

**Rural & Regional Affairs and Transport Legislation Committee**  
ANSWERS TO QUESTIONS ON NOTICE  
Additional Estimates 2016 - 2017  
**Infrastructure and Regional Development**

**Committee Question Number:** 77  
**Departmental Question Number:** SQ17-000027

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Legal Providers  
**Proof Hansard Page:** 45 (27 February 2017)

**Senator Sterle, Glenn asked:**

**Senator STERLE:** And I believe—and you will be able to help me out here—that Clayton Utz had an SC representing the government and two lawyers, to the best of your knowledge?

**Mr Mrdak:** I am aware that we did use external legal providers. I am not sure of the number. We certainly did have a senior counsel, yes.

**Senator STERLE:** Can you tell us how many lawyers there were? Can someone let us know?

**Mr Mrdak:** I will take it on notice.

**Senator STERLE:** I am also led to believe, Mr Mrdak, that they were not Perth based. They were flown in from the eastern states for these cases.

**Mr Mrdak:** Again, I would have to check that.

**Answer:**

Junior and senior counsel and one instructing solicitor were at the hearing. They were Canberra and Sydney based. This facilitated efficient instructing.

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**Committee Question Number:** 78  
**Departmental Question Number:** SQ17-000041

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Appointments  
**Proof Hansard Page:** 97 (27 February 2017)

**Senator McCarthy, Malrindirri asked:**

**Senator McCARTHY:** Mr Mrdak, can you provide a list of former members of parliament who have been appointed to conduct reviews, inquiries and consultancies on behalf of the department?

**Mr Mrdak:** Yes. I am not aware of too many. I think the only one that I can think of readily is Mr Warwick Smith AO or AC—I will check his title—who has been engaged to undertake a review of the Regional Development Australia network. He was also involved in undertaking the functional efficiency review of the department. I am not aware of any others in this term of government, but I will take that on notice.

**Senator McCARTHY:** If you could. Could you also, with those others, if there are others, what were they appointed to? I return to Mr Smith. How much was he remunerated?

**Mr Mrdak:** I would have to take that on notice.

**Senator McCARTHY:** And if you could for any other previous former members of parliament?

**Mr Mrdak:** Certainly.

**Answer:**

Since 1 January 2015, the following former member of parliament has been appointed to conduct reviews, inquiries and consultancies on behalf of the department.

<b>Appointment</b>	<b>Review</b>	<b>Remuneration*</b>
Mr Warwick Smith AM	Regional Development Australia network	\$36,300
	Functional and Efficiency Review	\$22,500

\* Figures are GST inclusive

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**Committee Question Number:** 79  
**Departmental Question Number:** SQ17-000109

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Contracts  
**Proof Hansard Page:** Written (8 March 2017)

**Senator Sterle, Glenn asked:**

Referring to answers to questions on notice from the last Estimates period – can you please provide the purpose and scope of the following contracts underway in 2015/16:

- Airbiz Aviation Strategies re ARFF site assessments (Perth & Hamilton Island) (total value \$14.8K);
- BSI Group ANZ Pty Ltd re surveillance audit (\$8.8K);
- Dale Fitzell & Associates re provision of PR advisory services for CEO (\$143K);
- Deloitte re airport delay analysis (\$149K);
- James Cook University re heat stress trial (\$6.8K);
- Papillon Consulting re Consulting Services (\$5.8K);
- Reagent Employer Marketing re Employee Value proposition (\$132k);
- Stratemere Management re consultancy services to Onesky (\$441K);
- Talent International Holdings re temporary staff to support various business groups (\$1.7M) – and what positions/skills were provided?

**Answer:**

Contracts valued at \$10,000 or more can be found on the AusTender website.

- **BSI Group ANZ** – Surveillance Audit – Annual renewal of ISO 9001 Quality Management Systems accreditation on Airservices aeronautical information management systems and the National Operations Centre.
- **James Cook University** –A heat stress trial and subsequent report on ARFF Personal Protective Equipment.
- **Papillon Consulting Group** – review and advice on Airservices Enterprise Agreements.

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**Committee Question Number: 79**

**Departmental Question Number: SQ17-000109**

**Program: n/a**

**Division/Agency: Corporate Services**

**Topic: Contracts**

**Proof Hansard Page: (08 March 2017)**

**Senator Sterle, Glenn asked:**

Referring to answers to questions on notice from the last Estimates period – can you please provide the purpose and scope of the following contracts underway in 2015/16:

- Airbiz Aviation Strategies re ARFF site assessments (Perth & Hamilton Island) (total value \$14.8K);
- BSI Group ANZ Pty Ltd re surveillance audit (\$8.8K);
- Dale Fitzell & Associates re provision of PR advisory services for CEO (\$143K);
- Deloitte re airport delay analysis (\$149K);
- James Cook University re heat stress trial (\$6.8K);
- Papillon Consulting re Consulting Services (\$5.8K);
- Reagent Employer Marketing re Employee Value proposition (\$132k);
- Stratemere Management re consultancy services to Onesky (\$441K);
- Talent International Holdings re temporary staff to support various business groups (\$1.7M) – and what positions/skills were provided?

