applicable.
<b>Sydney Harbour Federation Trust</b>	1x Saeco IDEA in 2005 Cost: \$5,850 GST exclusive. Running costs funded by the staff coffee social club.	Purchased for staff and visitors due to the lack of local shops and amenities near the office in 2005.	Trust funds.	The coffee machine is maintained by contractors and costs equally shared between the Trust and the staff coffee social club.  The Trust spent \$438 GST exclusive in 2011/12 and \$128.33 GST exclusive for the year to date on repairs.
<b>Murray-Darling Basin Authority</b>	2 x Semi automatic Delonghi Cost: \$3,041.00 in Nov 2011 5 x Pod style Nespresso Cost: \$6,432 in May 2012	The machines were purchased for staff and to cater for various committee meetings and forums.	Corporate support funds	Corporate Division is responsible for maintenance. Maintenance costs for 2011/2012 was \$1,931.00. Maintenance costs for 2012/13 to 30 Sept was Nil. Maintenance costs covered by the corporate budget.
<b>Great Barrier Reef Marine Park Authority</b>	No.	Not applicable.	Not applicable.	Not applicable.
<b>Bureau of Meteorology</b>	No.	Not applicable.	Not applicable.	Not applicable.

**Senate Standing Committee on Environment and Communications**  
**Legislation Committee**  
Answers to questions on notice  
**Sustainability, Environment, Water, Population and Communities portfolio**  
Supplementary Budget Estimates, October 2012

**Program: Division or Agency:** Corporate: CSD **Question No:** 198

**Topic:** Portfolio Wide - consultancies

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Birmingham asked:**

1. How many consultancies have been undertaken this financial year to date? Please identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc). Please also include total value for all consultancies.
2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and, if not, why not? In each case please identify the subject matter, duration, cost and method of procurement, as above, and the name of the consultant if known.
3. How many consultancies were undertaken in 2011-12? Please identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc). Please also include total value for all consultancies.

**Answer:**

1. The Department of Sustainability, Environment, Water, Population and Communities (the department) and portfolio agencies have engaged 87 consultancies this financial year to date. A complete list of departmental and portfolio agency consultancies and associated detail is at **Attachment A**.
2. The department and portfolio agencies have 21 planned consultancies for this calendar year which are not published in the Annual Procurement Plan (APP). The consultancies listed will be sourced through existing procurement arrangements such as panels or are technically restrictive and will be sourced from limited tender arrangements. The department and portfolio agencies list on their APP significant procurements in instances where advising the market in advance is expected to produce a better response from industry.

A list of planned consultancies for the department and portfolio agencies is at **Attachment B**. Remaining Portfolio Agencies report they have no planned consultancies listed in their Annual Procurement Plans or published on AusTender for this calendar year.

3. All reportable consultancies are published on AusTender within 42 days as per mandatory reporting requirements. A complete listing of consultancies for the department and each Portfolio Agency can be found on AusTender at <https://www.tenders.gov.au>.

**Senate Standing Committee on Environment and Communications  
Legislation Committee**  
Answers to questions on notice  
**Sustainability, Environment, Water, Population and Communities portfolio**  
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**ATTACHMENT A**

