

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 48

Division/Agency: Finance and Business Support Division

Topic: Consultants

Proof Hansard page: 6 (28/05/2014)

Senator STERLE asked:

Senator STERLE: So, in terms of consultancies, how many consultants does the department have currently?

Ms Evans: I will have to take that on notice.

Answer:

Based on consultancy contracts reported on AusTender to date (25 June 2014) the department had 52 consultancy contracts at a total value of \$4.54 million entered into for the period 1 July 2013 to 30 April 2014.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 49

Division: Finance and Business Support Division

Topic: Transferred functions and movements

Proof Hansard page: 10 (28/05/2014)

Senator STERLE asked:

Senator STERLE: Thank you for that. Can you please provide details, by function, of the number of staff employed and—if you want to take this on notice, that is fine by me—the age, gender and classification of staff employed in the function? There is nothing transferred yet; so I go to border compliance, and I will put that to them. Do you know of any departmental divisions that may be transferred to any state or territory?

Dr Grimes: We do not have plans for movement of a division at this stage.

Senator STERLE: I know that you do not, but you do not know of anyone else who may have some plans?

Dr Grimes: No, we are not planning any movements of divisions from the department at this stage.

Answer:

The Department of Agriculture is not planning any movements of divisions to other states or territories.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 50

Division/Agency: Finance and Business Support Division

Topic: Lease of the building

Proof Hansard page: 13 – 14 (29/05/2014)

Senator STERLE asked:

Senator STERLE: So how long has the lease got to go on the whole building?

Dr Grimes: We do not have our chief financial officer here. We would have to take that on notice, but it is some years away.

Senator STERLE: I understand. I am wondering, if it is moved, how much space would be left and what we would be paying for it. So if you are taking it all on notice, if you could equate that to cost per square metre or whatever you do, that would be appreciated. Are these 23 equivalent full-time employees all Canberra based?

Answer:

The department's 18 Marcus Clarke Street, Canberra ACT building lease expires on 8 October 2022.

The department leases the whole building and if Forestry were to move, the space would be reallocated to other areas of the department.

The rental cost for the area currently occupied by Forestry is approximately \$215 000, based on the average estimated cost per workpoint of \$7218.

All 23 staff are based in Canberra.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 51

Division: Finance and Business Support Division

Topic: Agencies revenue and proportions are secured or derived from industry

Proof Hansard page: 33 (29/05/2014)

Senator BACK asked:

Senator BACK: Thank you, that would be very valuable. What I would ask you to do on notice is: for all of the agencies within the portfolio, would it be possible to advise the committee, on notice for each of them, what proportions are actually from appropriations of their total revenue and what proportions are secured or derived from industry?

Answer:

This information is publicly available in the Agriculture Portfolio Budget Statements 2014–15 and is also contained in the table below.

Agency	Total revenue (\$'000)	Appropriation revenue from government (\$'000)	Proportion (%)	Revenue from other sources, including industry (\$'000)	Proportion (%)
Department of Agriculture	672 218	292 661	44	379 557	56
Australian Grape and Wine Authority	34 667	11 569	33	23 098	67
Cotton Research and Development Corporation	20 444	8 513	42	11 931	58
Fisheries Research and Development Corporation	27 450	18 287	67	9 163	33
Grains Research and Development Corporation	187 360	68 917	37	118 443	63
Rural Industries Research and Development Corporation	20 071	12 663	63	7 408	37
Australian Fisheries Management Authority	37 867	20 729	55	17 138	45
Australian Pesticides and Veterinary Medicines Authority	30 578	743	2	29 835	98

Note: All figures are from the 2014–15 Agriculture Portfolio Budget Statements

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 52

Division/Agency: Finance and Business Support Division

Topic: Agricultural levies

Proof Hansard page: 35 (29/05/2014)

Senator GALLACHER asked:

Senator GALLACHER: Still on that subject, how many agricultural levies are there? Is it 138? Does anybody know the answer to that?

Mr Koval: It depends. I am not quite sure of the exact number. For research and development, I think it is 93 or something like that. But we will take that on notice.

Senator GALLACHER: I have a figure of 138 agricultural levies in my head.

Mr Koval: There could be. I will have to take that one on notice.

Dr Grimes: The CFO obviously maintains a very close eye on this and will have a close list, but as to the precise number we will take it on notice and supply it.

Answer:

There are 99 statutory agricultural levies and charges imposed on 74 commodities.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 53

Division/Agency: Finance and Business Support Division

Topic: Levies

Proof Hansard page: 36 (29/05/2014)

Senator GALLACHER asked:

Senator GALLACHER: In respect of those levies, and getting back to this point about chemicals, can you provide on notice a list of the levies and also the amount raised by each of those levies? The third point, I suppose, is: are these levies arising from a generic platform? Are they all for market failure or addressing specific criteria; and is that the same across all levies?

Mr Koval: We can certainly do that. Some levies are raised because of market failure and research and development marketing. Some are raised for emergency disease management and those types of things. But we can provide that on notice.

Answer:

Attachment A lists, by leviable commodity, the amount of levies and charges collected and disbursed to levy recipient bodies between 1 July 2013 and 30 April 2014.

All levies and charges must relate to a function for which there is a market failure. Current levies and charges relate to a market failure in one or more of the following areas:

- research and development
- marketing
- emergency plant pest or animal disease response management
- biosecurity
- residue testing

Emergency response cost-sharing agreements between the Commonwealth, States/Territories and agricultural industries require industries to have a mechanism by which they can repay their share of costs of an emergency response. Emergency response management levies and charges satisfy this requirement.

**LEVIABLE COMMODITIES AND AMOUNT OF LEVIES AND CHARGES COLLECTED AND
DISBURSED YEAR-TO-DATE**

Commodity	Levy disbursed YTD* (\$)	Commodity	Levy disbursed YTD* (\$)
Almonds	1 351 624	Lamb Slaughter	3 019 793
Apples	3 775 837	Lamb Transaction	30 806 620
Avocados	3 539 737	Laying Chickens	1 845 098
Bananas	6 028 262	Lychees	101 001
Beef Production	12 597 316	Macadamia Nuts	2 475 814
Bees	6 807	Macropods	85 953
Buffalo Export	4 223	Mangoes	817 941
Buffalo Slaughter	1 104	Meat Chickens	1 160 716
Cattle Live Export	2 203 722	Mushrooms	1 941 776
Cattle Transaction	63 450 197	Nursery Products	1 567 596
Cherries	540 839	Oilseeds	20 459 647
Chestnuts	85 554	Olives	272 730
Citrus	1 616 540	Onions	419 353
Coarse Grains	25 954 863	Papaya	256 844
Cotton	7 987 487	Passionfruit	169 031
Custard Apples	62 539	Pasture Seeds	166 350
Dairy Produce	29 685 075	Pears	1 289 896
Deer Export	30	Persimmons	111 927
Deer Slaughter	23 229	Pig Slaughter	11 544 253
Deer Velvet	6 479	Pineapples	226 103
Dried Fruits	296 797	Potatoes	908 073
Egg Promotion	3 846 577	Ratites	5 132
Farmed Prawns	135 679	Rice	3 492 516
Forest Growers	1 123 635	Rubus	203 332
Forest Products	2 541 333	Sheep Live Export	824 545
Game Goats	16	Sheep Slaughter	1 376 655
Game Pigs	2 763	Sheep Transaction	3 041 509
Ginger	153 965	Stone Fruit	809 725
Goat Fibre	21 879	Strawberries	697 198
Goat Live Export	37 300	Sugar Cane	19 528 660
Goat Slaughter	212 953	Table Grapes	1 355 020
Goat Transaction	1 004 381	Turf	475 891
Grain Legumes	8 215 435	Vegetables	7 176 144
Grape Research	3 570 273	Wheat	57 518 257
Honey	447 295	Wine Export	2 032 621
Horse Slaughter	44 635	Wine Grapes	12 314 589
Lamb Live Export	146 616	Wool	37 755 097

* 1 July 2013 – 30 April 2014

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 54

Division/Agency: Finance and Business Support Division

Topic: Australian Made Paper

Proof Hansard page: 96 (29/05/2014)

Senator GALLACHER asked:

Senator GALLACHER: So, that is an Australian product initiative that is working. My question is really to Dr Grimes; he is not here, but he would appreciate the question anyway. In another inquiry by another committee we were concerned to find that not all departments were buying their paper from Australian sources. In particular, a number of departments were buying paper from Austria and Germany which is sourced out of Russian forests which are totally unregulated or, in some people's eyes, environmentally negligent. So I am curious to see where this department buys this paper from given that it has a very close and loyal advocate here for sustainable forest and wood products. Perhaps you could take that on notice so we can see whether the department used in this department is in line with that used by the Department of Defence, which is the largest user of Australian paper. But it is not a feature of all departments that they buy their paper in Australia.

Mr Tucker: We are happy to take that question on notice.

Answer:

The department purchases copy paper via the Whole of Australian Government Stationery and Office Supplies arrangement in place with OfficeMax. The copy paper supplied under the agreement is manufactured in Austria.

The copy paper used by the department meets the following requirements:

- 100 per cent recycled paper
- certified as being ethically sourced by the Forestry Stewardship Council Chain of Custody Certification and EU Eco-label certified
- compliant with the *Illegal Logging Prohibition Act 2012*
- manufactured to the ISO 14001 standard for environmental management
- value for money

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 55

Division/Agency: Finance and Business Support Division

Topic: Australian Produced Paper

Proof Hansard page: Written

Senator GALLACHER asked:

What percentage of the paper used by the Department of Agriculture is Australian made?

Answer:

Refer to the response in Question on Notice 54 from Budget Estimates.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 56

Division: Finance and Business Support Division

Topic: Existing Resources Program

Proof Hansard page: Written

Senator LUDWIG asked:

1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?
2. List each project or piece of work
3. List the staffing assigned to each task
4. What is the nominal total salary cost of the officers assigned to the project?
5. What resources or equipment has been assigned to the project?

Answer:

1. Since 7 September 2013 existing resources within the Department of Agriculture have been redirected to meet the Government's priorities as identified in *The Coalition's Policy for a Competitive Agriculture Sector* and *The Coalition's Policy for a More Competitive and Sustainable Fisheries Sector*.
2. The only specific measure in the 2014-15 Budget for which the department did not receive additional resources is the *More Competitive and Sustainable Fisheries Sector* measure, which is funded through the existing budget for the National Landcare Program.
3. 1.5 staff in 2014-15, 3 staff in 2015-16, 2016-17 and 2017-18.
4. \$144 000 in 2014-15, \$268 000 in 2015-16, 2016-17 and 2017-18.
5. Staff involved in the delivery of this measure are using their existing office equipment.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 57

Division/Agency: Finance and Business Support Division

Topic: Conditions of Government Contracts and Agreements

Proof Hansard page: Written

Senator LUDWIG asked:

Since 7 September 2013;

1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?
2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?
3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?
4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?
5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?
6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?
7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?
8. If no consultation has occurred, why not?
9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?

Question: 57 (continued)

Answer:

1. As of 7 September 2013, no template contracts of the department and its portfolio agencies contain clauses that limit or restrict advocacy or criticism of Government policy. Any contract that contains such clauses is subject to the *Not-for-profit Sector Freedom to Advocate Act 2013*, which renders such clauses void for not-for-profit entities.
2. Not Applicable.
3. As of 7 September 2013, no template agreements of the department and its portfolio agencies contain clauses that limit or restrict advocacy or criticism of Government policy. Any agreement that contains such clauses is subject to the *Not-for-profit Sector Freedom to Advocate Act 2013*, which renders such clauses void for not-for-profit entities.
4. Not Applicable.
5. Not Applicable.
6. No.
7. Not Applicable.
8. Not Applicable.
9. No.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates May 2014

Agriculture

Question: 58

Division/Agency: Finance and Business Support Division

Topic: Vending Machines

Proof Hansard page: Written

Senator LUDWIG asked:

Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?

1. If so, list these
2. If so, list the total cost for these items
3. If so, list the itemised cost for each item of expenditure
4. If so, where were these purchased
5. If so, list the process for identifying how they would be purchased
6. If so, what is the current location for these items?
7. If so, what is the current usage for each of these items?

Answer:

The department has not purchased or leased or taken under contract any vending machine facilities since Additional Estimates in February 2014.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates May 2014

Agriculture

Question: 59

Division/Agency: Finance and Business Support Division

Topic: Office recreation facilities

Proof Hansard page: Written

Senator LUDWIG asked:

Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?

1. If so, list these
2. If so, list the total cost for these items
3. If so, list the itemised cost for each item of expenditure
4. If so, where were these purchased
5. If so, list the process for identifying how they would be purchased
6. If so, what is the current location for these items?
7. If so, what is the current usage for each of these items?

Answer:

The department has not purchased or leased or constructed any office recreation facilities, activities or games since Additional Estimates in February 2014.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates February 2014

Agriculture

Question: 60

Division/Agency: Finance and Business Support Division

Topic: Media Subscriptions

Proof Hansard page: Written

Senator LUDWIG asked:

1. What pay TV subscriptions does your department/agency have?
 - a. Please provide a list of what channels and the reason for each channel.
 - b. What is the cost from Additional Estimates in February, 2014 to date?
 - c. What is provided to the Minister or their office?
 - d. What is the cost for this from Additional Estimates in February, 2014 to date?
2. What newspaper subscriptions does your department/agency have?
 - a. Please provide a list of newspaper subscriptions and the reason for each.
 - b. What is the cost from Additional Estimates in February, 2014 to date?
 - c. What is provided to the Minister or their office?
 - d. What is the cost for this from Additional Estimates in February, 2014 to date?
3. What magazine subscriptions does your department/agency have?
 - a. Please provide a list of magazine subscriptions and the reason for each.
 - b. What is the cost from Additional Estimates in February, 2014 to date?
 - c. What is provided to the Minister or their office?
 - d. What is the cost for this from Additional Estimates in February, 2014 to date?
4. What publications does your department/agency purchase?
 - a. Please provide a list of publications purchased by the department and the reason for each.
 - b. What is the cost from Additional Estimates in February, 2014 to date?
 - c. What is provided to the Minister or their office?
 - d. What is the cost for this from Additional Estimates in February, 2014 to date?