**Answer:**

Please find details below:

- **Airbiz Aviation:**
  - Line of sight modelling Sydney Airport – undertake Line of Sight modelling for the possible new Sydney Air Traffic Control Tower to ensure compliance with regulatory requirements.
  - ARFF Site Assessment (Perth and Hamilton Is.) – Site Assessments for modelling Fire Station locations for Perth New Runway Fire Station and Hamilton Island ARFF Station Projects to ensure compliance with ICAO standards and CASA regulatory requirements.
- **BSI Group ANZ** – Surveillance Audit – Annual renewal of ISO 9001 Quality Management Systems accreditation on Airservices aeronautical information management systems and the National Operations Centre.
- **Dale, Fitzell & Associates** trading as Brian Dale & Partners – consultant services for communications advice and speech materials, as required.
- **Deloitte Touche Tohmatsu** – Analyses of estimated cost benefit impacts on industry for various air traffic control procedures and processes.
- **James Cook University** – A heat stress trial and subsequent report on ARFF Personal Protective Equipment.
- **Papillon Consulting Group** – review and advice on Airservices Enterprise Agreements.
- **Reagent Employer Marketing** – Services contract to research and articulate an employee value proposition as part of the Airservices recruitment strategy for attracting specialist skills.
- **Stratemere Management** – legal and commercial services to the OneSKY program.
- **Talent International** - positions and skills provided were as follows:

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- Temporary IT contractor positions: infrastructure team leader, IT engineer, project manager, business analyst, system analyst, site engineer, enterprise architect. Projects undertaken include: voice service transformation for replacement of telephony systems, electronic document and records management system, and desktop modernisation project.
- Temporary contractor positions: construction and infrastructure site manager, site engineer. Projects undertaken: refurbishment of Mk 7 ultra large fire vehicles for service at Gladstone and Sunshine Coast fire stations, construction of Hamilton Island new fire station, design of Sunshine Coast surveillance approach service from Brisbane Air Traffic Services Centre as part of Surveillance Arrangements for Regional Airports (SAFRA) project.

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**Committee Question Number: 80**

**Departmental Question Number: SQ17-000112**

**Program: n/a**

**Division/Agency: Corporate Services**

**Topic: Ministerial functions**

**Proof Hansard Page: Written (10 March 2017)**

**Senator Sterle, Glenn asked:**

**Ministerial functions**

In relation to any functions or official receptions hosted by Ministers or Assistant Ministers in the portfolio since 1 October 2016, can the following please be provided:

- List of functions;
- List of attendees including departmental officials and members of the Minister's family or personal staff;
- Function venue;
- Itemised list of costs (GST inclusive);
- Details of any food served;
- Details of any wines or champagnes served including brand and vintage; and
- Details of any entertainment provided.

**Answer:**

The Department is not aware of any functions or official receptions hosted by Ministers or Assistant Ministers since 1 October 2016.

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**Committee Question Number:** 81  
**Departmental Question Number:** SQ17-000113

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Departmental functions  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

In relation to expenditure on any departmental functions or official receptions etc since 1 October 2016, can the following please be provided:

- List of functions;
- List of attendees;
- Function venue;
- Itemised list of costs (GST inclusive);
- Details of any food served;
- Details of any wines or champagnes served including brand and vintage; and
- Details of any entertainment provided.

**Answer:**

Since 1 October 2016:

Function	<b>Aviation Security Advisory Forum Dinner Function</b>
Attendees	<ul style="list-style-type: none"> <li>• Capital Airport Group Pty (2 attendees)</li> <li>• Regional Aviation Association of Australia (1 attendee)</li> <li>• Virgin Australia Airlines Pty Ltd (2 attendees)</li> <li>• Airservices Australia (1 attendee)</li> <li>• Australian Airports Association (2 attendees)</li> <li>• Adelaide Airport Limited (1 attendee)</li> <li>• Sydney Airport Limited (1 attendee)</li> <li>• Australian Federation of International Forwarders (1 attendee)</li> <li>• Brisbane Airport Corporation (2 attendees)</li> <li>• Board of Airline Representatives of Australia (1 attendee)</li> <li>• Perth Airport Pty Ltd (1 attendee)</li> <li>• Cairns Airport Pty Ltd (2 attendees)</li> <li>• Australia Pacific Airports (Melbourne) Pty Ltd (1 attendee)</li> <li>• Tiger Airways Australia Pty Ltd (1 attendee)</li> <li>• FedEx Australia (1 attendee)</li> <li>• Department of Infrastructure and Regional Development (4 attendees)</li> </ul>