***Department of Sustainability, Environment, Water, Population and Communities***

<b>Consultant Name</b>	<b>Description</b>	<b>Contract Price (inc GST)</b>	<b>Procurement Method</b>	<b>Start Date</b>	<b>End Date</b>
WORKPLACE RESEARCH PTY LTD	Core Capability Workshop Development	\$ 26,400	Open Tender	11-Sep-12	13-Sep-12
NET BALANCE MANAGEMENT GROUP	Review of the National Waste Data Arrangements	\$ 56,694	Open Tender	22-Oct-12	30-Apr-13
AUSTRALIAN ENVIRONMENT	Environmental Risk Assessments for the Registration of New Chemical Applications	\$ 51,324	Open Tender	24-Sep-12	11-Jan-13
PRICE WATERHOUSE COOPERS LEGAL	Carbon Price Project	\$ 60,000	Open Tender	20-Sep-12	6-Jun-13
ALLEN CONSULTING GROUP	Analytical Advice Relating to Hexabrocyclododecane	\$ 89,500	Open Tender	25-Sep-12	23-Nov-12
SYNERGY GROUP AUSTRALIA LTD	financial and governance review	\$ 105,072	Open Tender	21-Aug-12	31-Oct-12
GREENWARD CONSULTING	Assessment Methods and Results for State of the Environment	\$75,000	Limited Tender	15-Aug-12	31-May-13
PROFESSOR IAN RAE	Assessment of the Facilities for the Destruction of Synthetic Greenhouse Gases	\$ 10,000	Limited Tender	24-Aug-12	31-Oct-12
VIRIDIS E3 PTY LTD	Industry Sector analysis of Commercial and industrial Waste and Recycling	\$ 19,000	Limited Tender	10-Aug-12	31-Aug-12
KMH ENVIRONMENTAL	Hazardous waste data assessment	\$ 69,186	Open Tender	17-Jul-12	1-Feb-13
INFOTECH RESEARCH	Industry Profiling Services	\$ 79,970	Limited Tender	9-Jul-12	14-Sep-12
EFFECTIVE PEOPLE PTY LTD	Team development programme	\$ 19,000	Open Tender	19-Oct-12	30-Jun-13

CHARLES STURT UNIVERSITY	Scientific Expertise to Monitor the Intervention Response of Commonwealth Environmental Water	\$ 1,002,029	Open Tender	4-Oct-12	31-Oct-13
SINCLAIR KNIGHT MERZ	Capital Cost Estimates for Environmental Infrastructure Works	\$ 57,200	Open Tender	12-Jul-12	3-Aug-12
SMS CONSULTING GROUP	Subject Matter Expertise on the Victorian Water Register	\$ 30,000	Open Tender	25-Oct-12	30-Nov-12
THE TRUSTEE FOR TAMSITT TRUST	Provision of Analysis Services	\$ 15,840	Limited Tender	24-Jul-12	28-Oct-12
HAMSTEAD CONSULTING PTY LTD	Provision of Irrigation Assessment Services	\$ 33,000	Open Tender	1-Aug-12	28-Dec-12
SYNERGY GROUP AUSTRALIA LTD	Provision of Financial Assessment Services	\$ 33,000	Open Tender	1-Aug-12	28-Dec-12
PROFESSOR JOHN LANGFORD	Development of Strategy for Committee on Coal Seam Gas and Coal Mining	\$ 38,000	Open Tender	24-Oct-12	31-Dec-12
BMT DESIGN & TECHNOLOGY	Periodic updates and technical support for the potential acquisition of a new icebreaker ship	\$ 189,550	Open Tender	26-Jul-12	1-Oct-12
CHARLES STURT UNIVERSITY	Monitoring the ecological response to Commonwealth environmental water delivered in the Murrumbidgee river in 2012-13	\$ 853,844	Open Tender	04-Oct-12	31-Oct-13
GEOMETRY PTY LTD	Oracle and Java Development Services for EWMS	\$ 100,965	Open Tender	09-Jul-12	30-Jun-13
GEOMETRY PTY LTD	Upgrade of Environmental Asset Database	\$ 13,728	Limited Tender	09-Aug-12	30-Jun-14
MARSDEN JACOBS & ASSOCIATES	MJA Allocation Price Reports	\$ 154,396	Open Tender	10-Sep-12	30-Jun-13
MURRAY-DARLING FRESH WATER RESEARCH CENTRE	Monitoring the ecological response to Commonwealth environmental water delivered in the Goulburn River and Broken	\$ 1,033,512	Open Tender	19-Jul-12	30-Jun-13