Question: 60 (continued)

Answer:

Department of Agriculture

1. Pay TV subscriptions:

- a) Please see Attachment A for a list of the department's pay TV subscriptions. The department subscribes to these channels for access to world news and events.
- b) The cost for pay TV subscriptions from 1 February 2014 to 30 April 2014 is \$5 263.30.
- c) No pay TV subscriptions are provided to the Minister's office.
- d) N/A

2. Newspaper subscriptions:

- a) Please see Attachment A for a list of the department's newspaper subscriptions. The department subscribes to these newspapers for access to current news and information.
- b) The cost for the department's newspaper subscriptions from 1 February 2014 to 30 April 2014 is \$6 323.59.
- c) Please see Attachment B for newspaper subscriptions that are provided to the Minister's office. The minister subscribes to these newspapers for access to current news and information.
- d) The cost of newspaper subscriptions for the Minister's office is included in the cost for the department.

3. The department does not separately record costs for magazines but includes under 'subscriptions' the total cost of academic, scientific and professional journals as well as magazines.

- a) Please see Attachment C for a list of the department's journal and magazine subscriptions.
- b) The cost for the department's journal and magazine subscriptions from 1 February 2014 to 30 April 2014 is \$3 864.96
- c) Please see Attachment D for the journal and magazine subscriptions that are provided to the Minister's office. The minister subscribes to these magazines for access to current news and information.
- d) The cost of journal and magazine subscriptions for the Minister's office is included in the cost for the department.

Question: 60 (continued)

4. Publications:

- a) Please see Attachment E for a list of publications purchased by the department for business related information.
- b) The cost for the department's publication purchases from 1 February 2014 to 30 April 2014 is \$23 472.11.
- c) No publications have been purchased for the Minister's office.
- d) N/A.

Portfolio Agencies

A breakdown of expenditure by portfolio agency (1 February 2014 to 30 April 2014 unless otherwise stated) is contained in the table below.

Agency	Pay TV	Newspapers (\$)	Magazines (\$)	Publications (\$)	Total (\$)
Australian Fisheries Management Authority	-	489	315	909	1,713
Australian Pesticides and Veterinary Medicines Authority	-	652	79	6,761	7,492
Cotton Research and Development Corporation	-	430	81	-	511
Fisheries Research and Development Corporation	-	2,606	270	1,450	4,326
Grains Research and Development Corporation	-	288	979	3,950	5,217
Grape and Wine Research and Development Corporation	-	404	-	-	404
Rural Industries Research and Development Corporation	-	457	454	-	911
Wine Australia Corporation	-	376	790	3,696	4,862
TOTAL	-	5,703	2,968	16,766	25,437

DEPARTMENT OF AGRICULTURE'S MEDIA SUBSCRIPTIONS AS AT 30 APRIL 2014

Pay TV stations:

- Foxtel A-PAC
- Foxtel BBC Knowledge
- Foxtel BBC World news
- Foxtel Bloomberg
- Foxtel CNBC
- Foxtel CNN
- Foxtel Discovery
- Foxtel Discovery Science
- Foxtel Fox News
- Foxtel National Geographic
- Foxtel Sky News Australia
- Foxtel Sky News Business
- Parliamentary TV
(to access Question Time, Senate Estimates and other Parliamentary activities)

Newspapers:

- Advertiser, The
- Advocate, The
- Age, The
- Animal Welfare
- Australian Financial Review
- Australian, The
- Australian Ports News
- Business Standard
- Cairns Post
- Canberra Times, The
- Courier Mail, The
- Daily Telegraph, The
- Daily Yomiuri
- Economist, The
- Economic Times
- Farm Weekly
- Financial Express, The
- Herald Sun, The
- Hindustan Times
- Indian Express, The
- International Herald Tribune
- Jakarta News
- Jakarta Post
- Japanese Times
- Joogang Daily
- Korea Times News
- Land, The
- Lloyds List
- Mackay Daily Mercury
- Mint
- News Mail
- Nihon Nogyo
- NT News
- Port Lincoln Times
- Poultry Digest
- Queensland Country Life
- Newspaper
- Stock and Land
- Stock Journal
- Townsville Bulletin
- Times of India
- Torres Strait News
- West Australian, The
- Weekly Times
- Sydney Morning Herald
- Welfare Pulse

MEDIA SUBSCRIPTIONS AS AT 30 APRIL 2014 FOR THE MINISTER'S OFFICE

Newspapers (Minister's Office):

- Age, The
- Australian Financial Review
- Australian, The
- Canberra Times, The
- Courier Mail, The
- Daily Telegraph, The
- Economist, The
- Farm Weekly
- Herald Sun, The
- Queensland Country Life
- Stock and Land
- Stock Journal
- Sydney Morning Herald
- Land, The

AGRICULTURE PORTFOLIO AGENCIES MEDIA SUBSCRIPTIONS AS AT 30 APRIL 2014

- Agra Europe (incorporating AgraFood East Europe Weekly, AgraFood Europe, European Potato Markets Monthly, Livestock & Meat Monthly, Potato Markets Weekly, Rural Europe, and World Poultry Meat)
- Agricultural economics (International Assoc. of Agricultural Economists)
- Americafruit
- American bee journal
- American Economic Association membership (7 titles)
- American journal of agricultural economics
- American journal of veterinary research
- Animal production science (Continues: Australian journal of experimental agriculture)
- Annual review of phytopathology
- Applied economic perspectives and policy (Continues: Review of agricultural economics; comes with: American Journal of Agricultural Economics)
- Aquaculture
- Aquaculture Asia
- Asia Pacific consensus forecasts
- Asian timber
- Austasia aquaculture timber
- Ausmarine
- Australasian journal of environmental management
- Australasian plant pathology
- Australian & New Zealand grapegrower and winemaker
- Australian and New Zealand Wine industry directory
- Australian cottongrower
- Australian economic papers
- Australian economic review
- Australian entomologist
- Australian farm institute
- Australian forest grower
- Australian forestry
- Australian journal of agricultural and resource economics
- Australian journal of entomology (Continues: Journal of the Australian Entomological Society)
- Australian journal of public administration (online)
- Australian sugar yearbook
- Australian veterinary journal
- Avian diseases
- Avian Pathology
- Biometrika
- Bulletin of entomological research

Subscriptions (continued)

- Bulletin of the European Association of Fish Pathologists
- Canadian journal of agricultural economics
- China agriculture yearbook
- China statistical yearbook
- Choice
- Climate change economics
- Cotton outlook
- Crop and pasture science
- Cruising helmsman
- Daily dairy report
- Dairy markets : global news and analysis (Continues: Milk products & includes merged Preserved Milk)
- Descriptions of fungi and bacteria (IMI)
- Diseases of aquatic organisms
- Distribution maps of plant diseases (IMI)
- Distribution maps of plant pests (IMI)
- Ecological economics
- Economic papers : a journal of applied economics and policy
- Economic record
- Economist
- Energy economics
- Energy policy
- EPPO/OEPP bulletin
- Equine veterinary journal
- Eurofruit
- European economic review
- European pharmacopeia
- European review of agricultural economics
- Farm policy journal
- Farm weekly (incorporating Elders Weekly)
- Fiber Organon
- Fibre 2 fashion
- Fish farmer
- Fish pathology = Gyobyu kenkyu
- Fishing news international
- FO Lichts international sugar & sweetener report
- Foodlegal bulletin
- Fruitnet package (3 titles: Americafruit, Asiafruit, Eurofruit)
- Good Fruit & Vegetables (3 yr package paid 2011)
- Green markets
- Harvard business review
- Infofish International
- Internal Auditor Magazine
- International financial statistics
- IVS annual
- IVS annual (CD)

Subscriptions (continued)

- IWTO Market Information (was Wool Market Information)
- Journal of agricultural economics
- Journal of econometrics
- Journal of economic entomology
- Journal of environmental economics and management
- Journal of fish diseases
- Journal of international economics
- Journal of policy modelling
- Journal of shellfish research
- Journal of stored products research
- Journal of swine health & production
- Journal of the American Veterinary Medical Association
- Journal of veterinary diagnostic investigation
- Journal of zoo and wildlife medicine
- Lancet, The
- Land economics (Continues: Journal of land & public utility economics)
- Live animal regulations
- Lloyd List DNC
- Marine policy
- Marine resource economics
- Nature (online)
- New scientist
- New Zealand journal of forestry
- OFI journal: official publication of Ornamental Fish International
- Oil world weekly
- Pesticide & chemical policy (Continues: Pesticide & toxic chemical news)
- Phytopathology
- Plant disease
- Preventive veterinary medicine
- Profarmer Grain (was Profarmer)
- Profarmer wool bulletin
- Retail World
- Risk analysis
- Science (Online)
- Time Magazine
- Transboundary and emerging diseases (Continues: Journal of veterinary medicine. Series A)
- Twist : the international magazine for luxury fabrics, yarns and fibres (formerly Wool record)
- Vaccine
- Veterinary immunology and immunopathology
- Veterinary journal (Continues: British veterinary journal)
- Veterinary microbiology
- Veterinary record
- Wine & viticulture journal (continues: Australian & New Zealand wine industry journal; Australian viticulture)

Subscriptions (continued)

- Wood resource quarterly
- World aquaculture

Subscriptions (Minister's Office):

- Age, The
- Australian , The
- Australian Financial Review
- Time Magazine

Publications

- A practical guide to information architecture, By Donna Spencer.
- Agriculture and forest entomology.
- Annual review of phytopathology.
- AsiaFruit
- Australia New Zealand Food Standards Code
- Australasian plant pathology.
- Australian entomologist.
- Australian journal of entomology.
- Australian Master Tax Guide 2014
- AS3806-2006 Compliance programs
- Bergey's manual of systematic bacteriology Volumes 1 to 5.
- Blah blah blah : what to do when works don't work, by Dan Roam.
- Bulleting of entomological research.
- CAB abstract.
- Canberra IQ (electronic)
- Colorado Seed Images
- Coloss beebook : Volume II Standard methods for Apis mellifera pest and pathogen research
- Crop Protection Compendium
- Cycads of the World, by David L. Jones, Dennis Wm Stevenson.
- Data mining applications with R.
- Descriptions of fungi and bacteria (IMI).
- Developing Successful Agriculture - An Australian Case Study, by Zhang-Yue Zhou
- Diseases of poultry, 13th edition 2013.
- Distribution maps of plant diseases (IM).
- Distribution maps of plant pests (IM).
- EPPO/OEPP bulletin.
- EuroFruit
- Flora fungorum sinicorum Vol 17.
- Fruitnet package (Americafruit, Asiafruit, Eurofruit).
- Good fruit and vegetables.
- Infectious Forest Diseases, by: Gonthier P; Nicolotti G.
- Inside US Trade.
- Journal of stored products research.
- Letting go of the words.
- Official publication of the Association of American Feed Control Officials
- OHS Alert.
- Oracle hyperion interactive reporting 11 expert guide
- Phytopathology.
- Plant bacteriology
- Plant disease.
- Potatoes Australia
- Rabies: Global Status.
- Reptiles and amphibians of Australia

- Rocket surgery made easy - the do it yourself guide to finding and fixing usability problems, by Steve Krug.
- SAI Global.
- ScienceDirect (Elsevier) - 3 subject collections: Agric. & Biological Sc.; Economics, Econometrics & Finance; Environmental Science
- Science Sifting: Tools for Innovation in Science and Technology, by Rodney R. Dietert and Janice Dietert.
- Small ruminant embryo transfer training (DVD)
- Smut Fungi of the World, by Kalman Vanky.
- Terrestrial Animal Health Code. OIE. World Organisation for Animal Health 2012 Ed.
- The Australian Policy Handbook, by Catherine Althaus, Peter Bridgman and Glyn Davis
- The character of harms : operational challenges in control
- The Intermedia Group Glebe
- The regulatory craft : controlling risks, solving problems and managing compliance
- Tropical fruit flies (Tephritidae Dacinae) of South East Asia: Indomalaya to North-West Australasia.
- Vegetables Australia
- Veterinarian, The
- Web of Science 1963+ : Science Citation Index plus Conference Proceedings (Science, Social Science & Humanities) and Current Contents Connect)
- World Trade Daily
- World Trade Law
- Zoological record.

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 61

Division/Agency: Finance and Business Support Division

Topic: Building lease costs

Proof Hansard page: Written

Senator LUDWIG asked:

What has been the total cost of building leases for the agency/department since Additional Estimates in February, 2014?

1. Please provide a detailed list of each building that is currently leased. Please detail by:
 - a. Date the lease agreement is active from.
 - b. Date the lease agreement ends.
 - c. Is the lease expected to be renewed? If not, why not?
 - d. Location of the building (City and state).
 - e. Cost of the lease.
 - f. Why the building is necessary for the operations of the agency / department.
2. Please provide a detailed list of each building that had a lease that was not Additional Estimates in February, 2014. Please detail by:
 - a. Date from which the lease agreement was active.
 - b. Date the lease agreement ended.
 - c. Why was the lease not renewed?
 - d. Location of the building (City and state).
 - e. Cost of the lease.
 - f. Why the building was necessary for the operations of the agency / department.
3. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:
 - a. Date the lease agreement is expected to become active.
 - b. Date the lease agreement is expected to end.
 - c. Expected location of the building (City and state).
 - d. Expected cost of the lease.
 - e. Has this cost been allocated into the budget?
 - f. Why the building is necessary for the operations of the agency / department.
4. For each building owned or leased by the department:
 - a. What is the current occupancy rate for the building?
 - b. If the rate is less than 100%, detail what the remaining being used for.

Question: 61 (continued)

Answer:

Since the Additional Estimates in February 2014 the department's rental budget is \$9.222 million

1. The department currently leases the following accommodation:

1(a) Start date	1(b) End date	1(d) City (Commercial)	State	1(e) Cost (rent and Outgoings p.a. ex. GST) \$
09 Oct 07	08 Oct 22	Canberra City 18 Marcus Clarke	ACT	3 438 395.82
09 Oct 07	08 Oct 22	Canberra City 7 London Circuit (all 4 Leases)	ACT	1 414 063.10
01 Mar 08	29 Feb 16	Fyshwick	ACT	186 732.82
01 Nov 11	31 Oct 21	Hume	ACT	147 874.56
17 Oct 13	16 Oct 14	Yarralumla	ACT	39 582.00
13 Jun 13	13 Jun 14	Coffs Harbour	NSW	No payment in this period
01 Jan 11	31 Dec 15	Eastern Creek	NSW	843 648.00
01 Jul 11	30 Jun 14	Griffith	NSW	2 966.55
01 May 02	Holdover	Mascot	NSW	24 670.80
01 Feb 14	30 Jun 14	Narrabri	NSW	2 756.73
29 Sep 13	25 Sep 19	Newcastle (Carrington)	NSW	21 458.25
16 Dec 10	30 Jun 15	Port Botany	NSW	7 106.67
28 Aug 09	27 Aug 17	Port Kembla	NSW	11 650.02
01 Mar 13	28 Feb 18	Rosebery	NSW	734 304.15
01 Dec 13	30 Nov 14	Sydney Markets Flemington	NSW	2 929.50
01 Jul 09	Holdover	Darwin	NT	627.88
01 Jan 97	Holdover	Darwin	NT	11 525.34
01 Sep 13	31 Aug 18	Eaton – Darwin	NT	160 312.50
02 Mar 07	Holdover	Nhulunbuy	NT	No cost
01 Apr 12	30 Sep 14	Bundaberg	QLD	7 096.02
30 Nov 09	29 Nov 14	Cairns Dog Kennels	QLD	5 315.76
01 Jul 00	Holdover	Cairns	QLD	No cost
31 Aug 09	30 Aug 17	Cairns	QLD	220 640.52
01 Jul 00	Holdover	Coolangatta	QLD	No cost
01 Jul 13	30 Jun 14	Pinkenba	QLD	8 143.08
01 Jan 97	Holdover	Eagle Farm	QLD	22 359.84
16 Feb 01	15 Feb 16	Eagle Farm	QLD	376 633.81
01 Jul 10	30 Jun 15	Gladstone	QLD	24 635.55
01 Jun 13	29 May 18	Mackay	QLD	10 928.52
01 Jun 13	31 May 16	Port of Brisbane	QLD	48 497.70
01 Apr 14	31 Oct 14	Sherwood	QLD	7 802.45
1 Nov 05	Ongoing	Thursday Island	QLD	No cost

Question: 61 (continued)

1(a) Start date	1(b) End date	1(d) City (Commercial)	State	1(e) Cost (rent and Outgoings p.a. ex. GST) \$
14 Jul 13	13 Jul 14	Toowoomba	QLD	13 205.13
01 Mar 14	28 Feb 15	Townsville	QLD	42 141.51
22 Oct 04	Holdover	Weipa	QLD	6 868.14
15 Oct 10	14 Oct 15	Adelaide	SA	4 122.03
15 Sep 13	14 Sep 18	Adelaide	SA	217 770.39
20 May 12	19 May 14	Barmera	SA	1 147.26
09 Feb 14	08 Feb 15	Gillman	SA	940.57
01 Dec 13	30 Nov 14	Port Lincoln	SA	5 687.30
01 Jan 13	31 Dec 15	Torrens Island	SA	16 184.72
01 Sep 13	31 Aug 14	Ballarat	VIC	No payment in this period
12 Mar 10	11 Mar 16	Kensington	VIC	32 466.36
01 Jan 12	31 Dec 16	Knoxfield	VIC	No payment in this period
12 Apr 12	11 Apr 16	Merbein	VIC	1 474.60
01 Jan 13	31 Dec 15	Nth Geelong	VIC	7 243.50
01 Jan 12	31 Dec 16	Port Melbourne	VIC	4 803.18
24 Jan 14	23 Jan 15	Portland	VIC	2 564.28
31 Aug 13	30 Aug 15	Shepparton	VIC	2 749.98
01 Jan 12	31 Dec 15	Spotswood	VIC	148 814.09
31 May 13	30 May 16	Tullamarine	VIC	310 936.83
06 Aug 12	05 Aug 14	Tullamarine	VIC	110 403.09
01 Sep 10	Holdover	Tullamarine	VIC	13 968.09
01 Feb 13	31 Jan 16	Hobart	TAS	9 237.27
01 Oct 13	30 Sep 14	Devonport	TAS	681.81
11 Sep 11	10 Sep 14	Albany	WA	5 423.25
01 Jan 12	30 Dec 16	Belmont	WA	20 593.83
01 Sep 11	31 Aug 16	Broome	WA	21 797.07
01 Sep 08	30 Sep 14	Broome	WA	885.00
01 Feb 12	31 Jan 16	Bunbury	WA	3 426.66
01 Jan 12	31 Dec 14	Byford	WA	24 754.80
01 Apr 12	31 Mar 14	Christmas Island	WA	1 365.00
01 Jul 13	30 Jun 18	Fremantle Nth	WA	19 852.77
27 Mar 12	26 Mar 15	Karratha	WA	16 345.32
14 Sep 04	13 Sep 14	Perth	WA	402 121.07
01 Aug 11	Holdover	Perth	WA	8 262.03
01 Dec 13	30 Nov 16	Port Hedland	WA	18 866.25
01 Jul 13	30 Jun 14	Badu Island	QLD	No payment in this period
1 May 13	30 April 14	Mabuiag Island	QLD	No payment in this period
01 Jul 13	30 Jun 14	Moa Island	QLD	No payment in this period
1 Jul 13	30 Jun 14	Warraber Island	QLD	No payment in this period
1 May 13	30 Apr 14	Iama Island	QLD	No payment in this period

Question: 61 (continued)

1(a) Start date	1(b) End date	1(d) City (Residential)	State	1(e) Cost (rent p.a. ex. GST) \$
14 Aug 13	13 Aug 14	Karratha	WA	20 205.36
5 Dec 13	4 Dec 14	Karratha	WA	18 901.79
1 Jul 14	31 Dec 14	Karratha	WA	26 071.44
7 Apr 14	6 Apr 15	Karratha	WA	16 294.64
20 Aug 13	19 Aug 14	Port Hedland	WA	32 500.00
26 Nov 13	25 Nov 14	Port Hedland	WA	29 900.00
1 Dec 13	30 Nov 14	Port Hedland	WA	19 500.00
20 Jan 14	19 Jan 15	Port Hedland	WA	33 800.01
26 Oct 13	25 Oct 14	Broome	WA	14 950.00
14 Apr 14	13 Apr 15	Broome	WA	7 169.64
5 Dec 13	4 Dec 14	Geraldton	WA	5 460.00
13 Jun 13	12 Jun 15	Geraldton	WA	6 452.67
1 Jul 14	28 Feb 15	Thursday Island	TI	18 914.67

c. The department reviews leases on an as required basis and in accordance with its accommodation needs.

f. The operations of the department are outlined in its Annual Report. The accommodation supports staff working in places as varied as offices, airports, mail centres, shipping ports, laboratories and abattoirs; located in regional centres, rural communities, capital cities and Torres Strait.

2. Since the Additional Estimates in February 2014 the department has exited the following accommodation.

2(a) Start date	2(b) End date	2(c) Why not renewed	2(d) City and State	2 (e) Cost Estimate (rent p.a. ex GST) \$
7 May 13	16 Feb 14	Not required	Port Hedland WA	104 280

f. The operations of the department are outlined in its Annual Report. The accommodation supports staff working in places as varied as offices, airports, mail centres, shipping ports, laboratories and abattoirs; located in regional centres, rural communities, capital cities and Torres Strait.

3. The department is expecting to lease the following new buildings in the next twelve months:

3(a) Expected start date	3(b) Expected end date	3(c) City and State		3(d) Expected Cost (rent p.a. ex GST) \$
26 May 14	25 May 2017	Geraldton	WA	25 641
Late 2014	2017	Esperance	WA	unknown
Late 2014/early 2015	2016–17	Fisherman Island	QLD	unknown

Question: 61 (continued)

- e. The estimated cost has been allocated in the budget but the department undertakes a market search for all new accommodation to ensure that the operational needs are met and a value for money accommodation solution is achieved.
 - f. The operations of the department are outlined in its Annual Report. The accommodation supports staff working in places as varied as offices, airports, mail centres, shipping ports, laboratories and abattoirs; located in regional centres, rural communities, capital cities and Torres Strait.
4. The department does not record information in relation to occupancy rates across all leased sites at the requested level of detail. The department has a 100 per cent occupancy rate across its owned buildings. The department sub-leases office space to other Commonwealth and State departments in Sydney, Perth, and Geelong and to a commercial vendor in Canberra.

Australian Fisheries Management Authority (AFMA)

Since the Additional Estimates in February 2014 AFMA's rental budget is \$586 356.

1(a) Start date	1(b) End date	1(d) City	(1(e) Rent 1 February to 30 April 2014	2013–2014 Budget
1 January 2007	31 December 2018	Canberra, ACT*	\$465 624.00	\$1 870 726.93
1 November 2006	31 October 2015	Darwin, NT **	\$120 732.45	\$521 147.65
N/A	N/A	Thursday Island, QLD***	N/A	N/A

*AFMA sublease 1 (one) floor with revenue of \$466 728.90 per annum.

**Rent year to date includes cleaning and security services.

***Thursday Island is operated and managed by AFMA on behalf of the Commonwealth at no cost to AFMA.

c. Yes

- f. AFMA is the Australian Government agency responsible for the efficient management and sustainable use of Commonwealth fish resources on behalf of the Australian community. The type of work undertaken at the Canberra, Darwin and Thursday Island offices is primarily administrative along with a component of operational activities. The Canberra office supports AFMA in the delivery of its' functions by facilitating access to key partners, the Department for Agriculture, Department of Environment, Fisheries Research and Development Corporation, Border Protection Command, Department of Foreign Affairs and Trade and Ministers and Parliamentary Secretaries. The Darwin office is mainly focused on compliance work and in particular the detection and deterrence of illegal foreign fishing in Australia's northern waters. Similarly the Thursday Island office has a northern compliance role in addition to the delivery of functions under the Protected Zone Joint Authority with jurisdiction over waters in the Torres Strait.

Question: 61 (continued)

2. AFMA has not had any building that had a lease that was not renewed since 1 February 2014.
3. AFMA does not have any buildings which are expected to be leased in the next 12 months.
4. AFMA occupies 100% of the building.

Australian Pesticides and Veterinary Medicines Authority (APVMA)

Since the Additional Estimates in February 2014 the rental budget is \$318 175.

1. The APVMA leases one building:
 - a. Lease agreement was active from 26 October 2006
 - b. Lease agreement ends 26 October 2020
 - c. Given the significant length of time until the lease agreement ends, there are no expectations whether the lease will be renewed or not.
 - d. Symonston, ACT
 - e. The cost of the lease from 1 February 2014 to 30 April 2014 was \$318 175.
 - f. This building is the APVMA office.
2. There were no building leases that were not renewed since 1 February 2014.
3. No buildings (except for the APVMA's office building referred to in (1) above) are expected to be leased in the next 12 months.
4. The APVMA occupies 100 per cent of the building.

Cotton Research and Development Corporation (CRDC)

CRDC does not lease any buildings.

Fisheries Research and Development Corporation (FRDC)

Since the Additional Estimates in February 2014 the rental budget is \$29,295

1. Current lease:
 - a. 1 August 2013
 - b. 31 July 2016
 - c. Expect to renew
 - d. 25 Geils Court Deakin ACT 2600
 - e. \$29 295 (March, April and May rental)
 - f. This building is the FRDC office.

Question: 61 (continued)

2. Nil
3. Only current lease.
4. FRDC occupies 100% of the building.

Grains Research and Development Corporation (GRDC)

Since the Additional Estimates in February 2014 the rental budget is \$5,670

1. Current lease:
 - a. 15 June 2013
 - b. 14 June 2016
 - c. Yes
 - d. Perth, WA
 - e. Yearly lease costs of \$22 680 per annum
 - f. The office space accommodates the GRDC Regional Manager based in Perth, WA.
2. Nil
3.
 - a. Active lease from 1 May 2014
 - b. 30 April 2024
 - c. 4 National Circuit, Barton ACT
 - d. Costs allocated into the PBS: \$10 492 796.44
 - e. New space is necessary for the effective operation of GRDC. The existing premises are not adequate to accommodate staff at the current levels or meet future capacity needs and additional meeting facilities are required.
4. GRDC own level 1, 40 Blackall Street, Barton ACT with 100% occupancy rate.

Question: 61 (continued)

Grape and Wine Research and Development Corporation (GWRDC)

Since the Additional Estimates in February 2014 the rental budget is \$16 169.

1. Current lease:

- a. 1 April 2011
- b. 31 March 2016
- c. The Grape and Wine Research and Development Corporation are merging with Wine Australia Corporation on 1 July 2014 to form the Australian Grape and Wine Authority. All decisions relating to that Authority are the responsibility of the Chair, Board and CEO of the new authority.
- d. Adelaide, South Australia
- e. From 1 February to 30 April 2014, the Grape and Wine Research and Development Corporation spent \$16 169.35 on rent
- f. Grape and Wine Research and Development Corporation invests in and administers research projects and extension activities, it is an office based organisation.

2. Not applicable

3. Not applicable

4.

- a. The portion of the building that Grape and Wine Research and Development Corporation lease is fully occupied
- b. Not Applicable

Rural Industries Research and Development Corporation (RIRDC)

Since the Additional Estimates in February 2014 the rental budget is \$58 793.

1. Current lease:

- a. 1 October 2010
- b. 30 September 2015
- c. Yes
- d. Level 2, Pharmacy Guild House, 15 National Circuit, Barton, Canberra, ACT
- e. \$58 793 (incl GST)
- f. The building is used for administrative purposes.

Question: 61 (continued)

2. Not applicable
3. Not applicable
4. The space leased within the building by RIRDC is 100 per cent occupied by RIRDC staff.

Wine Australia

Since the Additional Estimates in February 2014 the rental budget is \$215 715.

1. Current lease:

Adelaide, Australia

- a. Lease active from 1 April 2011
- b. Lease ends 31 March 2016
- c. Expect to renew
- d. Location is Industry House, NWC, Cnr Botanic & Hackney Roads, Adelaide SA 5000
- e. Cost is \$475 296.22 AUD p.a. incl GST and has an increase of 1.8% p.a. \$127 916 AUD ex GST has been spent since February 2014.
- f. The building is for our head office operations.

Sydney, Australia

- a. Lease active from 01 July 2013
- b. Lease ends 30 June 2016
- c. Lease expected to be renewed
- d. Location is 28th Floor, 420 George Street, Sydney, NSW 2000
- e. Cost is \$71 036.70 AUD p.a. \$20 000 AUD ex GST since February 2014.
- f. The building is for our marketing operations within that region.

Washington DC, United States

- a. Lease active from 01/10/2014
- b. Lease ends 30/09/2015
- c. Lease expected to be renewed
- d. Location is 2300 M Street, NW, Suite 800, Washington DC, 20037, USA
- e. Cost is \$44 959.08 US dollars p.a. \$16 680 AUD has been spent since February 2014.
- f. The building is for our marketing operations within that region.