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Venue	Saffron Mezza House, Kingston, ACT
Itemised list of costs (GST inclusive)	<ul style="list-style-type: none"> <li>• 23 x Mediterranean canapés and deserts \$1035</li> <li>• 2 x white bottle \$76</li> <li>• 1 x red bottle \$52</li> <li>• 2 x lemon lime &amp; bitters \$9</li> <li>• 14 x local beer \$98</li> <li>• 13 x premium beer \$104</li> <li>• 3 x sparkling glass \$30</li> <li>• 2 x white glass \$20</li> <li>• 1 x red glass \$10</li> <li>• 5 x hot beverages \$20</li> </ul>
Details of any food served	Mediterranean canapés and deserts
Details of any wines or champagnes served including brand and vintage	<ul style="list-style-type: none"> <li>• Torbreck Shiraz (no vintage recorded)</li> <li>• Chandon NV Sparkling Brut (no vintage recorded)</li> <li>• Mount Riley Sauvignon Blanc (no vintage recorded)</li> </ul>
Details of any entertainment provided	Nil

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**Committee Question Number:** 82  
**Departmental Question Number:** SQ17-000114

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Plants and gardens  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

**Plants and gardens**

- a) What was the total cost (GST inclusive) of acquiring and maintaining indoor plants for all departmental premises in calendar year 2016?
- b) What was the total cost (GST inclusive) of external gardens and landscaping for all departmental premises in calendar year 2016?
- c) What was the total cost (GST inclusive) of acquiring and maintaining indoor plants for ministerial offices in calendar year 2016? Please provide separate figures for each Minister's office in the portfolio, covering ministerial offices both at Parliament House and elsewhere

**Answer:**

- a) \$26,048
- b) Nil
- c) N/A

The Department does not record data in a way that would readily allow GST inclusive costs to be provided. To attempt to provide this level of detail would involve an unreasonable diversion of departmental resources.

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**Committee Question Number:** 83  
**Departmental Question Number:** SQ17-000115

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic: Subscriptions**  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

**Subscriptions**

- a) What was the total cost (GST inclusive) of subscriptions to print and online news services, newspapers, magazines, journals and periodicals etc in calendar year 2016 for the Department? Please provide a complete list of each service to which the Department subscribed.
- b) What was the total cost (GST inclusive) of subscriptions to print and online news services, newspapers, magazines, journals and periodicals etc in calendar year 2016 for Ministers in the portfolio? Please provide a complete list of each service to which ministerial offices subscribed.

**Answer:**

- a) \$42,490 (GST excl). Services subscribed to include:

- Sydney Morning Herald
- The Australian
- Executive PA magazine
- Urban Affairs
- The Economist magazine
- Harvard Business Review
- Australian Financial Review
- Workplace Express
- Aviation Week & Space Technology magazine
- Railway Digest
- Lloyd's List Australia News (online)
- Daily Telegraph
- Business Spectator
- Financial Times (online)
- The National
- The Guardian
- The Land
- The Herald Sun
- Crikey Online
- The Age
- Courier Mail
- Scribd
- BIS Schrapnel

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Macquarie Online Dictionary

Margaret Gee's Premium

TransEco Road Freight Cost

Business Outlook

Press Display/Reader

Australian Taxation Reporter

Just-Auto

Australasian Transport News

SAI Global

b) \$11,062 (GST excl). Services subscribed to include:

The Economist magazine

The Daily Telegraph

The Australian

Sydney Morning Herald

Australian Financial Review

Press Display/Reader

The Land

Crikey Online

The Herald Sun

The Age

Urban Affairs

The Department does not record data in a way that would readily allow GST inclusive costs to be provided. To attempt to provide this level of detail would involve an unreasonable diversion of departmental resources.

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**Committee Question Number:** 84  
**Departmental Question Number:** SQ17-000116

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Gifts  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

- a) What was the total cost (GST inclusive) of all gifts purchased for use by departmental officials in calendar year 2016?
- b) Can an itemised list of gifts and costs thereof (GST inclusive) please be provided?
- c) Who was the recipient of each gift?
- d) For what purpose was each gift given?
- e) What was the total cost (GST inclusive) of all gifts purchased for use by Ministers in the portfolio in calendar year 2016?
- f) Can an itemised list of gifts and costs thereof (GST inclusive) please be provided?
- g) Which Minister gave each gift?
- h) Who was the recipient of each gift?
- i) For what purpose was each gift given?

