

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
BUDGET ESTIMATES 2015-16

Finance Portfolio
27-28 May 2015

Department/Agency: Department of Finance

Outcome/Program: 3/3.1

Topic: MOPS Act (Cth) entitlements – Office of the Attorney General and Minister for the Arts

Senator: Ludwig

Question reference number: F97

Type of question: Written

Date set by the committee for the return of answer: Friday, 10 July 2015

Number of pages: 2

Question:

Please provide the following information with reference to the Office of the Attorney General and Minister for the Arts in the 2014-15 Financial Year.

1. In the 2014-15 financial year, how many ongoing and non-ongoing Senior Government Personal Employees and Government Personal Employees (other than senior staff) did the Attorney employ?
 - a) Please provide a list of their classification and level (and salary point) pursuant to Part 5.2.1 of Ministers of State Entitlements.
 - b) Are there any personal employees that are employed as Advancers?
 - i. If so, how many?
 - ii. What is their level (or salary point) and classification?
 - c) Are there any personal employees that are employed as graphic designers?
 - i. If so, how many?
 - ii. What is their level (or salary point) and classification?
 - d) Are there any personal employees that are employed as speech writers?
 - i. If so, how many?
 - ii. For each person or persons employed in the capacity of a speech writer, what is their level (or salary point) and classification?
 - e) Are there any personal employees that are not employed in the policy, media or administrative classification?
 - i. If so, please detail their responsibilities.
 - f) Please provide a gender profile.
2. In accordance with the departmental determination 2007/PM/1 – Senior Staff Guidelines (Private-Plated Vehicles): how many entitled Senior Government Personal Employees attached to the Office of the Attorney General and Minister for the Arts were currently claiming a private-plated vehicle or a Private-Plated Vehicle Allowance (PPVA) 2014-15 financial year?

- a) Referring to Guideline 4, what are the makes and models selected from the list of Australian manufacturers vehicles issued by the Department, under a vehicle package?
 - i. Were there an exceptions granted?
 - ii. If so, why?
 - iii. If so, please detail the make, model and cost.
- b) Referring to Guideline 9, what is the total of fuel and maintenance costs that were met at official expense for all vehicles?
- c) Referring to Guideline 12, how many parking and traffic infringement notices were issued and employees nominated for payment by the responsible employee?
 - i. Were there an exceptions granted?
 - ii. If so, please detail how many times this occurred and for what reasons and who granted the exception?
- d) Referring to Guideline 14, were there any accidents where the ComInsure excess was met by the Department?
 - i. If so, how many?
- e) Referring to Guideline 15, were there any incidents where the conduct of the employee rendered the ComInsure policy void or voidable?
 - i. If so, how many times?
 - ii. If so, were these costs met by the Department?

Answer:

1. As at 28 May 2015, the number of ongoing and non-ongoing staff employed by the Attorney General and Minister for the Arts, was 11.
 - a) The Department tabled a document at the Budget Estimates 2015-16 ([Personal Positions as at 1 May 2015](#)) which provides details of positions allocated to the Attorney General and Minister for the Arts. The salary ranges and classifications applicable are provided in Attachments A and B of the *Commonwealth Members of Parliament Staff Enterprise Agreement 2012-2015* (the MOP(S) EA). Due to the possibility of individuals being identified, it would not be appropriate to provide further detail regarding individual employees.
 - b) – e). There are no classifications for Advancers, speech writers or graphic designers in the MOP(S) EA. The duties performed by staff are determined by the Attorney General and Minister for the Arts.
 - f) Of the 11 staff employed as at 28 May 2015, 63.6% were male, 36.4% female.
2. As at 28 May 2015, no Senior staff employed by the Attorney General and Minister for the Arts were claiming a private plated vehicle. At this date, three Senior staff employed by the Attorney General and Minister for the Arts were receiving the Private-Plated Vehicle Allowance.
 - a) Not applicable.
 - b) Nil.
 - c) Nil.
 - i. No.
 - d) No.
 - e) Not applicable.