Question: 61 (continued)

Toronto, Canada

- a. Lease active from 01/10/2014
- b. Lease ends 30/09/2015
- c. Lease expected to be renewed
- d. Location is TD Canada Trust Tower, 161 Bay Street, 27th Floor, Toronto, Ontario, M5J 2S1, CANADA
- e. Cost is \$3828 Canadian dollars p.a. \$1422 AUD has been spent since February 2014.
- f. The building is for our marketing operations within that region.

London, England

- a. Lease active from 07 January 2013
- b. Lease ends 01 July 2015
- c. Lease expected to be renewed
- d. Location is Australian Centre Strand, London, WC2B 4LG, UNITED KINGDOM
- e. Cost is £53 054.88 p.a. \$24 915 AUD has been spent since February 2014.
- f. The building is for our marketing operations within that region.

Shanghai, China

- a. Lease active from 01 July 2013
 - b. Lease ends 30 June 2016
 - c. Lease expected to be renewed
 - d. Location is Suite 5205, Wheelock Square, 1717 West Nanjing Road, Shanghai, 200040, P.R.CHINA
 - e. Cost is \$81 854.22 AUD. Since February 2014, \$24 782 has been spent.
 - f. The building is for our marketing operations within that region.
2. Not applicable
 3. Not applicable
 4. All buildings are occupied by Wine Australia with 100 per cent occupancy rate.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 62

Division/Agency: Finance and Business Support Division

Topic: Multiple Tenders

Proof Hansard page: Written

Senator LUDWIG asked:

List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:

1. Why were they re-issued or issued multiple times?
2. Were any applicants received for the tenders before they were re-issued or repeatedly issued?
3. Were those applicants asked to resubmit their tender proposal?

Answer:

No tenders have been re-issued or issued multiple times since Additional Estimates in February, 2014.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates May 2014

Agriculture

Question: 63

Division/Agency: Finance and Business Support Division

Topic: Departmental upgrades

Proof Hansard page: Written

Senator LUDWIG asked:

Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?

1. If so, list these
2. If so, list the total cost for these changes
3. If so, list the itemised cost for each item of expenditure
4. If so, who conducted the works?
5. If so, list the process for identifying who would conduct these works
6. If so, when are the works expected to be completed?

Answer:

The Department of Agriculture, Australian Fisheries Management Authority, Australian Pesticides and Veterinary Medicines Authority, Fisheries Research and Development Corporation, Grape and Wine Research and Development Corporation, and Rural Industries Research and Development Corporation did not engage in any new refurbishments, upgrades or changes to their building or facilities since Additional Estimates in February 2014.

Cotton Research and Development Corporation (CRDC)

CRDC upgraded the hot water system in the building (owned by CRDC).

1. 250 litre hot water system for top floor in the main office building for CRDC
2. \$1525
3. 250 litre hot water system \$1525

Question: 63 (continued)

4. Grahame Keys Plumbing in Narrabri NSW 2390
5. Requested quotes from registered plumbers in the local district
6. Completed 11 February 2014

CRDC renovated the ground floor accounts office in the building (owned by CRDC).

1. Remove dividing wall between office area to create new office space on the ground floor in the main office building for CRDC
2. \$1313
3. Renovate account office \$1313
4. Richard Whan in Narrabri NSW 2390
5. Request quotes from local handyman/builders
6. Completed 1 April 2014

Grains Research and Development Corporation (GRDC)

1. 8 new workstations
2. \$7392 excl GST
- 3.

Description	Units	Cost per unit (excl GST)	Total (excl GST)
Freestanding Screen	2	279.00	558.00
Hutch	2	345.00	690.00
Hutch	2	387.00	774.00
Radial Workstation	6	395.00	2 370.00
Reconditioned Desk	1	150.00	150.00
Reconditioned Mobile Pedestal	2	100.00	200.00
Reconditioned Mobile Pedestal	1	110.00	110.00
Reconditioned Mobile Pedestal	8	120.00	960.00
Reconditioned Task Chair	8	100.00	800.00
Reconditioned Workstation	1	400.00	400.00
Workstation	1	380.00	380.00

4. Recon Furniture Sales
5. Direct source tender
6. Completed

Question: 63 (continued)

Wine Australia

1. Refurbishment at Adelaide Head Office
2. \$11 875
3. Construction document \$800 and fit-out \$11 075
4. Studio Tonic and Mossop Constructions
5. These firms completed the original fit out of the building and hence were able to make the changes in a cost efficient manner.
6. Completed

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates May 2014

Agriculture

Question: 64

Division/Agency: Finance and Business Support Division

Topic: Wine Coolers/Fridges

Proof Hansard page: Written

Senator LUDWIG asked:

Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?

1. If so, list these
2. If so, list the total cost for these items
3. If so, list the itemised cost for each item of expenditure
4. If so, where were these purchased
5. If so, list the process for identifying how they would be purchased
6. If so, what is the current location for these items?
7. If so, what is the current stocking level for each of these items?

Answer:

No.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates May 2014

Agriculture

Question: 65

Division/Agency: Finance and Business Support Division

Topic: Office Plants

Proof Hansard page: Written

Senator LUDWIG asked:

Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?

1. If so, list these
2. If so, list the total cost for these items
3. If so, list the itemised cost for each item of expenditure
4. If so, where were these purchased
5. If so, list the process for identifying how they would be purchased
6. If so, what is the current location for these items?

Answer:

No.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 66

Division/Agency: Finance and Business Support Division

Topic: Credit Cards

Proof Hansard page: Written

Senator LUDWIG asked:

1. Provide a breakdown for each employment classification that has a corporate credit card.
2. Please update details of the following?
 - a. What action is taken if the corporate credit card is misused?
 - b. How is corporate credit card use monitored?
 - c. What happens if misuse of a corporate credit card is discovered?
 - d. Have any instances of corporate credit card misuse been discovered since Additional Estimates in February, 2014? List staff classification and what the misuse was, and the action taken.
 - e. What action is taken to prevent corporate credit card misuse?

Answer:

1. The below table provides a breakdown by employment classification of corporate credit card holders.

Final classification	Total
APS2	8
APS3	42
APS4	138
APS5	154
APS6	243
EL1	340
EL2	314
SES1	60
SES2	22
SES3	3
SECRETARY	1
Grand Total	1325

Question: 66 (continued)

2.

- a. All misuse of corporate credit cards is reported to the Fraud and Security Team for appropriate action.
- b. Credit card use is monitored through online processing by the cardholder and reviewed by a supervisor and the Credit Card Team. Periodic reviews (including internal audits) are undertaken to ensure credit cards are being issued and used appropriately. Reviews are carried out on credit limits of each card.
- c. In the event of suspected credit card misuse, the item is reported to the department's Fraud and Security Team for appropriate action. Where misuse is confirmed, it is reported in the annual Certificate of Compliance prepared by the department and reported to the Minister for Finance.
- d. There have been three instances of misuse identified from 1 March to 30 April 2014. All were accidental personal use with the amounts being repaid in full to the department.

Classification	Instances of misuse
APS6	1
EL2	2
Total	3

- e. There are a number of actions aimed at the prevention of credit card misuse. These include a mandatory eLearning module and knowledge assessment undertaken by all holders of corporate credit cards, the issuing of instructional information on the use of the corporate credit cards, and setting transaction and monthly limits on cards. In addition, credit card use is monitored as per the response at 2b.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 67

Division/Agency: Finance and Business Support Division

Topic: Land costs

Proof Hansard page: Written

Senator LUDWIG asked:

1. How much land (if any) does the Department/agencies or authorities or Government corporation within each portfolio own or lease?
2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department/agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)
3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.
 - a. What is the current occupancy level and occupant of the items identified in (3)?
 - b. What is the value of the items identified in (3)?
 - c. What contractual or other arrangements are in place for the items identified in (3)?
4. How many buildings (if any) does the Department/agencies or authorities or Government Corporation within each portfolio own or lease?
5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department/agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).
6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?

Question: 67 (continued)

Answer:

Department of Agriculture

1. The Department of Agriculture owns 13 parcels of land. The department does not lease land.
2. Details for owned land are provided in the following table. The department does not have land details for leased properties.

Description of owned land	Land value (\$)	Land area (m ²)
Commercial		
7 Industry Ave, Narromine, NSW	50 000	3 606
20 Pinnacles Rd, Broken Hill, NSW	40 000	2 016
Quarrian Rd/Bower Rd, Longreach, QLD	75 000	698
Residential		
5 Gill Rd (Lot 2275), Broome, WA	320 000	845
13 Gill Rd (Lot 2279), Broome, WA	315 000	753
11 Carlsen Way, Karratha, WA	375 000	710
1 Lady Douglas Way, Karratha, WA	375 000	705
7 Quetta Close (Lot 3), Thursday Island, QLD	360 000	967
6 Quetta Close (Lot 4), Thursday Island, QLD	370 000	972
5 Quetta Close (Lot 5), Thursday Island, QLD	370 000	840
8 Tarquin Court, Weipa QLD	130 000	976
6 Kanthin Road, Weipa, QLD	140 000	1 043
30 Langley Gardens, Port Hedland WA	650 000	734

- 3a. The department is the sole occupant of all owned land and buildings.
- 3b. Details of the current assets on the owned land identified in question 2 above are provided in the following table.

Description of Owned Land and Buildings	Bldg Value (\$)	Occupancy Rate	Building Size (m ²)
Commercial			
7 Industry Avenue, Narromine, NSW		100%	100
- Warehouse and Office Building	145 000		
- Chemical Storage Shed	48 000		
20 Pinnacles Road, Broken Hill, NSW		100%	44
- Office Building and Improvements	17 000		
- Workshop and Sheds	62 000		
26 Quarrian Road, Longreach, QLD		100%	80
- Office and Laboratory	29 000		
-Workshop	30 000		
Residential			
5 Gill Rd (Lot 2275), Broome, WA			
- House	242 892	100%	119

Description of Owned Land and Buildings	Bldg Value (\$)	Occupancy Rate	Building Size (m ²)
13 Gill Rd (Lot 2279), Broome, WA			
- House	253 598	100%	119
30 Langley Gardens, Port Hedland, WA			
- House	647 500	100%	198
11 Carlsen Way (Lot 1260), Karratha, WA			
- House	376 260	100%	115
1 Lady Douglas Way (Lot 1386), Karratha, WA			
- House	400 000	100%	120
7 Quetta Close (Lot 3), Thursday Island, QLD			
- House	248 900	100%	Not recorded
6 Quetta Close (Lot 4), Thursday Island, QLD			
- House	233 900	100%	Not recorded
5 Quetta Close (Lot 5), Thursday Island, QLD			
- House	233 900	100%	Not recorded
8 Tarquin Court, Weipa QLD			
- House	200 000	100%	243
6 Kanthin Road, Weipa, QLD			
- House	301 900	100%	Not recorded

- 3c. The department has a contract with a management services provider for departmental owned commercial properties. There are no ongoing contracts for owned residential properties – services are contracted on an as needs basis.
4. The department owns three commercial buildings and ten residential buildings. It leases 85 buildings.
5. Each building owned, its location, its size (where known) and its value is listed in response to question 3 above.
6. Occupancy rates for each owned building are listed in table 3 above.

Australian Fisheries Management Authority (AFMA)

1. AFMA does not own or lease any land
2. Not applicable
3. Not applicable
4. AFMA leases two buildings, one in Canberra and one in Darwin.
5. AFMA does not own any buildings.
6. Occupancy rate of 100 per cent. There is no unoccupied space in any AFMA leased buildings.

Question: 67 (continued)

Australian Pesticides and Veterinary Medicines Authority (APVMA)

1. The APVMA leases one piece of land.
2. This land is situated in Symonston, ACT. The APVMA has been advised by the building manager that the block size of the land leased by the APVMA is 6111 square metres and the 2013–14 valuation is \$1.658 million.
3. APVMA's office (building) is located on this land. The APVMA is the single occupant of this building. The APVMA lease agreement is until October 2020.
4. The APVMA leases one building.
5. Not applicable (building is not owned).
6. The APVMA occupies 100 per cent of the building.

Cotton Research and Development Corporation (CRDC)

1. Owned property of 1012 m² valued at \$180 000.
2. 1012 m², 2 Lloyd Street Narrabri NSW 2390, owned.
3. Office building (3 levels) and garage
 - a. 100 per cent occupancy
 - b. \$614 875
 - c. None
4. 1 owned
5. CRDC Office, 950 m², 2 Lloyd Street Narrabri NSW 2390, \$510,000, owned.
6. CRDC occupies 100 per cent of the building.

Fisheries Research and Development Corporation (FRDC)

Not applicable

Question: 67 (continued)

Grains Research and Development Corporation (GRDC)

1. GRDC own land in Barton, ACT

2.

Size of land	1 376 sqm
Location	Tourism House, Level 1 40 Blackall Street, Barton
Valuation as at 31 May 2014	\$690 000
Owned or leased	Owned

3.

a. Occupancy Level	100%
b. Asset Value	\$3 990 000

3c. Title particulars

Legal Description	Units 3 & 4, Unit Plan 731 Block 8, Section 9, Division of Barton
Lease commencement	31 December 1991
Lease Expiry	14 June 2089
Registered Lessee	Grains Research & Development Corporation

4.

Owned	Level 1, 40 Blackall Street, BARTON ACT	100% occupancy
Leased	Level 4, 4 National Circuit, BARTON ACT	0% occupancy – fit out commenced 1 May 2014

5.

Building owned	Level 1, 40 Blackall Street, Barton ACT
Name	Tourism House
Size	1 376 sqm
Location	BARTON, ACT
Valuation	\$3 990 000 as at 31 May 2014

6. GRDC occupies 100 per cent of the building

Grape and Wine Research and Development Corporation (GWRDC)

GWRDC does not own or lease land.

Rural Industries Research and Development Corporation (RIRDC)

RIRDC does not own or lease land.