**Answer:**

- a-d) Refer to Attachment A
- e) Nil
- f) N/A
- g) N/A
- h) N/A
- i) N/A

**Attachments**

- Attachment A – Itemised list of gifts

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**Attachment A**

<b>Gift</b>	<b>Recipient</b>	<b>Purpose</b>	<b>Cost</b>
Australian souvenir plate	Senior Official of Malaysian Ministry of Transport	Thank you and acknowledgement for Malaysia hosting the APEC Transportation Working Group meeting.	\$38.45
Pewter koala figurine	Vice-Minister Ministry of Land, Infrastructure, Transport and Tourism of Japan	Official gift part of a gift exchange with the Ministry for Australian delegation attending the Japan-Australia Transport and Infrastructure G2G Meeting, Tokyo Japan	\$13.09
Australian themed memorabilia	Outgoing ICAO Air Navigation Commissioner	International Civil Aviation Organisation (ICAO). To foster and maintain positive working relationships with foreign government representatives within the ICAO diplomatic community.	\$15.08
			\$15.27
			\$36.92
			\$35.90
			\$41.86
			\$47.14
			\$63.74
Flowers	Russian ICAO Council Representative		\$46.92
	Chinese ICAO Council Representative		\$47.87
	United Arab Emirates ICAO Council Representative		
Indigenous art painting and clapping sticks	Director General of Legal and International Affairs Civil Aviation organization of Iran	Airservices bilateral negotiations with Iran	\$274.09
	Chief Expert in International Air Services Agreements Civil Aviation Organization of Iran		
	Deputy Director General of Airports Supervision Civil Aviation Organization of Iran		
Indigenous painted vase	Deputy Director General CAA MOTC	Airservices bilateral negotiations with Taiwan	\$99.41
Indigenous art painting	Deputy Director General of International Affairs Civil Aviation Administration of China (CAAC)	Airservices bilateral negotiations with China	\$80.59

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Indigenous art painting	Secretary Department of Transport Papua New Guinea	Reciprocal gift exchange Bilateral senior officials forum	\$71.18
Gold clutch pin on Australian animal card	NOT GIFTED	Purchased in advance of meetings, however the exchange of gifts was not expected to be 'customary'. No exchange of gifts occurred.	\$54.00
Australian souvenir plate	NOT GIFTED		\$35.18
Boomerang	NOT GIFTED	These gifts are currently stored safely and will be used for future meetings as required.	\$32.73
Cuff links	NOT GIFTED		\$48.27
Pewter plates and timber card boxes	NOT GIFTED		\$683.07
Farewell gift	Senior Executive Staff (x 6)	Farewell gifts for long serving Senior Executive Staff leaving the department (5 x Carriage clocks and 1 x Digital clock)	\$633.50
<b>TOTAL</b>			<b>\$2,414</b>

The Department does not record data in a way that would readily allow GST inclusive costs or a breakdown of costs to be provided. To attempt to provide this level of detail would involve an unreasonable diversion of departmental resources.

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**Committee Question Number:** 85  
**Departmental Question Number:** SQ17-000117

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Water coolers  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

- a) What was the total cost (GST inclusive) of providing water coolers at departmental premises in calendar year 2016? Please provide a breakdown of costs for acquiring and maintaining/resupplying water coolers.
- b) What was the total cost (GST inclusive) of providing water coolers to ministerial offices in calendar year 2016? Please provide a breakdown of costs for acquiring and maintaining/resupplying water coolers.

**Answer:**

- a) \$3,367 (GST excl), including acquiring and maintenance/resupply.
- b) \$3,883 (GST excl) including acquiring and maintenance/resupply.

The Department does not record data in a way that would readily allow GST inclusive costs or a breakdown of costs to be provided. To attempt to provide this level of detail would involve an unreasonable diversion of departmental resources.

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**Committee Question Number:** 86  
**Departmental Question Number:** SQ17-000118

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Snacks  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

- a) What was the total cost (GST inclusive) of supplying fruit and other snacks at departmental premises in calendar year 2016?
- b) What was the total cost (GST inclusive) of supplying fruit and other snacks to ministerial offices in calendar year 2016? Please provide a breakdown of the costs for each separate ministerial office, covering both offices at Parliament House and elsewhere.

**Answer:**

- a) \$4,289 (GST exclusive).  
The Department does not record data in a way that would readily allow GST inclusive costs to be provided. To attempt to provide this level of detail would involve an unreasonable diversion of departmental resources.
- b) Nil.

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**Committee Question Number:** 87  
**Departmental Question Number:** SQ17-000119

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Coffee machines  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

Can an itemised list of coffee machines at departmental premises please be provided including (i) make and model; (ii) purchase or lease cost; (iii) ongoing maintenance costs; (iv) ongoing cost of supplying coffee?

**Answer:**

The department has funded one coffee machine. This is located in the Executive area and is for the purpose of providing coffee to guests of the Secretary and Deputy Secretaries.

- (i) Breville – Nespresso
- (ii) \$181
- (iii) Nil
- (iv) \$32 (average cost per month)

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**Committee Question Number: 88**

**Departmental Question Number: SQ17-000120**

**Program: n/a**

**Division/Agency: Corporate Services**

**Topic: Mobile devices**

**Proof Hansard Page: Written (10 March 2017)**

**Senator Sterle, Glenn asked:**

- a) How many mobile telephones are currently on issue to departmental to staff?
- b) Can an itemised list showing make and model please be provided?
- c) How many new mobile phones were purchased by the Department in calendar year 2016?
- d) What was the total cost (GST inclusive) of purchasing mobile telephones for departmental staff in calendar year 2016?
- e) How many mobile telephones had to be replaced due to damage in calendar year 2016? What was the cost of replacement (GST inclusive)?
- f) How many mobile telephones were reported lost or stolen in calendar year 2016? What was the cost of replacement (GST inclusive)?
- g) How many ipads/tablets are currently on issue to departmental staff?
- h) Can an itemised list showing make and model please be provided?
- i) How many new ipads/tablets were purchased by the Department in calendar year 2016?
- j) What was the total cost (GST inclusive) of purchasing ipads/tablets for departmental staff in calendar year 2016?
- k) How many ipads/tablets had to be replaced due to damage in calendar year 2016? What was the cost of replacement (GST inclusive)?
- l) How many ipads/tablets were reported lost or stolen in calendar year 2016? What was the cost of replacement (GST inclusive)?

**Answer:**

- a) 335
- b) Refer to Table 1 of Attachment A.
- c) 50
- d) \$46,128.
- e) One - \$432.
- f) Two - \$864.
- g) 105
- h) Refer to Table 2 of Attachment A.
- i) 24
- j) \$18,432.
- k) Nil.
- l) Nil.

**Attachments**

- Attachment A – Mobile phones listing and iPad listing

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**Attachment A**

**Table 1: Mobile Phones issued to departmental to staff**

Make	Model	Quantity
Apple	iPhone	18
	iPhone 4S	1
	iPhone 5	17
	iPhone 5S	24
	iPhone 6	139
	iPhone 6 Plus	1
	iPhone 6 SE	2
	iPhone 6S	15
	iPhone 7	19
Blackberry	9810	2
	9900	4
LG		1
Nokia		24
SAMSUNG		1
Telstra	Telstra Tough 4	67
	<b>Total</b>	<b>335</b>

**Table 2: iPads/Tablets issued to departmental to staff**

Make	Model	Quantity
Apple	iPad	15
	iPad 2	20
	iPad 4	3
	iPad Air	22
	iPad Air 2	43
	iPad Mini 4	1
	iPad Pro	1
		<b>Total</b>

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**Committee Question Number:** 89  
**Departmental Question Number:** SQ17-000121

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Stationery and office supplies  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

- a) How much did the Department spend on stationery and office supplies (excluding paper) in calendar year 2016 (GST inclusive)?
- b) How much did the Department spend on paper in calendar year 2016 (GST inclusive)?
- c) What brand of paper does the Department use?
- d) Is this paper Australian made?
- e) If no, why doesn't the Department buy Australian made paper?

**Answer:**

- a) \$98,794
- b) \$59,608
- c) Various
- d) Yes
- e) N/A

Costs are GST exclusive. The Department does not record data in a way that would readily allow GST inclusive costs or a breakdown of costs to be provided. To attempt to provide this level of detail would involve an unreasonable diversion of departmental resources.

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**Committee Question Number:** 90  
**Departmental Question Number:** SQ17-000122

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Executive office upgrades  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

Have the furniture, fixtures or fittings of the Secretary's office, or the offices of any Deputy Secretaries, been upgraded since 1 October 2016? If so, can an itemised list of costs please be provided (GST inclusive)?

**Answer:**

No.

