

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE – BUDGET ESTIMATES 2015-16 – MAY 2015
PARLIAMENTARY DEPARTMENTS

Q No.	Program: Division or Agency	Senator	Broad Topic	Question	Proof Hansard /Written	Date answer rec'd	Date answer tabled
1	Senate	Bernardi	Absenteeism	<p>CHAIR: Dr Laing, this committee has had an ongoing inquiry into the performance of the Department of Parliamentary Services. I am the first to acknowledge that has affected morale at some levels within DPS. What is morale like in the Department of Senate? Has there been any increase in absenteeism or any particular issues in any subsections of the department that the committee needs to be aware of?</p> <p>Dr Laing: I do not believe so. I do not want to be a pollyanna, but I think that we work hard, we enjoy it and we know why we are here. We are here to serve the Senate and its committees. There is a very clear purpose for us in coming to work every day. I think that is an aid to morale even though the workload is sometimes horrible.</p> <p>CHAIR: This is the other aspect of it. The workload is increasing. Sometimes when people feel overwhelmed they have unexplained absences, sick days or however you might characterise it. Has there been any change in that?</p> <p>....</p> <p>Dr Laing: I will take that on notice but I am not aware of any marked change in the pattern of sick leave usage.</p>	p.15	25/5/15	
2	President of the Senate	Wong	Security Management Board and Security Taskforce	<p>Senator WONG: I think it will be useful for everybody if you are happy to. I wonder if we could clarify it and just make sure that is recorded.</p> <p>The President: We will provide to you on notice the composition of the security task force, the composition of the Security Management Board and the functions of each.</p>	p. 19	16/6/15	
3	President of the Senate	Ludwig	Security Taskforce minutes	<p>Senator LUDWIG: Who keeps them? For the purposes of FOI or for the purposes of—</p> <p>The President: I can take it on notice, but—</p> <p>Senator LUDWIG: parliament seeking the minutes, who keeps the minutes?</p> <p>The President: I would assume they are kept by the Attorney-General's Department with a copy in the Speaker's office, but I can ascertain that.</p> <p>Senator LUDWIG: Perhaps it would be helpful.</p>	pp 21-22	16/6/15	
4	President of the Senate	Wong	Security advice co-signed by the Usher of the Black Rod	<p>Senator WONG: Does that mean now that the Usher will co-sign all advice, including emanating from the task force that she is not represented on?</p> <p>The President: I will have to take that on notice, Senator Wong.</p> <p>Senator WONG: That is fine, Mr President.</p>	p. 25	16/6/15	
5	President of the Senate	Gallagher	Termination of Secretary	<p>Senator GALLAGHER: There was certainly no information from the presiding officers to members or senators in this place.</p> <p>The President: I think that may have been followed up post that, but I will take that on notice.</p>	p. 60	16/6/15	
6	President of the	Wong	Termination	<p>Senator WONG: That is all right. Was it your intention at some point—because it is a</p>	p. 62	16/6/15	

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	Senate		of Secretary	<p>parliamentary department—to advise parliament? How were you proposing to do that? The President: I think we did, but can I take that on notice. Senator WONG: Sure. I meant formally as opposed to informally. The President: Yes. Senator WONG: The statement that I think there has been some evidence about— The President: Just to add to that answer, if we did not, we intended to, and the media events overtook it. That is probably what may or may not have happened, but let me check. I know what our intention was; it is just what we actually did.</p>			
7	President of the Senate	Wong	Appointment of new Secretary	<p>Senator WONG: Could you take that on notice when you have worked out what you are doing? The President: We will certainly provide the information to the committee. If you want that formally on notice, we can do that. I do not know what I can provide on notice for this process apart from just letting you know after we have made each step. Senator WONG: You have just given evidence that you have not determined yet—and that is fine—your process or time line for appointing a secretary, so I am suggesting that, when you do, you could provide that. Is that possible? The President: If we develop a time line along the lines that you are speaking about—yes. Senator WONG: Along with what the process will be? The President: For the process at the moment we are hoping to have something finalised this week. The Speaker and I and the Parliamentary Service Commissioner have some statutory obligations. Once we have established clearly the path forward, there will be consultation certainly with the committee in a private capacity and there will be wider consultation. Senator WONG: Again, when you have established that can you give us that answer? The President: We will keep you informed, Senator Wong.</p>	pp 63-64	16/6/15	
8	President of the Senate	Wong	Refurbishment of ministerial lunchrooms	<p>Senator WONG: Can I go back to who made the decision that ministerial lunch rooms needed refurbishing? Mr Skill: That was a decision of the Secretary. Senator WONG: At whose request? Was that at your request, Mr President? The President: No, I do not believe so. My understanding is that it makes sense if you have tradesmen in that area working to do some glazing. Also, my understanding, and I stand to be corrected, is that it is to enable better use of that area, because there were some sound issues, where you could not have a private conversation. Senator WONG: But who requested this? Whose NPP? The President: I will take that on notice. Senator WONG: Was it in your NPP, Mr Skill? Mr Skill: No. It is not funded in the NPP. It is separate to the security work. The President: It is not a part of the security budget. Senator WONG: What did it come out of? Mr Skill: It will be funded out of the DPS administered capital fund. Senator WONG: How did you become aware of it, Mr President?</p>	p. 101	16/6/15	

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				<p>The President: Well, you can imagine the number of discussions I have had about the building and the numerous submissions I have signed off on. I just recall the glass in these two areas being part of one of the submissions, but that is as far as my recollection goes.</p> <p>Senator WONG: From whom?</p> <p>The President: It would have been a submission from the Secretary to the Presiding Officers to sign off on.</p>			
9	Senate	Ludwig	Departmental Dispute Resolution	<ol style="list-style-type: none"> 1. How are disputes between departmental and/or agency staff mediated? 2. Are any outside firms contracted to assist with this process? If yes: please list them, please include: <ol style="list-style-type: none"> a) The structure of payments made to each firm (e.g. retainers, fees for each consultation etc). b) Amount paid to each firm since the last budget. c) When the contract with the firm commenced. d) When the contract with the firm will expire. e) Why the firm was selected to provide the service. f) Please provide a list of disputes referred to the firm, including a brief description of the dispute. 3. How are code of conduct violations by departmental and/or agency staff mediated? 4. Are any outside firms contracted to assist with this process? If yes: please list them, please include: <ol style="list-style-type: none"> a) The structure of payments made to each firm (e.g. retainers, fees for each consultation etc). b) Amount paid to each firm since the last budget. c) When the contract with the firm commenced. d) When the contract with the firm will expire. e) Why the firm was selected to provide the service. f) Please provide a list of disputes referred to the firm, including a brief description of the dispute. 	Written	25/6/15	
10	Senate	Ludwig	Non-Australian Citizens Employed by the Department/Agency	<ol style="list-style-type: none"> 1. What is the Department/Agency's policy with regard to hiring non-Australian citizens? 2. Does the agency have a Culturally and Linguistically Diverse (CALD) policy? If yes, please provide a summary. 3. How does the Department/Agency determine whether a person is a non-Australian citizen? 4. How many staff who were not Australian Citizens have been hired by the Department/Agency since the Federal Election in September, 2013? Please break the numbers down by: <ol style="list-style-type: none"> a) Levels at which they are employed b) Immigration Status (Visa) c) Cultural Background d) Linguistic Background 	Written	25/6/15	

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				e) How many were hired to satisfy CALD targets?			
11	PBO	Wong Gallagher	Stakeholder survey	<p><u>p. 31</u> Senator WONG: What are the datasets? Mr Bowen: The office staff of the senator or the member. Senator WONG: Does that include electorate offices or not? Mr Bowen: I would have to check on that. To be honest, I am not sure <u>pp 31-32</u> Senator WONG: Do you know how many people were contained in the dataset? Mr Bowen: It is a large number. Senator WONG: Can you take on notice the number of people. Mr Bowen: Sure. <u>p. 32</u> Senator WONG: Can you take on notice how the parameters of the dataset were arrived at. <u>p. 32</u> Senator WONG: Is there any cost relative to the number of emails? Ms Williams: Not that I am aware of, no. Senator WONG: So if you had 1 million as opposed to 50,000 as opposed to 10,000, there would be the same cost? Ms Williams: Potentially, if it was much more than what the numbers are— Senator WONG: Can you give me details of that. On notice, can you give me details of the effect of the number of email recipients on the cost under the contract. <u>p. 32</u> Senator WONG: ... I ask you again: did you include any electorate officers in your staff? Did you just use the entire database? Senator GALLAGHER: That would be very good. We are trying to find out if it is everybody who has an @aph.gov.au email address, in which case it would be interesting to know the distribution list. Ms Williams: I believe it is everyone who has an APH email address. Senator GALLAGHER: And you are going to take on notice how many that included? Mr Bowen: I will take on notice to confirm that that is what we have done. In terms of numbers, I guess we could count them. Senator GALLAGHER: Surely, if you have provided them to a third company, you know how many went to that company. Mr Bowen: We can count them, sure. CHAIR: Do APH email addresses apply to committee staff and administrative staff in that respect as well? Ms Williams: It did not generally go to parliamentary department staff. CHAIR: So to members and senators plus their respective staff with APH addresses—it would exclude committee representatives and people of that nature? Ms Williams: From memory, I believe there were two possible committee secretariat</p>	25 May 2015 pp 31-35	9/7/15	

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				<p>staff that the PBO deals with who were included.</p> <p>Mr Bowen: We will confirm, to be precise, about who we have put on the list. <u>p. 33</u></p> <p>Senator GALLAGHER: When you say an assurance has been provided, is that in the contract that you have with this company or is it a verbal assurance that you have been given?</p> <p>Mr Bowen: From memory, it is in the email that goes out to every participant. Whether it is in the contract I would have to check. <u>p. 33</u></p> <p>Ms Williams: They did not ask to see the contract, but the survey company signed a confidentiality document in relation to the emails.</p> <p>Senator WONG: Can you table that?</p> <p>Mr Bowen: We can. <u>p. 34</u></p> <p>Mr Bowen: To my knowledge, the issue of the Privacy Act was not raised, but I can stand corrected, but no. The company who has been doing these surveys, I believe for many, many years, did not raise that as an issue either.</p> <p>Senator WONG: And you did not check it?</p> <p>Mr Bowen: At the end of the day I accept responsibility for having provided the emails, and I am happy to check further as to the implications under the Privacy Act. <u>pp 34-35</u></p> <p>Senator WONG: Could I just check something? Did you hand over our private emails?</p> <p>Mr Bowen: No. Senator.</p> <p>Senator WONG: No?</p> <p>Mr Bowen: I do not think I have your private email.</p> <p>Senator LUDWIG: DPS might be the one.</p> <p>Senator WONG: DPS, just checking.</p> <p>Mr Bowen: We will confirm all of this, but I am sure they were APH emails.</p> <p>Senator WONG: No, we have private APH emails.</p> <p>Mr Bowen: I do not believe so, but we will confirm.</p> <p>Senator LUDWIG: Everyone is entitled to use senator.ludwig@aph.gov.au. But there are senators who might choose to have a private email address to deal with intergovernmental work or an office management issue. So when DPS provided those emails, we wanted to know whether they gave all of the APH emails or whether they held the private emails back.</p> <p>Mr Bowen: We will check and confirm</p>			
12	PBO	Ludwig	Departmental Dispute Resolution	<p>1 How are disputes between departmental and /or agency staff mediated?</p> <p>2 Are any outside firms contracted to assist with this process? If yes: please list them, please include:</p> <p style="padding-left: 20px;">a the structure of payments made to each firm (e.g. retainers, fees for each consultant etc)</p>	Written	9/7/15	

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13	PBO	Ludwig	Non-Australian Citizens Employed by the Department/ Agency	<ol style="list-style-type: none"> 1. What is the Department/Agency’s policy with regard to hiring non-Australian citizens? 2. Does the agency have a Culturally and Linguistically Diverse (CALD) policy? If yes, please provide a summary. 3. How does the Department/Agency determine whether a person is a non-Australian citizen? 4. How many staff who were not Australian citizens have been hired by the Department/Agency since the Federal election in September 2013? Please break the numbers down by: <ul style="list-style-type: none"> a. levels at which they are employed b. immigration status (visa) c. cultural background d. linguistic background e. how many were hired to satisfy CALD targets? 	Written	9/7/15	
14	DPS	Bernardi	Lobbyist access to carparks	<p>CHAIR: At application. What about for those who might be deemed lobbyists?</p> <p>Ms Noordeloos: Sponsored pass holders at the moment—and that would include lobbyists—do not have access to the car parks.</p> <p>CHAIR: There is an inquiring gaze being cast your way, Ms Noordeloos.</p> <p>Ms Noordeloos: Yes. As far as I can tell, they do not have access to the car parks. I will double-check that.</p>	p 47-48	10/7/15	
15	DPS	Gallagher, Bernardi,	Access to carparks	<p>Senator GALLAGHER: Just following on from the chair's line of questioning, do you think it is possible to provide the committee with a breakdown of the pass holders using the car parks?</p>	p 48, 57, 58	10/7/15	