Question: 67 (continued)

Wine Australia

1. Wine Australia does not own or lease any land
2. Not applicable
3. Not applicable
4. Wine Australia leases six buildings

Location	Size (m²)	Building leased
Adelaide, Australia	1,236.1	Industry House, NWC, Cnr Botanic & Hackney Roads, Adelaide SA 5000
Sydney, Australia	72	28th Floor, 420 George Street, Sydney, NSW 2000
Washington DC, United States	25.36	2300 M Street, NW, Suite 800, Washington DC, 20037, USA
Toronto, Canada	Size is N/A as it's a virtual office and we get allocated meeting rooms, offices only as we require them	TD Canada Trust Tower, 161 Bay Street, 27th Floor, Toronto, Ontario, M5J 2S1, CANADA
London, England	109.6	Australian Centre Strand, London, WC2B 4LG, UNITED KINGDOM
Shanghai, China	52.74	Suite 5205, Wheelock Square, 1717 West Nanjing Road Shanghai, 200040, P.R. China

5. Not applicable (building is not owned).
6. All buildings are occupied by Wine Australia with 100 per cent occupancy rate.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 68

Division/Agency: Finance and Business Support Division

Topic: Hire Cars

Proof Hansard page: Written

Senator LUDWIG asked:

1. How much did each department/agency spend on hire cars from Supplementary Budget Estimates in February 2013 to date? Provide a breakdown of each business group in each department/agency.
2. What are the reasons for hire car costs?

Answer:

From 1 February 2014 to 30 April 2014, the Department of Agriculture has spent \$50 288 (GST inc) on hire car costs. The table below provides a breakdown of hire car costs by division:

Division/Business Group	Hire Car Cost (GST Inclusive) \$
ABARES	16 070
Agriculture Adaption & Forestry	238
Agricultural Productivity	1 767
Biosecurity Animal	1 246
Biosecurity Food	10 070
Biosecurity Plant	9 126
Biosecurity Policy	168
Border Compliance	9 777
Finance & Business Support	2 678
Governance	754
Information Services	1 465
Live Animal Exports	1 413
People & Service Delivery	817
Post Entry Quarantine	1 043
Sustainable Resource Management	309
Trade & Market Access	460
Total	57 401

Question: 68 (continued)

The table below provides a breakdown of hire car costs by portfolio agency:

Portfolio Agency	Hire Car Cost (GST Inclusive) \$
Australian Fisheries Management Authority	7 228
Australian Pesticides & Veterinary Management Authority	1 188
Cotton Research & Development Corporation	1 006
Fisheries Research & Development Corporation	1 768
Grains Research & Development Corporation	6 721
Grape & Wine Research & Development Corporation	2 739
Rural Industries Research & Development Corporation	419
Wine Australia Corporation	456

Department of Agriculture and portfolio agency officials are sometimes required to travel to various locations across Australia and internationally, and car hire costs can be incurred as a result. As an example, ABARES collects survey data from farmers across Australia. The data collectors use hire cars to travel between survey points.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 69

Division/Agency: Finance and Business Support Division

Topic: Shared resources following MOG changes

Proof Hansard page: Written

Senator LUDWIG asked:

1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?
2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?
3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?

Answer:

The Department of Agriculture was not affected by Machinery of Government changes, hence there has been no impact on shared resources.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 70

Division/Agency: Finance and Business Support Division

Topic: Contracts under \$10 000

Proof Hansard page: Written

Senator LUDWIG asked:

1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013

Answer:

The provision of this information would entail a substantial diversion of resources.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 71

Division/Agency: Finance and Business Support Division

Topic: Prequalified, multi-use list tenders

Proof Hansard page: Written

Senator LUDWIG asked:

1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?
2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?
3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?
4. Do any Ministerial staff have directorships in any of the firms on your panels?
5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel
6. Have the minister or ministerial staff made representations concerning the panels
7. Is Australian Public Affairs on any of your panels?

Answer:

1. No.
2. The department and portfolio agencies use the Attorney-General's Department Legal Services Multi-Use List for the procurement of legal services. Details of the list and the pre-qualified firms on the list is available at www.ag.gov.au
3. Grains Research and Development Corporation's (GRDC) general counsel has declared one personal interest in one of the firms on the multi-use list. This is recorded in GRDC's conflict of interest register.
- 4–6. Not to the Department of Agriculture's knowledge.
7. No.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 72

Division/Agency: Finance and Business Support Division

Topic: Meeting costs

Proof Hansard page: Written

Senator LUDWIG asked:

1. What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.
2. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Additional Estimates in February, 2014 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.
3. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
4. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.

Answer:

1. The Department of Agriculture and Australian Fisheries Management Authority, do not have systems in place to capture the details required. To attempt to generate the records would take a considerable amount of time and would not be considered an appropriate allocation of the department's resources. The responses from the other portfolio agencies is at Attachment A.
2. The meeting spend for both the Minister and Parliamentary Secretary for the subject period is nil.
3. The Department of Agriculture and Australian Fisheries Management Authority, do not have systems in place to capture the details required. To attempt to generate the records would take a considerable amount of time and would not be considered an appropriate allocation of the department's resources. The responses from the portfolio agencies are included in Attachment A.
4. There are no planned meeting costs available for the Minister and Parliamentary Secretary offices.

PORTFOLIO AGENCIES RESPONSES – MEETING COSTS 1 FEBRUARY TO 30 APRIL 2014**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

APVMA's meeting costs from 1 February 2014 to 30 April 2014 were \$58,687:

Date	Location	Purpose	\$ Cost	Includes Catering / Food/ Drinks
13/02/14	Canberra	APVMA Advisory Board meeting	19,829	Y
20/03/14	Canberra	Registration Liaison Committee meeting	7,157	Y
28 - 29/04/14	Canberra	APVMA Advisory Board & Industry Forum meeting	31,701	Y

APVMA does not have any planned meeting expenditure from 1 May 2014 onwards.

Cotton Research and Development Corporation (CRDC)

CRDC's meeting costs from 1 February 2014 to 30 April 2014 were \$31,934:

Date	Location	Purpose	\$ Cost	Includes Catering / Food/ Drinks
04/02/14	Canberra	CRRDC council meeting	1,343	N
06/02/14	Sydney	TIMS BT tech panel meeting	1,840	Y
09/02/14	Wee Waa	Soil Carbon workshop	67	N
10/02/14	Sydney	Cotton Innovation Network Committee meeting	2,566	Y
10/02/14	Canberra	RDC Comms Managers meeting	1,088	N
11/02/14	Brisbane	Filling the Research Gap project review meeting	177	N
11/02/14	Narrabri	CottonInfo team meeting	45	Y
12/02/14	Sydney	RDC Business Managers meeting	935	N
12/02/14	Narrabri	ACIC industry meeting	19	Y
18/02/14	Toowoomba	CottonInfo team meeting	467	Y
20/02/14	Brisbane	Herbicide Tech Panel meeting	162	N
26/02/14	Canberra	RDC Comms meetings	2,477	N
28/02/14	Sydney	TIMS BT tech panel meeting	1,531	Y
03/03/14	Sydney	Environmental Assessment Working Group meeting	3,839	N
03/03/14	Canberra	CRDC Chairs meeting	351	N
06/03/14	Sydney	Australian Wool meeting	879	N
20/03/14	Sydney	Agriculture White Paper meeting	836	N
26/03/14	Sydney	CCA meeting	6,156	N
01/04/14	Brisbane/Nrbi	Cotton Leads meeting with Cotton Australia	1,727	N
03/04/14	Toowoomba	Ecosystem/PHA/CRDC meeting	3,158	Y
09/04/14	Sydney	TIMS BT tech panel meeting	2,271	N

CRDC's planned expenditure from 1 May onwards is \$20,000:

Date	Location	Purpose	\$ Cost	Includes Catering / Food/ Drinks
Various	Various	Various meetings with industry stakeholders, advisory panels, research steering committees & researchers	20,000	Y

Fisheries Research and Development Corporation (FRDC)

FRDC's meeting costs from 1 February 2014 to 30 April 2014 were \$1,447:

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
15-16/04/2014	Brisbane	Board meeting	1,447	Y

FRDC's planned expenditure from 1 May onwards is \$936:

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
21/05/14	Canberra	Board meeting	224	Y
24-25/06/2014	Adelaide	Board meeting	713	Y

Grains Research and Development Corporation (GRDC)

GRDC's meeting costs from 1 February 2014 to 30 April 2014 were \$19,492:

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
14/02/14	Canberra	GRDC Board meeting	1,477	Y
17/02/14	Canberra	Crop health extension systems meeting	537	Y
25/02/14	Adelaide	National Grain and Graze meeting	455	Y
28/02/14	Canberra	Corporate Services meeting	83	N
05/03/14	Canberra	Senior Leadership Group meeting	625	Y
18/03/14	Canberra	Investment Planning meeting	11,764	Y
21/03/14	Canberra	GRDC Board meeting	325	N
21/03/14	Canberra	Limagrain meeting	227	N
21/03/14	Canberra	Victorian Department of Environment and Primary Industries meeting	301	Y
25/03/14	Canberra	FR&A Committee meeting	444	Y
28/03/14	Canberra	Governance Review meeting	380	N
28/03/14	Canberra	National Research Programs meeting	649	Y
03/04/14	Canberra	DESI Release Advisory Committee (Desi is a chickpea variety)	157	Y
08/04/14	Canberra	GRDC Board meeting	407	Y

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
11/04/14	Canberra	PGPA staff training	74	N
11/04/14	Bentley	WA Soil Constraints meeting	185	Y
16/04/14	Canberra	QAAFI meeting	190	Y
17/04/14	Canberra	Western regional panel meeting	505	Y
17/04/14	Canberra	Western regional panel meeting	42	Y

GRDC's planned expenditure from 1 May onwards is \$24,081:

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
May	Canberra	Commercial Business Group meeting	300	N
June	Canberra	GRDC Board meeting	2,588	Y
June	Canberra	Extension Adoption and Support meeting	1,300	N
May	Melbourne	Theme 4 & 5 Investment Planning meeting	6,070	N
May - June	Canberra	Various Regional Grower Services Investment Planning and Priorities meetings	1,523	Y
May - June	Canberra	Various Research Program Investment Planning and Priorities meetings	5,500	Y
May - June	Canberra	Various Commercial Division Investment Planning and Priorities meetings	1,000	Y
May - June	Canberra	Regional Panels, GRDC Management and Planning meetings	5,800	Y

Grape and Wine Research and Development Corporation (GWRDC)

GWRDC's meeting costs from 1 February 2014 to 30 April 2014 were \$10,779:

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
19/02/14	Adelaide	Audit & Risk Committee meeting	-	Y
04/03/14	Adelaide	R&D Committee meeting	3,907	Y
19/03/14	Adelaide	Board meeting	5,136	Y
28/04/14	Adelaide	Innovation & Adoption Committee meeting	1,736	Y
01/04/14	Adelaide	Innovation & Adoption Committee meeting	-	Y

GWRDC's planned expenditure from 1 May onwards is \$30,200:

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
13/05/14	Adelaide	Audit & Risk Committee meeting	-	Y
13/05/14	Adelaide	Innovation & Adoption Committee meeting	-	Y
20-21/05/2014	Hunter Valley	Board meeting, Board regional site visit & Industry forum	23,000	Y
16/06/14	Adelaide	Board meeting	7,200	Y

Rural Industries Research and Development Corporation (RIRDC)

RIRDC's meeting costs from 1 February 2014 to 30 April 2014 were \$54,596:

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
12/02/14	Melbourne	PISC RD&E meeting	437	Y
18/02/14	Lismore	Myrtle Rust - Native Foods meeting	276	N
18/02/14	Canberra	Audit Committee Teleconference	142	N
19/02/14	Lismore	TTO Proposal and Breeding meetings	288	N
19/02/14	Lismore	Coffee Industry meeting	276	N
19/02/14	Sydney	Rice Breeding Partnership Management meeting	641	N
19/02/14	Canberra	Northern CRC Teleconference	24	N
20/02/14	Canberra	Northern CRC BDG Teleconference	189	N
27/02/14	Griffith NSW	Meeting with Stakeholders to discuss regional studies	1,532	N
28/02/14	Canberra	Northern CRC Teleconference	35	N
3-5/03/14	Western Australia	Northern CRC Workshop	4,845	Y
04/03/14	Teleconference	NAP Animal AC meeting	508	N
04/03/14	Canberra	FG Partnership meeting	644	N
06/03/14	Canberra	Meeting with Stakeholder	49	Y
07/03/14	Canberra	Meeting with Stakeholder	43	Y
9-12/03/14	Darwin	Northern AG CRC Workshop	10,288	Y
10/03/14	Canberra	Meet with Chair & Presiding Member	167	Y
11/03/14	Canberra	Board meeting	10,900	Y
11-12/03/14	Canberra	March Board meeting	1,175	Y
18/03/14	Canberra	Northern CRC SC Teleconference	66	N
21/03/14	Brisbane QLD	Project launch meeting	574	N
26/03/14	Brisbane QLD	Chicken Meat Advisory meeting	4,935	Y
27/03/14	Melbourne	National Animal Welfare meeting	569	N
01/04/14	Canberra	Northern CRC Teleconference	81	N
02/04/14	Canberra	Audit Committee meeting	916	Y
03/04/14	Melbourne	Meeting with the Pasture Seeds Industry	926	Y
3-4/04/2014	Melbourne	Pasture seeds meeting	372	N
5-7/03/2014	Jerilderie,	Rice Annual Field Day & Full Research Proposal meeting	272	N

ATTACHMENT A

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
08/04/14	Melbourne	Meeting with Racing Industries Services Australia	542	N
09/04/14	Canberra	Teleconference with RDC's	14	N
10/04/14	Canberra	Northern CRC Teleconference	70	N
10/04/14	Canberra	Meeting with Honeybee & Pollination Advisory Committees	9,759	Y
14/04/14	Keith SA	Meeting with Pastures Seeds Industry	898	N
14/04/14	Canberra	Northern CRC Teleconference	127	N
14-15/04/2014	Keith	Pasture seeds meeting	1,239	N
15/04/14	Canberra	Northern CRC SC Teleconference	106	N
16/04/14	Canberra	Board Teleconference	82	N
16/04/14	Canberra	Northern CRC Teleconference	25	N
17/04/14	Canberra	Northern CRC Teleconference	156	N
23/04/14	Canberra	Northern CRC Teleconference	76	N
24/04/14	Teleconference - Canberra	PIHS Committee meeting	70	N
24/04/14	Canberra	Northern CRC Teleconference	20	N
28/04/14	Canberra	Northern CRC Teleconference	98	N
30/04/14	Canberra	Northern CRC Teleconference	147	N

RIRDC's planned expenditure from 1 May onwards is \$25,656:

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
07/05/14	Canberra	Northern CRC Teleconference	134	N
07/05/14	Canberra	Northern CRC Teleconference	47	N
08/05/14	Devonport	Meeting with Senator Colbeck and the Fruit and Vegetable Industry	1,375	Y
08/05/14	Canberra	Northern CRC Teleconference	146	N
08/05/14	Canberra	Budget meeting	2,172	Y
09/05/14	Sydney	HAL Strategic Planning	569	Y
09/05/14	Canberra	INP DoA IWG	5	N
13/05/14	Teleconference	Native Food Meeting	30	N
14/05/14	Canberra	Northern CRC meeting	1,498	N
14/05/14	Canberra	Board meeting	7,108	Y
15/05/14	Canberra	Northern CRC Teleconference	130	N
16/05/14	Canberra	Lunch with Austrade	144	Y
19-20/05/14	Brisbane	Ag North Workshop	900	Y
20/05/14	Teleconference	Board teleconference	152	N
21/05/14	Sydney	PISC RD&E Meeting	984	Y
21/05/14	Canberra	Northern CRC Teleconference	122	N
22/05/14	Canberra	Northern CRC SC Teleconference	84	N
22/05/14	Canberra	Northern CRC BDG Teleconference	110	N
23/05/14	Yarraville	Horizon Strategic Planning	2,276	Y

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
27/05/14	Teleconference	NAP ERMS re program	54	N
28/05/14	Canberra	Northern CRC Teleconference	144	N
30/05/14	Teleconference	TTO Market Access Meeting	20	N
03/06/14	Canberra	All Staff Workshop	300	Y
04/06/14	Canberra	Northern CRC Teleconference	170	N
05/06/14	Canberra	Northern CRC Teleconference	150	N
05/06/14	Canberra	Northern CRC BDG Teleconference	247	N
11/06/14	Canberra	Northern CRC BDG Teleconference	83	N
16/06/14	Teleconference	NAPWork Dog collaboration	60	N
17/06/14	Teleconference - Canberra	PIHS Committee Mtg	50	N
18/06/14	Canberra	Northern CRC meeting	4,643	N
18-20/06/14	Brisbane	G20 MACS meeting	200	Y
20/06/14	Wagga	Rice Breeding Partnership Management Meeting	30	N
23/06/14	Canberra	Northern CRC Teleconference	156	N
24/06/14	Canberra	Northern CRC Teleconference	16	N
24/06/14	Teleconference	Audit Committee teleconference	114	N
24/06/14	Teleconference	Board teleconference	158	N
25/06/14	Canberra	Northern CRC Teleconference	27	N
25/06/14	Sydney	PRJ 004793 review & workplan	982	Y
26/06/14	Canberra	Northern CRC Teleconference	15	N
27/06/14	Canberra	Northern CRC Teleconference	5	N
30/06/14	Canberra	Teleconference	46	N

Wine Australia Corporation (WAC)

WAC's meeting costs from February 2014 to 30 April 2014 were \$995:

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
12/02/14	Washington	Stakeholder meeting	696	N
10/03/14	Washington	Team meeting, North America	61	N
18/03/14	Vancouver	Team meeting, North America	238	N

WAC's planned expenditure from 1 May onwards is \$3,294:

Date	Location	Purpose	\$ Cost	Includes Catering/ Food/ Drinks
16/06/14	Canberra	Remuneration committee meeting	762	Y
17/06/14	Canberra	Board meeting	2,532	Y

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 73

Division/Agency: Finance and Business Support Division

Topic: Travel cost – department

Proof Hansard page: Written

Senator LUDWIG asked:

1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.
3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.

Answer:

1. The travel details for Department of Agriculture officers accompanying the Minister and/or Parliamentary Secretary from 1 February 2014 to 30 April 2014 are contained in the following table.

Question: 73 (continued)

Date	Location	Accompanying departmental officer costs	Purpose
5-7 April 2014	Riyadh, Saudi Arabia and Manama, Bahrain	<p>Secretary and one departmental officer (EL2) accompanied the Minister for Agriculture on his visit to Saudi Arabia and Bahrain.</p> <p>Costs:</p> <ul style="list-style-type: none"> • Airfares: \$14 143 • Accommodation: \$1 128 • Hospitality: \$11 088 • Ground Transport: \$2 901 <p style="text-align: right;">Total: \$29 260</p>	To accompany the Minister on his visit to Saudi Arabia and Bahrain, where he met with his Ministerial counterparts and industry.

2. The travel details for Department of Agriculture officers from 1 February 2014 to 30 April 2014 are contained in the table below.

Total bookings	Airfare Expenditure*	Accommodation Expenditure	Meal Expenditure^	Incidental Expenditure	Total Expenditure
2 516	\$ 628 473	\$ 630 234	\$ 595 960	\$151 063	\$ 2 005 730

* Type of airfare - departmental policy for domestic business class airfare tickets is SES officials are entitled to business class airfare tickets for air travel where the flight is more than 3 hours in duration. All officials are entitled to business class airfare for international travel. The Department of Agriculture follows the advice in accordance with the current Finance circulars.

^ GST exclusive

The provision of a business reason and explanation of why travel was undertaken would entail a substantial diversion of resources.

3. Department of Agriculture officers undertake travel on an as required basis and in accordance with Whole of Australian Government Travel Arrangements and agency policy.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 74

Division/Agency: Finance and Business Support Division

Topic: Grants

Proof Hansard page: Written

Senator LUDWIG asked:

1. Provide a list of all grants, including ad hoc and one-off grants from the Supplementary Budget Estimates in Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.
2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.

Answer:

1. A list of all grants provided by the Department of Agriculture, including ad hoc and one-off grants, is available on the department's website (www.daff.gov.au/about/obligations/grants-reporting-requirements).
2. A small number of grant proposals approved prior to 1 February 2014 valued at \$450 000 under the department's Food and Agriculture Organisation (FAO) activities did not proceed (the answer to QoN 89 from the Additional Estimates hearing in February 2014 refers). All other grants approved prior to 1 February 2014 that did not have contracts in place have either been finalised with details published on the department's website, or funding agreements are being negotiated.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 75

Division/Agency: Finance and Business Support Division

Topic: Consultancies

Proof Hansard page: Written

Senator LUDWIG asked:

1. How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.
2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.
3. Have any consultancies not gone out for tender?
 - a. If so, which ones and why?

Answer:

1. 17 consultancies valued at over \$10 000 have been undertaken between 1 February 2014 to 30 April 2014. The name of the consultant, subject matter, duration, cost and the method of procurement for each consultancy is published on the AusTender website at www.tenders.gov.au. The total value of these 17 consultancies is \$846 083.
2. The department is still working through its internal budget processes for 2014–15 and planning for consultancies for the remainder of the calendar year will occur once budgets are finalised. Consultancies will be added to the Procurement Plan when a degree of certainty about the procurement process is known.
3. Yes. 12 consultancies did not go out to tender:
 - five were procured via limited tendering as they were valued at less than the \$80 000 threshold that requires an open tender process
 - four for legal services were procured via a prequalified tender process from the Whole of Government Legal Services multi use list
 - three were procured from panels established via an open tender process

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 76

Division/Agency: Finance and Business Support Division

Topic: Taxi Costs

Proof Hansard page: Written

Senator LUDWIG asked:

1. How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date? Provide a breakdown for each business group in each department/agency.
2. What are the reasons for taxi costs?

Answer:

From 1 February 2014 to 30 April 2014, the Department of Agriculture spent \$134 514 (GST inc) on taxi costs. The table below provides a breakdown of taxi costs by business groups:

Division/Business Area	Taxi spend (GST inclusive) \$
ABARES	3711
Agricultural Adaptation & Forestry	3248
Agricultural Productivity	5036
Biosecurity Animal	3914
Biosecurity Corporate Costs	178
Biosecurity Plant	12 833
Biosecurity Policy	3113
Border Compliance	32 842
DA Executive	442
Finance & Business Support	4855
Food	17 423
Governance	5432
Information Services	13 620
Live Animal Exports	1858
Office of the Chief Lawyer	417
People & Service Delivery	15 517
Post Entry Quarantine	5051
Sustainable Resource Management	2190
Trade and Market Access	2758
Wheat Industry Special Account	76
Total	134 514

Question: 76 (continued)

From 1 February 2014 to 30 April 2014, the department's portfolio agencies spent \$42 380 (GST inc) on taxi costs. The table below provides a breakdown of taxi costs by agencies:

Portfolio agencies	Taxi spend (GST inclusive) \$
Australian Fisheries Management Authority	13 238
Australian Pesticides and Veterinary Management Authority	5353
Cotton Research and Development Corporation	1705
Fisheries Research and Development Corporation	2244
Grains Research and Development Corporation	7500
Grape and Wine Research and Development Corporation	1977
Rural Industries Research and Development Corporation	2385
Wine Australia Corporation	7978
Total	42 380

The Department of Agriculture and portfolio agency officials are required to travel to various locations across Australia and internationally, and taxi costs can be incurred as a result.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 77

Division/Agency: Finance and Business Support Division

Topic: Hospitality and entertainment

Proof Hansard page: Written

Senator LUDWIG asked:

1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.
2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend from Supplementary Budget Estimates in November 2013 to date. Detail date, location, purpose and cost of all events including any catering and drinks costs. c) What is the Department/Agency's entertainment spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
3. For each Minister and Parliamentary Secretary office, please detail total entertainment spend from Additional Estimates in February, 2014 to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
4. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
5. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
6. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
7. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
8. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?

Question: 77 (continued)

Answer:

1. For the period from 1 February to 30 April 2014, the total departmental expenditure on official hospitality was \$16 823. Attachment A details the date, the location, the purpose and the cost of all events.
2. For the period from 1 November to 30 April 2014, the expenditure on official hospitality by the Minister was \$938. Attachment B details the date, the location, the purpose and the cost of all events. The Parliamentary Secretary's expenditure for the same period was nil. All entertainment expenditure for the department is disclosed in the response to question 1. There is no separate entertainment expenditure.
3. All entertainment expenditure for the Minister and Parliamentary Secretary is disclosed in the response to question 2. There is no separate entertainment expenditure.
4. The department's planned hospitality expenditure from 1 May 2014 is \$17 288. Please see Attachment C for details. The details for the portfolio agencies appear at Attachment D.
5. The planned hospitality expenditure from 1 May 2014 for the Minister's and Parliamentary Secretary's offices is nil in both cases.
6. All the department's planned entertainment expenditure is disclosed in the response to question 1. There is no separate entertainment expenditure. The details for the portfolio agencies appear at Attachment E.
7. All planned entertainment expenditure for the Minister and Parliamentary Secretary is disclosed in the response to question 5. There is no separate entertainment expenditure.
8. The department is planning for a reduction on expenditure for official hospitality. All expenditure is scrutinised to ensure appropriateness and necessity. At present portfolio agencies are not planning for a reduction in expenditure on official hospitality, as expenditure on hospitality is already very low (minimal). The current expenditure is required to meet business needs, given the large number of business related meetings and events held every year.

DEPARTMENTAL OFFICIAL HOSPITALITY EXPENDITURE FROM 1 FEBRUARY 2014 TO 30 APRIL 2014

Date	Details	Location	Meal Component (inc. GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
3/03/2014	Dinner - Meeting with Dr Ashok Gulati on future direction of India's agricultural policy	Canberra	400	-	400
6/03/2014	Dinner - G20 evening reception	Canberra	2,160	1,760	3,920
7/03/2014	Lunch - Indonesian delegation catering	Canberra	156	-	156
7/03/2014	Lunch - Indonesian delegation	Canberra	120	-	120
28/03/2014	Dinner and Morning Tea - Agriculture Senior Officials Committee meeting	Canberra	79	27	106
7/04/2014	Dinner - Business reception for industry delegation and representatives from the Bahraini food industry	Manama, Bahrain	2,684	2,307	4,992
10/04/2014	Dinner - Official dinner for the Chinese dairy auditors	Sydney	600	240	840
12/04/2014	Dinner - Agricultural Industry Advisory Council (AIAC) meeting	Rutherglen	1,733	225	1,958
28/04/2014	Dinner - Australia and EU high level Fisheries and Maritime Affairs dialogue delegates dinner	Canberra	435	291	726
5-6/04/2014	Lunch - Business reception for industry delegation and representatives from the Saudi food industry	Riyadh, Saudi Arabia	3,605	-	3,605
			12 652	4,850	16 823

EXPENDITURE ON OFFICIAL HOSPITALITY BY THE MINISTER

Date	Details	Location	Meal Component (inc. GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
5/03/2014	Dinner - Meeting with Ambassadors - Kangaroo Market Access	Canberra	830	57	887
17/03/2014	Lunch - Meeting with Japanese Ambassador	Canberra	51	-	51
			881	57	938

DEPARTMENTAL PLANNED HOSPITALITY EXPENDITURE FROM 1 MAY 2014

Date	Details	Location	Meal Component (inc. GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
2/05/2014	Dinner - Agriculture Ministers' Forum. The meeting was held at the Best Western in Attwood. Each jurisdiction paid 10% of the total cost for the meeting.	Melbourne	141	51	192
8/05/2014	Dinner - Meeting 1 - Working dinner of the Tasmanian Fruit and Vegetable Industry Taskforce	Devonport	1,100	400	1,500
24/05/2014	Dinner - 3rd Indian Ocean Tuna Commission Coastal States meeting	Colombo, Sri Lanka	320	300	620
28/05/2014	Lunch and Dinner - Employing remotely sensed ground cover information to improve pastoral management	Canberra	1,500	-	1,500
12/06/2014	Dinner - Tasmanian Fruit and Vegetable Industry Taskforce	Devonport	770	350	1,120
18/06/2014	Dinner - G20 Meeting of Agricultural Chief Scientists	Brisbane	2,790	1,680	4,470
2/07/2014	Lunch - Dept Cargo Consultative Committee (DCC) workshop with industry stakeholders	Canberra	256	-	256
10/07/2014	Dinner - Tasmanian Fruit and Vegetable Industry Taskforce	Devonport	1,320	350	1,670
22/07/2014	Dinner - Australian-Japan Plant Technical Discussions	Canberra	900	300	1,200
8/09/2014	Dinner - Australian- New Zealand Plant Bilateral meeting	Canberra	750	250	1,000
Nov 2014	Dinner - Australia - USA plant Bilateral meeting	Hobart	400	200	600
26/06/2014	Dinner - Australian members of the Indonesia-Australia Partnership	Canberra	400	160	560

ATTACHMENT C

Date	Details	Location	Meal Component (inc. GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
7-8/08/2014	Dinner or Lunch - Indonesia-Australia Partnership meeting	Brisbane	2,100	1,050	3,150
			12,197	5,091	17,288

ATTACHMENT D

A breakdown of hospitality and entertainment expenditure by Portfolio Agency for the period **1 FEBRUARY 2014 TO 30 APRIL 2014** is contained in the table below.

