

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 142

**Division/Agency:** Finance and Business Support Division

**Topic:** Programmes and grants

**Proof Hansard page:** Written

**Senator MCKENZIE asked:**

1. Could the Department please provide detailed figures regarding the number and amount of grants it has approved in the past 12 months to co-operatives and mutuals as compared to incorporated businesses?
2. If none, will the Department consider changing the eligibility criteria to allow co-operatives to apply for funding under government programmes?

**Answer:**

1. It is not possible to separate out the number of grants approved to co-operatives and mutuals as compared to incorporated businesses. All grants awarded are reported on the department's website.
2. The department develops grant programme guidelines in accordance with the relevant policy authority and requirements for the funding.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 143

**Division/Agency:** Finance and Business Support Division

**Topic:** Executive Office Upgrades

**Proof Hansard page:** Written

**Senator BILYK asked:**

Have the furniture, fixtures or fittings of the Secretary's office, or the offices of any Deputy Secretaries, been upgraded since 20 October 2015? If so, can an itemised list of costs please be provided?

**Answer:**

Since 20 October 2015 the following changes have been made:

- deputy secretary office

- Task chair replaced, cost \$596.75
- Sit-stand desk installed, cost nil - reuse of existing stock in storage

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 144

**Division/Agency:** Finance and Business Support Division

**Topic:** Changes to portfolio with the addition of water

**Proof Hansard page:** Written

**Senator STERLE asked:**

What changes have occurred with Water being moved into the portfolio – costs and changes to staffing arrangements?

**Answer:**

Water policy and resources, including the portfolio agency the Murray-Darling Water Basin Authority, were transferred to the Department of Agriculture and Water Resources as part of the Administrative Arrangements Orders of 21 and 30 September 2015.

Water policy functions and associated resources, including staffing and funds, moved from the Department of the Environment to the Department of Agriculture and Water Resources on 22 October 2015.

The Murray-Darling Basin Authority continues its functions under the Agriculture and Water Resources portfolio.

An Average Staffing Level of 168.9 staff transferred with the water functions.

The direct costs associated with the transfer of the water function were estimated to be \$1.271 million. This has now reduced to \$1.087 million.

Staff transferring included Deputy Secretary David Parker, First Assistant Secretary Tony Slatyer, five SES Band 1 officers, staff of the Water Division, a small major projects team from the Commonwealth Environmental Water Office and some supporting corporate staff. Staff retained their positions post transfer.

Department of Agriculture and Water Resources staff who were working in the Agriculture Water Infrastructure Branch now work within the Water Division.

The transferred staff were accommodated within the Department of Agriculture and Water Resources' Marcus Clarke Street building and no additional property leasing was required.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 145

**Division/Agency:** Finance and Business Support Division

**Topic:** Taxi Services

**Proof Hansard page:**

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. How much did each department/agency spend on taxis during the specified period? Provide a breakdown for each business group in each department/ agency.
2. What are the reasons for taxi costs?
3. How much did the department spend on taxis during the specified period for their minister or minister's office?

**Answer:**

1.

**Department of Agriculture and Water Resources (DAWR)**

Total expenditure for taxi services by the department for the period 1 September 2015 to 31 January 2016 was \$337 946. The breakdown for each business group was:

ABARES	\$10 923
Agricultural Policy Division	\$8 088
Animal Division	\$11 490
Biosecurity Policy & Implementation	\$7 468
Compliance Division	\$32 648
Corporate Strategy and Governance Division	\$25 767
Executive	\$2 528
Exports Division	\$26 984
Finance and Business Support Division	\$46 929
Farm Support Division	\$3 838
Information Services Division	\$2 231
Office of the General Counsel	\$529
Plant Division	\$26 939
Service Delivery Division	\$105 393

**Question: 145 (continued)**

Sustainable Agriculture Fisheries & Forestry Division	\$12 375
Trade and Market Access Division	\$11 607
Water Division	\$2 209

Department expenditure on taxis has been provided from 1 September 2015 to 31 January 2016. To provide expenditure from 14 September 2015 only would require an unreasonable diversion of resources.

2. Departmental staff are required travel to various locations across Australia and internationally and taxi costs are incurred as a result. To provide further information on the reasons would require an unreasonable diversion of resources.
3. The department has paid \$616.75 in taxi costs for the minister's office for the period 14 September 2015 to 31 January 2016.

**Australian Fisheries Management Authority (AFMA)**

1. The Australian Fisheries Management Authority (AFMA) spent \$22 219 on taxis during the period 14 September 2015 to 31 January 2016. The breakdown per business group within the agency is as follows:

<b>Business Group</b>	<b>Amount \$</b>
Corporate Services	\$2 650
Fisheries Management Branch	\$11 410
Fisheries Operations Branch	\$8 017
Executive	\$142
<b>Total</b>	<b>\$22 219</b>

*Note: expenditure reflects all costs recorded in AFMA's financial management system for the period against the taxis, trains, buses and ferries expense code.*

2. AFMA incurred expenditure on taxis for the purposes of attending meetings, training sessions and other compliance and fisheries management activities. These activities including port visits, operational meetings with other jurisdictions, and attendance at interstate and international fisheries meetings. In addition, AFMA provides transport for Commissioners, management advisory committee (MAC) and resources assessment group (RAG) members.
3. Nil

**Australian Grape and Wine Authority (AGWA)**

1. Total expenditure for taxi services for AGWA for the period 14 September 2015 to 31 January 2016 was \$25 985.

Research and Development	\$1 268
Marketing	\$18 944
Regulatory Services	\$2 057
Board	\$430
Corporate Services and affairs	\$3 286

2. Taxis costs are mostly for interstate travel for departments. Marketing taxi costs relate to the team meeting stakeholders and traveling to and from AGWA run events in different cities to where they are based. Please note: we run over 100 events per year, often in different cities to where the Marketing teams are located.
3. N/A

#### **Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. The APVMA's taxi costs for the period 14 September 2015 to 31 January 2016 was \$5 008. The breakdown across programs is:

Scientific Assessment & Chemical Review	\$1 420
Legal & Compliance (including Advisory Board)	\$1 459
Registration Management & Evaluation	\$587
Office of the Chief Scientist	\$274
Corporate Services	\$627
Executive	\$641

2. The predominant reason for taxi use is in conjunction with interstate travel.
3. N/A

#### **Cotton Research and Development Corporation (CRDC)**

1. Total expenditure for taxi services CRDC for the period 14 September 2015 to 31 January 2016 was \$3 758.
2. CRDC research procurement and management operations require officers to meet with industry stakeholders, cotton growers, research providers and government at different locations and travel expenditure is incurred as a result.
3. N/A

#### **Fisheries Research and Development Corporation (FRDC)**

1. Total expenditure for taxi services for this agency for the period 14 September 2015 to 31 January 2016 was \$3 880.

**Question: 145 (continued)**

2. FRDC taxi fares are mainly interstate transport to stakeholder meetings and board meetings.
3. N/A

**Grains Research and Development Corporation (GRDC)**

1. Total spend on taxis \$16 196. The breakdown for each business group was:

Research Programs	\$3 883
Commercial	\$3 782
Regional Grower Services	\$2 406
Communications	\$1 722
Board	\$1 700
Managing Directors Office	\$1 734
Corporate Services	\$969

2. Transport to and from business meetings when travelling.
3. N/A

**Murray Darling Basin Authority (MDBA)**

1. Total expenditure for taxi services for this agency for the period 14 September 2015 to 31 January 2016 was \$33 012. The breakdown for each business group was:

Chief Executive Office	\$317
River Management	\$10 315
Environmental Management	\$6 027
Policy and Planning	\$5 881
Corporate Services	\$10 472

2. Taxi costs are incurred by the MDBA's staff and committee members to attend work related meetings, seminars and training.
3. N/A

**Rural Industries Research and Development Corporation (RIRDC)**

1. Total expenditure for taxi services for this agency for the period 14 September 2015 to 31 January 2016 was \$3 239.
2. The taxi costs identified above are a reflection of RIRDC's role and presence across the country and across cities and regions. RIRDC operations require officers to be present at different locations and travel expenditure is incurred as a result.
3. N/A

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 146

**Division/Agency:** Finance and Business Services Division

**Topic:** Hospitality and entertainment

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. What has been the Department/Agency's hospitality spend including any catering and drinks costs.
2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs.
3. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs.
4. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs.
5. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
6. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
7. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
8. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
9. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?



**Question: 146 (Continued)**

**Answers:**

**Department of Agriculture and Water Resources**

1. The department spent \$23 537 on official hospitality for the period 14 September 2015 to 30 February 2016.
2. The minister has spent \$5 041 on hospitality including catering and drink costs. Attachment A contains the requested details. The parliamentary secretary has nil expenditure for the same period.
3. The department does not separately account for 'entertainment'. All expenditure is included in the response to question 1 on hospitality.
4. All expenditure is included in the response to question 2 on hospitality.
5. The department does not have accurate estimates for planned hospitality expenditure at this time. Any data provided would be unreliable and subject to change.
6. The department does not have accurate estimates for planned ministerial hospitality expenditure at this time. Any data provided would be unreliable and subject to change.
7. The department does not separately account for 'entertainment'. All expenditure is included in the response to question 5 on hospitality.
8. All expenditure is included in the response to question 4 on hospitality.
9. All expenditure is scrutinised to ensure it is appropriate and necessary.

Response to Question 2 - Minister for Agriculture and Water Resources hospitality expenditure for the period 14 September 2015 to 31 January 2016.

**Attachment A**

<b>Date</b>	<b>Details (Type of function; Reason for function)</b>	<b>Location</b>	<b>Meal Component \$ (inc GST)</b>	<b>Alcohol Component \$ (inc GST)</b>	<b>Total Cost \$ (inc GST)</b>
17/11/2015	Dinner - Agricultural Industry Advisory Council members. Minister Joyce and his staff attended the dinner with the advisory council.	Brisbane	1 415	525	1 940

**Question: 146 (Continued)**

18/11/2015	Australian agriculture ministers' meeting and Agricultural Industry Advisory Council networking function. The event was hosted and paid for by Australian agriculture ministers. All meeting and function costs associated with the Australian agriculture ministers' face-to-face meeting was cost shared equally amongst jurisdictions. The figures indicated in the columns to the right were total costs associated with the networking function.	Brisbane	1 107	1 066	2 173
18/11/2015	Dinner - Australian agriculture ministers' meeting – minister's dinner. All meeting and function costs associated with the Australian agriculture ministers' face-to-face meeting was cost shared equally amongst jurisdictions. The figures indicated in the columns to the right were the total costs associated with the ministers' dinner.	Brisbane	608	320	928
<b>TOTALS</b>			<b>3 130</b>	<b>1 911</b>	<b>5 041</b>

**Australian Grape and Wine Authority (AGWA)**

1. \$7 644 AUD excl GST
2. (N/A)
3. \$37 117 AUD excl GST
4. (N/A)
5. \$600.00 AUD excl GST. An anniversary lunch in March for 3 staff members reaching 10 years' service.
6. (N/A)
7. \$35 558 AUD excl GST. This will be on general entertainment while travelling or having meetings with stakeholders.

**Question: 146 (Continued)**

8. (N/A)

9. (N/A)

**Cotton Research and Development Corporation (CRDC)**

1. CRDC hospitality cost was \$1 775.

2. NA

3. CRDC entertainment cost was \$1 560.

Please refer to excel template (Attachment A) for detail.

4. NA

5. CRDC meets regularly with industry stakeholders, advisory panels, research steering committees and researchers. When these meetings involve 1 or more full days then CRDC may provide dinner. Most meetings are arranged by the stakeholder when required with very few predetermined meeting dates. CRDC estimates hospitality costs for meetings that may occur between 1 February 2016 and 30-June-2016 will be \$6 000.

6. NA

7. CRDC may provide entertainment for staff in recognition of major staff achievements or when staff leave CRDC. There are no planned events in the foreseeable future.

8. NA

9. No.

**Response to Question 3**

Date	Details (Type of function; Purpose for function)	Location	Meal Component \$ (inc GST)	Alcohol Component \$ (inc   GST)	Total Cost \$ (inc GST)
23/10/2015	CRDC 25th anniversary lunch with past and present employees	Narrabri	1118	256	1,374
4/11/2015	Staff achievement recognition	Narrabri	107	37	144
12/10/2015	Team achievement recognition	Narrabri	0	42	42
<b>Total</b>			<b>1225</b>	<b>335</b>	<b>1,560</b>

**Question:** 146 (Continued)

**Fisheries Research & Development Corporation (FRDC)**

1. 16 September 15 – 5 year RD&E plan launch (130 guests) - \$8 922 (ex GST)  
16 November 15 - Board stakeholder function in conjunction with the board meeting (9 guests) - \$1 055 (ex GST)  
17 November 15 – Board dinner in conjunction with the board meeting (4 guests)
2. N/A
3. As per answer 1
4. N/A
5. No estimate at this stage
6. N/A
7. No known plans at this stage
8. N/A
9. No

**Murray-Darling Basin Authority (MDBA):**

1. The Murray-Darling Basin Authority's (MDBA) hospitality spend, including catering and drink costs for the period 14 September 2015 to 31 January 2016 was \$7 024 (GST inclusive). The details of total spend are provided in the attachment.
2. Not applicable.
3. All activities are reported as hospitality.
4. Not applicable
5. Nil.
6. Not applicable.
7. Nil.
8. Not applicable.
9. The MDBA only provides hospitality where it enhances delivery of its business outcome.

**Rural Industries Research and Development Corporation (RIRDC)**

1. The Rural Industries Research and Development Corporation has spent \$6 713.08 on hospitality for the period 14 September 2015 – 31 January, 2016.

**Question: 146 (Continued)**

<b>Date</b>	<b>Details</b>	<b>Location</b>	<b>Meal Component (inc GST)</b>	<b>Alcohol Component (inc GST)</b>	<b>Total Cost (inc GST)</b>
17/09/15	Executive Workshop (2 days)	Bungendore	420.00		420.00
24/09/15	Nanotechnology Meeting	Canberra	242.00		242.00
25/09/15	Meeting with FRDC and GRDC	Canberra	48.50		48.50
29/09/15	Chicken Meat Feed Grain Partnership Meeting	Sydney	185.28		185.28
16/10/15	NRI Ag Forum	Canberra	1,670.00		1,670.00
11/11/15	Honeybee Advisory Panel Meeting	Canberra	213.00		213.00
12/11/15	Honeybee Advisory Panel Meeting	Canberra	230.00		230.00
13/11/15	Nano – International partner	Canberra	189.00	38.00	227.00
19-11-15	R&D Planning Meeting/Dinner	Southbank, Victoria	162.00	78.00	240.00
01/12/15	Board Dinner	Canberra	836.00	151.00	987.00
01/12/15	Board Meeting Catering	Canberra	656.00		656.00
07/12/15	MD Recruitment – Interviews	Canberra	396.00		396.00
09/12/15	RDC's Lunch	Canberra	70.50		70.20
10/12/15	PIHSP Meeting	Canberra	111.50		111.50
10/12/15	Nat Issues Meeting	Canberra	49.50		49.50

**Question: 146 (Continued)**

11/12/15	Chicken Meat Advisory Panel PRP Meeting	Geelong	802.00		802.00
13/01/16	RWA NSW Briefing	Canberra	16.00		16.00
14/01/16	R&D Plan – Stakeholder lunch	Canberra	58.40		58.40
14/01/16	MD Recruitment process - Mtg	Canberra	50.00		50.00
22/01/16	FRDC and RIRDC meeting	Canberra	40.70		40.70
				<b>TOTAL</b>	<b>\$6,713.08</b>

2. N/A
3. RIRDC has not spent any funds on entertainment since 14 September, 2015.
4. N/A
5. The table below provides details of the date, location and cost of all known planned events.