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**Committee Question Number:** 91  
**Departmental Question Number:** SQ17-000123

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Facilities upgrade  
**Proof Hansard Page:** Written (18 April 2017)

**Senator Sterle, Glenn asked:**

- a) Have the facilities of any of the Department's premises been upgraded since 1 October 2016, for example, staff room refurbishments, kitchen refurbishments, bathroom refurbishments, the purchase of any new fridges, coffee machines, or other kitchen equipment?
- b) If so, can a detailed description of the relevant facilities upgrade please be provided together with an itemised list of costs (GST inclusive)? Can any photographs of the upgraded facilities please be provided?

**Answer:**

- a) No
- b) N/A

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**Committee Question Number: 92**

**Departmental Question Number: SQ17-000124**

**Program: n/a**

**Division/Agency: Corporate Services**

**Topic: Vacancies**

**Proof Hansard Page: Written (10 March 2017)**

**Senator Sterle, Glenn asked:**

Please provide a list of all statutory, board and legislated office vacancies and other significant appointments vacancies within the portfolio, including length of time vacant and current acting arrangements.

**Answer:**

<b>Body/Office</b>	<b>Position(s) Vacant (at 10/03/2017)</b>	<b>Length of Vacancy (at 10/03/2017)</b>	<b>Current Acting Arrangements</b>
Airservices Australia	Member	8 months, 2 weeks	Nil
Civil Aviation Safety Authority	Deputy Chairperson	1 year, 8 months, 1 week	Nil
Civil Aviation Safety Authority	Chief Executive Officer and Director of Aviation Safety	5 months, 1 week	Mr Shane Carmody
International Air Services Commission	Member	2 months, 1 week	Nil
Moorebank Intermodal Company Limited	3 x Directors	3 x 10 months	Nil
National Capital Authority	Member	2 years, 3 months, 1 week	Nil
Regional Development Australia Committee (RDA) – ACT – Australian Capital Territory	Chair	10 months	Nil
RDA – QLD – Gold Coast	Deputy Chair	2 months, 1 week	Nil
RDA – QLD – Logan and Redlands	Chair	2 months, 3 weeks	Nil
RDA – SA – Whyalla and Eyre Peninsula	Deputy Chair	3 months, 3 weeks	Nil
RDA – VIC – Hume	Chair	1 month, 3 weeks	Nil
RDA – WA – Goldfields Esperance	Deputy Chair	4 months	Nil

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**Committee Question Number:** 93  
**Departmental Question Number:** SQ17-000125

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic: Media and public relations**  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

- a) How much has the Department spent on media monitoring since 1 October 2016 (GST **inclusive**)? Can a list of all Contract Notice IDs for the Austender website in relation to media monitoring contracts please be provided?
- b) How many media or public relations advisers are employed in the Department? At what APS level (eg EL2, APS5) is each staff member employed? Can an organisational chart for the relevant area of the Department please be provided? What was the total cost of employing relevant staff in calendar year 2016 (please provide a global GST **inclusive** figure)?

**Answer:**

- a) \$230,259 (GST excl) was spent on media monitoring services from 1 October 2016 – 28 February 2017. The Department did not go to Tender during this period.
- b) The Department employs one EL1 Media adviser and an EL2 Director who advises and oversees the work of that person, as part of a broader team. Both employees are paid in accordance with the Department's Enterprise Agreement, and no GST is payable.

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**Committee Question Number:** 94  
**Departmental Question Number:** SQ17-000126

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Advertising and information campaigns  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

- a) How much has the Department spent on advertising and information campaigns since 1 October 2016 (GST **inclusive**)? Can a list of all Contract Notice IDs for the Austender website in relation to advertising and information campaign contracts please be provided?
- b) How much did the Department spend on Facebook advertising or sponsored Facebook posts in calendar year 2016 (GST **inclusive**)?
- c) How much did the Department spend on Google adwords advertising in calendar year 2016 (GST **inclusive**)?

**Answer:**

- a) Refer to Question on Notice 26, asked by Senator Bilyk, lodged with the Committee on 2 December 2016. There has been no subsequent expenditure.
- b) The Department is not able to break down this cost. To attempt to provide this detail would involve an unreasonable diversion of departmental resources.
- c) The Department is not able to break down this cost. To attempt to provide this detail would involve an unreasonable diversion of departmental resources.

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**Committee Question Number:** 95  
**Departmental Question Number:** SQ17-000127

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Market research  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

- a) How much did the Department spent on market research in calendar year 2016 (GST **inclusive**)?
- b) Can a list of all market research contracts entered into please be provided, together with the Austender Contract Notice number?
- c) What was the purpose of this market research?
- d) Did it relate to an advertising or information campaign? If so, which campaign?

**Answer:**

A list of market research conducted by the Department valued at \$10,000 or more can be found on the AusTender website.