	Creek in 2012-13				
INNOGENCE LIMITED	SAP Development and Implementation Services	\$ 345,450	Open Tender	04-Oct-12	30-Jun-13
PSI DELTA PTY LTD	Indicative Value of Water – Border Rivers & Condamine Balonne Sections of the Murray Darling Basin- Update to Sep 2011 Report	\$5,000	Limited Tender	8-Nov-12	21-Dec-12
PRICE WATERHOUSE COOPERS	Provision of Evaluation reports on the Victorian Water Register	\$ 200,000	Open Tender	17-Aug-12	30-Nov-12
GHD PTY LTD	Assessment of Waterproofing Eastern Adelaide project proposal	\$5,797	Limited Tender	22-Oct-12	30-Dec-12
SINCLAIR KNIGHT MERZ	Technical Assessment of Irrigator project under Round 3 of OFIEP	\$ 192,415	Open Tender	9-Aug-12	30-Jun-12
AVOKA TECHNOLOGIES PTY LTD	Revision of Provision of technical expertise to revise online smart-form and database for Rd3 of OFIE	\$ 70,224	Open Tender	31-Aug-12	28-Feb-13
SRA INFORMATION TECHNOLOGY PTY LTD	Provision of technical expertise to develop specific and flexible reporting for Rd 3 of OFIE	\$ 33,000	Open Tender	4-Sep-12	30-Jun-13
SINCLAIR KNIGHT MERTZ	Technical and expert consultancy services to support the delivery of PIIOP	\$75,000	Open Tender	28-Sep-12	28-Jun-13
URS AUSTRALIA PTY LTD	Technical and expert consultancy services to support the delivery of PIIOP	\$75,000	Open Tender	28-Sep-12	28-Jun-13
GHD PTY LTD	Provision of capital cost estimates of potential bore field and related pipeline system near Menindee, and related services	\$55,491	Open Tender	24-Oct-12	30-Nov-12
ARCHE CONSLUTING PTY LTD	Due Diligence support for the Upper Ringarooma Irrigation Scheme	\$ 28,589	Open Tender	9-Oct-12	07-Dec-12

NATIONAL CENTRE FOR GROUNDWATER AND TRAINING	Independent Expert Study on the Arrow and Santos Coal Seam Gas Proposals to fulfil the requirements of Section 255AA of the Water Act (2007)	\$11,523	Open Tender	30-Jul-12	17-Oct-12
LANGDALE CONSULTING PTY LTD	Development of Office of Water Science Bioregional Assessment Risk Plan	\$15,840	Limited Tender	5-Jul-12	28-Sep-12
AUSTRALIAN GOVERNMENT SOLICITOR	Conflict of interest and probity services	\$30,000	Open Tender	8-Aug-12	30-Jun-12
THE ENVIROFACTOR	Provision of expert advice on Weeping Myall Woodland	\$11,000	Limited Tender	29-Aug-12	31-Dec-12
ASHLEY FULLER ASSOCIATES	Cape York Peninsula Geoheritage Description and Values Assessment Consultancy	\$ 25,800	Limited Tender	18-Oct-12	1-Feb-13
PROFESSOR PETER VALENTINE	Sitting fees for Cape York Expert Scientific Panel	\$ 2,400	Limited Tender	9-Oct-12	10-Oct-12
PETER HITCHCOCK	Sitting fees for Cape York Expert Scientific Panel	\$ 2,400	Limited Tender	9-Oct-12	10-Oct-12
PETER STANTON	Sitting fees for Cape York Expert Scientific Panel	\$ 2,400	Limited Tender	9-Oct-12	10-Oct-12
JOHN WOINARSKI	Sitting fees for Cape York Expert Scientific Panel	\$ 2,400	Limited Tender	9-Oct-12	10-Oct-12
PROFESSOR BRENDAN MACKEY	Sitting fees for Cape York Expert Scientific Panel	\$ 2,400	Limited Tender	9-Oct-12	10-Oct-12
MARK KENNARD	Sitting fees for Cape York Expert Scientific Panel	\$ 2,400	Limited Tender	9-Oct-12	10-Oct-12
WARWICK WILMOTT	Sitting fees for Cape York Expert Scientific Panel	\$ 2,400	Limited Tender	9-Oct-12	10-Oct-12
<b>TOTAL</b>		<b>\$5,413,139</b>			

**National Water Commission**

<b>Consultant Name</b>	<b>Description</b>	<b>Contract Price (inc GST)</b>	<b>Procurement Method</b>	<b>Start Date</b>	<b>End Date</b>
VISTA ADVISORY	Consultancy services for the Murray Darling Basin audit work	\$32,500	Open Tender	29-Oct-12	28-Feb-13
WEATHERING CHANGE	Consultancy services for Murray Darling Basin audit work	\$8,500	Open Tender	1-Nov-12	28-Feb-13
BARMA WATER RESOURCES CONSULTING PTY LTD	Consultancy services for Murray Darling Basin audit work	\$9,000	Open Tender	1-Nov-12	28-Feb-13
FRONTIER ECONOMICS PTY LTD	Consultancy services for Murray Darling Basin audit work	\$9,000	Open Tender	26-Oct-12	28-Feb-13
DELOITTE TOUCHE TOHMATSU	Development of the National Performance Report 2011-12: rural water service providers	\$82,637	Open Tender	5-Sept-12	30-Apr-13
DELOITTE TOUCHE TOHMATSU	Development of the National Performance Report 2011-12: urban water utilities	\$82,665	Open Tender	5-Oct-12	30-Apr-13
ECOLOGICAL AUSTRALIA PTY LTD	Consultancy services for Murray Darling Basin audit work	\$4,000	Open Tender	30-Oct-12	28-Feb-13
RSM BIRD CAMERON	Consultancy services for Murray Darling Basin audit work	\$15,000	Open Tender	26-Oct-12	28-Feb-13
<b>TOTAL</b>		<b>\$243,302</b>			

**Great Barrier Reef Marine Park Authority**

<b>Consultant Name</b>	<b>Description</b>	<b>Contract Price (inc GST)</b>	<b>Procurement Method</b>	<b>Start Date</b>	<b>End Date</b>
AUSTRALIAN VALUATION OFFICE	Desktop valuation of Commonwealth Islands	\$4,500	Limited Tender	1-Jul-12	30-Jul-12
BABEL SBF PTY LTD	Expert advice on environmental management of Seh-Neng1	\$6,600	Limited Tender	27-Jul-12	31-Oct-12
BENCHMARK INTERNATIONAL GROUP PTY LTD	Internal Audit and evaluation Services	\$186,999	Open Tender	1-Sept-12	31-Aug-15
C2O CONSULTING	Provide expert advice and scientific communications and conduct development support to participants in the 'Regional workshop on Resilience Based Management in CARICOM countries'	\$42,075	Open Tender	1-Jul-12	30-Jun-13
CONNECT IT	Helpdesk and ICT User Support Services	\$45,178	Limited Tender	3-Jul-12	23-Nov-12
DELOITTE ACCESS ECONOMICS PTY LTD	Economic contribution of the Great Barrier Reef	\$101,200	Limited Tender	5-Sept-12	10-Dec-12
DIALOG INFORMATION TECHNOLOGY	Ongoing development of Reef Management System	\$48,752	Limited Tender	1-Jul-12	30-Dec-13
GHD	Identification of impacts and proposed management of anchorages	\$317,035	Limited Tender	18-Sept-12	30-Jun-13
JAMES COOK UNIVERSITY	Validation and Update of GBR features GIS database	\$49,185	Limited Tender	2-Aug-12	20-Jun-13
MARKWELL CONSULTING	Traditional Owners Biodiversity Monitoring Program Meeting	\$2,700	Limited Tender	29-Aug-12	29-Aug-12
MAYNARD MARINE	Assistance with planning, facilitation and reporting of International Workshop on Operationalising Resilience	\$6,840	Prequalified Tender	1-Jul-12	31-Jul-12



SINCLAIR KNIGHT	Improved dredge material management for GBR region	\$395,000	Limited Tender	18-Sept-12	28-Jun-13
<b>TOTAL</b>		<b>\$1,206,064</b>			

**Sydney Harbour Federation Trust**

<b>Consultant Name</b>	<b>Description</b>	<b>Contract Price (inc GST)</b>	<b>Procurement Method</b>	<b>Start Date</b>	<b>End Date</b>
BEYOND ZERO PTY LTD	Site Safety Risk Assessments	\$12,500	Limited Tender	14-Sept-12	25-Oct-12
PRESENT COMPANY	Social Media Strategy Advice	\$43,350	Limited Tender	1-Jul-12	15-Dec-12
GHD PTY LTD	Landslide Geotechnical Assessment	\$19,750	Limited Tender	15-Jul-12	15-Sept-12
AHS ADVISORY PTY LTD	North Head Barracks Project	\$12,841	Limited Tender	1-Aug-12	31-Aug-12
WATERFIELD CONSULTING	Executive Team Strategy Workshop	\$12,000	Limited Tender	15-Aug-12	17-Aug-12
JAMES INGRAM INC	Food Services Consultancy	\$40,000	Limited Tender	27-Aug-12	15-Mar-13
COFFEY ENVIRONMENTS AUSTRALIA PTY LTD	Environmental Supervision, Air Monitoring & Validation - Fuel Tank Remediation	\$14,858	Limited Tender	1-Oct-12	30-Oct-12
<b>TOTAL</b>		<b>\$155,299</b>			