Date	Details	Location	Meal Component (inc GST)	Alcohol Component (inc GST)	Total Cost (inc GST)
April 2016	CCRSPi Conference	Sydney			\$15,500.00
August 2016	RWA Dinner	Canberra			\$40,000.00

6. N/A
7. There is no planned expenditure for entertainment at this point in time.
8. N/A
9. RIRDC always tries to minimise any hospitality and entertainment spending.

**Question:** 146 (Continued)

**Australian Fisheries Management Authority (AFMA)**

1. Nil
2. Nil
3. Nil
4. Nil
5. Nil
6. Nil
7. Nil
8. Nil
9. Not applicable

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 147

**Division/Agency:** Finance and Business Support Division

**Topic:** Kitchen Appliances

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. Has the department/agency purchased, leased or rented any kitchen appliances over the value of \$1 000?
  - a. If yes, provide a list that includes the type of appliance, the cost, the amount, and any ongoing costs such as purchase of consumables and when the appliance was purchased?
  - b. Why were the appliances purchased?
  - c. Has there been a noticeable difference in staff productivity since the appliances were purchased? Are staff leaving the office premises less during business hours as a result?
  - d. Where did the funding for the appliances come from?
  - e. Who has access?
  - f. Who is responsible for the maintenance of the appliances? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?
  - g. What are the other ongoing costs of the appliances?

**Answer:**

**Department of Agriculture and Water Resources**

1. Yes
  - (a)



**Question:** 147 (continued)

Type of Appliance	Cost	Quantity	Ongoing costs	When Purchased
Dishwasher	\$1 235	1	\$12 per month consumables	October 2015

- (b) To replace a broken dishwasher
- (c) Not applicable
- (d) Departmental funding
- (e) All departmental staff at Brisbane Airport
- (f) There has been no cost to date for maintenance of the dishwasher.
- (g) None

**Australian Fisheries Management Authority (AFMA)**

1. No

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. No

**Australian Grape and Wine Authority (AGWA)**

1. No

**Cotton Research and Development Corporation (CRDC)**

1. No

**Fisheries Research and Development Corporation (FRDC)**

1. Yes

**Question: 147 (continued)**

(a)

Type of Appliance	Cost	Quantity	Ongoing costs	When Purchased
Zip Hydro tap	\$2 831.40	1	Nil	15-Dec-2015

- (b) Replacement of failed instant boiling water system and water cooler system
- (c) No changes
- (d) Funded from Board approved annual operation plan budgets
- (e) All staff have access to water
- (f) Zip heaters provide filter maintenance annually costing \$200.00. This is funded from Board approved annual operation plan budgets
- (g) None.

**Grains Research and Development Corporation (GRDC)**

1. No

**Murray Darling Basin Authority**

1. No

**Rural Industries Research and Development Corporation (RIRDC)**

1. Yes

(a)

Type of Appliance	Cost	Quantity	Ongoing costs	When Purchased
Saeco Royal coffee machine	Monthly Payment refer ongoing costs	1	\$120 per month hire charge	October 2015

- (b) Purchased as a replacement for an older coffee machine that was leased and no longer under contract
- (c) No noticeable change
- (d) Lease payments are made monthly as a general vendor

**Question:** 147 (continued)

- (e) All staff and visitors to the RIRDC office space
- (f) All maintenance costs are included in the rental price
- (g) Coffee beans

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 148

**Division/Agency:** Finance and Business Support Division

**Topic:** Corporate Cars

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. How many cars are owned by each department/agency?
  - a. Where are the cars located?
  - b. What are the cars used for?
  - c. What is the cost of each car during the specified period?
  - d. How far did each car travel during the specified period?
2. How many cars are leased by each department/agency?
  - a. Where are the cars located?

**Answers:**

**Department of Agriculture and Water Resources**

1. As at 31 January 2016, the department owned 16 cars.

Question 1a, c and d

The table below contains the location, cost and distance travelled of each car owned by the department from 14 September 2015 to 31 January 2016.

<b>14 September 2015 to 31 January 2016</b>			
<b>1 (a)</b> <b>Location</b>	<b>1 (b)</b> <b>Usage</b>	<b>1 (c)</b> <b>Cost</b> <b>(GST exclusive)</b>	<b>1 (d)</b> <b>Distance</b> <b>travelled</b>

**Question: 148 (continued)**

		\$	km
Christmas Island	All cars are used for frontline service delivery operations including compliance activities, general administration and transport of personnel and minor freight in the Torres Strait	1 056	2 497
Coconut Island		1 426	156
Darnley Island		1 435	2 940
Dauan Island		847	417
Horn Island		2 020	1 855
Mabuiag Island		2 537	942
Thursday Island		645	851
Thursday Island		557	864
Warraber Island		0	0
Yam Island		132	4 648
Yorke Island		0	0
Badu Island		423	3 446
Boigu Island		902	177
Moa Island		832	6 710
Murray Island		820	1 765
Saibai Island	719	2 404	

2. As at 31 January 2016, the Department of Agriculture and Water Resources leased 410 cars.

<b>14 September 2015 to 31 January 2016</b>				
<b>2 (a) Location</b>	<b>2 (b) Usage</b>	<b>2 (c) Cost (GST exclusive) \$</b>	<b>Total Vehicles</b>	<b>2 (d) Total km</b>

**Question: 148 (continued)**

ACT	General operational use, including front line service delivery operations incl. compliance activities, general administration and transport of personnel and minor freight	119 453	20	90 630
Central East Region		459 732	77	488 994
North East Region		328 915	81	448 092
Northern Region		117 991	25	148 525
South Region		131 312	29	124 278
West Region		308 062	78	363 472
South East Region		387 195	100	774 285

**Australian Fisheries Management Authority (AFMA)**

1. As at 31 January 2016, AFMA owned two cars.

The table below contains the location, cost and distance travelled of all cars owned by AFMA from 14 September 2015 to 31 January 2016.

<b>1 (a) Location</b>	<b>1 (b) Usage</b>	<b>1 (c) Cost (GST exclusive) \$</b>	<b>1 (d) Distance travelled km</b>
Thursday Island	General operational purposes, including compliance activities, attending meetings and minor freight	1 102	437
Thursday Island		585	562

2. As at 31 January 2016, AFMA leased three cars.

<b>1 (a) Location</b>	<b>1 (b) Usage</b>	<b>1 (c) Cost (GST exclusive) \$</b>	<b>1 (d) Distance travelled km</b>
Darwin		4 282	3 868

**Question: 148 (continued)**

Darwin	The Darwin vehicles were utilised for general operational purposes, including compliance activities, attending meetings and minor freight. The Canberra vehicle is for general administration use.	4 293	2 807
Canberra		3 213	7 067

**Cotton Research and Development Corporation (CRDC)**

1. None

2. As at 31 January 2016, CRDC leased seven cars.

<b>1 (a) Location</b>	<b>1 (b) Usage</b>	<b>1 (c) Cost (GST exclusive) \$</b>	<b>1 (d) Distance travelled km</b>
Narrabri/Emerald/Toowoomba	Four corporate cars are used for travel to meetings in regional centres and three salary sacrificed cars are used for managers and are also used for corporate travel.	59 874	59 085

**Murray-Darling Basin Authority (MDBA)**

1. None

2. As at 31 January 2016, MDBA leased one car.

<b>1 (a) Location</b>	<b>1 (b) Usage</b>	<b>1 (c) Cost (GST exclusive) \$</b>	<b>1 (d) Distance travelled km</b>
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**Question: 148 (continued)**

Toowoomba	To facilitate the business of the MDBA	7 032	5 200
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**Grains Research and Development Corporation (GRDC)**

1. None
2. As at 31 January 2016, the GRDC leased three cars.

<b>1 (a) Location</b>	<b>1 (b) Usage</b>	<b>1 (c) Cost (GST exclusive) \$</b>	<b>1 (d) Distance travelled km</b>
Car 1 (NSW)	The cars are used for travel to meetings and conferences in regional centres or meetings with research partners, grower and panel events, field days and grower industry forums.	12 044	3 612
Car 2 (WA)		13 528	2 529
Car 3 (NSW)		2 017	0

**Australian Pesticides and Veterinary Medicines Authority**

1. None
2. None

**Fisheries Research and Development Corporation**

1. None
2. None



**Question:** 148 (Continued)

**Grape and Wine Research and Development Corporation**

1. None

2. None

**Rural Industries Research and Development Corporation**

1. None

2. None

**Wine Australia Corporation**

1. None

2. None

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 149

**Division/Agency:** Finance and Business Support Division

**Topic:** Government payments of accounts

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. What has been the average time period for the department/agency paid its accounts to contractors, consultants or others?
2. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?
3. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?
4. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?
5. How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?
6. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates 2014?
7. Where interest is being paid, what rate of interest is being paid and how is this rate determined?

**Answer:**

**Department of Agriculture and Water Resources**

1. From 14 September 2015 to 31 January 2016, the average period for the department to pay its contractors, consultants and others has been 16 days.

	<b>Time</b>	<b>Number of payments</b>	<b>Percentage of total</b>
2.	0-30 days	10 333	87

**Question: 149 (continued)**

3.	31-60 days	948	8
4.	61-90 days	323	3
5.	91-120 days	143	1
	over 120 days	148	1

6. The department has paid \$1 309.55 in interest from 01 July 2014 to 31 January 2016.
7. Interest is payable at the general interest charge rate available on the Australian Taxation Office website, calculated in respect of each day from the day after payment was due.

**Australian Fisheries Management Authority (AFMA)**

1. 14.72 days
2. Of the 1 257 invoices received by AFMA, during the period all (i.e. 100 per cent) were paid in under 30 days
3. Nil
4. Nil
5. Nil
6. No
7. N/A

**Australian Grape and Wine Authority (AGWA)**

1. 12 days
2. 94 per cent (490 out of 523)
3. 6 per cent (30 out of 523)
4. Zero per cent (3 out of 523)
5. Nil
6. No
7. N/A

**Australian Pesticides and Veterinary Management Authority (APVMA)**

1. From 14 September 2015 to 31 January 2016, the average time period for APVMA to pay its accounts to contractors, consultants or others has been 21 days.

**Question: 149 (continued)**

APVMA has paid its accounts to contractors, consultants or others as per the following table:

	<b>Time</b>	<b>Number of payments</b>	<b>Percentage of total</b>
2.	0-30 days	172	87
3.	31-60 days	17	8
4.	61-90 days	10	5
5.	91-120 days	nil	n/a
	over 120 days	nil	n/a

6. No interest has been paid on overdue amounts since Budget Estimates in June, 2014.

7. Not applicable.

**Cotton Research Development Corporation (CRDC)**

1. Less than 30 days.

2. 626 (100 per cent) have been paid in under 30 days between the dates 14/9/15 – 31/1/16.

3. N/A

4. N/A

5. N/A

6. N/A

7. N/A

**Grains Research and Development Corporation (GRDC)**

1-7 The Grains Research and Development Corporation is a Corporate Commonwealth entity and is not subject to this government policy. GRDC has its own financial management policies and payments are made in accordance with that, generally within 30 days. No interest payments have been made to suppliers this financial year.

**Fisheries Research & Development Corporation (FRDC)**

1. Settlement is usually made within 30 days pending timing of approved project deliverables.

2. 80 per cent

3. 20 per cent due to timing of approved project deliverables.

**Question: 149 (continued)**

4. Nil
5. Nil
6. No
7. N/A

**Murray Darling Basin Authority (MDBA)**

1. The average time period for payment of a correctly rendered invoice was 26 days.
2. 1 078 invoices or 94.63 per cent of total invoices were paid in under 30 days.
3. 42 invoices or 3.70 per cent of total invoices were paid between 30 and 60 days.
4. 10 invoices or 0.88 per cent of total invoices were paid between 60 and 90 days.
5. Five invoices or 0.44 per cent of total invoices were paid between 90 and 120 days.  
Four invoices or 0.35 per cent of total invoices were paid over 120 days.
6. The MDBA has not paid any interest on overdue amounts.
7. Not applicable

**Rural Industries Research and Development Corporation (RIRDC)**

- 1-7 The Rural Industries Research and Development Corporation is a Corporate Commonwealth entity and is not subject to this government policy. RIRDC has its own financial management policies and payments are made in accordance with that, generally within 30 days. No interest payments have been made to suppliers this financial year.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 150

**Division/Agency:** Finance and Business Support Division

**Topic:** Hire Cars

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency.
2. What are the reasons for hire car costs?
3. How much did the department spend on hire cars during the specified period for their minister or minister's office?

**Answer:**

1. From 1 September 2015 to 31 January 2016, the Department of Agriculture and Water Resources spent \$310 405 on hire car costs. The table below provides a breakdown of hire car costs by division:

Division/ Business Group	\$Amount
Farm Support Division	61
Australian Bureau of Agricultural and Resources Economics and Sciences	101 486
Agricultural Policy Division	1 251
Biosecurity Policy and Implementation Division	660
Service Delivery Division	126 410
Animal Division	4 259
Compliance Division	3 746
Exports Division	16 780

**Question: 150 (Continued)**

Plant Division	12 288
Finance and Business Support Division	20 082
Corporate Strategy and Governance Division	8 657
Information Services Division	723
Sustainable Agriculture Fisheries and Forestry Division	2 381
Trade and Market Access Division	3 336
Water Division	3 251
Executive	5 034

2. Department of Agriculture and Water Resources and portfolio agency officials are sometimes required to travel to various locations across Australia and internationally, and car hire costs can be incurred as a result. As an example, ABARES collects survey data from farmers across Australia. The data collectors use hire cars to travel between survey points.
3. The department did not incur any costs for hire cars during the specified period for the minister's office.

**Australian Fisheries Management Authority (AFMA)**

1. For the period 14 September 2015 to 31 January 2016 the Australian Fisheries Management Authority spent \$9 322 on hire cars. The breakdown per business group within AFMA is:

<b>Branch</b>	<b>Amount</b> <b>\$</b>
Fisheries Management Branch	657
Fisheries Operations Branch	8 074
Corporate Services Branch	591

2. AFMA incurred hire care expenditure for the purposes of attending meetings, training sessions, port visits and other travel expenditure relating to the AFMA commission, and AFMA's compliance and fisheries management activities. Hire cars were used where the cost of a hire car was expected to be less than the cost of a taxi.
3. Nil

**Question:** 150 (Continued)

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. APVMA's hire car costs for the period 14 September 2015 to 31 January 2016 was \$999 (inc GST). The breakdown across programs is:

<b>Branch</b>	<b>Amount</b>
	<b>\$</b>
Legal & Compliance	\$892
Registration Management & Evaluation	\$107

2. The predominant reason for the use of hire cards is in conjunction with interstate travel.
3. Nil

**Australian Grape and Wine Authority (AGWA)**

1. AGWA's hire car costs for the period 14 September 2015 to 31 January 2016 was \$20 233. The breakdown across programs is:

<b>Program</b>	<b>Amount</b>
Corporate Services and affairs	1 092
Research and Development	218
Marketing	11 296
Regulatory Services	7 627
Board	0

2. Only while traveling regionally in Australia, or to different cities for overseas markets.
3. Nil

**Cotton Research and Development Corporation (CRDC)**

1. CRDC hire car costs \$1 149.
2. Hire cars are used to attend meetings in regional areas when a corporate car is not available and the distance is too great to use a taxi.
3. Nil



**Question:** 150 (Continued)

**Grains Research and Development Corporation (GRDC)**

1. GRDC has spent \$10 574 (excl GST) on hire cars for the period 15 September 2015 to 31 January 2016.
2. The GRDC relies on car hire travel to attend events and meetings in remote and regional areas of Australia. Given the nature and location of GRDC's research activities, road travel is often the only option.
3. Nil

**Fisheries Research and Development Corporation (FRDC)**

1. \$1 379 (inc gst)
2. Transporting board members, saving costs on individual taxi fares where possible.
3. Nil

**Murray Darling Basin Authority**

1. For the period 14 September 2015 to 31 January 2016 the MDBA spent \$32 177 (GST inclusive) on hire cars. The breakdown by business groups is outlined below:

River Management	\$17 327
Environmental Management	\$5 500
Policy and Planning	\$7 488
Corporate Division	\$1 862

Costs include Whole-of-Government procurement fees, credit card fees, fees for location and fuel.