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		Wong	<p>Ms Noordeloos: Absolutely. We can provide that to you on notice.</p> <p>...</p> <p>Ms Noordeloos: Sorry, if I may, earlier I said that the sponsored passholders did not have access. There are some who do, so what I will do is go and provide a list and a breakdown of the exact numbers for the committee.</p> <p>CHAIR: So some sponsored passholders are more equal than others? How is that determined?</p> <p>Ms Noordeloos: I will go and have a look at the numbers provided for you. It says 'sponsored' here on my list.</p> <p>CHAIR: I am interested in the numbers, but I am also interested in why there is a special category of sponsored passholders.</p> <p>Ms Noordeloos: I do not believe it is a special category. I would like to just go and confirm the numbers myself. I have a list here, but I will confirm it.</p> <p>CHAIR: It must be if only some of them have access.</p> <p>Ms Noordeloos: Sorry, that is probably my misspeaking. I have a list here that says sponsored passholders do. I need to go and clarify that for you.</p> <p>Senator WONG: Can we get the numbers, but can we also get the why: what is the parameter which is applied?</p> <p>CHAIR: It might explain why the car parks fill up so early.</p> <p>Ms Noordeloos: Absolutely.</p> <p>...</p> <p>CHAIR: This is people that have specifically been endorsed by members of parliament or senators as having business in the building, which is characterised as lobbyists in the main.</p> <p>Ms Noordeloos: Yes.</p> <p>CHAIR: Some of them, or maybe all of them, have access to parking—</p> <p>Ms Noordeloos: They do indeed.</p> <p>...</p> <p>Senator WONG: Who decides? I am figuring this is all on notice, right?</p> <p>CHAIR: As soon as possible.</p> <p>Ms Noordeloos: The 'who decides' element, I believe, is coming into the pass policy and the review of the policies that we are bringing to bear.</p> <p>Senator WONG: No, I would like to know who has decided to date that a particular subset of sponsored passholders—there is the how many, the rationale or the definition, and also the decision-maker—get car parks.</p> <p>CHAIR: To be fair—and I am not trying to let Ms Noordeloos off the hook—I do understand she is unaware whether it is a subset or it is all the sponsored passholders.</p> <p>Ms Noordeloos: Yes.</p> <p>CHAIR: So that is the clarification.</p> <p>Senator WONG: Then that would be answered, wouldn't it?</p> <p>Ms Noordeloos: Thank you very much, Chair. The other aspect is that some people do not request car park access or have no requirement for that as well. That is one of</p>			
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				<p>the reasons why it is a 'some' answer.</p> <p>...</p> <p>CHAIR: Before we conclude, Ms Noordeloos, I will go back to my earlier question. If sponsored pass holders are eligible to access car parking, does that include all the car parks, including the ministerial wing?</p> <p>Ms Noordeloos: I will certainly take that on notice and provide that in my answer to you.</p> <p>CHAIR: Are they eligible to park in the Senate, and where, and so on?</p> <p>Ms Noordeloos: We can give you a complete total breakdown of it.</p> <p>CHAIR: Thank you very much.</p> <p>Mr Skill: I think Senator Gallagher asked for the breakdown of the different categories and whether we kept stats et cetera. I have just been provided with a breakdown of the entrances into the various car parks last week by category. We will get one in colour so it is easier to read and we will provide that to the committee for you. That goes to each of the car parks as well around the precinct. It is quite a useful piece of information.</p> <p>Senator GALLAGHER: Thank you very much.</p>			
16	DPS	Bernardi	Access to Ministerial carpark	<p>CHAIR: Can I just go back to the former members, for example: do they have access to all the car parks or just the one that they represented?</p> <p>Mr Skill: It does not differentiate, so it could be either the House of Reps or the Senate.</p> <p>CHAIR: For example, once again, a senator's pass does differentiate—is that correct?</p> <p>Ms Noordeloos: The actual access does not differentiate for senators and members. Where they park differentiates, but their actual access at this stage does not differentiate. To understand the system in the way it breaks down, we put them into zoned areas, so for members and senators, they are zoned different car park responses so we give you car park access that way.</p> <p>CHAIR: I come back to: we could not go into the ministerial car park?</p> <p>Ms Noordeloos: You probably could have access based on your level of access within the building. I would need to check that to make sure; I certainly will.</p> <p>CHAIR: It is the only way I am going to get into that part of the building!</p> <p>Senator LUDLAM: It is an opportunity.</p> <p>Mr Skill: We need to confirm that, because I am not sure that is correct.</p>	p 49-50	10/7/15	
17	DPS	Bernardi	Increase of public transport to PH	<p>CHAIR: Has there been any discussion between the ACT government and Parliament House about increasing the frequency of bus services or anything else in that respect?</p> <p>Ms Noordeloos: That is certainly not a question that I can answer. I have not been involved in any discussions if there have been. I am aware that with the car-parking policy a number of those sorts of issues were canvassed, but I am not sure whether or not there has been a discussion.</p>	p 50	10/7/15	
18	DPS	Wong	Increased security costs due to pay	<p>Senator WONG: How come you require more security costs? It is not like the car park has changed. Is Parliament House security suddenly doing more as a result of the paid parking?</p>	p 52	10/7/15	

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			parking	<p>Ms Noordeloos: Yes, they are. As a result of having the parking infrastructure installed, Parliament House security is also providing a frontline customer service. That includes for people who get to the boom gate and either have lost their ticket or have an issue with payment or exit. They also provide support to people who, perhaps, for language difficulties need support in translating, paying at ticket machines and so forth, and deal with any infrastructure problems that emerge, particularly after hours.</p> <p>Senator WONG: Tell me what it used to cost you in terms of security and what it costs now. Do you want to take that on notice?</p> <p>Mr Skill: We would have to do that.</p>			
19	DPS	Wong	Car park works	<p>Senator WONG: Did you also make the decision to spend—what was it—\$591,000 on car park works and \$375,000 on boom gates?</p> <p>Mr Skill: No, that was not my decision.</p> <p>Senator WONG: Who made that decision?</p> <p>Mr Skill: I would have to check the briefing paper to see where it went to.</p> <p>Senator WONG: DPS is here. Presumably, we have someone in DPS who can tell me how that decision was made.</p> <p>Mr Skill: We will have to take that on notice.</p> <p>Senator WONG: Oh, come on! Are you telling me that no one can tell me how nearly \$600,000 was spent?</p> <p>Mr Skill: At the very least, it was approved by the secretary at the time. I cannot recall, and the reason I would like to take it on notice and confirm is to see whether or not there was a briefing to the Presiding Officers on—</p> <p>Senator WONG: I appreciate there has been a change in leadership. We ask a lot of questions of a lot of departments. I find DPS's inability to answer questions about money extraordinary.</p> <p>CHAIR: Senator Wong, as frustrating as you may find it, the officer has taken it on notice.</p>	p 53	10/7/15	
20	DPS	Wong	Pay parking review	<p>Senator WONG: What was the consultant's report that you referenced?</p> <p>Mr Skill: The Grosvenor Management Consulting report. It was commissioned in—</p> <p>Senator WONG: Have you have released that?</p> <p>Mr Skill: Yes. I believe we have provided that to the committee previously, but I could check that.</p> <p>Senator WONG: Can you?</p> <p>Mr Skill: It may have been redacted in parts, but I would have to confirm that.</p>	p 54-55	10/7/15	
21	DPS	Bernardi	Parking complaints	<p>CHAIR: The complaint about motorcycle parking was not by one of the Friends of Motorcycling, was it? Senator Leyonhjelm!</p> <p>Ms Noordeloos: I would have to take that on notice. I have no idea, I am sorry!</p>	p 55	10/7/15	
22	DPS	Wong	Revenue from pay parking	<p>Senator WONG: Okay. So what have you done with the money?</p> <p>Mr Wright: We keep it as DPS—it is own-source revenue, so it—</p> <p>Senator WONG: Right. Has it been applied specifically against the costs that you gave me in answer to that question on notice to which we have been referring, or not?</p> <p>Mr Wright: Yes.</p>	p 56	10/7/15	

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				<p>Senator WONG: Has it been hypothecated to that or not? Mr Wright: Yes. Technically it is in and out of the same bank account but, yes, we have been applying it to these costs. Senator WONG: What are you seeking advice from finance about, about the provision of the PGPA— Mr Wright: It is about the application around the definition of what is included in costs of an activity. For example, in this case is that the direct cost linked just to paid parking itself or is it the broader costs associated with maintaining a car park as well? It has changed slightly since the introduction of the new act—what you can and cannot keep. So we want to make sure that we are following what the legislation requires us to do. Senator WONG: Could you perhaps, on notice, update your answer then. What I am trying to understand is how you are dealing with the revenue, what you are attributing it to and what the parameters around that are.</p>			
23	DPS	Wong	Pay parking machines	<p>Senator WONG: Has anyone asked about the clocks in the autopay machines? CHAIR: Not that I am aware of. Senator WONG: Are they synchronised? The President: With each other? Senator WONG: Or with the real time? Mr Skill: I will take that on notice and check that for you. Mr Wright: I did go down there one day to check, because I had someone complain to me that the clock was out. When I went down there and looked at the clocks on the machine and the clock, they were the same. They were synchronised. Senator WONG: I have had some feedback that they were not. Mr Skill: We will look into that.</p>	p 56	10/7/15	
24	DPS	Wong	Pay parking distribution	<p>Senator WONG: Okay, could you take that on notice. I think, Ms Noordeloos, you went through the distribution, from memory. Is that right? Was that you—going X per cent? Ms Noordeloos: Yes, I did. Senator WONG: Can we have that in writing, and can you tell me how many, if it goes to this, are around the two-hour or just over the two-hour mark. Ms Noordeloos: Certainly. Senator WONG: So how many within, say, two hours and 10 minutes, when obviously people would flick over into the next—is that possible? Ms Noordeloos: Certainly, yes. If we have that information, we will certainly provide that. Senator WONG: I appreciate that. Thank you.</p>	p 56-57	10/7/15	
25	DPS	Ludwig	Former Secretary's payout figure	<p>Senator LUDWIG: The payout salary is computed by a formula, is it? Senator WONG: It is in the contract. The President: Yes, in the terms of contract, as we have deduced earlier, there was one year's salary payable upon termination of this nature. ...</p>	p 62-63	10/7/15	

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				<p>Senator LUDWIG: So that is in accordance with her contract if it is terminated earlier? Where there is a reference salary equal to total remuneration, there is a formula that is used. What was the total payout figure?</p> <p>Dr Heriot: I believe Ms Mills advised you of that at the inquiry.</p> <p>Senator LUDWIG: Yes, but you are the department and I want to confirm with you what you paid.</p> <p>Dr Heriot: I am the department, but I do not have that figure in front of me, I am afraid.</p> <p>Senator LUDWIG: Could you take on notice the formula and the total figure, excluding any personal identifiers?</p> <p>Ms Croke: For clarity, what sort of personal identifiers were you referring to?</p> <p>Senator LUDWIG: Just the total figure. There might be annual leave and sick leave, but I want a lump amount.</p> <p>Ms Croke: There was annual leave and there was—</p> <p>Senator LUDWIG: I do not know whether I need to know that.</p> <p>The President: You need to know the formula that was used to arrive at the termination payment and the total of the termination payment itself?</p> <p>Senator LUDWIG: Yes.</p>			
26	DPS	McKenzie	Library workstations	<p>Senator McKENZIE: Are all the unoccupied workstations still fitted out with IT equipment et cetera?</p> <p>Dr Heriot: I would have to take that on notice, I am afraid. I do not want to mislead by saying, 'Yes' and then find there is one that is not.</p>	p 65	10/7/15	
27	DPS	McKenzie	Library offices	<p>Senator McKENZIE: How many of the people working in the library have their own office?</p> <p>Dr Heriot: I will need to take that on notice. We have a split between office and open plan. Some of the open plan is quite old and some has been newly refurbished. But I will need to take the numbers on notice.</p> <p>Senator McKENZIE: Thank you. And how many empty offices there are—if there are any.</p>	p 66	10/7/15	
28	DPS	McKenzie	Library meeting rooms	<p>Senator McKENZIE: And the meeting rooms—how many meeting rooms do we have in the library?</p> <p>Dr Heriot: We have a large library conference room that divides into three separate areas: one a kitchen sort of area, one a large conference area and one a small conference area. I have a small meeting room adjacent to my office, which takes about four. We have an internal meeting room that takes eight and another that takes 10. I think that is it but I will confirm that.</p> <p>Senator McKENZIE: It can be very difficult to book a meeting room here in Parliament House, particularly the larger conference and the small conference rooms—obviously, not your meeting room for four. Are they available to senators and members to book to hold meetings in?</p> <p>Dr Heriot: They are available for parliamentary committees and for parliamentary purposes but not generally available. We have had some issues—</p>	p 66	10/7/15	

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				<p>Senator McKENZIE: Not generally available?</p> <p>Dr Heriot: Because the library is not an open-access place within parliament and because of our confidentiality requirements, the conference room is located at the very back of the library, there are issues with large numbers of people, particularly non-pass holders, going regularly through the library. We are not there to monitor them in terms of what they may see or overhear. We like to ensure that our confidentiality requirements are met. We had had an occasion, I think, when some senators and members had stretched the envelope of what was a parliamentary purpose and had had perhaps a workshop or something and that caused some issues. We try to make sure that nothing that happens there would compromise our ability to: (a) maintain the privacy of members and senators who may pop up in person; and (b) ensure the confidentiality of our work. I am happy to furnish the committee a copy of the policy, if that will be helpful. I do not have one on me, I am sorry.</p>			
29	DPS	Wong	Cleaning contract dates	<p>Mr Skill: In normal circumstances, yes, there would be. You would negotiate and do an assessment against KPIs et cetera. Unfortunately, this contract does not allow us any flexibility with regards to extending the option. We have very clear legal advice, which I think was sought in 2012—I can confirm that for you—that confirmed that under the terms of the contract and the way in which that contract had been structured, DPS has no option but to exercise the options until the end of the contract.</p> <p>...</p> <p>Mr Skill: It is a mechanism rather than an option. We did try to impose stricter KPIs on the process using the opportunity of a full-term option. We suggested to Limro that we would extend to 2018—</p> <p>Senator WONG: Can we stop the anecdotal. I really like sequences and time frames. So when did that discussion occur?</p> <p>Mr Skill: That was last calendar year. I will check the dates.</p>	p 68	10/7/15	
30	DPS	Wong	Cleaning contract variation 2012	<p>Senator WONG: You were aware—or Mr Ryan or someone was aware—I assume, that the previous government implemented the Commonwealth's cleaning services guidelines. Correct?</p> <p>Mr Skill: Yes, I was aware. Mr Ryan may or may not be. It predated his arrival in DPS.</p> <p>Senator WONG: Was any action taken by DPS to ensure that this contract complied with those guidelines prior to their repeal?</p> <p>Mr Skill: From memory. I do recall being brief on that, but I will confirm that for you. It was before my time.</p> <p>Senator WONG: Is anybody here, or listening, who can talk to me about this?</p> <p>Mr Skill: I do not think so, but we will check and come back to you.</p> <p>Senator WONG: How much is this contract for?</p> <p>Mr Skill: In the 2014-15 financial year, it is \$3.944 million.</p> <p>Senator WONG: So it is a multimillion dollar contract and there is no one in the room who can tell me what conversations occurred last year or the year before?</p> <p>Mr Skill: In relation to cleaning staff? We will have to check the records.</p>	p 68-69	10/7/15	

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				<p>Senator WONG: No; it is whether or not this contract complied with those guidelines. Can no-one tell me that?</p> <p>Mr Skill: I understand—and I am going to couch this in very vague terms—that a variation was agreed with Limro at the time to allow the cleaning staff guidelines to be made applicable.</p> <p>Senator WONG: Do we have anybody here who can talk to us about that variation?</p> <p>Mr Skill: No.</p> <p>Senator WONG: Mr Ryan, you are not aware of it?</p> <p>Mr Ryan: No. I joined the department at the end of January this year.</p> <p>Senator WONG: Does no-one keep records or brief people about what has gone before?</p> <p>Mr Skill: They do, but I would like to take that on notice to confirm it for you.</p>			
31	DPS	Wong	Cleaning contract variation 2014	<p>Senator WONG: Last year—we are not going back very long—the current government repealed those guidelines, applicable, I think, mid-2014 from memory. Is that right?</p> <p>Mr Skill: It sounds about right.</p> <p>Senator WONG: Was there a variation to reflect that repeal?</p> <p>Mr Skill: No; not to my knowledge.</p> <p>Senator WONG: Are you sure?</p> <p>Mr Skill: I do not recall there being a variation but we will confirm that.</p>	p 69	10/7/15	
32	DPS	Wong	Cleaning contract – tabling of variation	<p>Senator WONG: We were talking about the cleaning contract. I think the evidence was there was a variation. I do not know whether you have been able to confirm that.</p> <p>Mr Skill: We have. There was a variation in 2012 which varied the scope of the contract and allowed Limro to pay in accordance with the cleaning staff conditions, as stated at the time.</p> <p>Senator WONG: Does that mean that additional moneys were paid under the contract or that they got the \$2 per hour pay increase?</p> <p>Mr Skill: No, I understand the scope of the services to be provided under the contract was varied to allow Limro to make savings to be able to afford the extra funds.</p> <p>Senator WONG: So the contract was varied in a way that enabled Limro to pay additional money.</p> <p>Mr Skill: Correct and we are trying to get hold of a copy of that variation so that we can table it for you.</p> <p>Senator WONG: If you could, that would be useful.</p>	p 70	10/7/15	
33	DPS	Wong	Cleaning contract current offer	<p>Senator WONG: I am not asking about all the discussions; I am asking a very simple mathematical question, actually. The contract varied previously to allow enable slightly higher rates of pay because the previous government said, 'We reckon people on close to 20 bucks an hour to clean our offices probably deserve a couple of dollars more.' This government repealed that. The contract previously varied to enable that payment to be made at that rate has not been changed and I am asking what you know or what anybody in DPS knows is the current offer, whether it affects the guidelines or not?</p>	p 70, 71	10/7/15	

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				<p>Mr Ryan: I would have to get back to you on that.</p> <p>Senator WONG: Does anybody know?</p> <p>Mr Skill: No, Senator. Our obligation when we are managing the contract is to hold the organisation to the terms of the contract. There are terms and conditions within the contract which set the minimum acceptable wages and terms and conditions that are to be provided as part of that contract. If we were made aware or became aware of the fact that Limro had gone below those terms and conditions, then that would be a breach of contract and we would act appropriately. However, it is a matter purely for Limro and their employees. We are being advised by Limro that they will have appropriate resourcing and mechanisms in place to provide the services for which they are contracted.</p> <p>Senator WONG: So you are washing your hands of it?</p> <p>Mr Skill: No, Senator. We are obviously concerned that the parliament gets appropriate services and that is one of the jobs that—</p> <p>Senator WONG: But not enough to know what the offer of pay actually is?</p> <p>Mr Skill: It is outside of our control. It is outside of our sphere. We could not influence that in any way.</p> <p>Senator WONG: Well, you did influence it when the previous government thought that people should get a bit more in their pocket. Can you take on notice the relevant wages clause in the contract over the past three or four years?</p> <p>Mr Skill: We have the clause here if you would like us to read into the <i>Hansard</i>.</p> <p>Senator WONG: I want to know the rates, so it is probably better to table it if you have it.</p> <p>...</p> <p>Mr Skill: My understanding of the contract is that it refers to minimum terms and conditions being the relevant award. I do not think it goes to hourly rates and so on.</p> <p>Senator WONG: Could you table a copy of the contract, please?</p> <p>Mr Skill: Certainly.</p>			
34	DPS	Wong	Cleaning contract rates of pay	<p>Senator WONG: I would also like to know of any variation to the rates of pay under the contract that DPS was aware of or advised of over the past three years—so prior to the 2012 variation and subsequent to that.</p> <p>Mr Skill: Certainly.</p> <p>Senator WONG: I assume that is not available now, Mr Ryan.</p> <p>Mr Ryan: No, it is not.</p> <p>...</p> <p>Senator WONG: I thought the increase was the 2012 increase as a result of government policy. Have there been any increases subsequently?</p> <p>Mr Ryan: I would have to get back to you on that one.</p> <p>Senator WONG: Is there a certified agreement applicable to these employees? Given that the contractor complies with the terms of such an agreement, do you know if a certified agreement is in place?</p> <p>Mr Ryan: I would have to look that one up and get back to you.</p>	p 71, 72, 73	10/7/15	

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				<p>...</p> <p>Senator WONG: Except that the government cut the pay of these workers unilaterally. Can you confirm that under the guidelines there was a pay increase scheduled for July 2014 that would have taken these employees up to \$22.90 an hour with subsequent increases in line with the guidelines, and can you confirm that those pay increases have not been paid?</p> <p>Mr Skill: We will endeavour to get that information from Limro for you, Senator.</p> <p>Senator WONG: Can you also confirm that Parliament House cleaners' wages are currently at some \$21.10 an hour and have not increased since July 2012?</p> <p>Mr Skill: Again, we will try to get that from Limro for you.</p> <p>Senator WONG: Or July 2013. Just tell me which of them it is the case.</p>			
35	DPS	Wong	Strategic accommodation review	<p>Senator WONG: And the strategic accommodation review?</p> <p>Mr Skill: That is still ongoing, so when that is finalised, we will be providing that. That was funded to be done this financial year.</p> <p>Senator WONG: Who is doing that?</p> <p>Mr Skill: That is being done by one of the branches in my division.</p> <p>Senator WONG: On notice, can you give me some information about that: parameters, purpose, who is conducting it, costs and so forth? Thank you.</p>	p 74	10/7/15	
36	DPS	Wong	DPS Budget	<p>Senator WONG: Are you able, on notice, to just give us a table showing what you have just given us verbally? It might be useful for senators for that to be set out in a tabular form. Is that possible?</p> <p>Mr Wright: Yes, that is definitely possible.</p> <p>...</p> <p>Senator WONG: Are you able to provide us, as at MYEFO and as at this budget, with each of these new measures? Also, in relation to the existing ongoing administered and departmental capital appropriations, I would like to know how much is budgeted to be spent in each financial year. The table I would like is the different items of expenditure here and, in each year, how much is meant to be spent out of each of those buckets. Is that possible?</p> <p>Mr Wright: Yes.</p> <p>...</p> <p>Senator WONG: Yes. You have read out, and you are going to provide us with a table, the 2013-14, 2014-15 budget, 2014-15 MYEFO and 2015-16 budget decisions—correct?</p> <p>Mr Wright: Yes.</p>	p 76, 81	10/7/15	
37	DPS	Wong	Security works NPP development	<p>Senator WONG: At whose request was the NPP developed?</p> <p>Mr Skill: I would have to confirm. I am sorry, I do not recall exactly who requested it. I think it was part of a broader response to the security reviews. It could have been the secretary—</p> <p>Senator WONG: Did the Speaker or the President request that the NPP be prepared?</p> <p>The President: It would have been.</p> <p>Senator WONG: Did the Prime Minister's office have any conversation with DPS</p>	p 77, 80	10/7/15	

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				<p>about this? Mr Skill: Not as far as I am aware. Senator WONG: Or the secretary? Mr Skill: I cannot speak for the secretary. ... Senator WONG: How long did it take you to prepare this— Mr Skill: I would have to check that. Senator WONG: And when in the budget process was it lodged? Mr Skill: I would have to check on the details of the dates, but I recall having about two weeks to do it. Senator WONG: \$108 million? And when in the budget process was it lodged? Mr Skill: I would have to take that on notice, the actual date, but I think it was October—mid- to late October.</p>			
38	DPS	Wong	Functions in Parliament House	<p>Ms Greening: The Department of Parliamentary Services will provide assistance to senators and members who are holding functions in their suite. In respect to moving furniture in and out, if the function is determined to be a parliamentary event then the department will support that function financially. If it is determined that the function is not a parliamentary event, then the senator or the member is responsible for any costs associated with it. Senator WONG: Who makes that determination? Ms Greening: It is made using guidelines. Senator WONG: Who makes it? Ms Greening: I will have to take that on notice. Senator WONG: Come on—you can tell me there are guidelines, but you cannot tell me who makes that decision as to whether it is parliamentary or not? Is it you, is it someone in the DPS or is it the member or senator? Ms Greening: I need to take that on notice. Senator WONG: Can you explain to me how you do not know that. Ms Greening: Because I have not been in this current role for a long period of time. Senator WONG: Fair enough. Does anyone else know? Ms Croke: I am sorry, we will take it on notice. The person who is normally assistant secretary in that role is on three months leave, so Ms Greening has been in the role since early April and that division has been reporting to me for the same period. Senator WONG: Is there no-one else in the relevant division, office, whatever— that can assist? Ms Greening: Not in the room, Senator. Senator WONG: You do not bring them? Ms Greening: No. Ms Croke: We would have to check the guidelines. I think that in a lot of cases it possibly is the office holder who makes that initial decision. I am not sure what guidelines are around to support that. CHAIR: The question has been taken on notice.</p>	p 82-83	10/7/15	

