

**Senate Finance and Public Administration Legislation Committee:  
Answers to written Questions on Notice  
Supplementary Budget Estimates 2014–15  
Parliamentary Departments Portfolio  
October 2014**

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<b>Department</b>	Parliamentary Budget Office
<b>Topic</b>	Documents provided to Minister
<b>Senator</b>	Senator Ludwig
<b>Question reference number</b>	150
<b>Type of question</b>	Written

**Question**

- 1 Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the Minister and do not require Ministerial signature.
  - a List those documents, their schedule and their purpose (broken down by Ministerial signature and office for noting documents).
  - b How are they transmitted to the office?
  - c What mode of delivery is used (hardcopy, email) for those documents?
  - d What level officer are they provided to in the Minister's office?

**Answer**

Not applicable.