2. Hire car costs are incurred by MDBA staff and committee members for work related purposes, for example, for meetings, project site visits.
3. Nil

**Rural Industries Research and Development Corporation (RIRDC)**

1. The Rural Industries Research and Development Corporation (RIRDC) has spent \$1 000 (GST Inc.) on hire cars over the period 14 September to 31 January 2016.
2. The hire car costs identified above are a reflection of RIRDC's role and presence across the country and across cities and regions. RIRDC operations require officers to be present at different locations and travel expenditure is incurred as a result.
3. N/A

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 151

**Division/Agency:** Finance and Business Support Division

**Topic:** Credit Cards

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. Provide a breakdown of any changes to employment classifications that have access to a corporate credit card.
2. Have there been any changes to action taken in the event that the corporate credit card is misused?
3. Have there been any changes to how corporate credit card use is monitored?
4. Have any instances of corporate credit card misuse have been discovered during the specified period? If so:
5. Please list staff classification and what the misuse was, and the action taken.
6. Have there been any changes to what action is taken to prevent corporate credit card misuse?
7. How many credit cards available to the Minister or their office? If so, please list by classification. Have there been any misuse of credit cards by the Minister or their office? Has any action been taken against the Minister or their office for credit card misuse? If so, list each occurrence, including the cost of the misuse.

**Answer:**

1. There have been no changes.
2. There have been no changes.
3. There have been no changes.
4. During the period 1 September 2015 to 31 January 2016, 22 instances of misuse occurred.

**Question:** 151 (continued)

5. Table below lists staff classification, the misuse and the action taken.

<b>Staff Classification</b>	<b>Reported instances of inappropriate use 1/09/15 – 31/01/16</b>	<b>Reason for inappropriate use</b>	<b>Action Taken</b>
APS4	1	inadvertent use (self-reported)	Invoice issued to reimburse department
APS5	4	inadvertent use (self-reported)	Invoice issued to reimburse department
APS6	4	inadvertent use (self-reported)	Invoice issued to reimburse department
EL1	5	inadvertent use (self-reported)	Invoice issued to reimburse department
EL2	4	inadvertent use (self-reported)	Invoice issued to reimburse department
SES	4	inadvertent use (self-reported)	Invoice issued to reimburse department

6. The department is constantly looking at its financial management processes and where systemic issues are identified business processes are adjusted.

7. No credit cards are issued by the department to the minister or his personal staff.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 152

**Division/Agency:** Finance and Business Support Division

**Topic:** Land Costs

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. How much land (if any) does the Department/agencies or authorities or Government Corporation within each portfolio own or lease?
2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department/agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-defence Force base land is to be included)
3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.
  - a. What is the current occupancy level and occupant of the items identified in (3)?
  - b. What is the value of the items identified in (3)?
  - c. What contractual or other arrangements are in place for the items identified in (3)?
4. How many buildings (if any) does the Department/agencies or authorities or Government Corporation within each portfolio own or lease?
5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department/agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).
6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?

**Question:** 152 (continued)

**Answer:**

**Department of Agriculture and Water Resources**

1. The Department of Agriculture owns 12 parcels of land. The department does not lease land.
2. Details for owned land are provided in the following table.

Description of owned land	Land value (\$)	Land area (m <sup>2</sup> )
<b>Commercial</b>		
7 Industry Ave, Narromine, NSW	60 000	3 606
20 Pinnacles Rd, Broken Hill, NSW	70 000	2 016
Quarrian Rd/Bower Rd, Longreach, QLD	90 000	698
<b>Residential</b>		
5 Gill Rd (Lot 2275), Broome, WA	350 000	845
13 Gill Rd (Lot 2279), Broome, WA	340 000	753
11 Carlsen Way, Karratha, WA	375 000	710
1 Lady Douglas Way, Karratha, WA	375 000	705
7 Quetta Close (Lot 3), Thursday Island, QLD	360 000	967
6 Quetta Close (Lot 4), Thursday Island, QLD	370 000	972
5 Quetta Close (Lot 5), Thursday Island, QLD	370 000	840
6 Kanthin Road, Weipa, QLD	140 000	1 043
30 Langley Gardens, Port Hedland WA	650 000	734

3. Details of the current assets, items or purse located on the subject owned land is identified in the following table.

Description of Owned Land and Buildings	Occupant	Occupancy Rate (a)	Bldg Value (\$) (b)	Building Size (m <sup>2</sup> )
<b>Commercial</b>				
7 Industry Avenue, Narromine, NSW		100%		100

**Question: 152 (continued)**

Description of Owned Land and Buildings	Occupant	Occupancy Rate (a)	Bldg Value (\$) (b)	Building Size (m <sup>2</sup> )
- Warehouse and Office Building	Aust. Plague Locust Commission		133 083	
- Chemical Storage Shed			38 154	
20 Pinnacles Road, Broken Hill, NSW	Aust. Plague Locust Commission	100%		44
- Office Building and Improvements			13 598	
- Workshop and Sheds			61 686	
26 Quarrian Road, Longreach, QLD	Aust. Plague Locust Commission	100%		80
- Office and Laboratory			20 862	
-Workshop			31 543	

<b>Residential</b>				
5 Gill Rd (Lot 2275), Broome, WA	Vacant	0%	237 629	119
- House				
13 Gill Rd (Lot 2279), Broome, WA	DAWR Staff Member	100%	232 333	119
- House				
30 Langley Gardens, Port Hedland, WA	DAWR Staff Member	100%	647 500	198
- House				
11 Carlsen Way (Lot 1260), Karratha, WA	Vacant	0%	344 229	115
- House				
1 Lady Douglas Way (Lot 1386), Karratha, WA	Vacant	0%	366 438	120
- House				
7 Quetta Close (Lot 3), Thursday Island, QLD	DAWR Staff Member	100%	213 208	Not recorded

**Question: 152 (continued)**

- House				
6 Quetta Close (Lot 4), Thursday Island, QLD	Vacant	0%	215 896	Not recorded
- House				
5 Quetta Close (Lot 5), Thursday Island, QLD	Torres Strait Regional Authority	100%	215 896	Not recorded
- House				
6 Kanthin Road, Weipa, QLD	Vacant	0%	297 338	Not recorded
- House				

- c. The department has contracted with a property provider for the management of its commercial property. There are no ongoing contracts for owned residential properties as services are contracted on an as needs basis.
- The department owns three commercial buildings and nine residential buildings. It leases 80 premises.
  - Each building owned, its location, its size (where known) and its value is listed in response to question 3 above.
  - Occupancy rates for each owned building are listed in table 3 above. Some of the residential properties are currently vacant and the department is currently reviewing its residential property holdings.

**Australian Fisheries Management Authority (AFMA)**

- The Australian Fisheries Management Authority (AFMA) owns three residential properties and leases a further three residential properties on Thursday Island.
- Details for owned land are provided in the following table:

Area (square metres)	Valuation as at June 2015 \$	Location	Land Holding
1149	350 000	12 Summers Street Thursday Island	Owned by AFMA

**Question: 152 (continued)**

1037	375 000	18 Milman Street Thursday Island	Owned by AFMA
892	350 000	56 Summers Street Thursday Island	Owned by AFMA
Unknown	Unknown	16 Victoria Parade Thursday Island	Leased by AFMA
Unknown	Unknown	3/22 Clarke Street Thursday Island	Leased by AFMA
Unknown	Unknown	16 Clarke Street Thursday Island	Leased by AFMA

- 3 Details of the current assets, items or purse located on the subject owned land is identified in the following table.

<b>Location</b>	<b>Asset</b>	<b>Occupancy Level (a)</b>	<b>Occupant (a)</b>	<b>Value as at 13 June 2014 \$ (b)</b>	<b>Contractual arrangements (c)</b>
12 Summers Str Thursday Island	House	100%	AFMA staff	275 000	N/A
18 Milman St Thursday Island	House	100%	AFMA staff	350 000	N/A
56 Summers St Thursday Island	House	100%	AFMA staff	325 000	N/A
16 Victoria Pl Thursday Island	House	100%	AFMA staff	Unknown	Lease
3/22 Clarke Street, Thursday Island	House	100%	AFMA Staff	Unknown	Lease
16 Clarke St Thursday Island	House	100%	AFMA Staff	Unknown	Lease

4. AFMA leases one building in Canberra and co-locates with the Department of Prime Minister and Cabinet in Darwin. AFMA also owns three residential properties and leases a further three residential properties on Thursday Island. AFMA operates and manages one building on Thursday Island on behalf of the Commonwealth at no cost to AFMA.

- 5.



**Question: 152 (continued)**

<b>Residence</b>	<b>Size of Building in square metres</b>	<b>Location</b>	<b>Value as at 13 June 2014</b> \$	<b>Owned by</b>
12 Summers Street	158	Thursday Island	275 000	AFMA
18 Milman Street	232	Thursday Island	350 000	AFMA
56 Summers Street	199	Thursday Island	325 000	AFMA

6 All AFMA buildings are 100% occupied.

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. The APVMA leases one piece of land.
2. This land is a 6 111 square metres block situated in Symonston, ACT. The 2014–15 valuation was \$1 492 666.
3. The APVMA's office building is located on this piece of land.
  - a. The building is 100 per cent occupied by the APVMA.
  - b. The building is leased and the valuation of the building is not known.
  - c. The lease is until October 2020.
4. The APVMA leases one building
5. This building is the APVMA's office in Symonston ACT. The building is leased and the valuation of the building is not known.
6. The APVMA occupies 100 per cent of the building

**Australian Grape and Wine Authority (AGWA)**

1. AGWA does not own or lease any land.
2. N/A
3. N/A
  - a. N/A
  - b. N/A

**Question: 152 (continued)**

- c. N/A
4. AGWA leases five (5) buildings.
5. N/A
6. All leases (except for Adelaide) are contracted per square meter (space) of a larger organisations, therefore we occupy 100 per cent of the leased area. The National Wine Centre in Adelaide, AGWA staff occupy 51 per cent. The top floor is sub-leased.

**Cotton Research and Development Corporation (CRDC)**

1. One owned property of 1 012 m<sup>2</sup>.
2. 1 012 m<sup>2</sup>, 2 Lloyd Street Narrabri NSW 2390, valued at \$190 000, owned by this agency.
3. Office building (3 levels) and garage.
  - a. 100 per cent Cotton Research and Development Corporation.
  - b. \$517 729 as at 31 January 2016.
  - c. None
4. 1 owned.
5. Cotton Research and Development Office, 950 m<sup>2</sup>, 2 Lloyd Street Narrabri NSW 2390, \$520 000, Owned.
6. 100 per cent.

**Fisheries Research and Development Corporation (FRDC)**

1. FRDC does not own or lease any land.
2. N/A
3. N/A
  - a. N/A
  - b. N/A
  - c. N/A
4. FRDC occupy space in one building
5. N/A
6. FRDC occupies 100 per cent of the space it leases.

**Question:** 152 (continued)

**Grains Research and Development Corporation (GRDC)**

1. GRDC owns land
2. Land holding – Block 8, section 9, Barton ACT  
Site size- 3 624 square meters, building area of 1 376 sqm  
Location of land – Level 1 – 40 Blackall Street Barton, ACT  
Valuation – \$1 000 000
3. Tourism house is located on the above mentioned land, sharing with the Department of Finance. Occupancy rate of zero per cent - held for sale
4. GRDC owns the first floor within 40 Blackall street, Barton
5. Building name: Tourism House  
Building size: 1 376sqm  
Location: Level 1, 40 Blackall Street, BARTON ACT 2600  
Building valuation: \$4 000 000  
Premises: 40 Blackall Street GRDC owns 25 per cent, the remaining space is used by the Department of Finance, and other non-government entities.
6. Occupancy rate of zero per cent - held for sale.

**Murray Darling Basin Authority (MDBA)**

1. MDBA does not own or lease any land.
2. N/A
3. N/A
  - a. N/A
  - b. N/A
  - c. N/A
4. MDBA lease space in two buildings
5. N/A
6. MDBA occupies 100 per cent of the space it leases.

**Question:** 152 (continued)

**Rural Industries Research and Development Corporation (RIRDC)**

- 1 RIRDC does not own or lease any land.
- 2 N/A
- 3 N/A
  - a. N/A
  - b. N/A
  - c. N/A
4. RIRDC lease space in one building.
5. NA
6. RIRDC occupies 100 per cent of the space it leases.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 153

**Division/Agency:** Finance and Business Support Division

**Topic:** Subscriptions

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. What pay TV subscriptions does your department/agency have?
  - a. Please provide a list of channels and the reason for each channel.
  - b. What has been the cost of this package/s during the specified period?
  - c. What is provided to the Minister or their office?
  - d. What has been the cost of this package/s during the specified period?
2. What newspaper subscriptions does your department/agency have?
  - a. Please provide a list of newspaper subscriptions and the reason for each.
  - b. What has been the cost of this package/s during the specified period?
  - c. What is provided to the Minister or their office?
  - d. What has been the cost of this package/s during the specified period?
3. What magazine subscriptions does your department/agency have?
  - a. Please provide a list of magazine subscriptions and the reason for each.
  - b. What has been the cost of this package/s during the specified period?
  - c. What is provided to the Minister or their office?
  - d. What has been the cost of this package/s during the specified period?

**Question:** 153 (continued)

4. What publications does your department/agency purchase?
  - a. Please provide a list of publications purchased by the department and the reason for each.
  - b. What has been the cost of this package/s during the specified period?
  - c. What is provided to the Minister or their office?
  - d. What has been the cost of this package/s during the specified period?

**Answer:**

**Department of Agriculture and Water Resources**

1. The department does not separately record costs for Pay TV subscriptions but includes them under 'publications and subscriptions':

Total cost of publications and subscriptions for the period 14 September 2015 to 30 January 2016 was \$404 554

- a) Please see Attachment A for a list of the department's pay TV subscriptions. The department subscribes to these channels for access to world news and events.
  - b) The department is unable to breakdown Pay TV subscription expenditure to answer this question without an unreasonable diversion of resources.
  - c) No pay TV subscriptions are provided to the minister's office.
  - d) N/A
2. The department does not separately record costs for Newspaper subscriptions but includes them under 'publications and subscriptions':

Total cost of publications and subscriptions for the period 14 September 2015 to 30 January 2016 was \$404 554

- a) Please see Attachment A for a list of the department's newspaper subscriptions. The department subscribes to these newspapers for access to current news and information.
- b) The department is unable to breakdown newspaper subscription expenditure to answer this question without an unreasonable diversion of resources.
- c) Please refer to Attachment D for a list of publications to which the minister's office subscribes.
- d) The cost of publications for the minister's office is included in the cost for the department.