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39	DPS	Wong	Functions in the Speaker's suite	<p>Senator WONG: I want to know about the Speaker, and I want to know what DPS has been asked to assist with in relation to functions in the Speaker's office this financial year.</p> <p>Ms Greening: I will have to take that on notice, but we do have that information. We can provide it.</p> <p>...</p> <p>Senator WONG: On notice, can I have how many requests were received this financial year for assistance or however else you describe it, or financial support—that is not the right phrase, but you know what I mean— meeting the costs this financial year and last financial year. Thank you. And also how many were determined to be in either of the categories that you described. Do you have expenditure to date?</p> <p>Ms Greening: With respect to what we have spent in providing support?</p> <p>Senator WONG: Correct.</p> <p>Ms Greening: I do not have that on me, but we will have that.</p>	p 83	10/7/15	
40	DPS	Wong	Political functions	<p>Senator WONG: Is there any guidance that DPS has about the use of Parliament House for fundraising or political purposes?</p> <p>Ms Croke: I can answer that by saying that areas like the Great Hall and areas where bookings can be made through IHG can be booked for a whole range of functions that are not subject to anyone checking what the purpose of that is.</p> <p>Senator WONG: Are they at commercial rates? There is a difference between a community event and a fundraiser.</p> <p>Ms Croke: That is right. I would have to check that, but I think they are commercial rates.</p>	p 83	10/7/15	
41	DPS	Wong	Bradfield budget function	<p>Senator WONG: What about, for example, in one of your circulars, the Bradfield electorate budget function for 300 people that was held in the theatre? Can you tell me what the arrangements were for that, at what rate that was charged and what guidelines might apply to that?</p> <p>Ms Croke: I would have to take that on notice.</p>	p 83	10/7/15	
42	DPS	Wong	Works undertaken in PM's office and cabinet suite	<p>Senator WONG: What about since September 2013? Can you tell me the costs in relation to works undertaken in the Prime Minister's office and the cabinet suite, in particular equipment, renovations furniture and furnishings.</p> <p>Mr Skill: For that specific detail, I would have to take it on notice. There were some works undertaken during that time in the Prime Minister's suite—</p> <p>Senator WONG: No-one here can tell me what has been done in the Prime Minister's office or the cabinet suite? Seriously?</p> <p>Mr Skill: For that specific period—</p> <p>...</p> <p>Senator WONG: Senator Faulkner asked last time a lot of questions about the previous financial year. Have all answers been provided. I am sorry I—</p> <p>Mr Skill: They have all been provided in our response.</p> <p>Senator WONG: Have you got them here or can you give me the reference and I will look them up?</p>	p 84, 85	10/7/15	

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				<p>Mr Skill: Question 191 of the October 2014 Senate estimates goes to full detail around the works that we have done in the Prime Minister's suite. There is also question 192 of the same area that went to some questions around fabrics et cetera that were used in that space.</p> <p>...</p> <p>Senator WONG: So, for the status A areas, you are looking at about \$50,000; non-status A, \$52,000; and then the cabinet area, status A, \$31,000. Can you just update this?</p> <p>Mr Skill: Update the figures?</p> <p>Senator WONG: Yes. These go to January 2014. You have given me from July 2014. What is between January and July?</p> <p>Mr Skill: I am not aware of there being any refurbishment-type works, as per the ones that you are looking at in the column there, in that period, but we will certainly—</p> <p>Senator WONG: Why do you keep narrowing it? I just want to know what money was spent.</p> <p>Mr Skill: I can respond and give you a total figure of how much was spent in the Prime Minister's area from that date to that date.</p> <p>Senator WONG: Thank you—in the same categories that you have helpfully done here. I would appreciate that, Mr Skill.</p> <p>Mr Skill: We can certainly do that.</p>			
43	DPS	Wong	Planning expenditure	<p>Senator WONG: Is there money spent on planning?</p> <p>Mr Skill: In what regard? With regard to planning for works in the Prime Minister's suite or planning around the building?</p> <p>Senator WONG: We are in the Prime Minister's suite at the moment, so I am asking about the costs there.</p> <p>Mr Skill: There are no specific planning costs attributed to the Prime Minister's suite. There is a comprehensive planning program of routine maintenance and preventive maintenance that is undertaken across the precinct and the Prime Minister's suite is just one of the many thousands of areas within the precinct that are captured by that. However, by virtue of its status A standing it does get a high quality of service.</p> <p>...</p> <p>Senator WONG: So we can be clear on planning, are you saying there was no money spent on planning any structural or building works in the Prime Minister's office or the cabinet suite?</p> <p>Mr Skill: In relation to these projects that were undertaken?</p> <p>Senator WONG: Please stop narrowing it; generally.</p> <p>Mr Skill: I cannot give you a definitive answer on that.</p> <p>Senator WONG: I do not know, because you do not tell me all the projects. So I do not know all the projects. I just want to know where there has been any money allocated or expended in relation to planning structural or building works in the PMO or the cabinet suite over the last two financial years.</p> <p>Mr Skill: There would have been some project paying components associated with</p>	p 85	10/7/15	

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				the works that you have outlined in the column there. Senator WONG: Any planning for works which did not proceed or have not yet proceeded? Mr Skill: I have to take that on notice.			
44	DPS	Wong	Moral rights notification	Mr Skill: There are formal components to the moral rights consultation. You have to issue a notification of artistic—I can confirm the wording, but there is a formal notification.	p 88	10/7/15	
45	DPS	Wong	DPS meetings with Mr Giurgola, Ms Berg	Mr Skill: I spoke to Ms Berg in meetings late last year, but I have not had any conversations with them since then. Senator WONG: Perhaps you can do the time frame of all the contacts with Mr Giurgola and Ms Berg, including the meetings that I was not aware of that occurred last year.	p 89	10/7/15	
46	DPS	Wong	PH Security works group 1	Senator WONG: How many group 1 projects are there? You might want to take it on notice. Mr Skill: I think we might have to, and potentially refer it to the evidence given in camera to the other inquiry. Senator WONG: I am keen to try not to, because I do not wish to put into the public arena things that might be sensitive. How much is contracted for under group 1? Mr Skill: There are a number of points, as we call them, in different areas around the precinct that require works to be undertaken as a priority. Senator WONG: How many points are there? Mr Skill: The number 19 jumps to mind, but I will confirm that number on—	p 100	10/7/15	
47	DPS	Wong	PH Security works group 2	Senator WONG: Can you tell me on notice how much is budgeted for group 2, and the time frame around that? Mr Skill: Yes, we can do that.	101	10/7/15	
48	DPS	Wong	Non-security refurbishments	Senator WONG: How many non-security refurbishments, construction jobs and maintenance jobs are being piggybacked onto this set of security work? Mr Skill: Just those two lunch rooms. Senator WONG: Two? Mr Skill: The two kitchens. One at each end of the ministerial wing—the meeting rooms that go on the ground floor and first floor. Senator WONG: How much is being spent on those? Mr Skill: I would have to confirm that figure. I will provide it on notice. ... Senator WONG: Did you tell me what the cost was, Mr Skill? Mr Skill: No, I took that on notice. I am not sure of the most up-to-date projection for that, because the work has not been done yet.	p 101, 102	10/7/15	
49	DPS	Gallagher	DPS separation rate	Senator GALLAGHER: In terms of staff turnover in the department, what is your separation rate? Ms Croke: The overall separation rate at 25 March 2015 was 13.9 per cent. Senator GALLAGHER: That seems high. This is probably a question for the Public Service Commissioner. Is that higher than the average in the APS?	p 106	10/7/15	

