

**Senate Finance and Public Administration Legislation Committee  
—Supplementary Budget Estimates Hearing—October 2014**

**Answers to Questions on Notice**

**Parliamentary departments, Department of Parliamentary Services**

Topic: **Shared resources following MOG changes**

Question: **245**

Written **Senator Ludwig**

**Date set by the committee for the return of answer: 31 December 2014**

1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?
2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?
3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?

**Answer**

1. Not applicable.
2. As at 30 September 2014, the department had shared service arrangements with the Parliamentary Budget Office (PBO), Department of House of Representatives (HoR) and the Department of Senate (Senate). There is also a cost recovery arrangement in place with the Department of Finance (DoF) for DPS provided services to the Ministerial Wing. Current shared service arrangements include:

<b>Department/ User</b>	<b>Shared Service Provided</b>
Parliamentary Budget Office	<ul style="list-style-type: none"> <li>- Financial management and reporting</li> <li>- Human resources management</li> <li>- Information and Communications Technology (ICT)</li> <li>- Governance support</li> <li>- Information and records management</li> <li>- Procurement, including access to DPS contracts and panels.</li> </ul>
Department of House of Representatives	Provision of ICT services
Department of Senate	Provision of ICT services
Department of Finance	<p>As per the MOU (dated 1988) between DPS and DoF the agreed services include:</p> <ul style="list-style-type: none"> <li>- Capital (New) works</li> <li>- Building Operations and Maintenance services</li> </ul>

	<ul style="list-style-type: none"><li>- Catering services</li><li>- Housekeeping services (including cleaning, goods distribution, pot plants, amenities and recreational services)</li><li>- Artworks and curatorial services</li><li>- ICT services including sound and vision and telecommunication services</li><li>- Use of Parliamentary Committee rooms</li><li>- Mail delivery and clerical assistance services</li><li>- Certain services provided by DPS Reporting staff</li><li>- Certain services provided by DPS Library staff.</li></ul>
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3. Not applicable.