**Question: 153 (continued)**

3. The department does not separately record costs for journals and magazines but includes them under 'publications and subscriptions'.

Total cost of publications and subscriptions for the period 14 September, 2015 to 30 January 2016 was \$404 554

- a) Please see Attachment C for a list of the department's journal and magazine subscriptions.
- b) The department is unable to breakdown journal and magazine expenditure to answer this question without an unreasonable diversion of resources.
- c) Please see Attachment D for the list of publications that are provided to the minister's office.
- d) The cost of publications for the minister's office is included in the cost for the department.

4. The department does not separately record costs for publications but includes them under 'publications and subscriptions':

Total cost of publications and subscriptions for the period 14 September 2015 to 30 January 2016 was \$404 554

- a) Please see Attachment E for a list of publications purchased by the department for business related information.
- b) The department is unable to breakdown publication expenditure to answer this question without an unreasonable diversion of resources.
- c) . N/A
- d) N/A

## DEPARTMENT OF AGRICULTURE'S MEDIA SUBSCRIPTIONS AS AT 30 JANUARY 2016

**Pay TV stations:**

- Foxtel A-PAC
- Foxtel BBC Knowledge
- Foxtel BBC World news
- Foxtel Bloomberg
- Foxtel CNBC
- Foxtel CNN
- Foxtel Discovery
- Foxtel Discovery Science
- Foxtel Fox News
- Foxtel National Geographic
- Foxtel Sky News Australia
- Foxtel Sky News Business
- Parliamentary TV  
(to access Question Time, Senate Estimates and other Parliamentary activities)

**Newspapers:**

- Advertiser, The
- Advocate, The
- Age, The
- Animal Welfare
- Australian Financial Review
- Australian, The
- Australian Ports News
- Business Standard
- Cairns Post
- Canberra Times, The
- Courier Mail, The
- Daily Telegraph, The
- Daily Yomiuri
- Economist, The
- Economic Times
- Farm Weekly
- Financial Express, The
- Herald Sun, The
- Hindustan Times
- Indian Express, The
- International Herald Tribune
- Jakarta News
- Jakarta Post
- Japanese Times
- Joogang Daily
- Korea Times News
- Land, The
- Lloyds List
- Mackay Daily Mercury
- Mint
- News Mail
- Nihon Nogyo
- NT News
- Port Lincoln Times
- Poultry Digest
- Queensland Country Life
- Newspaper
- Stock and Land
- Stock Journal
- Townsville Bulletin
- Times of India
- Torres Strait News
- West Australian, The
- Weekly Times
- Sydney Morning Herald
- Welfare Pulse



**MEDIA SUBSCRIPTIONS AS AT 30 JANUARY 2016 FOR THE MINISTER'S OFFICE**

**Newspapers (Minister's Office):**

- Age, The
- Australian Financial Review
- Australian, The
- Canberra Times, The
- Courier Mail, The
- Daily Telegraph, The
- Economist, The
- Farm Weekly
- Herald Sun, The
- Queensland Country Life
- Stock and Land
- Stock Journal
- Sydney Morning Herald
- Land, The

**AGRICULTURE PORTFOLIO AGENCIES MEDIA SUBSCRIPTIONS AS AT  
30 JANUARY 2016**

- Agra Europe (incorporating AgraFood East Europe Weekly, AgraFood Europe, European Potato Markets Monthly, Livestock & Meat Monthly, Potato Markets Weekly, Rural Europe, and World Poultry Meat)
- Agricultural economics (International Assoc. of Agricultural Economists)
- Americafruit
- American bee journal
- American Economic Association membership (7 titles)
- American journal of agricultural economics
- American journal of veterinary research
- Animal production science (Continues: Australian journal of experimental agriculture)
- Annual review of phytopathology
- Applied economic perspectives and policy (Continues: Review of agricultural economics; comes with: American Journal of Agricultural Economics)
- Aquaculture
- Aquaculture Asia
- Asia Pacific consensus forecasts
- Asian timber
- Austasia aquaculture timber
- Ausmarine
- Australasian beekeeper
- Australasian journal of environmental management
- Australasian plant pathology
- Australian & New Zealand grapegrower and winemaker
- Australian and New Zealand Wine industry directory
- Australian cottongrower
- Australian economic papers
- Australian economic review
- Australian entomologist
- Australian farm institute
- Australian forest grower
- Australian forestry
- Australian journal of agricultural and resource economics
- Australian journal of entomology (Continues: Journal of the Australian Entomological Society)
- Australian journal of public administration (online)
- Australian sugar yearbook
- Australian veterinary journal
- Avian diseases
- Avian Pathology
- Biometrika
- Bulletin of entomological research

## ATTACHMENT C

- Bulletin of the European Association of Fish Pathologists
- Canadian journal of agricultural economics
- China agriculture yearbook
- China statistical yearbook
- Choice
- Climate change economics
- Cotton outlook
- Crop and pasture science
- Cruising helmsman
- Daily dairy report
- Dairy markets : global news and analysis (Continues: Milk products & includes merged Preserved Milk )
- Descriptions of fungi and bacteria (IMI)
- Diseases of aquatic organisms
- Distribution maps of plant diseases (IMI)
- Distribution maps of plant pests (IMI)
- Ecological economics
- Economic papers : a journal of applied economics and policy
- Economic record
- Economist
- Energy economics
- Energy policy
- EPPO/OEPP bulletin
- Equine veterinary journal
- Eurofruit
- European economic review
- European pharmacopeia
- European review of agricultural economics
- Farm policy journal
- Farm weekly (incorporating Elders Weekly)
- Fiber Organon
- Fibre 2 fashion
- Fish farmer
- Fish pathology = Gyobyu kenkyu
- Fishing news international
- FO Lichts international sugar & sweetener report
- Foodlegal bulletin
- Fruitnet package (3 titles: Americafruit, Asiafruit, Eurofruit)
- Good Fruit & Vegetables (3 yr package paid 2011)
- Green markets
- Harvard business review
- Infofish International
- Internal Auditor Magazine

## ATTACHMENT C

- International financial statistics
- IVS annual
- IVS annual (CD)
- IWTO Market Information (was Wool Market Information)
- Journal of agricultural economics
- Journal of econometrics
- Journal of economic entomology
- Journal of environmental economics and management
- Journal of fish diseases
- Journal of international economics
- Journal of policy modelling
- Journal of shellfish research
- Journal of stored products research
- Journal of swine health & production
- Journal of the American Veterinary Medical Association
- Journal of veterinary diagnostic investigation
- Journal of zoo and wildlife medicine
- Lancet, The
- Land economics (Continues: Journal of land & public utility economics)
- Live animal regulations
- Lloyd List DNC
- Marine policy
- Marine resource economics
- Nature (online)
- New scientist
- New Zealand journal of forestry
- OFI journal: official publication of Ornamental Fish International
- Oil world weekly
- Pesticide & chemical policy (Continues: Pesticide & toxic chemical news)
- Phytopathology
- Plant disease
- Preventive veterinary medicine
- Profarmer Grain (was Profarmer)
- Profarmer wool bulletin
- Retail World
- Risk analysis
- Science (Online)
- Time Magazine
- Transboundary and emerging diseases (Continues: Journal of veterinary medicine. Series A)
- Twist : the international magazine for luxury fabrics, yarns and fibres (formerly Wool record)
- Vaccine
- Veterinary immunology and immunopathology

## ATTACHMENT C

- Veterinary journal (Continues: British veterinary journal)
- Veterinary microbiology
- Veterinary record
- Wine & viticulture journal (continues: Australian & New Zealand wine industry journal; Australian viticulture)
- Wood resource quarterly
- World aquaculture

**Subscriptions (Minister's Office):**

- Age, The
- Australian , The
- Australian Financial Review
- Time Magazine

**List of Publications for the Portfolio**

- A practical guide to information architecture, By Donna Spencer.
- Agriculture and forest entomology.
- Annual review of phytopathology.
- AsiaFruit
- Australia New Zealand Food Standards Code
- Australasian plant pathology.
- Australian entomologist.
- Australian journal of entomology.
- Australian Master Tax Guide 2014
- AS3806-2006 Compliance programs
- Bergey's manual of systematic bacteriology Volumes 1 to 5.
- Blah blah blah : what to do when works don't work, by Dan Roam.
- Bulleting of entomological research.
- CAB abstract.
- Canberra IQ (electronic)
- Colorado Seed Images
- Coloss beebook : Volume II Standard methods for Apis mellifera pest and pathogen research
- Crop Protection Compendium
- Cycads of the World, by David L. Jones, Dennis Wm Stevenson.
- Data mining applications with R.
- Descriptions of fungi and bacteria (IMI).
- Developing Successful Agriculture - An Australian Case Study, by Zhang-Yue Zhou
- Diseases of poultry, 13th edition 2013.
- Distribution maps of plant diseases (IM).
- Distribution maps of plant pests (IM).
- EPPO/OEPP bulletin.
- EuroFruit
- Flora fungorum sinicorum Vol 17.

## ATTACHMENT E

- Fruitnet package (Americafruit, Asiafruit, Eurofruit).
- Good fruit and vegetables.
- Infectious Forest Diseases, by: Gonthier P; Nicolotti G.
- Inside US Trade.
- Journal of stored products research.
- Letting go of the words.
- Official publication of the Association of American Feed Control Officials
- OHS Alert.
- Oracle hyperion interactive reporting 11 expert guide
- Phytopathology.
- Plant bacteriology
- Plant disease.
- Potatoes Australia
- Rabies: Global Status.
- Reptiles and amphibians of Australia
- Rocket surgery made easy - the do it yourself guide to finding and fixing usability problems, by Steve Krug.
- SAI Global.
- ScienceDirect (Elsevier) - 3 subject collections: Agric. & Biological Sc.; Economics, Econometrics & Finance; Environmental Science
- Science Sifting: Tools for Innovation in Science and Technology, by Rodney R. Dietert and Janice Dietert.
- Small ruminant embryo transfer training (DVD)
- Smut Fungi of the World, by Kalman Vanky.
- Terrestrial Animal Health Code. OIE. World Organisation for Animal Health 2012 Ed.
- The Australian Policy Handbook, by Catherine Althaus, Peter Bridgman and Glyn Davis
- The character of harms : operational challenges in control
- The Intermedia Group Glebe
- The regulatory craft : controlling risks, solving problems and managing compliance



## ATTACHMENT E

- Tropical fruit flies (Tephritidae Dacinae) of South East Asia: Indomalaya to North-West Australasia.
- Vegetables Australia
- Veterinarian, The
- Web of Science 1963+ : Science Citation Index plus Conference Proceedings (Science, Social Science & Humanities) and Current Contents Connect)
- World Trade Daily
- World Trade Law
- Zoological record

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 154

**Division/Agency:** Finance and Business Support Division

**Topic:** Meeting costs

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs.
2. For each Minister and Parliamentary Secretary office, please detail total meeting spend from to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.
3. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
4. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.

**Answer:**

1. The responses for this question are at Attachment A.
2. The meeting spend for the minister, assistant ministers and parliamentary secretary for the subject period is nil.
3. The Department of Agriculture and Water Resources and a number of portfolio agencies who have responded, do not have systems in place to capture the details required. To attempt to generate the records would take a considerable amount of time and is not considered an appropriate allocation of resources for the department or agencies. The responses from the portfolio agencies that did respond are at Attachment B.
4. There are no planned meeting costs available for the minister, assistant minister and parliamentary secretary offices.

**Question: 154 (Continued)**

Responses to Question 1 – Meeting Costs for the period 14 September, 2015 to 31 January, 2016

Department of Agriculture and Water Resources
The Department of Agriculture and Water Resources does not have systems in place to capture the details required. To attempt to generate the records would take a considerable amount of time and is not considered an appropriate allocation of resources.
Australian Fisheries Management Authority
Total expenditure on meetings for the period of 14 September 2015 to 31 January 2016 is not readily available. AFMA does not have systems in place to capture the specific details requested. To attempt to provide this level of detail would involve an unreasonable diversion of AFMA's resources.
Australian Grape and Wine Authority
See table below.
Australian Pesticides and Veterinary Medicines Authority
Meeting costs for the period were \$254. (See table below for details)
Cotton Research and Development Corporation
Meeting costs for the period were \$2 842. (See Attachment A for details)
Fisheries Research and Development Corporation
FRDC can have a large number of meetings/teleconferences each year with research providers/stakeholders etc, we do not record the level of detail that would readily allow an answer to be provided to this question in the time frame provided. To attempt to provide this level of detail would involve an unreasonable diversion of FRDC's resources.
Grains Research and Development Corporation
Meeting costs for the period were \$17 922. A reliable breakdown of these costs was not able to be obtained in the timeframe.
Murray Darling Basin Authority
Providing specific details about the details of every meeting conducted by the Murray-Darling Basin Authority (MDBA) would involve an extensive manual process and therefore, in the context of existing workloads, an unreasonable diversion of resources.
Rural Industries Research and Development Corporation
See table below.

**Question: 154 (Continued)**

Response to Question 1 for the Australian Grape and Wine Authority (AGWA) – Meeting Costs for the period 14 September, 2015 to 31 January, 2016

Date	Details (Type of function; Purpose for function)	Location	Meal Component \$ (inc GST)	Alcohol Component \$ (inc GST)	Total Cost \$ (inc GST)
1/10/2015	Regus Office in DC, America	American Stakeholder Meeting	Detail not provided	Detail not provided	2 462
15/10/2015	The Lion hotel, Adelaide	Management Meeting	Detail not provided	Detail not provided	200
1/11/2015	National Wine Centre, Adelaide	Head of Markets Meeting	Detail not provided	Detail not provided	18 278
<b>Total for AGWA</b>					<b>20 940</b>

Response to Question 1 for the Australian Pesticides and Veterinary Medicines Authority (APVMA) – Meeting Costs for the period 14 September, 2015 to 31 January, 2016

Date	Details (Type of function; Purpose for function)	Location	Meal Component \$ (inc GST)	Alcohol Component \$ (inc GST)	Total Cost \$ (inc GST)
21/10/2015	CEO working lunch with APS executive	Canberra	71		71
17/12/2015	CEO working lunch with industry member	Canberra	85	5	90
21/12/2015	CEO working lunch with consultant undertaking business process review	Canberra	93		93
<b>Total for APVMA</b>			<b>249</b>	<b>5</b>	<b>254</b>

**Question: 154 (Continued)**

Response to Question 1 for the Cotton Research and Development Corporation (CRDC) – Meeting Costs for the period 14 September, 2015 to 31 January, 2016

Date	Details (Type of function; Purpose for function)	Location	Meal Component \$ (inc GST)	Alcohol Component \$ (inc GST)	Total Cost \$ (inc GST)
24/09/2015	CottonInfo meeting	Toowoomba	99	0	99
20/10/2015	Biopesticide meeting	Mascot	83	0	83
5/11/2015	NFF Big Data meeting	Narrabri	174	0	174
17/11/2015	Researcher consultation meeting	Narrabri	149	0	149
12/11/2015	Researcher consultation meeting	Sydney	160	23	183
18/11/2015	CottonInfo meeting	Sydney	712	0	712
10/12/2015	Workforce Strategy meeting	Brisbane	1221	0	1,221
30/11/2015	Researcher consultation meeting	Melbourne	221	0	221
<b>Total for CRDC</b>			<b>2 819</b>	<b>23</b>	<b>2 842</b>

Response to Question 1 for the Rural Industries Research & Development Corporation (RIRDC) – Meeting Costs for the period 14 September, 2015 to 31 January, 2016.

