



**Australian Government**  
**Civil Aviation Safety Authority**



OFFICE OF THE DIRECTOR OF AVIATION SAFETY

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26 October 2014

Senator the Hon Bill Heffernan  
Chair, Senate Standing Committee on Rural  
and Regional Affairs and Transport  
Parliament House  
CANBERRA ACT 2600

Dear Senator Heffernan

**Clarification of an issue raised at Estimates**

I write regarding an issue raised at the October 2014 Estimates hearing regarding credit card transactions.

During the hearing, Senator Sterle asked the Civil Aviation Safety Authority (CASA) to advise the Committee '... how many employees have had to pay back money for private expenses that were claimed on cash or credit card' (*Hansard* (proof) at p. 153).

In responding to Senator Sterle's questions on this matter, Ms Gillian Savage and Mr Craig Jordan inadvertently overstated the number of employees who have had to repay money for private expenses made on CASA credit cards during the financial year 2014-15, and understated somewhat the estimated amounts of typical charges of this kind. The correct information is provided below.

Between 1 July and 30 September 2014, CASA had 13 instances of misuse with 11 instances being self-reported and the remaining two being identified through CASA's assurance processes. The misuse transactions ranged from \$2 to \$622.00 with the average total being \$152.43.

As Mr Jordan advised during the hearing, all monies related to inadvertent purchases have been repaid. CASA also advises that no instances of fraud were identified.

I trust this advice clarifies matters on this issue.

Yours sincerely

Terry Farquharson  
Acting Director of Aviation Safety