**Murray-Darling Basin Authority**

<b>Consultant Name</b>	<b>Description</b>	<b>Contract Price (inc GST)</b>	<b>Procurement Method</b>	<b>Start Date</b>	<b>End Date</b>
AUSTRALIAN GOVERNMENT SOLICITOR	Legal advice	\$400,000	Open Tender	6-Jul-12	31-Dec-12
AUSTRALIAN GOVERNMENT SOLICITOR	Legal advice	\$15,600	Open Tender	19-Jul-12	20-Aug-12
STAMFORD INTERACTIVE PTY LTD	Information Architecture Design	\$48,975	Open Tender	1-Aug-12	19-Sep-12
BEACON INTELLIGENCE SYSTEMS	Assessment of Strategic Intelligence needs to support the Authority's Compliance and Assurance Strategy and future development options available to the authority	\$70,548	Limited Tender	8-Aug-12	31-Oct-12
TIM CUMMINS AND ASSOCIATES PTY LTD	Preparation of project outline for Review of Basin-wide Catchment Salinity Processes	\$15,850	Limited Tender	9-Aug-12	12-Oct-12
ASHURST	Legal advice	\$10,000	Open Tender	16-Aug-12	28-Sep-12
AUSTRALIAN GOVERNMENT SOLICITOR	Legal advice	\$50,000	Open Tender	17-Aug-12	30-Jun-13
SINCLAIR KNIGHT MERZ PTY LTD	Preparation of the third rendition of the Sustainable Rivers Audit Comparison Report	\$54,480	Open Tender	17-Aug-12	18-Oct-12
ASHURST	Legal advice	\$20,000	Open Tender	28-Aug-12	30-Jun-13
AUSTRALIAN GOVERNMENT SOLICITOR	Legal Advice	\$50,000	Open Tender	28-Aug-12	30-Jun-13
FRONTIER ECONOMICS PTY LTD	Clause 18 Review of Schedule D of the Murray-Darling Basin Agreement	\$102,960	Open Tender	20-Sep-12	28-Mar-13
AUSTRALIAN GOVERNMENT SOLICITOR	Legal advice	\$50,000	Open Tender	26-Sep-12	30-Jun-13
<b>TOTAL</b>		<b>\$888,413</b>			

***Director of National Parks***

The Director of National Parks did not undertake any consultancies during this reporting period.

***Bureau of Meteorology***

The Bureau of Meteorology did not undertake any consultancies during this reporting period.

**ATTACHMENT B**

***Department of Sustainability, Environment, Water, Population and Communities***

<b>Supplier Name (if known)</b>	<b>Description</b>	<b>Procurement Method</b>	<b>Approx Start Date</b>	<b>Approx Contract Value (GST inclusive)</b>
BMT DESIGN & TECHNOLOGY	Periodic updates and technical support for the potential acquisition of a new icebreaker ship	Limited Tender	1-Oct-12	\$71,205
Not Known	A preliminary report on the possible effects of carryover of commonwealth water on water availability to third parties	Panel	23-Nov-12	\$55,000
PIRSA (SARDI)	Monitoring on ecological outcomes of Commonwealth environmental water in the Lower Murray River, SA, in 2012-13	Limited Tender	15-Nov-12	\$921,840
SAP AUSTRALIA	SAP blueprint design and quality assurance services related to the EWMS	Limited Tender	26-Nov-12	\$50,000
MARSDEN JACOB ASSOCIATES	Due Diligence advice for the South Australian River Murray Improvements Program	Panel	November 12	\$185,509
Not Known	Technical Advice on the South Australian Riverine Recovery Project Phase 2 Proposals	Panel	Mid Dec 12	\$100,000
Not Known	Engage a consultant to undertake a Stage 1 audit for Northern Victoria Irrigation Renewal Project Stage 2 and NVIRP 2 On-farm covering financial management, project management and compliance management and reporting.	Panel	10-Dec-12	\$300,000
PSI ASIA	Arrangement to purchase probity advice as required for Fresh and Marine Water Quality guidelines Revision	Panel		\$10,000
Not Known	Review of GMS	RFQ	Jan-13	\$145,000
UNIVERSITY OF SOUTHERN QUEENSLAND	Cape York Peninsula Cultural Values Assessment	Limited Tender	Nov-12	\$20,000

