

## QUESTION TAKEN ON NOTICE

**ADDITIONAL ESTIMATES HEARING : 08 February 2016**

IMMIGRATION AND BORDER PROTECTION PORTFOLIO

**(AE16/170) - CN3302943 - Recall and destruction of ACBPS Branded Stationery - Internal Product (DIBP)**

Senator Bilyk, Catryna (L&CA) written:

"In relation to contract CN3302943 notified on Austender on 6 November 2015, titled "Recall and destruction of ACBPS Branded Stationery" (sic):

- What items, and in what quantities, of ACBPS-branded stationery were destroyed?
- Why did these items have to be recalled and destroyed?
- What was the cost of initially producing the branded merchandise, at what cost, and when was it incurred? Please specify the Contract Number assigned on Austender to the contract related to the production of the materials being recalled and destroyed.
- Please provide any photos held by the Department relating to the materials that had to be destroyed?

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*Answer:*

As part of the contractual relationship with the supplier, the supplier maintains an inventory of envelopes on hand for the Department, held at the contractor's warehouse. The Department incurs a cost when the envelopes are ordered. The envelopes are then shipped to individual business areas, as requested.

In this case, 110 boxes of Australian Customs and Border Protection Service branded envelopes were held in inventory by the contractor. The Department purchased these envelopes as per the contract, and incurred the cost.

Of the 110 boxes purchased, the Department shredded 82 boxes and recycled 28 boxes, using these envelopes for internal mail.

Old branded envelopes could not be used after 30 June 2015 as they were branded Australian Customs and Border Protection Service. To ensure no incorrectly branded envelopes remained in circulation, in June 2015 the Department purchased the remaining inventory and shredded those envelopes that could not be recycled for internal use.

\$9,555.75 plus GST, incurred in June 2015.

The contract number assigned on AusTender is CN3302943.

No photographs are held.