Portfolio Agency	Hospitality Spend (\$)	Entertainment Spend (\$)	Planned Hospitality Spend (\$)	Planned Entertainment Spend (\$)	Total (\$)
Australian Fisheries Management Authority (AFMA)	109	-	-	-	109
Australian Pesticides and Veterinary Medicines Authority (APVMA)	1,634	-	-	-	1,713
Cotton Research and Development Corporation (CRDC)	6,185	-	3,000	4,900	14,085
Fisheries Research and Development Corporation (FRDC)	-	-	-	-	-
Grains Research and Development Corporation (GRDC)	4,132	9,316	-	-	13,448
Grape and Wine Research and Development Corporation	-	1,605	-	-	1,605
Rural Industries Research and Development Corporation (RIRDC)	8,881	-	-	-	8,881
Wine Australia	8,161	4,465	27,113	27,414	67,153
Total	29,102	15,386	30,113	32,314	106,915

Further breakdown for CRDC, GRDC, GWRDC and RIRDC is at Attachment D.

PORTFOLIO AGENCY'S HOSPITALITY EXPENDITURE FROM 1 FEBRUARY 2014 TO 30 APRIL 2014

Date	Details	Location	Meal Component (inc .GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
AFMA					
24/02/2014	Stakeholder liaison Meeting	Canberra	109	-	109
APVMA					
11/02/2014	Lunch - Grain Producers Australia and APVMA staff	Canberra	126	-	126
20/02/2014	Lunch - Animal Medicines Australia CEO & APVMA staff	Canberra	102	-	102
28/04/2014	Dinner - Networking between APVMA Advisory Board and key industry stakeholders prior to Industry Forum on 29 April 2014	Canberra	964	442	1,406
CRDC					
6/02/2014	Lunch - BT Tech Panel Meeting	Mascot	170	-	170
10/02/2014	Dinner - Cotton Innovation Network committee	Sydney	245	121	366
12/02/2014	Lunch - Australian Cotton Industry Council meeting	Narrabri	17	-	17
18/02/2014	Dinner - Cotton Grower of the year field day	Toowoomba	237	84	321
4/03/2014	Lunch - Cotton Info Meeting	Narrabri	80	-	80
7/03/2014	Lunch - Staff farewell	Narrabri	274	28	302
10/03/2014	Lunch - CRDC Chair/Board meeting	Narrabri	329	45	374
11/03/2014	Dinner - First IrriCom Meeting	Narrabri	1,408	150	1,558
11/03/2014	Lunch - Carbon Workshop	Wee Waa	541	-	541
11/03/2014	Lunch - Cotton Australia Stakeholder/Board consultation	Sydney	300	76	376
13/03/2014	Breakfast - Cotton Info Website Team Meeting	Toowoomba	55	43	98
20/03/2014	Lunch - Staff farewell	Narrabri	307	118	425
26/03/2014	Dinner - Cotton Australia Stakeholder/Board consultation	Coogee	286	122	408
3/04/2014	Dinner - BT Resistance	Toowoomba	627	215	842
3/04/2014	Lunch - TIMS BT Tech Panel Meeting	Wee Waa	307	-	307
FRDC					
	Nil reported	n/a	-	-	-
GRDC					
10/02/2014	Dinner - Board and Panel	Canberra	264	-	264
27/02/2014	Lunch - Workshop day with UWA, UniSA	Western Australia	64	-	64
5/03/2014	Dinner - Panel dinner - Advisor update of past and current projects in Northern	Goondiwindi	49	-	49
5/03/2014	Lunch - WQA business strategy	Canberra	56	-	56
17/03/2014	Morning Tea - National panel	Tamworth	24	-	24

ATTACHMENT D

Date	Details	Location	Meal Component (inc .GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
17/03/2014	Lunch - DEPI Bilateral negotiations	Canberra	18	-	18
19/03/2014	Lunch - Meeting of WA grower advocates of weeds seed harvest control with students from Iowa State University	Wagga Wagga	86	-	86
25/03/2014	Dinner - Investment planning	Canberra	314	334	648
27/03/2014	Dinner - Soybean management committee	Toowong	361	72	433
1/04/2014	Dinner - Program meeting	Como	1,390	302	1,692
3/04/2014	Dinner - Kansas State Uni collaboration	Canberra	373	186	559
8/04/2014	Dinner - Board member and CSIRO reps	Canberra	151	89	240
GWRDC					
	Nil reported	n/a	-	-	-
RIRDC					
27/02/2014	Dinner - Regional Study	Griffith	385	125	510
6/03/2014	Lunch - Meet with Stakeholder	Barton	49	-	49
7/03/2014	Lunch - Meet with Stakeholder	Barton	43	-	43
10/03/2014	Dinner - Meet with Chair and Presiding Member	New Acton	104	63	167
11/03/2014	Dinner - Board	Barton	1,175	-	1,175
25/03/2014	Dinner - Rural Women's Award (RWA) NT	Darwin	171	-	171
26/03/2014	Dinner - RWA NT Presentation	Darwin	3,660	2,014	5,674
1/04/2014	Breakfast - RWA Tas	Launceston	64	-	64
1/04/2014	Lunch - RWA Tas	Launceston	167	34	201
9/04/2014	Dinner - Honeybee Advisory Committee	Barton	827	-	827
Wine Australia					
Various	Various meetings with industry stakeholders, advisory panels, research steering committees and researchers	various	-	-	8,161 ¹

¹ Wine Australia costs were spread across a number of meetings with relevant stakeholders which cannot be split out in detail. Costs are from March to Mid-June 2014. February to April 2014 data not provided.

PORTFOLIO AGENCY'S PLANNED HOSPITALITY EXPENDITURE FROM 1 MAY 2014

Date	Details	Location	Meal Component (inc .GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
AFMA					
	Nil reported	n/a	-	-	-
APVM A					
	Nil reported	n/a	-	-	-
CRDC					
Various	Various meetings with industry stakeholders, advisory panels, research steering committees and researchers	various	2,500	500	3,000
FRDC					
	Nil reported	n/a	-	-	-
GRDC					
	Nil reported	n/a	-	-	-
GWRD C					
	Nil reported	n/a	-	-	-
Wine Australia					
Various	Various meetings with industry stakeholders, advisory panels, research steering committees and researchers	various	-	-	27,113 ²

² Wine Australia planned expenditure is the full year forecast from July 2013 to June 2014.

PORTFOLIO AGENCY'S ENTERTAINMENT EXPENDITURE FROM 1 FEBRUARY 2014 TO 30 APRIL 2014

Date	Details	Location	Meal Component (inc .GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
AFMA					
	Nil reported	n/a	-	-	-
APVMA					
	Nil reported	n/a	-	-	-
CRDC					
	Nil reported	n/a	-	-	-
FRDC					
	Nil reported	n/a	-	-	-
GRDC					
10/02/2014	Dinner - Board and Panel	Canberra	158	-	158
11/02/2014	Dinner - Board and Panel	Canberra	135	96	231
13/02/2014	Dinner - Strategy meeting	Canberra	313	128	441
17/02/2014	Lunch - Staff retirement	Canberra	28	-	28
18/02/2014	Lunch - Business groups	Canberra	87	-	87
18/02/2014	Lunch - Business groups	Canberra	295	182	477
3/03/2014	Dinner - Kansas State Uni collaboration	Canberra	367	80	448
5/03/2014	Dinner - Board and Panel	Canberra	28	-	28
17/03/2014	Breakfast - National panel	Tamworth	24	-	24
17/03/2014	Lunch - DEPI Bilateral negotiations	Canberra	18	-	18
18/03/2014	Dinner - Following presentation to Board	Canberra	34	-	34
24/03/2014	Lunch - Business groups	Canberra	172	-	172
25/03/2014	Evening Drinks - Investment planning	Canberra	-	276	276
25/03/2014	Dinner - Board member	Canberra	220	149	369
26/03/2014	Morning Tea - Networking	Canberra	20	-	20
26/03/2014	Dinner - Investment planning	Canberra	4,590	1,289	5,879
30/03/2014	Lunch - Team building BBQ	Canberra	184	-	184
2/04/2014	Morning Tea - Regional growers meeting	Canberra	13	-	13
8/04/2014	Dinner - Board member	Canberra	227	133	360
22/04/2014	Afternoon Drinks - Planning day	Canberra	-	69	69
GWRDC					
11/02/2014	Morning Tea - Staff meeting	Adelaide	18	-	18
11/02/2014	Lunch - SA Central Regional Program Planning Meeting	Crafers	63	-	63
3/03/2014	Breakfast - Board members	Adelaide	23	-	23
10/03/2014	Morning Tea - WAC/GWRDC	Canberra	36	-	36
13/03/2014	Dinner - Merger preparation staff dinner	Adelaide	941	165	1,106
27/04/2014	Dinner - RM - Chairs meeting	Canberra	289	71	360

PORTFOLIO AGENCY'S ENTERTAINMENT EXPENDITURE FROM 1 FEBRUARY 2014 TO 30 APRIL 2014

Date	Details	Location	Meal Component (inc .GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
Wine Australia					
Various	Various meetings with industry stakeholders, advisory panels, research steering committees and researchers	various	-	-	4,465

PORTFOLIO AGENCY'S PLANNED ENTERTAINMENT EXPENDITURE FROM 1 MAY 2014

Date	Details	Location	Meal Component (inc .GST) \$	Alcohol Component (inc. GST) \$	Total Cost (inc. GST) \$
AFMA					
	Nil reported	n/a	-	-	-
APVMA					
	Nil reported	n/a	-	-	-
CRDC					
29/06/2014	Special event involving industry reps to recognise the retirement of the General Manager Research Investment after 20 years of service	Narrabri	3,000	1,400	4,400
Various	Estimate of other events	Narrabri	500	-	500
FRDC					
	Nil reported	n/a	-	-	-
GRDC					
	Nil reported	n/a	-	-	-
GWRDC					
	Nil reported	n/a	-	-	-
Wine Australia					
Various	Various meetings with industry stakeholders, advisory panels, research steering committees and researchers	various	-	-	27,414 ³

³ WAC planned expenditure is the full year forecast from July 2013 to June 2014.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 78

Division/Agency: Finance and Business Support Division

Topic: Coffee Machines

Proof Hansard page: Written

Senator LUDWIG asked:

1. Has the department/agency purchased coffee machines for staff useage since Additional Estimates in February, 2014?
 - a. If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?
 - b. Why were coffee machines purchased?
 - c. Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?
 - d. Where did the funding for the coffee machines come from?
 - e. Who has access?
 - f. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?
 - g. What are the ongoing costs of the coffee machine, such as the cost of coffee?
2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff useage?
 - a. If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.
 - b. Why are coffee machines rented?
 - c. Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?
 - d. Where does the funding for the coffee machines come from?
 - e. Who has access?
 - f. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?
 - g. What are the ongoing costs of the coffee machine, such as the cost of coffee?

Question: 78 (continued)

Answer:

1. No.
2. The Department of Agriculture, Australian Fisheries Management Authority, Australian Pesticides and Veterinary Medicines Authority, Cotton Research and Development Corporation, Fisheries Research and Development Corporation, Grape and Wine Research and Development Corporation, and Wine Australia have not hired or leased any coffee machines for staff usage since Additional Estimates in February 2014.

Grains Research and Development Corporation (GRDC)

- a. Melitta Bar-Cube through Cosmorex at a total cost, including maintenance and supply \$18 000 p.a.
- b. The GRDC hires a coffee machine for use by staff and official visitors.
- c. The provision of this service reduces the time spent by staff outside of the office environment and also aids catering for meetings and workshops held at GRDC offices.
- d. Funding comes from the Corporate Services budget within GRDC.
- e. The machine is available for use to all staff and business related visitors.
- f. Daily maintenance is undertaken by GRDC staff on a volunteer basis. Monthly maintenance is undertaken by Cosmorex. Funding comes from the Corporate Services budget within GRDC.
- g. Maintenance makes up part of the total cost of \$18 000 p.a. along with leasing costs.

Question: 78 (continued)

Rural Industries Research and Development Corporation (RIRDC)

RIRDC does rent a coffee machine for staff usage. The details are as follows:

- a. Type: Jura Impressa S9
Rental Cost: \$111.00 per month
Date of commencement: 3 September 2008
- b. The coffee machine is rented to enable staff to have coffee on the premises as opposed to leaving the building to purchase coffees from shops some distance away.
- c. Staff leave the office considerably less since the machine was rented and there has been an increase in staff productivity.
- d. Funding for the coffee machine is sourced from the corporate budget.
- e. All staff, committees, and the Board have access to the coffee machine.
- f–g. Ongoing costs are approximately \$100 per month.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 79

Division/Agency: Finance and Business Support Division

Topic: Printing

Proof Hansard page: Written

Senator LUDWIG asked:

1. How many documents (include the amount of copies) have been printed from Supplementary Budget Estimates in November 2013 to date? How many of these printed documents were also published online?
2. Did the Department/agency use external printing services for any print jobs since 7 September 2013?
 - a. If so, what companies were used?
 - b. How were they selected?
 - c. What was the total cost of this printing?

