

**Department:** Department of the Senate  
**Topic:** Security

**Senator:** Senator Faulkner  
**Question no:** 1  
**Question type:** Oral

Senator FAULKNER: Was there a formal brief before that informal meeting?

Ms Callinan: There was a document that was being discussed, yes. That was a written document prepared by the Department of Parliamentary Services.

Senator FAULKNER: Were you given a copy of that.

Ms Callinan: I was, at that meeting.

Senator FAULKNER: Have you kept it on file?

Ms Callinan: Yes, I have.

Senator FAULKNER: Would you be able to provide that to the committee, please.

Ms Callinan: Yes, I would.

**Answer**

Please refer to Attachment A.

Document provided at meeting with Presiding Officers 2 October 2014 (with my annotations made in that meeting)



PARLIAMENT OF AUSTRALIA  
DEPARTMENT OF PARLIAMENTARY SERVICES

(RACHEL CALLINAN,  
Usher of the Black Rod  
29/10/14

Submission No: 2014/135

Date: 2 October 2014

MADAM SPEAKER  
PRESIDENT

FOR: Approval

Subject: Access to the private areas of Parliament House

Issue

At the Security Task Force meeting on 1 October 2014, the Secretary of the Department of Parliamentary Services (DPS) reported changes to the security pass policy implemented and underway, in light of the increased threat environment. The Task Force agreed a review of the Parliament House pass policy is being undertaken. Initial advice will be provided for the next meeting of the Task Force on 22 October 2014.

Whilst the policy is under review, and given the large numbers of passes to the building on issue, including escorted passes, it is prudent to implement an additional layer of security controls relating to passes for persons visiting the private areas of Parliament House.

It is recommended that all visitors to the private areas should produce photographic identification prior to being issued with an escorted pass. Procedures are in place to ensure that DPS Security manage any cultural or religious issues relating to this in a sensitive and appropriate manner.

Given the large number of sponsored pass holders who presently have unlimited access to private areas of Parliament House, it is recommended that the renewal and issue of sponsored passes be suspended, pending the outcome of the policy review. Broader controls are expected in relation to the access permissions for sponsored pass holders.

Recommendation

That you agree that:

- a) the renewal and issue of sponsored passes be suspended immediately; and
- b) photographic identification be required for the issue of escorted passes.

← paragraph re Chambers.

- face coverings cannot be worn in public galleries (except in glassed in areas)

Carol Mills  
Secretary

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- a. Agreed / Discuss further
- b. Agreed / Discuss further

THE HON BRONWYN BISHOP MP  
Speaker of the House of Representatives

SENATOR THE HON STEPHEN PARRY  
President of the Senate

Date:

Date: