

## **QUESTION TAKEN ON NOTICE**

**ADDITIONAL ESTIMATES HEARING : 08 February 2016**

IMMIGRATION AND BORDER PROTECTION PORTFOLIO

**(AE16/107) - Media training - Internal Product (DIBP)**

Senator Ludwig, Joe (L&CA) written:

Since the change of Prime Minister on 14 September, 2015:

1. In relation to media training services purchased by each department/agency, please provide the following information:

1. Total spending on these services
2. An itemised cost breakdown of these services
3. The number of employees offered these services and their employment classification
4. The number of employees who have utilised these services and their employment classification
5. The names of all service providers engaged
6. The location that this training was provided

2. For each service purchased from a provider listed under (1), please provide:

1. The name and nature of the service purchased
2. Whether the service is one-on-one or group based
3. The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)
4. The total number of hours involved for all employees (provide a breakdown for each employment classification)
5. The total amount spent on the service
6. A description of the fees charged (i.e. per hour, complete package)
3. Where a service was provided at any location other than the department or agency's own premises, please provide:
  4. The location used
  5. The number of employees who took part on each occasion
  6. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)
  7. Any costs the department or agency's incurred to use the location

*Answer:*

Since 14 September 2015, the Department has spent a total of \$71,700 (GST exclusive) on media training services.

A detailed breakdown is attached.

**1. In relation to media training services purchased by each department/agency, please provide the following information:**

	1.1	1.2	1.3	1.4	1.5	1.6
<b>Training Programme</b>	<b>Total amount spent</b>	<b>Cost breakdown</b>	<b>Number of employees offered and classifications</b>	<b>Number of employees attended by classification</b>	<b>Service Provider</b>	<b>Location</b>
Media Training	\$71,700 (GST exclusive)	15 group sessions at \$3,900 (GST exclusive) per session.  11 individual sessions \$1,200 (GST exclusive) per session.	All Senior Executive Service officers, classified between SES Band 1 and 3 were offered media training.	SES B3 = 7 SES B2 = 21 SES B1 = 60	Talkforce Communications Strategists	Department of Immigration and Border Protection national office training suite.

**2. For each service purchased from a provider listed under (1), please provide:**

	2.1	2.2	2.3	2.4	2.5	2.6
<b>Training Programme</b>	<b>Name and nature of service</b>	<b>One-on-one / Group based</b>	<b>Number of employees attended and classifications</b>	<b>Total Hours</b>	<b>Total amount spent on service</b>	<b>Description of fees (per hour/complete package)</b>
Media Training - group workshop	The nature of the course was to develop senior executive officer skills and confidence	Group	Group Workshop - 3.5 hours SES B3 = 0 SES B2 = 18 SES B1 = 57	SES B3 = 0 SES B2 = 63 SES B1 = 199.5	\$71,700 (GST exclusive)	Fees were charged on a package basis.

Media Training - individual workshop	when appearing before the media.	Individual	Individual Workshop - 2 hours SES B3 = 2 SES B2 = 2 SES B1 = 3	SES B3 = 4 SES B2 = 4 SES B1 = 6		
Media Training - individual coaching		Individual	Individual Workshop - 1 hour SES B3 = 5 SES B2 = 1 SES B1 = 0	SES B3 = 5 SES B2 = 1 SES B1 = 0  Total = 282.5 hours		

**3. Where a service was provided at any location other than the department or agency's own premises, please provide:**

	3.4	3.5	3.6	3.7
<b>Training Programme</b>	<b>Location used</b>	<b>Number of employees on each occasion</b>	<b>Number of hours</b>	<b>Location costs</b>
Media Training	All services were provided within the Department of Immigration and Border Protection offices.	N/A	N/A	No costs were incurred to use the training facilities.