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				Ms Croke: I am honestly not sure.			
50	DPS	Ludwig	Cost of legal services	<p>Senator LUDWIG: For the contracts that have been issued over the last 12 months, can you provide what the legal services spend was on and to whom?</p> <p>Ms Croke: I can take that on notice.</p> <p>Senator LUDWIG: Do you have a panel system in place?</p> <p>Ms Croke: We do. We use the government panels.</p> <p>Senator LUDWIG: You then select off those panels which solicitors. That might be the easiest: if you provide what the contract amount over the last 12 months was for, to whom it was paid and what it was for, for the legal advice that was obtained.</p> <p>Ms Croke: Is that the current financial year?</p> <p>Senator LUDWIG: Yes.</p> <p>Ms Croke: Okay.</p>	p 107	10/7/15	
51	DPS	Gallagher	Provision of email address to PBO	Who authorised the provision of email addresses of building occupants to the Parliamentary Budget Office for use in their <i>2015 Parliamentary Budget Office (PBO) Stakeholder Survey</i> ?	Written	10/7/15	
52	DPS	Ludwig	Departmental Dispute Resolution	<ol style="list-style-type: none"> 1. How are disputes between departmental and/or agency staff mediated? 2. Are any outside firms contracted to assist with this process? If yes: please list them, please include: <ol style="list-style-type: none"> a. The structure of payments made to each firm (e.g. retainers, fees for each consultation etc). b. Amount paid to each firm since the last budget. c. When the contract with the firm commenced. d. When the contract with the firm will expire. e. Why the firm was selected to provide the service. f. Please provide a list of disputes referred to the firm, including a brief description of the dispute. 3. How are code of conduct violations by departmental and/or agency staff mediated? 4. Are any outside firms contracted to assist with this process? If yes: please list them, please include: <ol style="list-style-type: none"> a. The structure of payments made to each firm (e.g. retainers, fees for each consultation etc). b. Amount paid to each firm since the last budget. c. When the contract with the firm commenced. d. When the contract with the firm will expire. e. Why the firm was selected to provide the service. f. Please provide a list of disputes referred to the firm, including a brief description of the dispute. 	Written	10/7/15	
53	DPS	Ludwig	Non-Australian Citizens	<ol style="list-style-type: none"> 1. What is the Department/Agency's policy with regard to hiring non-Australian citizens? 2. Does the agency have a Culturally and Linguistically Diverse (CALD) policy? 	Written	10/7/15	

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			Employed by the Department/Agency	<p>If yes, please provide a summary.</p> <p>3. How does the Department/Agency determine whether a person is a non-Australian citizen?</p> <p>4. How many staff who were not Australian Citizens have been hired by the Department/Agency since the Federal Election in September, 2013? Please break the numbers down by:</p> <ol style="list-style-type: none"> a. Levels at which they are employed b. Immigration Status (Visa) c. Cultural Background d. Linguistic Background e. How many were hired to satisfy CALD targets? 			
54	DPS	Ludwig	DPS Visitor Services – Paid Tours of Parliament House	<ol style="list-style-type: none"> 1. When were paid Parliament House visitor tours first introduced? 2. How many tour guides have held employment during this financial year? 3. What is the combined salary of these tour guides? 4. How many tours, on average does each guide perform per week? 5. What other tasks are tour guides responsible for when not performing Parliamentary tours? 6. How many visitors have purchased a tour during this financial year? 7. How much revenue has been generated by these tours during this financial year? 8. How many visitors have used the free Parliament House service during this financial year? 9. Apart from specialist tour guides, please list the primary role of all other personnel who have provided a paid tour during the last financial year. Please include the number of tours performed by each. 	Written	10/7/15	
55	DPS	Ludwig	Andrew Laming's Fuel Stunt in Federation Chamber	<p>The Member for Bowman, Andrew Laming, was suspended from Parliament for 24 hours as punishment for a stunt he pulled in the Federation Chamber during March. I understand that Mr Laming poured highly flammable and toxic bunker fuel from a passenger ship over his hands and the furniture in the Federation Chamber as part of a stunt about cruise ships in his Electorate. The ABC reported that the Chamber had suffered damage as a result of this stunt.</p> <ol style="list-style-type: none"> 1. Please advise precisely what chemical Mr Laming released in the Federation Chamber? 2. Is that a flammable chemical? 3. Is that a toxic chemical – did it pose any risks to the health of other MPs or staff working in the Chamber? 4. Was it necessary to call emergency services to respond to Mr Laming's chemical spill? 5. Did the Fire Brigade come? If so, how many fire engines/crews? 6. Was it necessary to call an ambulance? If so, how many ambulances attended? 7. Was DPS charged for the costs of attendance by emergency services? If so, can you please advise what those costs were? 	Written	10/7/15	

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				<ol style="list-style-type: none"> 8. Have any Comcover claims been lodged by parliamentary staff in relation to this incident? 9. If so, how many and what is the likely cost of these claims? 10. Was there any damage to the fixtures and fittings in the Federation Chamber? If yes, please detail what was damaged. 11. Was it necessary to have these fixtures and fittings cleaned? 12. If so, was that cleaning conducted in house or was it necessary to contract specialist external cleaning companies? 13. How were these fixtures cleaned? 14. What was the cost of those cleaning services? 15. Have any of these contracts been published on Austender? If so, can you please advise the associated Contract Notice numbers? 16. Did any of the fixtures or fittings have to be replaced? 17. If so, what fixtures or fittings? 18. What were the associated costs? 19. Have any of these contracts been published on Austender? If so, can you please advise the associated Contract Notice numbers? 20. Has Mr Laming been asked to contribute to the costs to the Commonwealth of his stunt? 21. How much has he been asked to contribute? 22. When was Mr Laming asked to pay these costs? 23. Has Mr Laming agreed to pay them? 24. Has Mr Lamming's payment been finalised? If no, when is it expected to be finalised? 25. Can a copy of any correspondence between DPS and Mr Laming please be provided? 26. Can a copy of all documents in relation to this incident please be provided to the Committee? 			
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