



Ms Lyn Beverley
Committee Secretary
Senate Finance and Public Administration Committee
Parliament House
CANBERRA ACT 2600

Dear Ms Beverley

Budget Estimates – correction to evidence

I am writing in relation to evidence given at the Budget Estimates hearing on 25 May 2015.

At pages 82 and 83 of the Hansard transcript, Senator the Hon Penny Wong asked a number of questions in relation to booking functions at Parliament House.

I said that the Great Hall and other areas in the building can be booked without anyone checking what the purpose of that function is.

I would like to correct that evidence. All function requests are assessed by DPS against the criteria in *Operating Policies and Procedures No 24 – Use of the Parliament House facilities for functions and events*. Each request is approved by the Presiding Officers or their delegate based on this assessment.

I would be grateful if you could draw this to the attention of the committee.

Yours sincerely

Myra Croke
Chief operating Officer

9 July 2015