Answer:

1. The provision of this information would entail a substantial diversion of resources.
2. Yes, since 7 September 2013 the department used the following services:

Company	Selection method	Total cost of printing (\$)
BlueStar Print	Each company was selected following a request for quote process and conducting a value for money assessment of the proposal in line with the department's procurement policy.	426 426
CanPrint Communications		
Focus Press		
New Millennium Print		
Paragon Printers		
Union Offset Printers		
Mavericks		

Question: 79 (continued)

Australian Fisheries Management Authority (AFMA)

2. Yes, since 7 September 2013 AFMA used the following services:

Company	Selection method	Total cost of printing (\$)
Swell Design	3 quotes and Regulation 9 approval	15 081
Snap Printing		
Focus press		
Canprint Communications		
Cross & Hamilton Printers		
Plastics Australia		

Australian Pesticides & Veterinary Management Authority (APVMA)

2. Yes, since 7 September 2013 APVMA used the following services:

Company	Selection method	Total cost of printing (\$)
Union Offset Printers	Selected as best value for money after seeking quotes	8324
Bytes n Colour		

Cotton Research & Development Corporation (CRDC)

2. Yes, since 7 September 2013 CRDC used the following services:

Company	Selection method	Total cost of printing (\$)
North West Courier News in Narrabri NSW	By quote	14 494
Union Offset Printers in Fyshwick ACT		

Fisheries Research & Development Corporation (FRDC)

2. Yes, since 7 September 2013 FRDC used the following services:

Company	Selection method	Total cost of printing (\$)
Paragon Printers Whitefox Communications	Selected as per FRDC procurement policy	31 368

Question: 79 (continued)

Grains Research & Development Corporation (GRDC)

2. Yes, since 7 September 2013 GRDC used the following services:

Company	Selection method	Total cost of printing (\$)
Zoo Advertising Pty Ltd	Direct source	53 373
Coretext Pty Ltd	Open tender	

Grape and Wine Research & Development Corporation (GWRDC)

2. Yes, since 7 September 2013 GWRDC used the following services:

Company	Selection method	Total cost of printing (\$)
Corporate Profile	Previous experience and value for money	8210

Rural Industries Research & Development Corporation (RIRDC)

2. Yes, since 7 September 2013 RIRDC used the following services:

Company	Selection method	Total cost of printing (\$)
Union Offset	They were selected using a combination of criteria, including quality of product, speed/efficiency, capability and cost.	117 011

Wine Australia Corporation (WAC)

2. Yes, since 7 September 2013 WAC used the following services:

Company	Selection method	Total cost of printing (\$)
Adelaide Business Bureaux	Value for money	3971

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 80

Division/Agency: Finance and Business Support Division

Topic: Corporate Cars

Proof Hansard page: Written

Senator LUDWIG asked:

1. How many cars are owned by each department/agency?
2. Where is the car/s located? c) What is the car/s used for?
3. What is the cost of each car from Supplementary Budget Estimates in February 2014 to date?
4. How far did each car travel from Supplementary Budget Estimates in February 2014 to date?
5. How many cars are leased by each department/agency?
6. Where are the cars located?
7. What are the cars used for?
8. What is the cost of each car from Supplementary Budget Estimates in February 2014 to date?
9. How far did each car travel from Supplementary Budget Estimates in February 2014 to date?

Answer:

Department of Agriculture

1. As at 30 April 2014, the department owned 16 cars.

Question: 80 (continued)

2–4. The table below contains the location, cost and distance travelled of all cars owned by the department from 1 February 2014 to 30 April 2014.

2. Location	2c. What is the car/s used for?	3. Car costs (\$)	4. Distance travelled (km)
Mabuiag Island	The cars were used for general operational use, including compliance activities, general administration and transport of personnel and minor freight.	1 428	1 397
Horn Island		600	4 468
Coconut Island		312	1 097
Darnley Island		786	1 513
Dauan Island		294	508
Yam Island		154	200
Stephen Island		402	277
Thursday Island		1 231	944
York Island		974	207
Warraber Island		805	246
Boigu Island		768	797
Saibai Island		780	1 267
Moa Island		2 496	4 820
Badu Island		2 007	456
Murray Island		1 080	762
Christmas Island		1 350	1 390

Question: 80 (continued)

5. As at 30 April 2014, the department leased 422 cars.

6–8. The table below contains the location and cost of all cars leased by the department from 1 February 2014 to 30 April 2014.

6. Location	7. What is the car/s used for?	8. Cost (GST exclusive) \$	Total vehicles
ACT	The cars were used for general operational use, including compliance activities, general administration and transport of personnel and minor freight.	99 676	24
Central East Region		320 725	92
North East Region		241 639	79
Northern Region		92 312	27
South West Region		297 359	104
South East Region		333 687	96

9. Kilometres travelled have not been provided for the period 1 February 2014 to 30 April 2014. The provision of kilometers travelled would entail a substantial diversion of resources.

Australian Fisheries Management Authority (AFMA)

1. As at 30 April 2014, AFMA owned two cars.

2–4. The table below contains the location, cost and distance travelled of all cars owned by AFMA from 1 February 2014 to 30 April 2014.

2. Location	2c. What is the car/s used for	3. Cost (GST exclusive) \$	4. Distance travelled (km)
Thursday Island	The vehicles were utilised for general operational purposes, including compliance activities, attending meetings and minor freight.	91	771
Thursday Island		91	450

Question: 80 (continued)

5. As at 30 April 2014, AFMA leased three cars.

6–8. The table contains the location, cost and distance travelled of all cars leased by AFMA from 1 February 2014 to 30 April 2014.

6. Location	7. What is the car/s used for?	8. Cost (GST exclusive) \$	9. Distance travelled (km)
Darwin	The vehicles were utilised for general operational purposes, including compliance activities, attending meetings and minor freight.	\$2 332	2 911
Darwin		\$2 332	3 321
Canberra		\$1 711	1 166

Cotton Research and Development Corporation (CRDC)

1–4. The CRDC does not own any cars.

5. As at 30 April 2014, CRDC leased six cars.

6–9. The table below contains the location, cost and distance travelled of all cars leased by CRDC from 1 February 2014 to 30 April 2014.

6. Location	7. What is the car/s used for?	8. Cost (GST exclusive) \$	9. Distance travelled (km)
Narrabri	Three corporate cars are used for travel to meetings in regional centres and two salary sacrificed cars are used for managers and are also used for corporate travel.	6 064	5 396
Narrabri		5 016	7 303
Narrabri		5 426	5 279
Narrabri		4 337	5 748
Narrabri		3 450	1 659
Emerald		4 028	4 414

Grains Research and Development Corporation (GRDC)

1–4. The GRDC does not own any cars.

5. As at 30 April 2014, the GRDC leased three cars.

6–9. The table below contains the location, cost and distance travelled of all cars leased by GRDC from 1 February 2014 to 30 April 2014.

6. Location	7. What is the car/s used for?	8. Cost (GST exclusive) \$	9. Distance travelled (km)
Car 1 (NSW)	The cars are used for travel to meetings and conferences in regional centres or meetings with research partners, grower and panel events, field days and grower industry forums.	5 894	8 778
Car 2 (WA)		6 128	4 917
Car 3 (NSW)		5 894	5 603

Question: 80 (continued)

Remaining Portfolio Agencies

The following agencies did not own or lease cars during the period 1 February 2014 to 30 April 2014:

- Australian Pesticides and Veterinary Medicines Authority
- Fisheries Research and Development Corporation
- Grape and Wine Research and Development Corporation
- Rural Industries Research and Development Corporation
- Wine Australia Corporation

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 81

Division/Agency: Finance and Business Support Division

Topic: Government payment of accounts

Proof Hansard page: Written

Senator LUDWIG asked:

1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?
2. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?
3. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?
4. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?
5. How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?
6. How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?
7. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?
8. Where interest is being paid, what rate of interest is being paid and how is this rate determined?

Answer:

Department of Agriculture

1. From 1 March 2014 to 31 May 2014 the average time period for the department to pay its accounts to contractor, consultants or others has been 21 days.

Question: 81 (continued)

The department has paid its accounts to contractors, consultants or others as per the following table:

	Time	Number of payments	Percentage
2.	0-30 days	3 286	83%
3.	31-60 days	377	10%
4.	61-90 days	138	3%
5.	91-120 days	60	1%
6.	over 120 days	122	3%

7. No interest has been paid on overdue amounts since Additional Estimates in February 2014.

8. Not applicable

Australian Fisheries Management Authority (AFMA)

1. From 1 February 2014 to 30 April 2014 the average time period for AFMA to pay its accounts to contractor, consultants or others has been 19.32 days.

AFMA has paid its accounts to contractors, consultants or others as per the following table:

	Time	Number of payments	Percentage
2.	0-30 days	662	86%
3.	31-60 days	93	12%
4.	61-90 days	15	2%
5.	91-120 days	0	0%
6.	over 120 days	0	0%

7. No interest has been paid on overdue amounts for this financial year.

8. Not applicable

Australian Pesticides and Veterinary Management Authority (APVMA)

1. From 1 February 2014 to 30 April 2014 the average time period for the APVMA to pay its accounts to contractors and consultants has been 25 days.

APVMA has paid its accounts to contractors, consultants or others as per the following table:

	Time	Number of payments	Percentage
2.	0-30 days	34	92%
3.	31-60 days	3	8%
4.	61-90 days	0	0%
5.	91-120 days	0	0%
6.	over 120 days	0	0%

7. No interest has been paid on overdue amounts since additional estimates in February, 2014.

8. Not applicable

Question: 81 (continued)

Other Portfolio Agencies

The following entities are subject to the Commonwealth Authorities and Companies Act 1997 and are not subject to the Procurement On-Time Payment Policy for Small Business:

- Cotton Research & Development Corporation
- Fisheries Research & Development Corporation
- Grains Research & Development Corporation
- Grape and Wine Research & Development Corporation
- Rural Industries Research & Development Corporation
- Wine Australia

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2014

Agriculture

Question: 82

Division/Agency: Finance and Business Support Division

Topic: Contracts for Temporary Staff

Proof Hansard page: Written

Senator LUDWIG asked:

1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?
2. How many temporary or contract staff were employed since September 7th 2013?
3. How many temporary or contract staff are currently employed?
4. How much was paid for agencies/companies to find temporary/contract staff?
5. How much is budgeted in the 2014/15 year for contract staff?
6. What policies/criteria govern the appointment of Contract staff?
7. How is the use of contract staff consistent with a professional, independent public service?

Answer:

Department of Agriculture

1. The department has spent \$8.576 million on temporary contract staff from 7 September 2013 to 30 April 2014.
2. A total of 40 temporary staff were contracted between 7 September 2013 and 30 April 2014.
3. The department currently employs 60 temporary contract staff as at 30 April 2014.
4. Nil.
5. The department is still working through its internal budget processes for 2014–15 and the budget for contract staff for 2014–15 is still to be finalised.
6. Executive approval is required prior to the appointment of contract staff. The Commonwealth Procurement Rules govern the engagement of contract staff.

Question: 82 (continued)

7. Contract staff are used for short-term or specialist, technical skills which cannot be sourced from existing staff therefore their use does not impact the professional, independent nature of the public service.

Australian Fisheries Management Authority (AFMA)

1. AFMA spent \$208 811 on temporary or contract staff from 7 September 2013 to 30 April 2014.
2. AFMA employed 12 temporary or contract staff 7 September 2013 to 30 April 2014.
3. AFMA currently employs two temporary or contract staff as at 30 April 2014.
4. Nil.
5. AFMA does not have any amount budgeted in the 2014–15 year for contract staff. AFMA budgets for staff in relevant positions. There may be a requirement to use short term contract staff while AFMA seeks approval from the Australian Public Service Commission to undertake a recruitment process.
6. All employment of contract staff must be approved by the Branch General Manager.
7. The use of contract staff allows AFMA maintain flexibility and to continue to provide services where short term vacancies occur.

Australian Pesticides and Veterinary Medicines Authority (APVMA)

1. From 7 September 2013 to 30 April 2014 the APVMA has spent \$1 177 237 on contract staff. The majority of these staff were engaged to help build new Information Technology systems that were funded through dedicated funding provided as part of the implementation of the APVMA's Better Regulation Reforms.
2. From 7 September 2013 to 30 April 2014 the APVMA has engaged 21 contract staff.
3. As at 30 April 2014, 11 contract staff were engaged with the APVMA.
4. From 7 September 2013 to 30 April 2014 the APVMA did not pay any agencies/companies to find temporary/contract staff.
5. The budget for contract staff for 2014–15 is \$750 000.
6. Contract staff are generally engaged when short-term, highly technical skills are required and these skills cannot be sourced from existing staff.
7. Contract staff are generally used as a result of their specialist, technical skills. They are not involved directly in policy development or in senior management positions and therefore do not impact on the professional, independent nature of the public service.

Question: 82 (continued)

Cotton Research and Development Corporation (CRDC)

1. Nil.
2. Nil.
3. Nil.
4. Nil.
5. Nil.
6. All staff appointments must be approved by the Executive Director.
7. CRDC is a non-APS employer.

Fisheries Research and Development Corporation (FRDC)

1. Nil.
2. Nil.
3. Nil.
4. Nil.
5. Annual operational Plan budget 2014–15 for agency staff is \$5000
6. Employee policy, Recruitment procedure, WHS policy and procedure, confidentiality agreement – Note: FRDC is ISO 9001 quality certified. The FRDC’s agency spend works within approved board budgets.
7. The FRDC rarely uses agency staff.

Grains Research and Development Corporation (GRDC)

1. Nil.
2. Nil.
3. Nil.
4. Nil.
5. Nil.
6. The appointment of contract employees is as per the GRDC Enterprise Agreement.
7. Not applicable.

Question: 82 (continued)

Grape and Wine Research and Development Corporation (GWRDC)

During the period 7 September 2013 to 30 April 2014:

1. GWRDC spent \$13 928.40 on temporary staff.
2. Two people were employed.
3. One is currently employed.
4. Nil.
5. GWRDC is merging with Wine Australia Corporation on 1 July 2014 to form the Australian Grape and Wine Authority. All decisions relating to that Authority are the responsibility of the Chair, Board and CEO of the new authority.
6. Temporary staff have been used by GWRDC to undertake specific project work (primarily records management) where there is insufficient scope or skillset for existing staff to complete the work in the time allotted.
7. The contract staff used have been specifically qualified to perform the tasks required of them, they have carried out their work in an expeditious manner and represent good value for money.

Rural Industries Research and Development Corporation (RIRDC)

1. Nil.
2. Nil.
3. Nil.
4. Nil.
5. Nil.
6. RIRDC Enterprise Agreement and RIRDC Recruitment Policy.
7. RIRDC uses contract (temporary) staff only when internal resources require assistance with tasks or projects that would divert them from their usual core duties for an unreasonable amount of time, and in order to complete a project or task to the professional level required.

Question: 82 (continued)

Wine Australia

1. \$101 197
2. One receptionist, six contractors, many temporary staff working small roles at events around the world
3. four contracts
4. Nil.
5. \$75 789
6. Contractors are only appointed with CEO approval which ensures that any appointments comply with all relevant Wine Australia policies.
7. Wine Australia employ contractors where there isn't a requirement for a full time or part time employee, this way, it can engage in market experts without having the expense of employees. Wine Australia utilises this strategy in markets such as Canada where stakeholder management is of crucial importance.