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**Committee Question Number:** 96  
**Departmental Question Number:** SQ17-000128

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Legal costs  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

- a) What was the Department's total spend on external legal services (including services provided by the Australian Government Solicitor) (GST inclusive) for calendar year 2016?
- b) Can an itemised list of costs of each legal matter (GST inclusive) please be provided?
- c) Can a list of relevant Contract Notices published on Austender please be provided?

**Answer:**

- a) Under the *Legal Services Directions 2005*, non-corporate Commonwealth entities are required to publish the details of their legal services expenditure for the previous financial year, including external legal services, by 30 October each year. As such, expenditure by calendar year is not a dataset that is collected by the Attorney-General's Department. The details for financial year ending 2016 are available on the department's website and are as follows:  
Total external legal services expenditure 2015-16 - \$12,507,925 (GST excl).
- b) No. Providing this information would be an unreasonable diversion of resources.
- c) A list of contract notices relating to external legal services for the 2016 calendar year valued at \$10,000 or more can be found on the AusTender website.

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**Committee Question Number:** 97  
**Departmental Question Number:** SQ17-000129

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Consultancies  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

Please provide an itemised list of costs (GST **inclusive**) for spending in calendar year 2016 on external consultants/service providers in the following categories please be provided: (i) social media; (ii) photography; (iii) graphic design; (iv) web design (v) electronic communications (vi) acting or public speaking training; (vii) ergonomics.

**Answer:**

- (i) Nil.
- (ii) \$6,556
- (iii) \$47,286
- (iv) Nil.
- (v) Nil.
- (vi) Nil.
- (vii) \$47,450 for workstation assessments.

The Department does not record data in a way that would readily allow GST inclusive costs to be provided. To attempt to provide this level of detail would involve an unreasonable diversion of departmental resources.

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**Committee Question Number:** 98  
**Departmental Question Number:** SQ17-000130

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Redundancies  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

- a) How many staff were made redundant in calendar year 2016?
- b) How many were voluntary redundancies?
- c) How many were forced redundancies?
- d) What was the total cost of all redundancies (expressed as a single global GST **inclusive** figure)?
- e) Have any staff made redundant in calendar year 2016 subsequently carried out work for the Department as a contractor? If so, please provide an itemised list of relevant contracts and related Austender Contract Notice numbers.

**Answer:**

- a) 14.
- b) 14.
- c) Nil.
- d) \$1,245,387.
- e) No.

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**Committee Question Number:** 99  
**Departmental Question Number:** SQ17-000131

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** iTunes and android  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

- a) Does the Department have an iTunes account? If so, what was the total expenditure on iTunes in calendar year 2016 (GST **inclusive**)? What applications/subscriptions/services purchased through iTunes in calendar year 2016?
- b) Does the Department have an Android account? If so, what was the total expenditure on Android in calendar year 2016 (GST **inclusive**)? What applications/subscriptions/services purchased through Android in calendar year 2016?
- c) Do any ministerial offices in the portfolio have an iTunes account? If so, what was the total expenditure on iTunes in calendar year 2016 (GST **inclusive**)? Please provide separate figures for each Minister. What applications/subscriptions/services purchased through iTunes in calendar year 2016?
- d) Do any ministerial offices have an Android account? If so, what was the total expenditure on Android in calendar year 2016 (GST **inclusive**)? Please provide separate figures for each Minister. What applications/subscriptions/services purchased through Android in calendar year 2016?

**Answer:**

- a) Yes. Expenditure in the last calendar year was \$4.49 for one purchase of software for a vision-impaired user.
- b) No.
- c) When iOS devices are set-up for ministerial office users they set their own password and the Department has no further access to the account after that time. By default, no Credit Cards are attached to the account on set-up.
- d) No.

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**Committee Question Number:** 100  
**Departmental Question Number:** SQ17-000132

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic: Websites**  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

- a) What were the top 20 most utilised (by data sent and received) unique domain names accessed by departmental staff in calendar year 2016?
- b) What were the top 20 most accessed (by number of times accessed) unique domain names accessed by departmental staff in calendar year 2016?