Date	Details (Type of function; Purpose for function)	Location	Meal Component \$ (inc GST)	Alcohol Component \$ (inc GST)	Total Cost \$ (inc GST)
09/2015	Bioenergy Australia September Meeting	Canberra	450		450
09/2015	Executive Workshop	Bungendore	420		3 790
09/2015	Rural R&D for profit meetings - Nanovaccine	Canberra	242		548
09/2015	Chicken Meat Feed Grain Partnership Meeting	Sydney	185		185
10/2015	Rice Breeding Management Meeting	Wagga Wagga	325		325
10/2015	IT Manager's Meeting	Melbourne	681		681
10/2015	Animal Industries Advisory Panel PRP Teleconference	Canberra	1 878		1 878
10/2015	Australian Pastures Genebank Meeting	Melbourne	406		406

**ATTACHMENT A**

Date	Details (Type of function; Purpose for function)	Location	Meal Component \$ (inc GST)	Alcohol Component \$ (inc GST)	Total Cost \$ (inc GST)
10/2015	NRI Policy Forum	Canberra	1 670		6 126
10/2015	Corporate Strategic Planning Meetings - various	Sydney	2 018		2 018
11/2015	Rice R&D Strategy Meeting	Wagga Wagga	4 054		4 054
11/2015	Honey Bee and Pollination Advisory Panel PRP Meeting	Canberra	443		7 360
11/2015	CCRSPI Partner forum and MCV climate week	Melbourne	3 670		3 670
12/2015	Chicken Meat Advisory Panel PRP Meeting	Geelong	802		9 134
12/2015	Primary Industries Health & Safety Partnership meeting	Canberra	111		111
12/2015	Meeting with University of Melbourne and DEDJTR	Melbourne	590		590
12/2015	MCV Planning meeting	Melbourne	1 080		1 080
12/2015	Board Meeting	Canberra	1 492	151	14 905
<b>Total for RIRDC</b>			<b>20 518</b>	<b>151</b>	<b>57 312</b>

**Question:** 154 (Continued)

Response to Question 3 – Planned meeting Costs for the period 1 March onwards.

Australian Fisheries Management Authority
Nil
Australian Grape and Wine Authority
Nil
Australian Pesticides and Veterinary Medicines Authority
Nil
Cotton Research and Development Corporation (CRDC)
CRDC meets regularly with industry stakeholders, advisory panels, research steering committees and researchers. When these meetings involve 1 or more full days then CRDC may provide dinner. Most meetings are arranged by the stakeholder when required with very few predetermined meeting dates. CRDC estimates meeting costs for meetings that may occur between 1 February 2016 and 30 June 2016 will be \$6 000.
Fisheries Research and Development Corporation
No known plans at this stage.
Grains Research and Development Corporation
Nil
Murray-Darling Basin Authority
The MDBA does not measure this level of detail for its planned meeting expenditure within its budgetary and finance system therefore as a result this information is not available.
Rural Industries Research and Development Corporation
Nil

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 155

**Division/Agency:** Finance and Business Support Division

**Topic:** Consultancies

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September, 2015:

1. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc.). Also include total value for all consultancies.
2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.
3. Have any consultancies not gone out for tender?
  - a. List each, including name, cost and purpose
  - b. If so, why?

**Answer:**

1. There were 18 consultancies valued over \$10 000 undertaken between 14 September 2015 and 25 February 2016. The name of the consultant, subject matter, duration, cost and the method of procurement for each consultancy is published on the AusTender website at [www.tenders.gov.au](http://www.tenders.gov.au). The total value of these 18 consultancies is \$2 061 172.
2. There are no consultancies specifically planned for the department for the remainder of the financial year. Consultancies will be added to the Annual Procurement Plan when a degree of certainty exists around the requirement for engagement.
3. Yes. There were 18 consultancies that did not go out to open tender:
  - six were procured via limited tendering as they were valued at less than the \$80 000 threshold that requires an open tender process



**Question:** 155 (Continued)

- one was for legal services procured via a pre-qualified tender process from the Whole of Government Legal Services multi use list
- eleven were procured from panels established via an open tender process.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 156

**Division/Agency:** Finance and Business Support Division

**Topic:** Travel costs – department

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September, 2015:

1. Is the Minister or their office or their delegate required to approve all departmental and agency international travel?
2. If so, under what policy?
3. Provide a copy of that policy.
4. When was this policy implemented?
5. When is the Minister notified, when is approval provided?
6. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
7. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.
8. What date was the Minister or their office notified of the travel?
9. What date did the Minister or their office approve the travel?
10. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.

**Question:** 156 (continued)

**Answer:**

**Department of Agriculture and Water Resources**

1. The following international travel approval requirements are applied in the department:
  - a. Significant travel with a value estimated over \$50 000 must be approved by the minister
  - b. Significant travel with a delegation of ten or more Commonwealth officials must be approved by the minister
  - c. Biosecurity activities, postings, missions and deployments require first assistant secretary approval only
  - d. All other international travel must be approved by the secretary or the secretary's delegate.
2. The approval requirements are detailed in are reflected in the department's Accountable Authority Instructions AAI 2.4 Official Travel
3. See attached
4. April 2015.
5. The minister is provided with a monthly report that identifies non-biosecurity inspection related international travel that was approved by the secretary in the previous month. For travel requiring the minister's approval, the approval is sought and provided, prior to travel being undertaken.
6. The breakdown of costs for Department of Agriculture and Water Resources officials travelling with the minister for the period 1 September 2015 to 31 January 2016 are detailed in the table below.

Category of costs - International	Amount (GST exclusive) \$
Airfares (business class)	16 672
Accommodation	3 657
Travel allowance (including meals)	1 300
Other costs	Nil
TOTAL	21 629

Category of costs - Domestic	Amount (GST exclusive) \$
Airfares (economy class)	1 836
Accommodation	267
Travel allowance (including meals)	309
Other costs	174
TOTAL	2 586

**Question: 156 (continued)**

1. The breakdown of total costs for Department of Agriculture and Water Resources officials travelling overseas for the period 1 September 2015 to 31 January 2016 are detailed in the table below.

Category of costs	Amount (GST exclusive) \$
Airfares	3 161 273
Accommodation	2 323 664
Travel allowance (including meals)	2 234 154
Other costs	784 237
<b>TOTAL</b>	<b>8 503 328</b>

Airfares are business class for all international travel, business class for SES domestic travel where flight times exceed three hours and economy class for all other domestic travel.

A breakdown of reason and explanation of travel would require an unreasonable diversion of resources.

Department of Agriculture and Water Resources officials undertake travel on an 'as required' basis and in accordance with the Whole-of-Australian-Government Travel Arrangements and departmental policies.

2. The minister is only required to be notified of all non- biosecurity related travel and this notification is provided monthly to the minister.
3. For travel requiring the minister's approval, the approval is sought and provided, prior to travel being undertaken.
4. The provision of this information would entail an unreasonable diversion of resources.

**Australian Fisheries Management Authority (AFMA)**

1. No
2. Not Applicable
3. Not Applicable
4. Not Applicable
5. Not Applicable
6. Not applicable
7. See table below. AFMA incurred travel expenditure for the purposes of attending meetings, training sessions and other compliance and fisheries management activities.

**Question: 156 (continued)**

These activities included port visits, operational meetings with other jurisdictions, and attendance at interstate and international fisheries meetings.

<b>Category of Costs</b>	
Air Fares - Domestic	\$154 487
Air Fares - International	\$99 788
Airline Membership	\$477
Booking Fee	\$18 548
Car Hire	\$9 322
Domestic - Accommodation	\$150 773
Domestic - Incidentals	\$2 211
Domestic - Meals	\$34 413
International - Accommodation	\$8 362
International - Meals	\$1 974
Mileage Allowance	\$10 636
Motor Vehicles - Lease Costs	\$10 717
Motor Vehicles - Running Costs	\$2 203
Parking Fees	\$3 429
Passport / Visa Costs	\$1 166
Taxi, train bus costs	\$26 931
Travel Allowance - Domestic	\$7 164
Travel Allowance - International	\$48 528
<b>Total</b>	<b>\$591 129</b>

8. Not applicable.
9. Not applicable.
10. Reflecting the operational and regulatory requirements of AFMA in managing Commonwealth fisheries, a significant number of meetings are expected to take place during the rest of the calendar year and these will involve both domestic and international travel. However, final detailed arrangements are yet to be determined.

**Australian Grape and Wine Authority (AGWA)**

1. No
2. N/A
3. N/A
4. N/A
5. N/A
6. N/A
7. N/A
8. N/A
9. N/A
10. N/A

**Question:** 156 (continued)

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. No, the minister or their office or their delegate are not required to approve all APVMA international travel
2. N/A
3. N/A
4. N/A
5. N/A
6. N/A
7. N/A
8. N/A
9. N/A
10. N/A

**Cotton Research and Development Corporation**

1. The Accountable Authority (Board) or the Executive Director can approve CRDC staff international travel.
2. The Board established the Travel Policy in 2003 which requires all travel to be approved by using a travel request form approved by the Executive Director for staff international travel and the Board for director international travel.
3. CRDC's Travel Policy states:
  - 4.2 CRDC travel must be approved in accordance with the delegation of authority table and the accountable authority instructions.
  - 5.4 For international travel, classes above economy, but excluding first class, may be used with the prior approval of the Chair and/or Executive Director, who may set 'caps' on the cost of such travel.CRDC's Delegations of Authority Table states:
  - Chair to approve international travel for a Director or the Executive Director.
  - Executive Director to approve international travel for a staff or consultants.
4. The policy was implemented on 1 March 2003.
5. N/A

**Question: 156 (continued)**

6. N/A
7. N/A
8. N/A
9. N/A
10. N/A

**Fisheries Research and Development Corporation (FRDC)**

1. The FRDC delegates approve travel as per the FRDC travel policy and the board approved delegation policy schedule
2. Travel policy
3. Policy is attached
4. February 1994 and updated as per the quality management system
5. N/A
6. N/A
7. All travel is as per the travel policy and travel is booked within board approved budgets. Travel costs incurred by staff are reimbursed actual costs and are not paid a travel allowance. The level of detail in the time provided, that would readily allow an answer to be provided to this question would involve going through each project code to provide this breakdown, and would involve an unreasonable diversion of FRDC's resources. Air travel staff – 15 September to 31 January 2016 \$34 755 (ex GST)
8. N/A
9. N/A
10. N/A

**Grains Research and Development Corporation (GRDC)**

1-10 Not applicable to Corporate PGPA entities

**Murray Darling Basin Authority (MDBA)**

1-6. Not applicable

**Question: 156 (continued)**

7. The Murray-Darling Basin Authority (MDBA) spent a total of \$355 215 on travel (domestic and international) for departmental officers during the period 14 September 2015 to 31 January 2016.

A breakdown of the costs are outlined below:

<b>Travel Expense</b>	<b>Amount (inc. GST)</b>
Airfares (all flights were economy class)	128,269
Accommodation	79,037
Meal Allowance	96,005
Other Travel Expenses	51,904
<b>Total</b>	<b>355,215</b>

The travel was undertaken to progress the MDBA's business including the implementation of the Basin Plan, delivery of joint programs and attendance at governance committees.

8. The MDBA was not required to notify the minister of any travel.
9. Ministerial approval was not required.
10. As at 31 January 2016, there were 152 trips planned for the rest of this calendar year. The travel is being undertaken to progress the MDBA's business including the implementation of the Basin Plan, delivery of joint programs and attendance at governance committees.

**Rural Industries Research and Development Corporation (RIRDC)**

- 1-10 The minister or their office is not required to approve international travel for Rural Industries Research and Development Corporation.



**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 157

**Division/Agency:** Finance and Business Support Division

**Topic:** Grants

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September, 2015:

1. What guidelines are in place to administer grants?
2. How are grants applied for?
3. Are there any restrictions on who can apply for a grant? If yes, please detail.
  - a. Can these restrictions be waved? If yes, please detail the process for waving them and list any grants where the restrictions were waved.
4. What is the procedure for selecting who will be awarded a grant?
5. Who is involved in this selection process?
6. Does the minister or the minister's office play any role in awarding grants? If yes, please detail.
  - a. Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail.
7. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.
8. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.

**Answer:**

1. The department's grants administration framework adheres to the Commonwealth Grants Rules and Guidelines (CGRGs) and with other grants related policy as established by the Department of Finance.

**Question:** 157 (continued)

2. The application process for grants is determined by the relevant approved grant programme guidelines in accordance with the CGRGs. The CGRGs allow a variety of application processes (refer section 2.3 of the CGRGs).
3. The eligibility to apply for grant funding is defined in the relevant approved grant programme guidelines in accordance with the CGRGs. The minister may change grant programme guidelines provided the change follows the approved process to amend grant programme guidelines (CGRGs 13.14)
4. The process for selecting recommended applicants is outlined in the relevant grant programme guidelines. Grants are assessed against agreed criteria and in accordance with the CGRGs. (9.3 CGRGs)
5. The selection panel composition is outlined in the relevant grant programme guidelines in accordance with best practice and compliance with the CGRGs.
6. The minister may be consulted in the programme design and development of grant programme guidelines. The minister approves grant programme guidelines in accordance with Commonwealth grants management policy. The minister may approve grants recommended for funding in accordance with the relevant grant programme guidelines.
  - a. The minister or the minister's office has not exercised or attempted to exercise any influence over the awarding of grants
7. All grants awarded are reported on the department's website [www.agriculture.gov.au/about/reporting/obligations/grants-reporting-requirements](http://www.agriculture.gov.au/about/reporting/obligations/grants-reporting-requirements) in compliance with the CGRGs.

Question: 157 (continued)

8.

Recipient Name	Amount \$	Brief Description	Location	Electorate	State	Deed signed Yes/No
ABARES	\$1.5m	Catchment scale land use mapping- improving information on agricultural land use for biosecurity management	Australia	All	All	yes
CSIRO	\$1.5m	Soil sensing - improving quality and availability of in season soil moisture information for farmer decision making	Australia	All	All	yes
CSIRO	\$200 000	Ground cover monitoring - improving on line access for pastoralists, industry groups and Natural Resources Management staff to monthly satellite data showing changes in ground cover	Australia	All	All	Yes
RFCS NSW Northern Region/ Richmond Valley Business & Rural Financial Counselling Services Inc	\$8 104 702	Deliver free financial counselling services to primary producers, fishers and small rural businesses in financial hardship to manage the challenges of change and adjustment.	NSW northern region	New England	NSW	Yes
Murray Irrigation Limited	\$20 006 196	Grant provided under Round Five of the On-Farm Irrigation Efficiency Program for project management and to improve on-farm irrigation infrastructure.	Deniliquin	Farrer	NSW	No

Australian Processing Tomato Research Council Incorporated	\$5 524 464	Grant provided under Round Five of the On-Farm Irrigation Efficiency Program for project management and to improve on-farm irrigation infrastructure.	Shepparton	Murray and Riverina	VIC and NSW	No
RiceGrowers' Association Incorporated - Murray consortium	\$7 892 991	Grant provided under Round Five of the On-Farm Irrigation Efficiency Program for project management and to improve on-farm irrigation infrastructure.	Leeton	Farrer	NSW	No
RiceGrowers' Association Incorporated - Murrumbidgee consortium	\$81 679 886	Grant provided under Round Five of the On-Farm Irrigation Efficiency Program for project management and to improve on-farm irrigation infrastructure.	Leeton	Farrer and Riverina	NSW	No
Colleambally Irrigation Cooperative Limited	\$9 453 995	Grant provided under Round Five of the On-Farm Irrigation Efficiency Program for project management and to improve on-farm irrigation infrastructure.	Coleambally	Riverina	NSW	No
Waterfind Pty Ltd	\$78 902 663	Grant provided under Round Five of the On-Farm Irrigation Efficiency Program for project management and to improve on-farm irrigation infrastructure.	Adelaide	Adelaide, Farrer and Riverina	SA and NSW	No
CAF Consulting Pty Ltd	\$60 000 341	Grant provided under Round Five of the On-Farm Irrigation Efficiency Program for project management and to improve on-farm irrigation infrastructure.	Deniliquin	Farrer	NSW	No

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 158

**Division/Agency:** Finance and Business Support Division

**Topic:** Conditions of Government Contracts and Agreements

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?
2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?
3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?
4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?
5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?
6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?
7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?
8. If no consultation has occurred, why not?
9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?

