

Senate Finance and Public Administration Legislation Committee
Supplementary Estimates - November 2013
ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

Department/Agency: Office of the Official Secretary to the Governor-General

Program 1: Support for the Governor-General and Official Activities

Outcome 1: The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Topic: Consultancies

Senator: Ludwig

Question reference number: QoN 173

Type of Question: Written

Date set by the committee for the return of answer: 14 January 2014

Number of Pages: 2

- a) How many consultancies have been undertaken from 7 September 2013 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.
- b) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.

Answer:

- a) For the period 7 September 2013 to 31 October 2013, the Office has undertaken four consultancies as per the table below:

Date	Consultant	Subject Matter	Cost (incl GST)	Method of procurement
21/11/2013	Guida Moseley Brown Architects	Architectural services	\$5,368	Direct
29/10/2013	Synergy Group	Financial services	\$7,500	Direct
21/10/2013	Safety Anchors Safemaster	WHS height safety advisors	\$4,752	Direct
30/09/2013	Taylor Brammer Landscape Architects	Landscape architectural services	\$2,200	Direct
		Total	\$19,820	

- b) Consultancies have not been specifically planned, although a number of consultancies will be undertaken as and when required. They do not form part of the Annual Procurement Plan (APP), because they are not considered significant procurement activity.