**Answer:**

a)

	<b>Domain Name</b>	<b>Data sent &amp; received</b>
1	windowsupdate.com	9.2 TB
2	google.com	7.8 TB
3	googlevideo.com	5.7 TB
4	akamai.net	1.8 TB
5	fastly.net	1.4 TB
6	akamaihd.net	1.3 TB
7	facebook.com	1.2 TB
8	doubleclick.net	869.8 GB
9	microsoft.com	778.1 GB
10	serving-sys.com	555.5 GB
11	adobe.com	459.7 GB
12	adsafeprotected.com	442.5 GB
13	twimg.com	426.3 GB
14	cloudfront.net	409.4 GB
15	akamaized.net	388.2 GB
16	live.com	370.8 GB
17	massets.bonzai.mobi	341.9 GB
18	googleusercontent.com	321.3 GB
19	macromedia.com	306.9 GB
20	googlesyndication.com	294.8 GB

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b)

	<b>Domain Name</b>	<b>Times Accessed</b>
1	google.com	123,516,818
2	doubleclick.net	110,801,632
3	microsoft.com	76,356,284
4	live.com	48,101,251
5	facebook.com	45,674,536
6	canberratimes.com.au	44,852,372
7	adsafeprotected.com	33,766,779
8	googlesyndication.com	31,776,576
9	serving-sys.com	26,901,512
10	adnxs.com	24,896,359
11	adnxs.com	24,886,753
12	imrworldwide.com	24,305,857
13	outbrain.com	23,313,093
14	2mdn.net	21,821,287
15	akamaihd.net	20,486,371
16	gstatic.com	20,066,084
17	moatads.com	17,395,291
18	newsapi.com.au	16,732,172
19	abc.net.au	16,084,939
20	rubiconproject.com	15,291,844

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**Committee Question Number:** 101  
**Departmental Question Number:** SQ17-000133

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Flights  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

What was the Department's total expenditure on flights for departmental staff in calendar year 2016 (GST inclusive)? Please provide the GST inclusive figure.

**Answer:**

\$3,106,814 (GST excl).

The Department does not record data in a way that would readily allow GST inclusive costs or a breakdown of costs to be provided. To attempt to provide this level of detail would involve an unreasonable diversion of departmental resources.

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**Committee Question Number:** 102  
**Departmental Question Number:** SQ17-000134

**Program:** n/a  
**Division/Agency:** Corporate Services  
**Topic:** Ground Transport  
**Proof Hansard Page:** Written (10 March 2017)

**Senator Sterle, Glenn asked:**

What was the Department's total expenditure on the following categories of ground transport in calendar year 2016 (GST inclusive): (i) Taxi hire; (ii) Limousine hire; (iii) Private hire car; and (iv) Ridesharing services.

**Answer:**

- (i) \$351,681
- (ii) \$ 363
- (iii) \$ 80,587
- (iv) \$ 4,451

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**Committee Question Number: 103**

**Departmental Question Number: SQ17-000137**

**Program: n/a**

**Division/Agency: Corporate Services**

**Topic: Government waste**

**Proof Hansard Page: Written (14 March 2017)**

**Senator Xenophon, Nick asked:**

Given that government and opposition politicians have all raised concerns over time and had policies on government waste:

- a) Is there a central government authority responsible for the elimination of waste?
- b) If so
  - i. Is there a government wide definition on the meaning of 'waste', and if so, what is that definition?
  - ii. How does this central government authority monitor and manage waste within the Department?
  - iii. Is there a central government mechanism (e.g. phone number, email address, web site) for public servants or contractors to report Departmental waste?
  - iv. How much Departmental waste was identified by the central government authority in FY 13/14, FY 14/15 and FY 15/16?
- c) If not:
  - i. Is there a departmental definition on the meaning of 'waste', and if so, what is that definition?
  - ii. What are the Department's arrangements for monitoring and managing waste?
  - iii. Is there a central Departmental mechanism (e.g. phone number, email address, web site) for public servants or contractors to report Departmental waste?
  - iv. How much waste was identified by the Department in FY 13/14, FY 14/15 and FY 15/16?
- d) In either case:
  - i. Can Departmental officers or contractors report waste anonymously?
  - ii. Are they afforded a protection if they do so?

**Answer:**

- a) Refer to the Department of Finance's response to Additional Senate Estimates Question F128.
- b) Refer to the Department of Finance's response to Additional Senate Estimates Question F128.
- c) i. No
  - ii. The department has established a number of mechanisms to identify and respond to concerns around wasteful practices, including an online complaint form (available to both the public and to employees), an incident reporting system and a specific Red Tape email inbox for employees to identify processes and practices that they view as overly complex. Reports on each of these mechanisms are regularly provided to the department's Executive.
  - iii. Yes, the department has an online complaint form, an incident reporting system and a Red Tape email inbox.
  - iv. N/A
- d) i. Yes. Mechanisms include an online complaint form, an incident reporting system, and under the *Public Interest Disclosure Act 2013*.
  - ii. Yes, as per the *Public Interest Disclosure Act 2013*, the *Privacy Act 1988*, and guidelines such as those under the APS Code of Conduct (both internal and as provided by the Australian Public Service Commission).