**Question:** 158 (continued)

**Answer:**

**Department of Agriculture & Water Resources**

1. As of 7 September 2013, no template contracts of the department contain clauses that limit or restrict advocacy or criticism of Government policy. Any contract that contains such clauses is subject to the *Not-for-profit Sector Freedom to Advocate Act 2013*, which renders such clauses void for not-for-profit entities.
2. Not Applicable
3. Not Applicable
4. Not Applicable
5. Not Applicable
6. Not Applicable
7. Not Applicable
8. Not Applicable
9. Not Applicable

**Australian Fisheries Management authority**

1. The Australian Fisheries Management Authority (AFMA) is not party to any contracts that contain any restrictions other than those put forth by the Department of Finance as best practice for agencies to undertake contracting and procurement arrangements.
2. Not Applicable.
3. AFMA is not party to any commercial agreements that contain any restrictions other than those put forth by the Department of Finance as best practice for agencies to enter into commercial agreements for the procurement of services.
4. Not Applicable
5. Not Applicable
6. Not Applicable
7. Not Applicable
8. Not Applicable
9. Not Applicable

**Australian Grape and Wine Authority**

1. No

**Question: 158 (continued)**

2. Not Applicable
3. No
4. Not Applicable
5. Not Applicable
6. No
7. Not Applicable
8. Not Applicable

**Australian Pesticides and Veterinary Medicines Authority**

1. No contracts managed by the APVMA contain any limitations or restrictions on advocacy or criticising government policy.
2. Not Applicable
3. No agreements managed by the APVMA contain any limitations on restrictions on advocacy or criticisms of Government policy.
4. Not Applicable
5. Not Applicable
6. No.
7. Not Applicable
8. Not Applicable
9. Not Applicable

**Cotton Research and Development Corporation**

1. None
2. Not Applicable
3. None
4. Not Applicable
5. Not Applicable
6. Not Applicable
7. Not Applicable
8. Not Applicable

**Question: 158 (continued)**

9. Not Applicable

**Fisheries Research and Development Corporation**

1. None
2. Not Applicable
3. None
4. Not Applicable
5. Not Applicable
6. Not Applicable
7. Not Applicable
8. Not Applicable
9. Not Applicable

**Grains Research and Development Corporation**

1. No
2. Not Applicable
3. No
4. Not Applicable
5. Not Applicable
6. No
7. Not Applicable
8. Not Applicable
9. No

**Murray Darling Basin Authority**

The Murray-Darling Basin Authority's contracts and agreements do not limit or restrict advocacy or criticism of government policy. We have made no financial or resource support changes to our contractual or funding agreements based on an organisation's advocacy work.

**Rural Industries Research and Development Corporation**

1. No



**Question: 158 (continued)**

2. Not Applicable
3. No
4. Not Applicable+
5. Not Applicable
6. No
7. Not Applicable
8. Not Applicable
9. Not Applicable

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 159

**Division/Agency:** Finance and Business Support Division

**Topic:** Vending Machines

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. Has the department/agency purchased or leased or taken under contract any vending machine facilities?
  - a. If so, list these
  - b. If so, list the total cost for these items
  - c. If so, list the itemised cost for each item of expenditure
  - d. If so, where were these purchased
  - e. If so, list the process for identifying how they would be purchased
  - f. If so, what is the current location for these items?

If so, what is the current usage for each of these items?

**Answer:**

**Department of Agriculture and Water Resources**

1. No

**Australian Fisheries Management Authority (AFMA)**

1. No

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. No

**Question:** 159 (continued)

**Australian Grape and Wine Authority (AGWA)**

1. No

**Cotton Research and Development Corporation (CRDC)**

1. No

**Fisheries Research and Development Corporation (FRDC)**

1. No

**Grains Research and Development Corporation (GRDC)**

1. No

**Rural Industries Research and Development Corporation (RIRDC)**

1. No.

**Murray Darling Basin Authority (MDBA)**

1. No.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 160

**Division/Agency:** Finance and Business Support

**Topic:** Fee for services

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include:
2. Name of the fee and a short description of what it covers.
3. How much is the fee (and is it a flat fee or a percentage of the service).
4. The date the fee came into place.
5. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review.
6. What consultation was carried out before the fee was put into place?
7. How was the fee put into place (e.g. through legislation, regulation changes etc)?
8. What justification is there for the fee?

**Answer:**

Department of Agriculture and Water Resources

**Response to questions 1 through 5**

As part of the 2014–15 Budget, the government directed the department to redesign and simplify the cost recovery arrangements to support a more efficient and effective export certification and biosecurity system.

**Question:** 160 (continued)

The department's charging structure was redesigned and so it is not possible to separately identify all the new fee arrangements. The updated biosecurity and export certification cost recovery arrangements came into effect on 1 December 2015. As a result of the redesign several new charges were implemented, some old charges were discontinued and previous charges were adjusted (up and down) to ensure the full cost of delivering those activities is recovered. The arrangements cover more than one hundred separate charges that the department administers. For the full list of charges the departments cost recovery implementation statements are found at: [www.agriculture.gov.au/fees/cost-recovery](http://www.agriculture.gov.au/fees/cost-recovery).

**Response to question 6**

The department undertook a consultation process on the redesigned charges for imports and exports from January 2015 through to September 2015.

**Response to question 7**

Final cost recovery implementation statements, including fees and levies for import and exports, were released on 30 October 2015. The new charges took effect on 1 December 2015. These charges have authority through the relevant Acts and Regulations.

**Response to question 8**

Charges were reviewed to enable full cost recovery in line with the Australian Government Cost Recovery Guidelines.

**Answer:** Portfolio agencies

No existing services provided by the following authorities and corporations have moved from being free to a user-pay service, nor have any additional fees been placed on existing services.

- Murray-Darling Basin Authority (MDBA)
- Cotton Research and Development Corporation (CRDC)
- Australian Grape and Wine Authority (AGWA)
- Rural Industries Research and Development Corporation (RIRD)
- Fisheries Research and Development Corporation (FRDC)
- Australian Fisheries Management Authority (AFMA)
- Australian Pesticides and Veterinary Medicines Authority (APVMA)
- Grains Research and Development Corporation (GRDC)

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 161

**Division/Agency:** Finance and Business Support Division

**Topic:** Multiple tenders

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September, 2015:

1. List any tenders that were re-issued or issued multiple times:
  - a. Why were they re-issued or issued multiple times?
  - b. Were any applicants received for the tenders before they were re-issued or repeatedly reissued?
  - c. Were those applicants asked to resubmit their tender proposal?

**Answer:**

No tenders have been re-issued or issued multiple times since 14 September 2015.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 162

**Division/Agency:** Finance and Business Support Division

**Topic:** Departmental upgrades

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September, 2015:

1. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?
  - a. If so, list these
  - b. If so, list the total cost for these changes
  - c. If so, list the itemised cost for each item of expenditure
  - d. If so, who conducted the works?
  - e. If so, list the process for identifying who would conduct these works
  - f. If so, when are the works expected to be completed?

**Answer:**

**Department of Agriculture and Water Resources**

1. Yes.

<b>(a) List</b>	<b>(b) &amp; (c) Itemised Cost</b>	<b>(d) Who</b>	<b>(e) Process</b>	<b>(f) Works Completed</b>
Fyshwick Office Project- Downsize and partial relocation	1. Project Manager/Technical Experts/Construction \$305 000 2. Security/IT \$30 000	In accordance with the Commonwealth Procurement Rules, the department publishes contracts with a value of \$10 000	Limited Tender and Open Tender	Scheduled for completion March 2016

**Question: 162 (Continued)**

	<p>3. Removalist and minor relocation costs \$7 000</p> <p>TOTAL : \$342 000</p>	<p>or greater on the Australian Government's procurement information system, <i>AusTender</i>.</p>		
Norfolk Island Office Fitout Project	<p>1. Fitout (estimated cost) \$480 000 – department's share of Department of Immigration and Border Protection(DIBP) project</p> <p>2. ICT \$788 000</p> <p>TOTAL: \$1 278 000</p>	Managed by DIBP	Managed by DIBP	Scheduled for completion July 2016
Reconfiguration of work points 7 London Circuit & 18 Marcus Clarke	<p>1. Project Management /Technical Experts/Minor construction works \$167 536</p> <p>2. Workstations, Furniture and fittings \$308 375</p> <p>3. Removalist and minor relocation costs \$14 882</p> <p>TOTAL : \$490 793</p>	<p>In accordance with the Commonwealth Procurement Rules, the department publishes contracts with a value of \$10 000 or greater on the Australian Government's procurement information system, <i>AusTender</i>.</p>	Limited Tender and Open Tender	Scheduled for completion 30 June 2016

**Australian Fisheries Management Authority (AFMA)**

1. Yes.

Site	Description	Cost (Exc GST)	Supplier
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**Question: 162 (Continued)**

Level 6, 22 Mitchell Street	Repair damaged walls & paint walls	\$8 954.55	Roy Stanton Painting Services
Level 6, 22 Mitchell Street	Remove redundant security system	\$4 650	Secom Technical Services
Level 6, 22 Mitchell Street	Decommission and remove Type-1 panel	\$1 872	Honeywell
Level 5, 39 Woods Street	Install 3 power points in server room	\$4 300	Powerfirm

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. No.

**Australian Grape and Wine Authority (AGWA)**

1. Yes
  - a. Additional workspace created in Adelaide office
  - b. \$1 200
  - c. Just the one change
  - d. Contractor – Studio Tonic
  - e. They were the lead designer on the original office fit out and have extensive experience in dealing with what is a difficult building, therefore, they are a trusted service provider
  - f. February 2016

**Cotton Research and Development Corporation (CRDC)**

1. Yes.
  - a. Roof access ladder (caged safety ladder) to improve access to the roof for maintenance service providers.
  - b. \$2 289.
  - c. Manufacture and install one safety access ladder \$2 289.

- d. GFS Engineering based in Narrabri NSW 2390.
- e. The Procurement Policy requires one written quote for items between \$1 000 and \$10 000. As this was not a commonly purchased item and a safety improvement, management requested two independent quotes for the work. The quotes were

**Question: 162 (Continued)**

assessed based on the quality of the proposed ladder, if it was 'fit for purpose' and price. The successful quote was selected and approved by the Executive Director.

- f. Work was completed in October 2015.

**Murray Darling Basin Authority**

- 1. The Murray-Darling Basin Authority (MDBA) has engaged in one minor change to its office fit-out during the period 14 September 2015 to 31 January 2016.
  - a. Work space modification.
  - b. \$7 678 (GST inclusive).
  - c. The itemised cost for each item of expenditure is table below:

Cut wall, relocate power outlet, fit door and frame and paint	\$2 068
Remove Data and power, remove screens, modify and refit all	\$3 982
Power and Data installation	\$1 628

- d. Monaro Commercial Interiors Pty Ltd.
- e. Request for quotations.
- f. The works were completed on 21 December 2015.

**Fisheries Research and Development Corporation (FRDC)**

- 1. No

**Grains Research and Development Corporation (GRDC)**

- 1. No.

**Rural Industries Research and Development Corporation (RIRDC)**

- 1. No



**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 163

**Division/Agency:** Finance and Business Support Division

**Topic:** Wine Coolers / Fridges

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?
  - a. If so, list these
  - b. If so, list the total cost for these items
  - c. If so, list the itemised cost for each item of expenditure
  - d. If so, where were these purchased
  - e. If so, list the process for identifying how they would be purchased
  - f. If so, what is the current location for these items?
2. If so, what is the current stocking level for each of these items?

**Answer:**

**Department of Agriculture and Water Resources**

1. No
2. N/A

**Australian Fisheries Management Authority (AFMA)**

1. No
2. N/A

**Question:** 163 (continued)

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. No
2. N/A

**Australian Grape and Wine Authority (AGWA)**

1. No
2. N/A

**Cotton Research and Development Corporation (CRDC)**

1. No
2. N/A

**Grains Research and Development Corporation (GRDC)**

1. No
2. N/A

**Fisheries Research and Development Corporation (FRDC)**

1. No
2. N/A

**Rural Industries Research and Development Corporation (RIRDC)**

1. No
2. N/A

**Murray Darling Basin Authority**

1. No
2. N/A

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 164

**Division/Agency:** Finance and Business Support Division

**Topic:** Office Plants

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September, 2015:

1. Has the department/agency purchased or leased any new office plants?
  - a. If so, list these
  - b. If so, list the total cost for these items
  - c. If so, list the itemised cost for each item of expenditure
  - d. If so, where were these purchased
  - e. If so, list the process for identifying how they would be purchased
  - f. If so, what is the current location for these items?

**Answer:**

**Department of Agriculture and Water Resources**

1. No.

**Question:** 164 (continued)

**Australian Fisheries Management Authority (AFMA)**

1. The Australian Fisheries Management Authority (AFMA) leases office plants for its Canberra and Darwin offices. Details of the costs and leasing arrangements are provided in the table.

Type (a)	Number	Location (f)	Total cost (per month – ex GST) \$ (b) (c)	Leased from (d)
Desk planters	22	73 Northbourne Ave, Canberra	215.60	Living Simply, Pialligo, ACT
Floor planters	11	73 Northbourne Ave, Canberra	157.07	Living Simply, Pialligo, ACT
Trough	1	73 Northbourne Ave, Canberra	32.71	Living Simply, Pialligo, ACT
Floor planters	14	22 Mitchell Street Darwin (Old Office)	\$182.00 (Up to 18 December 2015)	PJ Nursery Darwin
	12	39 Woods Street Darwin (New Office)	\$156.00	

- (e) AFMA assesses and compares the rates of hiring plants from various local suppliers and selects one with the best value for money.

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. The APVMA has leased office plants from 14 September 2015 to 31 January 2016. The APVMA has not purchased any office plants during this period.
- a. During this period the APVMA has leased one floor planter (600mm), one trough, 38 desk planters and 58 floor planters (450mm).
- b. The total cost for lease of office plants during this period was \$6 746 (incl GST).
- c. The itemised cost for lease of office plants during this period is:
- Floor planter (600mm) - \$228 (incl. GST)
  - Trough - \$105 (incl. GST)

**Question:** 164 (continued)

- Desk planters - \$1 858 ((incl. GST)
- Floor planters (450mm) - \$4 555 (incl. GST)

d. N/A.

e. N/A

f. The office plants are located at the APVMA premises in Symonston, ACT.

**Australian Grape and Wine Authority (AGWA)**

1. Yes

- a. Adelaide Office Plant hire
- b. \$260 per month
- c. Plants, \$260
- d. Classic Indoor Plant hire
- e. We had them when we moved in and continued with the service
- f. Adelaide Office

**Cotton Research and Development Corporation**

1. No.

**Fisheries Research and Development Corporation**

1. Yes

- a. 6 Plants
- b. Total cost \$253 (ex gst)
- c. Total cost \$63 per month
- d. Capital Indoor plant hire
- e. As per the FRDC procurement policy and works within board approved budgets.
- f. 25 Geils Court Deakin

**Grains Research and Development Corporation**

1. No.



**Question:** 164 (continued)

**Rural Industries Research and Development Corporation (RIRDC)**

1. Yes
  - a. 20 Indoor plants
  - b. \$830.50
  - c. Approx \$41.53 per plant for the specified period
  - d. Instyle Plant Hire
  - e. No new plants will be lease
  - f. Level 2, Pharmacy Guild House, 15 National Circuit, Barton ACT

**Murray Darling Basin Authority**

1. The Murray-Darling Basin Authority (MDBA) continued to lease office plants during the period 14 September 2015 to 31 January 2016.
  - a. Office indoor plants
  - b. \$4 201 (inc. GST)
  - c. The costs related to indoor plant hire and maintenance
  - d. The Authority has not purchased any office plants.
  - e. N/A
  - f. N/A

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 165

**Division/Agency:** Finance and Business Support Division

**Topic:** Office recreation facilities

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September, 20154:

1. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?
  - a. If so, list these
  - b. If so, list the total cost for these items
  - c. If so, list the itemised cost for each item of expenditure
  - d. If so, where were these purchased
  - e. If so, list the process for identifying how they would be purchased
  - f. If so, what is the current location for these items?
2. If so, what is the current usage for each of these items?

**Answer:**

**Department of Agriculture and Water Resources**

1. No
2. N/A

**Australian Fisheries Management Authority (AFMA)**

1. No
2. N/A

**Question:** 165 (continued)

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. No
2. N/A

**Australian Grape and Wine Authority (AGWA)**

1. No
2. N/A

**Cotton Research and Development Corporation (CRDC)**

1. No
2. N/A

**Fisheries Research and Development Corporation (FRDC)**

1. No
2. N/A

**Grains Research and Development Corporation (GRDC)**

1. No
2. N/A

**Murray Darling Basin Authority (MDBA)**

1. No
2. N/A

**Rural Industries Research and Development Corporation (RIRDC)**

1. No
2. N/A

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 166

**Division/Agency:** Finance and Business Support Division

**Topic:** Building Lease Costs

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September 2015:

1. What has been the total cost of building leases for the agency/department?
2. Please provide a detailed list of each building that is currently leased. Please detail by:
  - a. Date the lease agreement is active from.
  - b. Date the lease agreement ends.
  - c. Is the lease expected to be renewed? If not, why not?
  - d. Location of the building (City and state).
  - e. Cost of the lease.
  - f. Why the building is necessary for the operations of the agency / department.
3. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by:
  - a. Date from which the lease agreement was active.
  - b. Date the lease agreement ended.
  - c. Why was the lease not renewed?
  - d. Location of the building (City and state).
  - e. Cost of the lease.
  - f. Why the building was necessary for the operations of the agency / department.
4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:
  - a. Date the lease agreement is expected to become active.

**Question:** 166 (continued)

- b. Date the lease agreement is expected to end.
  - c. Expected location of the building (City and state).
  - d. Expected cost of the lease.
    - 1. Has this cost been allocated into the budget?
  - e. Why the building is necessary for the operations of the agency / department.
5. For each building owned or leased by the department:
- a. What is the current occupancy rate for the building?
  - b. If the rate is less than 100%, detail what the remaining being used for.

**Answer:**

**Department of Agriculture and Water Resources**

- 1. The department's rental costs from 1 September 2015 to 31 January 2016 was \$14 907 730 (ex GST)
- 2. The department has leases in place at the following buildings:

2 (a) Start Date	2(b) End Date	2 (d) Location	2 (d) State	2 (e.) Cost of Lease (Approved annual rent budget)
09-Oct-07	08-Oct-22	Canberra, Marcus Clarke Street	ACT	\$ 13,304,182
09-Oct-07	08-Oct-22	Canberra, London Circuit	ACT	\$ 5,473,514
01-Mar-16	29-Feb-20	Fyshwick	ACT	\$ 712,820
01-Nov-11	31-Oct-21	Hume	ACT	\$ 601,790
17-Oct-14	16-Oct-16	Yarralumla	ACT	\$ 41,442
10-Jun-15	09 Jun 16	Coffs Harbour	NSW	\$ 8,520
1-Aug-09	Holdover	Sydney	NSW	\$ 10,300
26-Aug-13	25-Aug-19	Newcastle	NSW	\$ 91,251
28-Aug-09	27-Aug-17	Port Kembla	NSW	\$ 51,207
01-Mar-13	28-Feb-18	Rosebery	NSW	\$ 2,560,448
01-Jul-07	Holdover	Darwin Dog Kennels	NT	\$ -
01-Jan-97	Holdover	Darwin International Airport	NT	\$ 2,060
01-Sep-13	31-Aug-18	Eaton	NT	\$ 680,730
02-Mar-07	Holdover	Nhulunbuy	NT	\$ -
01-Oct-14	30-Sep-17	Weipa	NT	\$ 40,008
1-Jul-13	Holdover	Brisbane	QLD	\$ 48,051
1-Apr-12	Holdover	Bundaberg	QLD	\$ 31,300
1-Jul-00	Holdover	Coolangatta	QLD	\$ -

2 (a) Start Date	2(b) End Date	2 (d) Location	2 (d) State	2 (e.) Cost of Lease (Approved annual rent budget)
16-Feb-16	15-Feb-21	Eagle Farm, Qantas Drive	QLD	\$ 1,645,713
1-Jan-97	Holdover	Eagle Farm Brisbane International Airport	QLD	\$ -
01-Jul-10	30-Jun-19	Gladstone	QLD	\$ 104,543
01-Jun-13	29-May-18	Mackay	QLD	\$ 46,827
1-Jul-13	Holdover	Pinkenba	QLD	\$ 165,972
01-Jun-13	31-May-19	Port of Brisbane	QLD	\$ 206,079
08-Jul-15	07-Jul-18	Toowoomba	QLD	\$ 8,997
01-Mar-15	28-Feb-17	Townsville	QLD	\$ 173,623
31-Aug-09	30-Aug-17	Cairns, Catalina Cres	QLD	\$ 870,049
30-Sep-09	Holdover	Cairns, Dog Kennels	QLD	\$ -
01-Jul-00	Holdover	Cairns, International Airport	QLD	\$ -
01-Jul-15	30-Jun-16	Badu Island	QLD	\$ 7,335
01 Jul 15	30 Jun 16	Boigu Island	QLD	\$ 9,000
01-May-15	30-Jun-16	Mabuiag Island	QLD	\$ 8,818
01-Jul-15	30 Jun 16	Moa Island	QLD	\$ 16,000
01-Nov-05	Evergreen	Thursday Island	QLD	\$ -
01-Jul-15	30-Jun-16	Yam Island	QLD	\$ 6,547
15-Sep-13	14-Sep-18	Adelaide, Corbett Court	SA	\$ 1,102,414
15-Oct-10	Holdover	Adelaide, International Airport	SA	\$ -
09-Feb-15	08-Feb-17	Gillman	SA	\$ 4,057
01-Jan-13	31-Mar-18	Torrens Island	SA	\$ 64,739
1-Sep-15	31 Aug 16	Ballarat	VIC	\$ 5,562
1-Oct-14	31 Mar 16	Devonport	VIC	\$ 2,739
01-Feb-13	Holdover	Hobart	VIC	\$ 39,390
12-Mar-16	11-Sep-16	Kensington	VIC	\$ 79,848
01-Jan-12	31-Dec-16	Knoxfield	VIC	\$ 133,900
12-Apr-14	11-Apr-16	Merbein	VIC	\$ 6,503
26-Feb-15	25 Feb 25	Mickleham	VIC	\$ -
1-Nov-15	31 Oct 19	Portland	VIC	\$ 13,200
31-Aug-15	30-Aug-16	Shepparton	VIC	\$ 11,330
01-Jan-12	31-Dec-17	Spotswood	VIC	\$ 111,026
31-May-13	30-May-16	Tullamarine, Centre Rd	VIC	\$ 1,505,262
06-Aug-12	05-Aug-16	Tullamarine, Melrose Drive	VIC	\$ 414,599
01-Sep-10	Holdover	Tullamarine, International Airport	VIC	\$ -
1-Sep-11	31 Aug 16	Broome	WA	\$ 74,633
11-Sep-14	10-Sep-17	Albany	WA	\$ 29,447
01-Jan-12	30-Dec-16	Belmont	WA	\$ 77,250
01-Feb-13	31-Jan-19	Bunbury	WA	\$ 14,057
01-Apr-12	Holdover	Christmas Island	WA	\$ 7,200
15-Dec-15	14-Dec-20	Christmas Island Airport	WA	\$ -

<b>2 (a) Start Date</b>	<b>2(b) End Date</b>	<b>2 (d) Location</b>	<b>2 (d) State</b>	<b>2 (e.) Cost of Lease (Approved annual rent budget)</b>
12-Dec-14	11-Dec-17	Esperance	WA	\$ 6,757
01-Jul-13	30-Jun-18	Fremantle	WA	\$ 90,686
26-May-14	25-May-17	Geraldton	WA	\$ 29,045
01-Apr-15	31-Mar-18	Karratha	WA	\$ 62,923
14-Sep-04	13-Sep-19	Perth, Fricker Road	WA	\$ 1,710,019
26-Feb-15	25-Feb-20	Perth, Perth Int'l Airport	WA	\$ -
01-Dec-13	30-Nov-16	Port Hedland	WA	\$ 79,316
01-Dec-15	30-Nov-16	Port Lincoln	WA	\$ 22,062

<b>1 (a) Start Date</b>	<b>1(b) End Date</b>	<b>1 (d) City (Residential)</b>	<b>State</b>	<b>1 (e.) Cost of Lease (Approved Rent Budget)</b>
13-Oct-15	12-Oct-16	Port Hedland, Styles Rd	WA	\$52,142
19-Jan-16	19-Jan-17	Port Hedland, Counihan	WA	\$67,786
20-Feb-16	19-Feb-17	Port Hedland, Sutherland	WA	\$57,357
7-Apr-15	6-Apr-16	Karratha, Euro Drive	WA	\$49,536
5-Dec-15	4-Dec-16	Karratha, Gecko Circle	WA	\$41,714
24-Feb-15	23-Aug-16	Karratha, Baynton Drive	WA	\$70,393
5-Dec-15	4-Dec-16	Geraldton, Macey Court	WA	\$19,814
13-Jun-15	12-Dec-16	Geraldton, Pearson St	WA	\$38,716
12-Sep-15	12-Jan-17	Bunbury	WA	\$30,112
12-Mar-16	11-Mar-17	Esperance	WA	\$17,207
1-Mar-15	31-Aug-16	Thursday Island	QLD	\$77,994
13-Jun-15	12-Dec-16	Geraldton, Pearson St	WA	\$38,715
23-Nov-15	22-Nov-2016	Port Hedland, Dempster St	WA	\$57,357
2-Nov-15	01-Nov-2016	Christmas Island	WA	\$44,321

<b>1 (a) Start Date</b>	<b>1(b) End Date</b>	<b>1 (d) City (International)</b>	<b>Country</b>	<b>1 (e.) Cost of Lease (Approved Rent Budget)</b>
21-Jan-12	20-Jan-17	Kitay Gorad	Russia	\$9,230
1-Apr-12	31-Mar-21	Brussels	Belgium	\$48,687
1-Apr-12	30-Jun-16	Jakarta	Indonesia	\$12,828

1-Apr-12	30-Jun-18	Bangkok	Thailand	\$12,852
19-Apr-12	18-Apr-16	Roma	Italy	\$ 80,100
1-May-12	30-Jun-17	New Delhi	India	\$34,216
1-Jul-12	30-Jun-18	Paris	France	\$ 21,031
1-Jul-12	30-Jun-18	Tokyo	Japan	\$126,409
3-Aug-12	30-Jun-16	Taipei City	Taiwan	\$ 6,659
7-Jun-13	6-Jun-17	Jakarta	Indonesia	\$84,068
1-Jul-13	30-Jun-19	Washington	America	\$16,947
1-Jul-13	1-Jul-16	Beijing	China	\$23,013
20-Oct-13	19-Oct-16	Dubai	UAE	\$31,379
21-Jan-14	20-Apr-16	New Delhi	India	\$68,674
1-Apr-14	31-Mar-16	Jakarta	Indonesia	\$51,522
18-Jan-15	30-Jun-17	Hanoi	Vietnam	\$60 558
6-Mar-15	30-Nov-16	Seoul	South Korea	\$64,675
12-Mar-15	30-Jun-16	Beijing	China	\$146,948
1-Jul-15	30-Jun-18	Tokyo	Japan	\$355,783
20-Oct-15	20-Oct-19	Seoul	South Korea	\$87 000
1-Nov-15	31-Dec-16	Bangkok	Thailand	\$51,860
1-Dec-15	30-Nov-16	Dubai	UAE	\$98,525
1-Jan-16	31-Dec-25	Brussels	Belgium	\$69,360
20-Jan-16	19-Jan-18	Beijing	China	\$143,195
22-Jan-16	30-Jun-16	Beijing	China	\$100,994
	20-Jul-19	Washington	America	\$94,456

- c. The department reviews leases on an as required basis and in accordance with its accommodation needs. The department is currently reviewing its future accommodation need with a view to collocating with other agencies or using surplus space held by other agencies, where it meets the business needs.
- f. The operations of the department are outlined in its Annual Report. The accommodation supports staff working in places as varied as offices, airports, mail centres, shipping ports, laboratories and abattoirs; located in regional centres, rural communities, capital cities and the Torres Strait.

3. Since September 2015, the department has exited the following leased accommodation.

<b>2(a) Start date</b>	<b>2(b) End date</b>	<b>2(c) Why not renewed</b>	<b>2(d) City and State</b>	<b>2 (e) Cost Estimate (rent p.a. ex GST) \$</b>
1 Jan 16	31 January 2016	Function relocated to Mickleham	Eastern Creek, NSW	\$684,787
1 Feb 12	30 January 2016	Not required	Port Melbourne, VIC	\$20,400

- f. The operations of the department are outlined in its Annual Report. The accommodation supports staff working in places as varied as offices, airports, mail centres, shipping ports, laboratories and abattoirs; located in regional centres, rural communities, capital cities and the Torres Strait.



**Question:** 166 (continued)

4. The department does expect to lease the following new buildings in the next twelve month

<b>3(a) Expected start date</b>	<b>3(b) Expected end date</b>	<b>3(c) City and State</b>	<b>3(d) Estimated Cost \$</b>
01-May-16	30-Sep-16	Brisbane, QLD	\$260,000

d(1). The estimated cost has been allocated in the budget.

f. The space is to be used as staging space while a fitout is being undertaken at Qantas Drive, Brisbane. The space to be leased is likely to be surplus Australian Government accommodation.

5. The department does not record information in relation to occupancy rates across all leased sites. The department generally fully occupies its accommodation. The department also sub-leases office space to other Commonwealth and state departments in Sydney and Perth and to a commercial vendor in Canberra.