JAMES COOK UNIVERSITY	Cape York Peninsula World Heritage Natural Heritage Values analysis	Limited Tender	Nov-12	\$30,000
Various authors	Cape York Scientific expert report	Limited Tender	Nov-12	\$20,400
CSIRO	Expert review and assessment of CITES marine species listing proposals in the lead up to CITES CoP16	Limited Tender	Dec-12	\$5,000
Not Known	DSEWPaC wishes to engage the services of a consultant to build upon the understanding gained during the preparation of <i>Cold Hard Facts</i> and provide an up to date assessment of the RAC industry in Australia.	Limited Tender	19-Dec-12	\$ 80,000-\$100,000
	The objective of this project is to ensure that the Australia Government has a thorough understanding of the RAC industry in Australia. The information obtained in this study will be an essential input into the ongoing management of ozone depleting substances, reducing emissions of synthetic greenhouse gases and assisting Australia meet its obligations under the Montreal Protocol on Substances that Deplete the Ozone Layer and the United Nations Framework Convention on Climate Change. This review may also be used as a baseline for future reference.			

**Sydney Harbour Federation Trust**

<b>Supplier Name (if known)</b>	<b>Description</b>	<b>Procurement Method</b>	<b>Approx Start Date</b>	<b>Approx Contract Value (GST inclusive)</b>
Not Known	Mobile Phone App Development	Not Known	Nov-12	\$63,500
Not Known	Hazmat Assessment for Middle and North Head Sites	Not Known	Nov-12	\$82,000
Not Known	Public Relations Services	Not Known	Nov-12	\$48,000

**National Water Commission**

<b>Supplier Name (if known)</b>	<b>Description</b>	<b>Procurement Method</b>	<b>Approx Start Date</b>	<b>Approx Contract Value (GST inclusive)</b>
FUJITSU AUSTRALIA LTD	Scoping study to develop specification for the National Performance Reports urban database	Open Tender	Nov-12	\$22,000
Not Known	Provision of expert advice to assist in establishing the methodology for setting relevant performance indicators to assess the effectiveness of the National Water Initiative	Limited tender	Nov-12	\$4,000
Various	Provision of expert advice on framework for developing emerging markets	Limited tender	Dec-12	\$70,000



***Bureau of Meteorology***

<b>Supplier Name (if known)</b>	<b>Description</b>	<b>Procurement Method</b>	<b>Approx Start Date</b>	<b>Approx Contract Value (GST inclusive)</b>
UNIVERSITY OF MELBOURNE	Peer Review of Hydrologic Reference Stations (HRS) Web Portal	Limited Tender	Nov-12	\$12,500

**Senate Standing Committee on Environment and Communications**  
**Legislation Committee**  
Answers to questions on notice  
**Sustainability, Environment, Water, Population and Communities portfolio**  
Supplementary Budget Estimates, October 2012

**Program: Division or Agency:** Corporate: CSD **Question 199**  
**No:**

**Topic:** Portfolio Wide – contractors 2011-12

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Birmingham asked:**

For 2011-2012:

1. Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost).
2. Has the department/agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details (including the work undertaken and the cost).
3. Has the department/agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost).
4. Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).
5. Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).
6. Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).
7. Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost).
8. Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).
9. Has the department/agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.
10. What contractors have been employed by the department/agency? If yes, provide details (including the work undertaken and the cost).

**Answer:**

1. The Department of Sustainability, Environment, Water, Population and Communities (the department) and portfolio agencies have not employed Hawker Britton and are not considering directly employing Hawker Britton.
2. The department and portfolio agencies have not employed Shannon's Way and are not considering directly employing Shannon's Way.
3. The department and portfolio agencies have not employed John Utting & UMR Research Group and are not considering directly employing John Utting & UMR Research Group.
4. The department and portfolio agencies have not employed McCann-Erickson and are not considering directly employing McCann-Erickson.
5. The department and portfolio agencies have not employed Cutting Edge and are not considering directly employing Cutting Edge.
6. The department and portfolio agencies have not employed Ikon Communications and are not considering directly employing Ikon Communications.
7. The department and portfolio agencies have not employed CMAX Communications and are not considering directly employing CMAX Communications.
8. The department and portfolio agencies have not employed Boston Consulting Group and are not considering directly employing Boston Consulting Group.
9. The department and portfolio agencies have not employed McKinsey & Company and are not considering directly employing McKinsey & Company.
10. With the exception of the Sydney Harbour Federation Trust (the Trust), the department and portfolio agencies do not track individual contractors employed within the department or agencies.

Contractors are engaged directly by business areas and not through a coordinated, central point of contact. Details of contractors would only be obtainable from manual scrutiny of individual invoices that have been filed. This would require a significant diversion of resources.

**Sydney Harbour Federation Trust**

<b>Contractor Name</b>	<b>Work Description</b>	<b>Cost Financial Year to date (GST exclusive)</b>
Beaumont Consulting Pty Ltd	Human Resources Manager	\$5,886.00
Cadence Project Consultants	Works Project Manager	\$144,500.00
Clascon Pty Ltd	Works Project Manager	\$206,155.19
DCL Recruitment	Administrative Support	\$20,187.50
Gilcre Holding Ltd	Works Project Manager	\$22,645.50
Hays Personnel Services (Aust) Pty Ltd	Administrative Support	\$561,280.52
Isthmus Pty Ltd	Works Project Manager	\$35,973.14
James Ingram Inc (James Ingram Family Trust)	Food & Beverage Advisor	\$52,400.00
KL & GN Smith	Accommodation Management	\$109,147.17
Laura Hassan	Communications/Pub. Relations	\$10,720.00
Noel Saenger Consulting Pty Ltd	Works Project Manager	\$121,261.95
Osmand Trading One Pty Ltd	Works Project Director	\$392,037.50
Victor Alfieris & Associates	Surveying Services	\$80,106.00
<b>Total</b>		<b>\$1,762,300.47</b>

**Senate Standing Committee on Environment and Communications  
Legislation Committee**  
Answers to questions on notice  
**Sustainability, Environment, Water, Population and Communities portfolio**  
Supplementary Budget Estimates, October 2012

**Program: Division or Agency:** Corporate: CSD **Question No:** 200

**Topic:** Portfolio Wide – contractors financial year to date

**Proof Hansard Page and Date** Written

**or Written Question:**

**Senator Birmingham asked:**

For this financial year to date:

1. Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost).
2. Has the department/agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details (including the work undertaken and the cost).
3. Has the department/agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost).
4. Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).
5. Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).
6. Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).
7. Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost).
8. Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).
9. Has the department/agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.
10. What contractors have been employed by the department/agency? If yes, provide details (including the work undertaken and the cost).

**Answer:**

1. The Department of Sustainability, Environment, Water, Population and Communities (the department) and portfolio agencies have not employed Hawker Britton and are not considering directly employing Hawker Britton.
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**Sydney Harbour Federation Trust**

<b>Contractor Name</b>	<b>Work Description</b>	<b>Cost Financial Year to date (ex GST)</b>
Beaumont Consulting Pty Ltd	Human Resources Manager	\$66,790.03
Clascon Pty Ltd	Works Project Manager	\$69,687.50
David Hogan	Works Project Manager	\$22,923.16
DCL Recruitment	Administrative Support	\$10,656.08
Fabling Enterprises Pty Ltd	Works Project Manager	\$35,070.72
Gilcre Holding Ltd	Works Project Manager	\$14,657.00
Hays Personnel Services (Aust) Pty Ltd	Administrative Support	\$288,574.42
Isthmus Pty Ltd	Works Project Manager	\$8,811.00
James Ingram Inc (James Ingram Family Trust)	Food & Beverage Advisor	\$50,400.00
GL & KN Smith	Accommodation Management	\$36,249.99
Laura Hassan	Communications/Pub. Relations	\$23,782.02
Noel Saenger Consulting Pty Ltd	Works Project Manager	\$38,874.18
Osmand Trading One Pty Ltd	Works Project Director	\$100,340.00
<b>Total</b>		<b>\$766,816.10</b>