**Fisheries Research and Development Corporation (FRDC)**

Since the change of Prime Minister on 14 September, 2015 to 31 January, 2016:

1. FRDC's rental costs since September, 2015 is \$51 798.45 (ex GST).
2. FRDC has a lease in place at the following building:

<b>2 (a) Start Date</b>	<b>2(b) End Date</b>	<b>2 (d) Location</b>	<b>2 (d) State</b>	<b>2 (e.) Cost of Lease (Approved annual rent budget)</b>
01- Aug-13	31-Jul-16	Deakin	ACT	\$120 250 P.A or \$361 668

c. Expect to renew

f. To carry out the activities of FRDC

3. Nil
4. Nil
5. N/A

**Rural Industries Research and Development Corporation (RIRDC)**

Since the change of Prime Minister on 14 September, 2015 to 31 January, 2016:

1. RIRDC's rental costs since September, 2015 is \$138 519.35 (ex GST).
2. RIRDC has a lease in place at the following building:

**Question:** 166 (continued)

<b>2 (a) Start Date</b>	<b>2(b) End Date</b>	<b>2 (d) Location</b>	<b>2 (d) State</b>	<b>2 (e.) Cost of Lease (Approved annual rent budget)</b>
1-Oct-10	30-Sept-16	Barton	ACT	\$332 447

- c. No. Area larger than required
  - f. Office premises for the Rural Industries Research and Development Corporation operations
3. Nil
4. Future building lease details are unknown pending final decisions on RIRDC requirements.
5. Level 2, Pharmacy Guild House 15 National Circuit, Barton ACT 2600:
- a. 100 per cent
  - b. N/A

**Australian Fisheries Management Authority (AFMA)**

- 1. See table.
- 2. See table
  - a. See table.
  - b. See table.
  - c. See table.
  - d. See table.
  - e. See table.
  - f. The Australian Fisheries Management Authority (AFMA) is the Australian Government agency responsible for the efficient management and sustainable use of Commonwealth fish resources on behalf of the Australian community. The type of work undertaken at the Canberra, Darwin and Thursday Island offices is primarily administrative along with a component of operational activities. The Canberra office supports AFMA in the delivery of its functions by facilitating access to key partners, the Department for Agriculture and Water Resources, Department of the Environment, the Fisheries Research and Development Corporation, Australian Border Force, the Department of Foreign Affairs and Trade and ministers and assistant ministers. The Darwin office is mainly focused on compliance work and in particular the detection and deterrence of illegal foreign fishing in Australia's northern waters. Similarly, the Thursday Island office has a northern compliance role in addition to the

**Question: 166 (continued)**

delivery of functions under the Protected Zone Joint Authority with jurisdiction over waters in the Torres Strait.

<b>Location</b>	<b>Lease active</b>	<b>Lease end</b>	<b>Expect to be renewed</b>	<b>Rent 14 September 2015 – 31 January 2016 \$</b>	<b>2015–2016 Budget \$</b>
Canberra ACT*	1 January 2007	31 December 2018	Unknown	752 187.08	1 186 425.92
Darwin, NT**	1 November 2006	31 October 2015	No	131 637.60	524 126.08
Woods Street Darwin, NT***	11 December 2015	30 June 2018	Unknown	37 558.00	0
Thursday Island, QLD****	N/A	N/A	N/A	N/A	N/A
Victoria Parade Thursday Island, QLD	Month to month	Month to month	Yes	1 600	38 400
Clarke Street Thursday Island, QLD	7 July 2015	30 June 2016	Yes	23 833.30	61 599.92
Clark Street Thursday Island, QLD	1 July 2015	30 June 2016	Yes	20 580.00	51 400.00

\* AFMA sublease 1 (one) floor with revenue of \$466 728.90 per annum.

\*\* Rent includes cleaning and security services.

\*\*\* The Australian Fisheries Management Authority (AFMA) relocated the Darwin office from Mitchell Street, Darwin to Woods Street, Darwin in December 2015. The new premises are co-located with the Department of Prime Minister & Cabinet (PM&C) under a Memorandum of Understanding. The funds budgeted for Mitchell Street, Darwin are being used for the new accommodation.

\*\*\*\* Thursday Island, Pearls Building is operated and managed by AFMA on behalf of the Commonwealth at no cost to AFMA. AFMA sublease 1 (one) floor with revenue of \$140 038.00 per annum.

3. The only leased premises that AFMA did not renew during the specified period was 22 Mitchell Street, Darwin (refer to table).

a. See table.

**Question: 166 (continued)**

- b. See table.
- c. The Australian Fisheries Management Authority (AFMA) relocated its Darwin office from Mitchell St Darwin to Woods Street Darwin due to the old lease expiring. The new premises are co-located with the Department of Prime Minister & Cabinet (PM&C) under a Memorandum of Understanding, in accordance with the Commonwealth Property Management Framework.
- d. See table.
- e. The annual cost of the old lease was \$487 087. The annual cost of the new office space is \$325 506.
- f. Office space.

4.

- a. See below table.
- b. See below table.
- c. See below table.
- d. See below table.
  - i. See below table.
- e. See below table.

<b>Location</b>	<b>Lease active</b>	<b>Lease end</b>	<b>2016–17 Budget \$</b>	<b>Reason</b>
Victoria Parade Thursday Island, QLD	Month to month	Month to month	39 552	Continuation of existing lease. Residence for staff
Clarke Street Thursday Island, QLD	1 July 2016	30 June 2017	63 447	Continuation of existing lease. Residence for staff
Clark Street Thursday Island, QLD	1 July 2016	30 June 2017	52 942	Continuation of existing lease. Residence for staff

5.

- a. 100 per cent.
- b. N/A

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

**Question: 166 (continued)**

1. For the period 14 September 2015 to 31 January 2016 the APVMA's total building lease costs was \$536 874 (inc GST).
2. The details of the building lease are:
  - a. The lease started on 19 December 2006.
  - b. The lease agreement ends on 26 October 2020.
  - c. No formal discussions on whether the lease will be renewed or not have taken place
  - d. The building is located at Symonston, ACT.
  - e. The current cost of the lease is \$1 436 855 per annum (inc GST)
  - f. The building is the only office of the APVMA.
3. No building leases were not renewed during the period 14 September 2015 to 31 January 2016.
4. No buildings are expected to be leased in the next 12 months.
5. The building's occupancy rate is 100 per cent.

**Cotton Research and Development Corporation (CRDC)**

CRDC does not lease any buildings.

**Grains Research and Development Corporation (GRDC)**

1. Nil - cash accounting or \$424 344 accrual accounting
2.
  - a. 1 May 2014
  - b. 30 April 2024
  - c. Yes
  - d. Barton ACT
  - e. \$12 249 950
  - f. New space was necessary for the operations of the GRDC as the previous premises were no longer adequate due to:\

**Question: 166 (continued)**

- Staffing numbers beyond the capacity of the available space. There was not sufficient space for the frequent convening with collaborators within GRDC work environment. It out was over 20 years old and near the end of its useful life; and dysfunctional space for the required collaboration.

3 & 4.

Premises: Adelaide SA  
Area: 44 sq m  
Start date: 4 February 2016  
Term: 2 months  
Option: 5 options of 1 year each  
Rent p/a: \$30 250 + outgoings excl GST

Premises: Toowoomba QLD 4350  
Area: 167 sq m  
Start date: 15 March 2016  
Term: 5 years  
Option: 5 years  
Rent p/a: \$52 605 + GST inclusive of outgoings

Premises: Dubbo NSW  
Start date: 8 February 2016  
Term: 5 years  
Option: 5 years  
Rent p/a: \$30 800 incl GST

Premises: Bentley WA 6102  
Area: 81sq m  
Start date: 1 June 2013  
Term: 3 years  
Option: 3 years  
Rent p/a: \$22 680 + outgoings

5.

- Premises: 40 Blackall GRDC owns 25 per cent the remaining space is used by the Department of Finance, and other non-government entities. Occupancy rate of zero per cent - held for sale

- Premises: Level 4 East Building, 4 National Circuit. Occupancy average is 75 per cent library space and informal meeting spaces

### **Australian Grape and Wine Authority (AGWA)**

1. AGWA's rental costs since September 2015 is \$342 437 (ex GST)

**Question:** 166 (continued)

2. AGWA has a lease in place at the following buildings:

Adelaide, Australia

- a) Lease active from 1/4/2011
- b) Lease ends 31/03/2016
- c) Expect to renew
- d) Location is Adelaide SA 5000
- e) Cost for rent and outgoings is approximately \$515 000 AUD p.a. excl GST
- f) The building is for our head office operations

Sydney, Australia

- a) Lease active from 01/07/2013
- b) Lease ends 30/6/2016
- c) Lease expected to be renewed
- d) Location is Sydney, NSW 2000
- e) Cost is \$73 068 excl. GST p.a.
- f) The building is for our marketing operations within that region

Washington DC, United States

- a) Lease active from 01/10/2015
- b) Lease has no end date, it is a month to month contract
- c) Lease expected to continue for extended period of time
- d) Location is Washington DC, 20009, USA
- e) Cost is \$5 850 USD per month
- f) The building is for our marketing operations within that region

London, England

- a) Lease active from 01/07/2015
- b) Lease ends 30/06/2018

**Question:** 166 (continued)

- c) Lease expected to be renewed
- d) Location is London, WC2B 4LG, UK
- e) Cost is \$70 406 AUD p/a excl GST
- f) The building is for our marketing operations within that region

Shanghai, China

- a) Lease active from 01/07/2013
- b) Lease ends 30/06/2016
- c) Lease expected to be renewed
- d) Location is Shanghai, 200040, P.R. China
- e) Cost is 440 592 CNY per annum
- f) The building is for our marketing operations within that region

3.

Washington DC, United States

- a) Lease active from 01/10/2014
- b) Lease ended 31/10/2015
- c) We moved to a new office in DC
- d) Location is Washington DC, 20037, USA
- e) Cost was \$59 520 USD dollars p/a
- f) The building was for our marketing operations within that region

Toronto, Canada

- a) Lease active from 01/10/2014
- b) Lease ended 30/09/2015
- c) We only had one staff member who was hardly there because of a long-term injury.
- d) Location is Ontario, M5J 2S1, CANADA
- e) Cost was \$4 500 Canadian Dollars p.a.

**Question:** 166 (continued)



f) The building was for our marketing operations within that region

4. Nil

5. All Leases (except for Adelaide) are contracted per square meter (space) of a larger organisations office, therefore we occupy 100 per cent of the leased area. The National Wine Centre in Adelaide, AGWA staff occupy 51 per cent. The top floor is sub-leased.

**Murray-Darling Basin Authority**

During the Period 14 September 2015 to 31 January 2016:

1. The total cost of building leases for the Murray-Darling Basin Authority (MDBA) was \$809 740. (GST inclusive).
2. Detailed list of each building that is currently leased:

		Building 1: 51 Allara St	Building 2: 40 Allara St
a	Date the lease agreement is active from.	1 April 2007	1 May 2011
b	Date the lease agreement ends.	31 March 2017	31 March 2017
c	Is the lease expected to be renewed? If not, why not?	The MDBA is exploring options to co-locate all staff.	The MDBA is exploring options to co-locate all staff.
d	Location of the building (City and state).	Canberra, ACT	Canberra, ACT
e	Cost of the lease	\$670 118	\$139 622
f	Why the building is necessary for the operations of the agency / department.	Authority staff work closely with the key Commonwealth officials from the Department of Agriculture and Water Resources and the minister to effectively achieve the outcome of the Authority. The MDBA's allocation provides an appropriate location for interaction with Basin State government officials.	Authority staff work closely with the key Commonwealth officials of the Department of Agriculture and Water Resources and the minister to effectively achieve the outcome of the Authority. The MDBA's allocation provides an appropriate location for interaction with Basin State government officials.

**Question:** 166 (continued)

3 - 4. Not applicable.

5. The occupancy rate during this period was:

Building 1: 87 per cent

Building 2: 93 per cent

The unoccupied work points are allocated to temporary employees and contractors on an ad hoc basis.

**Rural and Regional Affairs and Transport Legislation Committee**

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2016

**Agriculture and Water Resources**

**Question:** 167

**Division/Agency:** Finance and Business Support Division

**Topic:** Contracts for Temporary Staff

**Proof Hansard page:** Written

**Senator LUDWIG asked:**

Since the change of Prime Minister on 14 September, 2015:

1. How much did the department/agency spend on temporary or/contract staff?
2. How many temporary or contract staff were employed?
3. What is the total number of temporary or contract staff currently employed?
4. How much was paid for agencies/companies to find temporary/contract staff?
5. Have there been any changes to the policies/criteria that govern the appointment of contract staff?

**Answer:**

1. The Department of Agriculture and Water Resources recorded a spend of \$0.932 million on temporary or contract staff from 1 September 2015 to 30 January 2015.
2. The provision of information on individual contracts would entail a substantial diversion of resources.
3. On 31 January there was 199 temporary or contract staff currently employed.
4. The provision of information on payments to agencies/companies to find temporary/contract staff would entail a substantial diversion of resources.
5. No.

**Question:** 167 (continued)

**Australian Fisheries Management Authority (AFMA)**

1. The Australian Fisheries Management Authority (AFMA) spent \$314 725 on temporary or contract staff during the period 14 September 2015 to 31 January 2016.
2. A total of four contract staff were engaged by AFMA during the period 14 September 2015 to 31 January 2016.
3. As at 31 January 2016, AFMA employed a total of four contract staff.
4. A total of \$25 863 was paid as a placement fee to agencies or companies to find temporary or contract staff. This amount has been included in the total spend of \$314 725 outlined in the response to question 1.
5. AFMA has not introduced any changes to the policies/criteria that govern the engagement of contract staff.

**Australian Pesticides and Veterinary Medicines Authority (APVMA)**

1. For the period 14 September 2015 to 31 January 2016, the APVMA spent \$1 075 356 on contract staff. A large proportion of these staff were engaged to help build new Information Technology systems.
2. 27 contract staff were employed during this period.
3. 21 contract staff are employed as at 31 January 2016.
4. No payment have been paid to find contract staff.
5. No

**Australian Grape and Wine Authority (AGWA)**

1. \$48 183
2. Five
3. One
4. Nil
5. No

**Cotton Research and Development Corporation (CRDC)**

1. Temporary staff spend was \$7 557
2. One (1) casual (0.4 FTE).

**Question: 167 (continued)**

3. One (1) casual.
4. Nil.
5. No.

**Grains Research and Development Corporation (GRDC)**

1. \$250 248 (for all 7)
2. 2
3. 7
4. Nil
5. No

**Fisheries Research and Development Corporation (FRDC)**

1. Nil – assuming this means agency hired temp/contracted staff
2. Nil
3. Nil
4. Nil
5. No

**Rural Industries Research and Development Corporation (RIRDC)**

1. \$15 724.
2. Three temporary/contract staff were employed during the period 14 September, 2015 to 31 January, 2016.
3. One temporary/contract staff member is currently employed.
4. Nil.
5. No.

**Murray-Darling Basin Authority (MDBA)**

During the period 14 September 2015 to 31 January 2016:

**Question:** 167 (continued)

1. The Murray-Darling Basin Authority's (MDBA) notional salary expenditure was \$595 328 spent on non-ongoing employees based on expected working arrangements and contract classifications. The MDBA spent \$455 239 inclusive of GST on contractor engagements.
2. 6 non-ongoing staff and 14 contractors.
3. 21 non-ongoing employees and 14 contractors.
4. \$10 793.
5. No.